

**DETERMINATION & FINDINGS
FOR
EMERGENCY PROCUREMENT**

AGENCY: Department of General Services
CONTRACT NO.: DCAM-24-NC-EM-0030
CAPTION: Emergency Consolidated Maintenance Services at Cardozo High School
CONTRACTOR: RWD Consulting, LLC

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.05 and 27 DCMR 4719

2. MINIMUM NEED:

The Government of the District of Columbia, acting by and through its Department of General Services (the “Department” or “DGS”) has an urgent need for RWD Consulting, LLC (the “Contractor” or “RWD”) to continue providing Consolidated Maintenance Services at Cardozo High School for a temporary emergency period not to exceed 120-days. This additional time will ensure the avoidance of any disruption to critical facility operation services during the impending period while a new solicitation for these services is procured following scope changes.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable cost for the 120-day emergency contract is \$113,027.75 for basic services. Additionally, there is a not-to-exceed total of \$250,000.00 allocated for cost reimbursement, bringing the overall not-to-exceed total to \$363,027.75.

4. FACTS WHICH JUSTIFY AN EMERGENCY PROCUREMENT:

It is the mission of the Department of General Services to provide first rate maintenance at District government facilities, including but not limited to municipal buildings, schools, and parks and recreation centers to ensure a safe environment for the citizens, employees, and visitors of the District of Columbia, in accordance with “The Department of General Services Establishment Act of 2011”, (D.C. Code § 10-551.01(b) (4). Pursuant to the D.C. Official Code §2-354.05 and 27 DCMR 4719, the purpose of this emergency contract is to prevent the unsafe and unclean workspace that would cause a threat to public health, welfare, and property, and to prevent a disruption of the daily operations at specific District owned and operated facilities. It is the mission and the responsibility of the Department of

General Services to provide building services; these responsibilities include providing comprehensive janitorial, operations management, landscaping, snow and ice removal and repair and preventative maintenance type services for building mechanical, electrical, and plumbing equipment. This emergency procurement will prevent an imminent and serious disruption to agency operations at Cardozo High School.

1. The Department has determined that it is in the best interest of the District to continue services with the incumbent, RWD Consulting, LLC, under a temporary emergency contract, and is the only vendor who can meet the District's minimum need without disruption of services at this time.
2. The Department is in the process of finalizing a new solicitation with the intent to issue it within the next 120-day period.
3. The current contractor provides satisfactory services and is uniquely positioned to ensure continuity of services.
4. The estimated cost to the District for this temporary emergency period is fair and reasonable based on DGS' historical data on similar services.
5. Emergency procurement is the most advantageous method to minimize disruption to overall facility operations; it ensures a continuation of service while the District prepares and finalizes a solicitation for competition and awards a Contract.

5. CERTIFICATION BY THE FACILITIES DEPUTY DIRECTOR:

I hereby certify to the best of my knowledge and belief, all of my statements are true, correct, and complete and that the information given herein is true and accurate. Moreover, I understand that making a false statement is punishable by criminal penalties pursuant to D.C. Official Code § 22-2405 et sq. (2001). I understand that any information I give may be investigated as allowed by law or regulation.

4/10/2024

Date

Donny Gonzalez

Donny Gonzalez
Deputy Director | Facilities Management

6. CERTIFICATION BY THE SUPERVISOR AND CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method to award the captioned contract award to RWD Consulting, LLC. In addition, please be advised that the Department's notice of the captioned emergency contract must be posted on the Department's website no more than seven (7) days after the contract is awarded. Given the foregoing, I recommend that the Department of General Services' Chief Contracting Officer approve the use of the emergency procurement method for this proposed procurement action.


4/10/2024
Date

Domonique L. Banks
Domonique Banks
Supervisory Contract Specialist
Contracting Officer

7. CERTIFICATION BY THE CHIEF OF CONTRACTS AND PROCUREMENT:

I have reviewed the above findings and certify that they are sufficient to justify the use of the emergency procurement method under the cited authority. I certify that the emergency procurement notice of contract award will be published in accordance with Section 405(f) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.05). In conclusion, the Department of General Services (DGS), Chief Contracting Officer approves the use of the Emergency Procurement method as the only viable method of procurement to prevent serious disruption in the Department's Consolidated Maintenance Services at Cardozo High School.

4/10/2024
Date


George G. Lewis, CPPO
George. G. Lewis, CPPO
Chief, Contracts and Procurement
Chief Procurement Officer