

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



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Contracts & Procurement

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**CAPTION:** FY20 Citywide Screening Devices  
**AGENCY:** Department of General Services (“DGS”)  
**CONTRACTOR:** Rapiscan Systems (“Rapiscan”)

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04 and 27 DCMR 4718

**2. MINIMUM NEED:**

The District of Columbia, Department of General Services (“DGS”), Contracts and Procurement Division (“C&P”) on behalf of the Protective Services Division (“PSD”) has an immediate need for a Contractor to provide the lease of electronic screening devices/magnetometers to include warranty, maintenance and services. These services are currently being provided through a lease with Rapiscan.

The period of performance shall be from October 1, 2019 through September 30, 2020

**3. ESTIMATED REASONABLE PRICE:**

The estimated reasonable price is Three-Hundred and Ninety Thousand, Six Hundred, and Ninety Dollars and seventy-two cents (\$390,690.72).

**4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:**

It is the mission and the responsibility of the Department of General Services to provide safe and secure facilities at all District owned and or operated facilities throughout the District buildings as ordered under (D.C. Code § 10-551.01(b) (4), The Department of General Services Establishment Act of 2011.)

PSD is responsible for providing security measurements and equipment to include city-wide screening devices or magnetometers that provide an additional level of security when residents, visitors and District employees enter a facility. Failure to do so may create a life threatening situation.

**Justification**

- A. The Sole Source contract ensures a continuation of services while DGS does market research and completes the procurement process to issue a solicitation.
- B. Rapiscan screening devices/magnetometers contain security features that enable security staff to quickly identify potentially hazardous and life threatening materials.
- C. It is critical that Rapiscan continue to lease these security devices to the District as an interruption in services would be detrimental the District's safety.
- D. Rapiscan has performed the required services satisfactory the last 5 years.
- E. Rapiscan is the incumbent and currently leases citywide screening devices to facilities under the jurisdiction of DGS.
- F. A change in Contractors would create a disruption in services which would leave facilities open to potentially harmful and life threatening situations.
- G. The Contracts Specialist has reviewed the Contractor's proposal and based on previous pricing for similar scale determined the price for the new scale is reasonable.
- H. Contracts and Procurement will work with Program to develop and issue a solicitation for the lease of citywide screening devices/magnetometers.

Furthermore, Rapiscan has the ability to provide on-call maintenance, repair, relocation and equipment calibration with an immediate response time.

The Contractor has detailed knowledge of screening devices and is able to perform the above stated duties without compromising operations.

Furthermore, C&P sought the guidance of the DGS PSD Supervisory Physical Security Specialist and it was determined that the best vendor to provide the needed equipment would be the incumbent, Rapiscan.

C&P needs an immediate fix and cannot compromise the security of operations; therefore, it is in the best interest of the agency to enter into a sole source agreement with Rapiscan.

**5. CERTIFICATION BY ASSOCIATE DIRECTOR, PROTECTIVE SERVICES DIVISION**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Conan Bruce, MPA  
Associate Director, Protective Services  
Division

**6. CERTIFICATION BY CONTRACT SPECIALIST**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Keith R. Giles, Contract Specialist

**7. CERTIFICATION BY THE CONTRACTS AND PROCUREMENT CHIEF PROCUREMENT OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Department of General Services, Chief Procurement Officer approve the use of the sole source procurement method for this requirement.

\_\_\_\_\_  
Date

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George. G. Lewis, CPPO  
Chief Procurement Officer