

**DETERMINATION & FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

Purchasing Agency: Department of General Services
Caption: Parking Lot Management Services – Multiple Lots
Contractor: U Street Parking, Inc.

FINDINGS

- 1. AUTHORIZATION:**D.C. Official Code §2-354.04 and Title 27 DCMR 4718
- 2. MINIMUM NEED:**

The Department of General Services (DGS) has an urgent need for U Street Parking to continue to provide Parking Lot Management Services at the Reeves Center located at 2000 14th Street NW and the OJS Building located at 441 4th Street NW Washington, DC for a period not to exceed four (4) months or until the Department awards a new contract, whichever comes first. This additional time will assure the avoidance of any disruption to critical facility operations services during the impending period while a new solicitation for these services is procured.

- 3. ESTIMATED FAIR AND REASONABLE PRICE:**

The estimated fair and reasonable price for the four (4) months sole source procurement is One Hundred and Forty-Eight Thousand, Five Hundred and Eighty-Seven Dollars and Thirty-Two Cents (\$148,587.32) for Monthly Parking Lot Management Services.

- 4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:**

It is the mission of DGS to provide first rate maintenance at District government facilities and to ensure a safe environment for the citizens, employees and visitors of the District of Columbia. Failure to have parking lot management services may result in potentially loss of revenue and District employees and visitors' safe environments to park their vehicles.

1. The Department has determined that it is in the best interest of the District to continue services with the incumbent, U Street Parking from May 29, 2020 through September 26, 2020 and is the only vendor who can meet the District's minimum need without disruption of services at this time.
2. In the light of the current Cover-19 Pandemic, requirements have been scaled back. U Street Parking has the historical capacity to handle a reduction in services providing a reduction in cost to the District.

3. The incumbent is familiar with building Emergency protocols; therefore, able to transition to adjustment of the Covert-19 Pandemic.
4. The Department is in the process of issuing a new solicitation. It is the intent of the Department to issue a new solicitation within the next 30 days.
5. The current contractor is providing satisfactory services and immediate response to changes in requirements and is uniquely positioned to ensure continuity of services.
6. The estimated cost to the District for this sole source procurement is fair and reasonable based on DGS' historical data on similar services.
7. A sole source procurement is the most advantageous method to minimize disruption to overall facility operations; it ensures a continuation of service while the District prepares and finalizes a solicitation for competition and award a Contract with Option Years.

5. CERTIFICATION BY THE FACILITIES DEPUTY DIRECTOR:

I hereby certify to the best of my knowledge and belief, all of my statements are true, correct and complete and that the information given herein is true and accurate to the best of my knowledge and belief.

Date

Donny Gonzalez, Deputy Director

6. CERTIFICATION BY CONTACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. As the Contracting Officer at the Department of General Services, I approve the use of the sole source procurement method for this requirement.

Date

Franklin Austin, CPPB, CPM
Contracting Officer

7. CERTIFICATION BY THE CHIEF OF CONTRACTS AND PROCUREMENT:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. As the Chief of Contracts and Procurement at the Department of General Services, I approve the use of the sole source procurement method for this requirement.

Date

George. G. Lewis, CPPO
Chief of Contracts and Procurement