

## DGS School Readiness Checklist Report 2024

			Disagree	Partially Agree	Agree	Blank	Comments
<b>1.1: HVAC</b>							
	1.1.A.	My school's HVAC system is functioning at a facility-wide level	14	19	12	1	
	1.1.B.	If there are isolated HVAC problems, contingencies are in place for temperature control	14	15	15	2	
<b>1.2: Plumbing</b>							
	1.2.A.	There are no open emergency or high priority work orders for toilets or urinals	19	9	18	0	
	1.2.B.	There are no open emergency or high priority work orders for sinks	15	11	20	0	
	1.2.C.	All of my school's bathrooms are functional for student use (asit pertains to plumbing)	16	11	19	0	
<b>1.3: Electrical</b>							
	1.3.A.	There are no open emergency or high priority work orders for lighting	8	8	30	0	
	1.3.B.	Interior lighting works properly at my school	7	14	25	0	
	1.3.C.	Exterior lighting works properly at my school	7	11	28	0	
<b>1.4: ADA Compliance</b>							
	1.4.A.	All floors and levels are accessible to all students.	5	4	37	0	
	1.4.B.	There are no open emergency or high priority work orders for elevators	8	2	36	0	
<b>1.5: Environmental</b>							
	1.5.A.	There are no open emergency or high priority work orders for pest control.	14	12	20	0	
	1.5.B.	Instruction is not being interrupted as a result of pest control issues.	8	15	23	0	
		There are no open emergency or high priority work orders for mold related issues.	10	8	28	0	
<b>2.1: Salesforce</b>							
	2.1.A.	Principals and all operations staff receive Salesforce notification emails	8	14	24	0	
	2.1.B.	Key operations staff are trained in Salesforce and Work Order Management.	3	11	32	0	
			156	164	367	3	

<b>School Name</b>	<b>Completion Date</b>
Amidon-Bowen ES	10/24/2024
Ballou STAY High School 1	11/4/2024
Ballou STAY High School 2	11/5/2024
Bancroft ES	10/21/2024
Brent ES	10/22/2024
Brightwood ES	10/15/2024
Burrville elementary	10/21/2024
Capitol Hill Montessori at Logan	10/15/2024
Cleveland ES	10/21/2024
Cluster 3	10/21/2024
Eaton ES	10/21/2024
Eliot-Hine MS	10/17/2024
Garnet-Patterson STAY	10/21/2024
Garrison ES	11/7/2024
Hearst ES	10/22/2024
Hyde-Addison ES	10/16/2024
Ida B. Wells MS	10/30/2024
Janney ES	10/21/2024
JC Nalle ES 1	10/21/2024
JC Nalle ES 2	10/21/2024
Key ES	11/4/2024
Langley elementary	10/21/2024
LaSalle-Backus ES 1	10/23/2024
LaSalle-Backus ES 2	10/28/2024
Lorraine H. Whitlock ES	10/21/2024
MacFarland MS	10/15/2024
Mann ES	10/17/2024
Marie Reed ES	10/25/2024
Maury ES	11/4/2024
Military Road ELC	10/23/2024

Neval Thomas ES	10/21/2024
Noyes ES	10/21/2024
Oyster-Adams	10/15/2024
Payne ES	10/21/2024
Phelps HS	10/21/2024
Powell ES	10/25/2024
River Terrace EC	10/25/2024
RTEC	10/21/2024
Shepherd ES	10/23/2024
Stanton Elementary School	11/4/2024
Stuart Hobson MS 1	10/14/2024
Stuart Hobson MS 2	10/15/2024
Thaddeus Stevens	10/23/2024
Tubman ES	10/21/2024
Wheatley ED	10/30/2024

School Name	HVAC Comments	Plumbing Comments	Electrical Comments	Environmental Comments	Salesforce Comments	Additional Comments
School A	Unit in Cafeteria has a compressor down and it has been a multi-year problem. Library unit shuts down any time there is a weather storm. Unit in part of orange hall is also a problem.	Multiple work tickets (10 sinks not working).	Need to change some outside bulbs.	NA	NA	Certain work orders have been open and not touched for a prolonged period of time. For example, the door handle in the conference room is still not repaired and folks get stuck insdie.
School B	None	None	None	None	Process moves very slowly and some work orders not fully completed and lack of communication regarding when the work will be completed	Our [work order], in addition to [other work orders] on the main level has been in Salesforce for an extended amount of time with no resolve. Technicians have been in to assess the [work order] issue, however they have not been able to repair the issue. There has been no communication in when the issue will be resolved.
School B	None	None	We are still awaiting bulb replacement in the lobby	None	The Salesforce process moves very slowly and there is lack of communication when work orders are being worked on and or completed. Also, some work order statuses are deemed completed when the work has not been repaired. We are still awaiting our [work order], in addition to the [otehr work order] separating areas of the school to be repaired. These works orders have been in Salesforce for substantial amount of time without resolve and or communication of the repair status.	See other comments.
School C	Building Engineer is very receptive to concerns and addresses them in a timely manner.	Various work orders have not been addressed for months and or years.	Several lights have started to fail via flickering lights, circuit boards not functioning, outdoor lighting is insufficient and is extremely dark at night, interior lighting is all controlled by automatic sensor that are bound to fail due to improper maintenance.	N/A	Is there a video in both English and Spanish that can be shared as a refresher for staff?	Overall, DGS has significantly improved their response times and operations. Plumbing is still an issue as well as having copies of master keys made. These two items have been a pain point for several schools and not just for Bancroft.

School D	NA	NA	NA	Front Office and 000 classroom have severe mold issues	NA	NA
School E	N/A	We have a urinal that have been broken for 197 days	Unfortunately, we have many different types of light bulbs throughout the building that need to be replaced. When entering the work order, it is required to enter the light bulb type and the areas with quantity. I feel that a contractor should assess the building's lighting from time to time. Thank you.	N/A	N/A	<p>We had a contractor come to work on the ceiling over the weekend on 10/05/24 and 10/06/24, and they left a mess throughout the building. The furniture was out of place, and dust and debris were everywhere. When the teachers arrived on Monday morning, everything was dirty. The department was very concerned because there wasn't plenty of time to clean and organize the classrooms before parents arrived to drop off their students. We only had the building opener trying to vacuum and undust multiple classrooms. This is unacceptable. When work like this is going to get done, someone needs to be assigned for cleaning.</p> <p>We have multiple work orders that have been sitting there for too long.</p> <p>Work Order # 000000 to fix the elevator: We have submitted three work orders so far for the elevator. A technician will come to fix it, and it will work for a day and then break again. There is an issue with the part that opens the door on the second floor. We have staff and students in wheelchairs who rely on the elevator to get to class.</p> <p>Work order #XXXXXX to fix our students' basketball backboard has been submitted for over 497 days. We are still waiting for it to be fixed. Our basketball team needs to host games in that condition, which is unacceptable.</p>
School F	Na	Na	Na	Na	Na	*
School G	We have consistently have issues with our HVAC system that reoccur during different seasons/periods. Some are consistently at a specific area/unit and have been patched work with no long term resolution.	N/A	Certain interior lights go out for a period and comes back on.	N/A	DSLs do not get notification of work order updates	We have to put priority on [certain work order] repairs. A lot of the [work orders] aren't working so the [equipment doesn't work] properly. The[equipment] need updates and/or breaking down but we only have one provider to fix them.
School H	Prompt response from DGS addressing	We have a few toilets leaking.	We have a few light bulbs out.	N/A	N/A	N/A

School I	Building Engineers need to have access to HVAC controls in new school buildings	Bathrooms that are out of order impact student's academic leader time and teacher's classroom instruction.	interior and exterior lights are needed at several schools	Pest Control is ongoing, especially in Kitchens, ECE rooms and all spaces where food is consumed	More training on using and requesting updates on workorders is needed for Salesforce.	I greatly appreciate DGS, however, more plumbers, electricians, locksmiths, carpenters are needed to service our schools. * 45 days to service a WO unless its escalated is unacceptable. Please let me know how I can further assist moving forward.
School J	N/A	Bathroom in ECE room is not flushing, Kitchen sink water will not shut off.	Waiting for DC vision for two FOB entry points	Continued work on rodents on playground should be continued	N/A	The general conditions at the school are good. I continue to want faster service repairing items. The wait time for plumbing has been way too long.
School K	The HVAC unit in the building is unreliable at best and disruptive to student learning on a regular basis.	N/A	There is a light that goes off in the main lobby at 6pm each day, which makes the hallway very dark although we have students and staff in the building. There is no light switch to turn it back on and the sensor which it supposedly operates on is not functional.	N/A	N/A	Our main facility concern continues to be our HVAC. We have encountered recurring issues with the HVAC systems in several classrooms/offices/hallways, which impact daily operations, particularly during peak weather conditions. Thermostats throughout the building tend to be offline.
School L	One classroom has a outside unit	Sinks, toilets, and water fountains in need of repair	need light fixture	roof leaks	NA	Plumbing needs
School M	We have no heat. The boilers are being serviced. We do not have enough heaters for each classroom.	We have gender neutral bathrooms that are not working.	Some classrooms have class lights that need replacing.	N/A.	Principal does not receive work order updates, only MSL and Foreman	Heating is critical issue at the school. We have work orders in and have escalated the issue several times to our building DGS manager and DCPS rep.
School N	There are still a couple of rooms that are not properly heating or cooling	N/A	n/a	We need monthly, reoccurring services for Pest control	N/A	I have no additional comments to provide at this time.

School O	I know we're waiting on funds for a more permanent fix for the trailers. The rest of the building is generally great though the office has had issues somewhat frequently.	N/A	N/A	We have a re-occurring leak that needs to be fixed by brick pointing in order to avoid mold issues from occurring. The areas affected by the leak have been patched and painted but I fear the root issue isn't getting resolved.	I could use some training on how best to organize our work orders top be able to follow up methodically. No training was given when I started the BM or MSL positions.	Generally, DGS is great!!!
School P	na	we have 2 bathroom out of service	we have to locations that need light replacement	N/A	N/A	N/A
School Q	N/A	N/A	N/A	N/A	I am not able to log-into Salesforce.	Overall our school is functioning well, with the exception of doors and locks
School R	We are currently getting one part of the building replaced, and look forward to the other side getting back up and running at some point!	We have multiple toilets and sinks whose work orders have been closed, but are not 100% functional.	We have been very pleased with the electricians and their responsiveness.	We need more help with mice. the contractors laying sticky traps is producing very few results.	I don't know when my custodial team has been trained in Salesforce.	I generally feel confident in the response from DGS to support our building's needs. If there was one thing I would point to as an area for growth, it's plumbers. We need more consistent and effective response to plumbing needs at Janney.
School S	While our HVAC is working appropriately, we have had issues with it regularly historically.	Our plumbing has been having issues where it creates a sewage smell throughout the building. It comes and goes depending on the weather.	There are lights that need to be fixed especially in the stairwell areas.	Despite having Pest control come out to the school, we continue to have a big problem with roaches, ants and mice.	My MSL just started today and will need an access to Salesforce.	Having our work orders being completed has been a constant struggle.
School T	We have a new system	I have workorder in for leaking g sink and toilets.	Have know open work order at this time	The kitchen has issues	None	Salesforce work will
School U	There are HVAC outliers such as the multipurpose room, principal's office, and the cafeteria that still seem to have extreme temperatures outside of what the rest of the school experiences.	We currently have several toilets that are not functional on multiple floors. We have ECE sinks that still have repairs that are waiting on parts.	While the lighting works and is functional, we have concerns that the current electrical grid will not support lightning once we begin to utilize more and more heaters in the winter.	We have an open work order for a mouse/rat hole that opened up in one of the ECE rooms. A rodent was witnessed in the classroom during instruction time two weeks ago.	n/a	n/a

School U	We've had consistent issues with our HVAC system. We've had to replace several of the units due to lack of upkeep.	We've had a number of plumbing issues through the summer into the current school year. Several of the workorders submitted had been in for months - without any resolutions.	we've had issues with the school wide electrical grid being overstressed particularly when all of the school heating is on.	There is currently a hole that is open in one of our ECE classrooms - which is allowing rodents to enter the building.	n/a	n/a
School V	We are in a new building and sometimes its cold. Need to learn how to use the thermostat	The smell coming from plumbing is terrible. This is a matter that need to be fixed immediately.	n/a	We are in a great space. - the smell from the pipes on each floor.	Foreman needs training.	We have a great school with no major issues. Adequate training on controlling the temp and fixing the drains (smell) would be greatly appreciated.
School W	School is awaiting the installation of a new air handler unit, which has been down since February 2024. Latest update is that the unit should be in by the end of October 2024.	Work Order 000000 which was entered for kitchen sink overflow, due to faulty drain pipe installation and causes the kitchen to flood daily, is still not rectified. Help!	No present electrical issues. DGS has been very responsive in supporting these issues when work orders are entered.	Work orders entered have been addressed in a timely manner	Work orders are primarily entered by MSL and Foreperson.	[The school] is very fortunate to have had such great support from the various teams in helping our administrators to rectify all the serious issues we have had for the past school year -- gas leaks/odors, HVAC issues, sewage overflows/odors, leaks, downed exit signs, etc. We are very pleased with the resolution of our work orders and the continued communication and partnership with members of the teams who support this work -- Ron Standifer, Antoine Minor, Melvin Brown, Enid Swann, Nicole Clifton. Thank you for the support that you all have provided in getting us to the point where we are and for looking so great.
School X	Our HVAC has previously had problems and the timing of service has been disruptive.	Last year we waited 6 months to fix toilets (5).	We have one classroom where lights flicker and this has not been addressed.	We have not had ant issues addressed and continue to have rodent problems near the outdoor areas where students play.	n/a	Overall, we have around 70 work orders and from my perspective the number will continue to climb as we do no preventative care.
School Y	Spot coolers are large and cumbersome and not always high functioning	Staff bathroom broken, several clogged toilets or urinals, clogged slop sink in cafeteria	Many classrooms have very few lights working and many lights out in hallways; outside lights on playground burnt out	Serious rat issue on campus that is awaiting resolution	DSL needs the emails that get sent to [the school] Facilities salesforce account.	Chatter function doesn't usually get a response on salesforce
School Z	HVAC has been an ongoing issue for years. Every summer and warmer season, our classrooms overheat.	N/A	N/A	N/A	N/A	N/A
School AA	One of the classrooms AC has been out for over a year.	There are several leaks that needs to be addressed.	Not at this time.	Not at this time.	MSL does not receive emails from Salesforce.	None at this time.

School AB	We have several invents that recurrently not working.	N/A	There are several lights that are out.	N/A	N/A	It is incredibly unbelievable how many work orders the school has. Also, there is a trend where DGS comes in, assesses the work and then they will report the work as complete and/or done, and the work has not been completed.
School AC	N/A	We still have open work orders	3 floor hallway lights out	N/A	N/A	None
School AD	The boilers were updated (after the start of school) and the control panel that has been promised for three years has not been updated.	There are continuous issues with the plumbing throughout the school, which begins with piping issues. IF work orders are closed, it's through constant harassment of the DGS leadership by the DSL and Foreman to request for updates.	The only reason interior lighting works at my school is because we budget for any issues and pay contractors of the foreman to complete the work. DGS does not support with interior lights, and there are work overs over three years old for exterior lights that haven't been closed.	There is continuous mold growing in the ECE wing. Prior to the start of school, we alerted this to DCPS and DGS leadership, who advised us to use the local school budget for educational supplies on ceiling tiles to hide the mold in the ceiling.	N.A	N/A
School AE	We have classroom with HVAC issues at the school. It has been reported but not resolved.	There are numerous issues with bathrooms at our campus.	N/A	Pest control does not come out frequently and when they do only go to the kitchen area.	My Principal needs training on Salesforce. I am experiencing issues with salesforces at the school campus. The app does not connect like with the other campus.	I wish that issues would be addressed quicker. Sometimes work orders take 30 days to years to complete which is unacceptable.
School AF	Currently HVAC under small capital projects.	Some toilet and water fountains saleforce tickets	na	na	na	na

School AG	HVAC system needs to be replaced and/or upgraded. There are consistent issues every year and only temporary solutions.	n/a	There are issues on our first floor hallway with lighting. The lights go out every so often and DGS only replaces the bulbs when a WO is put in. The issue is deeper than the bulb; possibly the circuit.	We have mold issues in one particular room (0000) that have not been fully addressed. Repairs were made this summer to the ceiling of this room, however, once it rained again, the mold return. The issue is deeper than repairing the ceiling; the roof has open areas that need to be fixed.	n/a	A complete assessment of the school building needs and issues should be done. Many of the WO's have been entered for the same issues for the last 5+ years. If the core issues of these WO's was addressed and resolved, we'd have very few on-going concerns in the building.
School AH	The HVAC system is unstable at the school	We have 2 urinals offline currently	Interior bulbs blow out quite frequently	There is a continuous odor in a classroom that cannot be identified.	N/A	The root issue of the HVAC system is a work in progress. We have had ongoing issues with this with mobile units currently in place to combat the issue. Now that we have switched to heat, we are on high alert regarding potential issues.
School AI	The HVAC System is consistently fluctuates between hot and cold. Some room/offices have heat now/some have AC.	Bathroom drains are also clogged up.	The orders have not been completed.	na	na	na
School AJ	na	na	na	na	na	na
School AK	HVAC on one side of our building continues to be a problem around the start of the school year. Tickets have been in and DGS/contractors have been out multiple times last year/this year about the issue for that specific side of the building. We started the school year with portal A/C units in affected classrooms. We will monitor the heating on that side of the building as well.	Plumbing work orders were addressed last school year. At this time we do not have plumbing concerns.	n/a	We have a current work order for pest control.	N/A	N/A
School AL	N/A	N/A	N/A	N/A	N/A	N/A
School AM	The HVAC leaks and is inconsistent. It would be great to just have it fixed	Most sinks do not work in student bathrooms	No	Na	N/a	N/A

School AM	None	None	None	Mice	I don't know	None
School AN	None at this time.	Not at this time.	Not at this time.	Not at this time.	MSL does not receive emails from Salesforce.	No comments at this time.
School AO	Half the school has heat and the other half is questionable.	Some of the toilet are still overflowing.	NA	NA	I need for my foreman and RW5 to use salesforce effectively and efficiently.	NA
School AP	No comments at this time	Work orders have been put in for toilets. No response from plumber	No comments at this time	No comments at this time	No comments at this time	Work orders have been put in about two months for toilets leaking and not flushing at the school