

MEETING RECORD

To:	Sarah Hasselman - DGS	Date:	August 6, 2015
		Project:	DCPS Murch ES
		Project No:	215023
		Prepared by:	Shayne Pintur

ATTENDEE	ORGANIZATION	PHONE	EMAIL
Sarah Hasselman	DGS		
Mike Quadrino	DGS		
Darell Pressley	DCPS		
Patrick Davis	DCPS		
Deanna Newman	DCPS		
Paul Lund	HCM		
Holt Hordan	Jordan Honeyman		
Shayne Pintur	HCM		
Murch ES SIT Committee			

No	ITEM
1	Design team presented a general update of project status and summary of CFA/HPO, including subtle changes to plan design.
2	Question asked regarding material discussion with CFA/HPO. Summary follows: <ul style="list-style-type: none"> • Brick Color should not be beige or yellow, favoring red to brown • Fiber Cement siding should be eliminated to simplify palette • Stone base should be stone or some other material not designed to imitate stone (no material intending to simulate more expensive material)
3	Summary of Design Updates in plan presented to the committee
4	Discussion ensued regarding the Library: <ul style="list-style-type: none"> • Will it be too loud? Should it be accessed off the corridor? • Design will be further developed in consultation with DCPS’s library staff and school librarian.
5	Pre-K Commons: Observation was made that the new plan includes circulation through the PreK commons room. As this area is envisioned as an active, dynamic area this should not be a problem functionally, but the design team will discuss further with DCPS and the Principal to confirm the programming of this space and the layout of the circulation.
6	Discussion ensued regarding Cubbies vs Lockers. Current Ed Spec calls for cubbies in classrooms. Current Murch culture has lockers in corridors. Design team will discuss further with DCPS if there should be any lockers for older grades.
7	Elevator: Recommendation made to locate elevator connecting the 3 levels of the new addition more centrally. Design Team to investigate.
8	Summary of Program and Ed Spec Comparison was presented to SIT, generally updating committee on the status of the design’s satisfaction of the requirements
9	Gym was noted as still being below Ed Spec requirements as originally delineated in the DCPS Ed Spec. <ul style="list-style-type: none"> • Gym was designed with certain functions in mind – Junior High Basketball court with spectator area • Gym intended to serve two gym classes with divider curtain • Gym area can permit approx. 750 occupants by code • Design Team will discuss further with DCPS/DGS

- 10 Swing Space was discussed in general terms.
- On-Site and Off-Site options are both being evaluated
 - Anticipated timeline for resolution is November
 - Either way, due to sub grade work at the parking garage, a 2 year construction duration is most likely.
- 11 Contractor Selection was also discussed as being finalized in November
- 12 Preliminary Landscape Program was introduced to the committee and a working session was held to discuss. The committee made the following recommendations:
- Move Nature Preserve area into east courtyard, consider adding pond or other features in this area.
 - Combine outdoor STEM area and covered pavilion
 - Increase Flex “bluetop” space as a result of the above
 - Consider a swap of PreK play area and Urban Agriculture area.
 - Consider revisions to Basketball court to keep it open to extended “bluetop” area
- Design team will investigate the above as it develops the landscape design.

These meeting notes were prepared by Hord Coplan Macht, Inc for the purpose of recording the information covered during this meeting. Should anyone object to any statement or interpretation contained herein, please inform Hord Coplan Macht, Inc. within seven days or the meeting notes shall stand as written.

Issued by,

Shayne Pintur, AIA
Hord Coplan Macht, Inc