

GOVERNMENT OF THE DISTRICT OF
COLUMBIA DEPARTMENT OF GENERAL
SERVICES



REQUEST FOR PROPOSAL (RFP)

MODIFICATION OF DEANWOOD RECREATION CENTER INDOOR
POOL HVAC SYSTEM

Solicitation Number: DCAM-19-AE-RFP-0010

Addendum No. 2

Issued: June 13, 2019

This Addendum No. 2 is being issued and is effective as of the date shown above. Except as modified hereby, the Request for Proposal (RFP) remains unmodified.

Item #1: Section A.4 Design Fees: Section A.4 Design Fees has been revised in its entirety and replaced with the following:

A.4 Design Fees

As will be more fully described in the Form of Contract, the selected A/E will be paid a fixed price for all design phase services through construction administration services. Offerors will be required to bid a Design Fee that covers all of the Offeror's costs associated with the preparation or provision of the (i) pre-design services; (ii) a set of design development documents; (iii) complete construction documents; and (iv) construction administration services. Offerors will also be required to submit a schedule of hourly rates for any additional work that is required.

A schedule of values should be provided that allocates the Design Fee among the various design phases (i.e. pre-design services, design development, construction documents, and construction administration).

Offerors shall submit, on the Offeror's letterhead, an Offer Letter in substantially the form of Attachment C of this RFP that includes the proposed Design Fee, and hourly rates. The Department desires to have the A/E develop a phasing plan to accommodate the Project, as necessary. The cost of developing a phasing plan shall be included in the Offeror's Design Fee.

Item #2: Section B. Scope of Work – B.1 Title I: Section B.1 of Title I has been revised in its entirety and replaced with the following:


B.1 Title I Services

Title I Services shall include Pre-Design Services (including existing conditions), Design Development (including preliminary construction cost estimate, full delineation of design decisions, including equipment and controls, summary specifications), Construction Documents (including acquiring building permit from DCRA, full specifications, final cost estimate, and bid documents sufficient to obtain general construction services), and

Construction Administration Services. The A/E shall be responsible for conducting necessary and adequate site visits to the Deanwood Recreation Center Indoor Pool HVAC system, located at 1350 49th Street NE, Washington, DC 20019, and conducting field surveys, assessments, and evaluations as required for preparing all necessary construction documents

Item #3: Attachment C – Form of Offer Letter: The Form of Offer Letter (Attachment C) of the RFP has been revised in its entirety and is attached (**Exhibit 1**).

Item #4: Pre-Proposal Conference & Site Visit Sign-in Sheet: The sign-in sheet and business cards from the pre-proposal conference and site visit held on June 13, 2019 are attached (**Exhibit 2**).

By: 
Franklin Austin, CPPB, CPM
Contracting Officer

Date: 6/13/2019

- End of Addendum No. 2

EXHIBIT 1

FORM OF OFFER LETTER (ATTACHMENT C)

[ATTACHMENT WILL APPEAR ON THE FOLLOWING PAGE]

Attachment C

[Offeror's Letterhead]

[Insert Date]

District of Columbia Department of General Services
2000 14th Street, NW
Washington, D.C. 20009

Attention: Franklin Austin
Contracting Officer

Reference: Request for Proposals ("RFP") – DCAM-19-AE-0010
Architectural/Engineering Services – Modifications of Deanwood Recreation
Center Indoor Pool HVAC System

Dear Mr. Austin:

On behalf of [INSERT NAME OF Offeror] (the "Offeror"), I am pleased to submit this Proposal in response to the Department of General Services' (the "Department" or "DGS") "RFP" to provide Architectural/Engineering Services for the Modifications of Deanwood Recreation Center Indoor Pool HVAC System project. The Offeror has reviewed the RFP and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the "Bid Documents") and has conducted such due diligence and analysis as the Offeror, in its sole judgment, has deemed necessary in order to submit its Proposal in response to the RFP.

The Offeror's Proposal including the Design Fee (as defined in paragraph A), and the Hourly Rates (as defined in paragraph B) are based on the Bid Documents as issued and assume no material alteration of the terms of the Bid Documents (collectively, the Proposal, the Design Fee and the Hourly Rates are referred to as the "Offeror's Bid").

The Offeror's Bid is as follows:

A. Design Fee:

Design Phase

Pre-Design Services	\$ _____
Design Development	\$ _____
Construction/Permit Document Submission	\$ _____
Construction Documents	\$ _____
Construction Administration	\$ _____
Total Design Fee	\$ _____

B. Hourly Rates (Change Order Work):

Position	Hourly Rate
Design Principal	\$ _____/hour
Project Architect	\$ _____/hour
Project Designer	\$ _____/hour
MEP Engineer	\$ _____/hour
Structural Engineer	\$ _____/hour

The Offeror acknowledges and understands that the Design Fee is a fixed fee and covers all of the Offeror's costs associated with the preparation of (i) a Pre-Design Services; (ii) design development documents; (iii) Construction/Permit Document; (iv) a complete, coordinated set of construction documents; and (v) construction administration services.

The Offeror's Bid is based on and subject to the following conditions:

The Offeror agrees to hold its proposal open for a period of at least one hundred twenty (120) days after the date of the bid.

1. Assuming the Offeror is selected by the Department and subject only to the changes requested in paragraph 5, the Offeror agrees to enter into a contract with the Department on the terms and conditions described in the Bid Documents within ten (10) days of the notice of the award.
2. Both the Offeror and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Offeror to the terms of the Offeror's Bid.
3. The Offeror further represents and warrants that no further action or approval must be obtained by the Offeror in order to authorize the terms of the Offeror's Bid.
4. The Offeror and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a proposal in response to the RFP in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a proposal in response to the RFP; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law..
5. The Offeror's Proposal is subject to the following requested changes to the Form of Contract: **INSERT REQUESTED CHANGES. OFFERORS ARE ADVISED THAT THE CHANGES SO IDENTIFIED SHOULD BE SPECIFIC SO AS TO PERMIT THE DEPARTMENT TO EVALUATE THE IMPACT OF THE REQUESTED CHANGES IN ITS REVIEW PROCESS. GENERIC STATEMENTS, SUCH AS "A MUTUALLY ACCEPTABLE CONTRACT" ARE NOT ACCEPTABLE. OFFERORS ARE FURTHER ADVISED THAT THE DEPARTMENT WILL**

CONSIDER THE REQUESTED CHANGES AS PART OF THE EVALUATION PROCESS.]

6. The Offeror hereby certifies that neither it nor any of its team members have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or sub-consultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, "LSDBE Certified Companies") from participating in the work if another company is awarded the contract.

7. This bid form and the Offeror's Bid are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE OFFEROR].

Sincerely,

By: _____
Name: _____
Title: _____

EXHIBIT 2

**THE PRE-PROPOSAL CONFERENCE & SITE VIST SIGN-IN SHEETS &
BUSINESS CARDS**

[ATTACHMENT WILL APPEAR ON THE FOLLOWING PAGE]

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



REQUEST FOR PROPOSALS ("RFP")
A/E SERVICES FOR MODIFICATION OF DEANWOOD RECREATION CENTER
INDOOR POOL HVAC SYSTEM

Solicitation No. DCAM-19-AE-RFP-0010

Pre-Proposal Conference & Site Visit

June 13, 2019

10:00 A.M.

Deanwood Recreation Center Located at
1350 49th St, NE
Washington, DC 20019

Sign-in Sheet

- Name: ALVARO GARAY Phone: 703-593-7405
Company: EMX Corp
Email Address: agamy@emx-co.com
Is your company a small business enterprise? YES NO
Type of services performed: MEP Design
Interested in bidding as a prime or a subcontractor? _____
- Name: SARA PROUKMAN Phone: 202 505 3646
Company: Engenium group
Email Address: sbrukman@engeniumgroup.com
Is your company a small business enterprise? YES NO
Type of services performed: MEP Engineering
Interested in bidding as a prime or a subcontractor? SUB
- Name: Jessica Norton Phone: 202-505-3646
Company: Engenium Group
Email Address: jnorton@engeniumgroup.com
Is your company a small business enterprise? YES NO
Type of services performed: MEP Engineering
Interested in bidding as a prime or a subcontractor? prime or sub
- Name: SPIRO GIANNIOTIS Phone: 202-797-5000
Company: ALPHATEC PC
Email Address: SPG@ALPHATECPC.COM
Is your company a small business enterprise? YES NO
Type of services performed: A/E IN-HOUSE (A/MEP)
Interested in bidding as a prime or a subcontractor? YES

5. Name: Alan Auslaender Phone: 301-524-4386
Company: Setty
Email Address: Alan.Auslaender@setty.com
Is your company a small business enterprise? YES NO
Type of services performed: MEP&FP
Interested in bidding as a prime or a subcontractor? Both
6. Name: _____ Phone: _____
Company: _____
Email Address: _____
Is your company a small business enterprise? YES NO
Type of services performed: _____
Interested in bidding as a prime or a subcontractor? _____
7. Name: _____ Phone: _____
Company: _____
Email Address: _____
Is your company a small business enterprise? YES NO
Type of services performed: _____
Interested in bidding as a prime or a subcontractor? _____
8. Name: _____ Phone: _____
Company: _____
Email Address: _____
Is your company a small business enterprise? YES NO
Type of services performed: _____
Interested in bidding as a prime or a subcontractor? _____
9. Name: _____ Phone: _____
Company: _____
Email Address: _____
Is your company a small business enterprise? YES NO
Type of services performed: _____
Interested in bidding as a prime or a subcontractor? _____
10. Name: _____ Phone: _____
Company: _____
Email Address: _____
Is your company a small business enterprise? YES NO
Type of services performed: _____
Interested in bidding as a prime or a subcontractor? _____



Sara Brockman

Marketing Coordinator

O: (202) 505-3646 x 417
sbrockman@engeniumpgroup.com
www.engeniumpgroup.com
1017 O Street NW
Washington, DC 20001



Jessica Renee Lee

Director of Marketing and Operations

O: (202) 505-3646 x 402
jlee@engeniumpgroup.com
www.engeniumpgroup.com
1017 O Street NW
Washington, DC 20001

www.setty.com

SETTY

Virginia SWaM
District of Columbia CBE
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GSA Schedule Holder

Fairfax, VA | Washington, DC | Baltimore, MD | New York, NY | Atlanta, GA | Mysore, India



Alvaro E Garay
Project Engineer

1616 H Street NW, Suite 1020 | Washington, DC 20006
agaray@emx-co.com | www.emx.co.com | 703.593.7405