

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



TRASH COLLECTION SERVICES  
DCAM-16-NC-0105

Addendum No. 3  
Issued: June 6, 2016

This Addendum No. 3 is issued and hereby published on the DGS website on June 6, 2016.

This solicitation is being set-aside for Bidders that are certified by the District of Columbia Department of Small and Local Business Development (DSLBD) as a Small Business Enterprise (SBE).

**Item # 1**

**Delete:** Bid Form (Attachment A)

**Replace with:** Attachment A - Revised Bid Form Dated 6-6-16

**Item # 2**

**A.3 Term Of The Contract**

**Delete: A.3.1 Base Term:** The base term of the firm fixed unit price contract will be for one (1) year from date of award through one year thereafter.

**Replace with: A.3.1 Base Term:** The base term of the firm fixed unit price contract will be for two (2) years from date of award.

**Item # 3**

**A.3 Term Of The Contract**

**Delete: A.3.2 Option Year:** The Department shall have the unilateral right to extend the term of this Agreement for four (4) terms of one (1) year or fractions thereof; provided that the Department shall give the Contractor preliminary written notice of intent to exercise the option thirty (30) days prior to the expiration of the contract. The preliminary notice does not commit the Department to an extension. The Contractor may waive the thirty (30) day noticed requirement by providing a written waiver to the Department prior to the expiration of the Contract.

**Replace with: A.3.2 Option Year:** The Department shall have the unilateral right to extend the term of this Agreement for three (3) terms of one (1) year or fractions thereof; provided that the Department shall give the Contractor preliminary written notice of intent to exercise the option thirty (30) days prior to the expiration of the contract. The

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preliminary notice does not commit the Department to an extension. The Contractor may waive the thirty (30) day noticed requirement by providing a written waiver to the Department prior to the expiration of the Contract.

**Item # 4**

**B.1.1 Vehicles, Routes, Collection and Transfer to District Waste Disposal Facility**

**Delete:** The Contractor shall empty all trash containers at each location and return the container to its original position. The Contractor shall collect trash so as not to allow spilling of trash on private or public property. The Contractor shall pick-up, any trash overflow outside the container at the time of scheduled pick-ups at no additional cost to the District. The Contractor shall collect and deliver all trash to District's trash transfer stations for disposal purposes as indicated in section B.1.1.4.

**Replace with:** The Contractor shall empty all trash containers at each location and return the container to its original position. The Contractor shall collect trash so as to allow spilling of trash on private or public property. The Contractor shall collect and deliver all trash to District's trash transfer stations for disposal purposes as indicated in section B.1.1.4.

**Item # 5**

**B.1.1.5 Help Desk and Call Center**

**Delete:** The Contractor shall maintain a help desk/call center to address complaints and non-compliance issues. Contractor shall have 24-48 hours to cure reported issue. Status report shall forward to COTR by no later than 5:00 PM.

**Replace with:** The Contractor(s) shall provide the DGS COTR with a single Point of Contract (POC) to address complaints and non-compliance issues raised by the DGS COTR. The Contractor(s) POC shall be available twenty-four (24) hours a day, seven (7) days a week including weekends and holidays. The POC shall respond to the COTR and or the COTR's designated representative within one (1) hour of complaint by phone or email. The Contractor(s) shall remedy or provide a planned solution to all complaints within twenty-four (24) hours.

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**Item # 6**

**B.1.5 Monthly Reporting**

**Delete:** (a) Collection Report: Report on the number of trash collections by location consistent with the order shown on Attachment B, Fixed Unit Price Spread Sheet. As part of reporting activities, Contractor is to provide the COTR with electronic access to real-time or end-of the day information collected from each container including date and time, container ID#, RFID #, container location, weights and/or quantity of items collected per site/route.

**Replace with:** (a) Collection Report: Report on the number of trash collections by location consistent with the order shown on Attachment A, Fixed Unit Price Spread Sheet. As part of reporting activities, Contractor is to provide the COTR with electronic access to real-time or end-of the day information collected from each container including date and time, container ID#, RFID #, container location, weights and/or quantity of items collected per site/route.

**Item # 7**

**C.2 LSDBE Utilization**

**Delete: C.2.1 Mandatory Subcontracting Requirements**

- (a) Unless the Director of the Department of Small and Local Business Development (DSLBD) has approved a waiver in writing, for all contracts in excess of \$250,000, at least 50% of the dollar volume of the Contract shall be subcontracted to qualified small business enterprises (SBEs).
- (b) If there are insufficient SBEs to completely fulfill the requirement of paragraph (a)(1), then the subcontracting may be satisfied by subcontracting 50% of the dollar volume to any qualified certified business enterprises (CBEs); provided, however, that all reasonable efforts shall be made to ensure that SBEs are significant participants in the overall subcontracting work.
- (c) A prime Contractor that is certified by DSLBD as a small, local or disadvantaged business enterprise shall not be required to comply with the provisions of sections C.2.1 (a) and C.2.1 (b) of this clause.
- (d) Except as provided in C.2.1 (e) and C.2.1 (f), a prime Contractor that is a CBE and has been granted a bid preference pursuant to D.C. Official Code § 2-218.43, or is selected through a set-aside program, shall perform at least 35% of the contracting effort with its own organization and resources and, if it

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subcontracts, 35% of the subcontracting effort shall be with CBEs. A CBE prime Contractor that performs less than 35% of the contracting effort shall be subject to enforcement actions under D.C. Official Code § 2-218.63.

- (e) A prime Contractor that is a certified joint venture and has been granted a bid preference pursuant to D.C. Official Code § 2-218.43, or is selected through a set-aside program, shall perform at least 50% of the contracting effort with its own organization and resources and, if it subcontracts, 35% of the subcontracting effort shall be with CBEs. A certified joint venture prime Contractor that performs less than 50% of the contracting effort shall be subject to enforcement actions under D.C. Official Code § 2-218.63.
- (f) Each CBE utilized to meet these subcontracting requirements shall perform at least 35% of its contracting effort with its own organization and resources.
- (g) A prime Contractor that is a CBE and has been granted a bid preference pursuant to D.C. Official Code § 2-218.43, or is selected through a set-aside program, shall perform at least 50% of the on-site work with its own organization and resources if the Contract is \$1 million or less.
- (h) A list of Certified Business Enterprises can be found on the District of Columbia, Department of Small and Local Business Development website at <http://dslbd.dc.gov/> DC/DSLBD, click on “Doing Business in the District”, click on “Find CBE Certified Contractors.”

**Replace with: C.2.1 Mandatory Subcontracting Requirements**

- (a) Unless the Director of the Department of Small and Local Business Development (DSLBD) has approved a waiver in writing, for all contracts in excess of \$250,000, at least 35% of the dollar volume of the Contract shall be subcontracted to qualified small business enterprises (SBEs).
- (b) If there are insufficient SBEs to completely fulfill the requirement of paragraph (a)(1), then the subcontracting may be satisfied by subcontracting 35% of the dollar volume to any qualified certified business enterprises (CBEs); provided, however, that all reasonable efforts shall be made to ensure that SBEs are significant participants in the overall subcontracting work.
- (c) A prime Contractor that is certified by DSLBD as a small, local or disadvantaged business enterprise shall not be required to comply with the provisions of sections C.2.1 (a) and C.2.1 (b) of this clause.
- (d) Except as provided in C.2.1 (e) and C.2.1 (f), a prime Contractor that is a CBE and has been granted a bid preference pursuant to D.C. Official Code § 2-

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218.43, or is selected through a set-aside program, shall perform at least 35% of the contracting effort with its own organization and resources and, if it subcontracts, 35% of the subcontracting effort shall be with CBEs. A CBE prime Contractor that performs less than 35% of the contracting effort shall be subject to enforcement actions under D.C. Official Code § 2-218.63.

- (e) A prime Contractor that is a certified joint venture and has been granted a bid preference pursuant to D.C. Official Code § 2-218.43, or is selected through a set-aside program, shall perform at least 50% of the contracting effort with its own organization and resources and, if it subcontracts, 35% of the subcontracting effort shall be with CBEs. A certified joint venture prime Contractor that performs less than 50% of the contracting effort shall be subject to enforcement actions under D.C. Official Code § 2-218.63.
- (f) Each CBE utilized to meet these subcontracting requirements shall perform at least 35% of its contracting effort with its own organization and resources.
- (g) A prime Contractor that is a CBE and has been granted a bid preference pursuant to D.C. Official Code § 2-218.43, or is selected through a set-aside program, shall perform at least 50% of the on-site work with its own organization and resources if the Contract is \$1 million or less.
- (h) A list of Certified Business Enterprises can be found on the District of Columbia, Department of Small and Local Business Development website at <http://dslbd.dc.gov/> DC/DSLBD, click on “Doing Business in the District”, click on “Find CBE Certified Contractors.”

**Item # 8**

**C.2.2 Subcontracting Plan**

**Delete: C.2.2.1**

If the prime Contractor is required by law to subcontract under this Contract, it must subcontract at least 50% of the dollar volume of this Contract in accordance with the provisions of section C.2.1 of this clause. The plan shall be submitted as part of the bid and may only be amended with the prior written approval of the CO and Director of DSLBD. Any reduction in the dollar volume of the subcontracted portion resulting from an amendment of the plan shall inure to the benefit of the District. Each subcontracting plan shall include the following:

- (a) The name and address of each subcontractor;
- (b) A current certification number of the small or certified business enterprise;
- (c) The scope of work to be performed by each subcontractor; and
- (d) The price that the prime Contractor will pay each subcontractor.

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**Replace with: C.2.2.1**


If the prime Contractor is required by law to subcontract under this Contract, it must subcontract at least 35% of the dollar volume of this Contract in accordance with the provisions of section C.2.1 of this clause. The plan shall be submitted as part of the bid and may only be amended with the prior written approval of the CO and Director of DSLBD. Any reduction in the dollar volume of the subcontracted portion resulting from an amendment of the plan shall inure to the benefit of the District. Each subcontracting plan shall include the following:

- (a) The name and address of each subcontractor;
- (b) A current certification number of the small or certified business enterprise;
- (c) The scope of work to be performed by each subcontractor; and
- (d) The price that the prime Contractor will pay each subcontractor.

**Item # 9 Questions and Answers, See Exhibit 3**

All other terms and conditions remain unchanged.

  
Kimberly Gray  
Supervisory Contract Specialist

  
Date

- End of Addendum No. 3 -