

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



IFB FOR CONSTRUCTION SERVICES FOR  
MPD 2<sup>ND</sup> DISTRICT RENOVATIONS

Solicitation No: DCAM-18-CS-0030

**Addendum No. 4**  
**Issued: February 9, 2018**

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This Addendum No. 4 is issued and hereby published on the DGS website on February 9, 2018. Except as modified hereby, the Invitation for Bid ("IFB") remains unmodified.

**Item #1: RFI Responses.** Responses to RFI's are attached hereto as Exhibit A.

**Item #2: Offer Letter and Bid Form.** The updated Offer Letter and Bid Form is attached hereto as Exhibit B.

**Item #3: Additional Site Visit.** The Department will hold an additional site visit on Monday, February 12, 2018 at 9:30 am.

By: \_\_\_\_\_

Elouise Fripp  
Lead Contract Specialist

Date: \_\_\_\_\_

2-9-18

- End of Addendum No. 4 -

## Exhibit A

### RFI Responses

	Question	Response
1	It was stated by Capitol Construction's PM (CC-PM) at Pre-bid Conference & Site Visit all asbestos tile and mastic was removed from building during a previous renovation and clarified that asbestos removal is excluded from this IFB. Please confirm.	Please refer to Section B.2.1.e of the IFB. The Department is not aware of any known asbestos. Any questionable materials will be quantified and dealt with accordingly.
2	It was clarified by CC-PM that no removal or replacement of ductwork is required. Only adjusting existing ductwork supply, return and exhaust drops to new ceiling grid in affected areas will be required. Please confirm.	Confirmed. Please refer to Section B.2.2.4 of the IFB.
3	It was clarified by CC-PM that Contractor will be allowed to use existing utilities at no cost to contractor. Existing utilities are electrical, water and restroom facilities. Please confirm.	Confirmed.
4	It was clarified by CC-PM that existing architectural, new work and furniture plans will be provided through addendum by close of Business 2/5/18. Please confirm.	Please refer to Addendum 3 of the IFB.
5	B.1.2.18 (b) Please provide an allowance for fan and control replacement complete.	There will not be an allowance for this. It is part of the Scope of Work.
6	1) Will all FF&E be supplied by Elocen/Peobody and W. A. Hamilton? 2) Will MPD/DGS require the winning GC to subcontract the FF&E portion of this project or will MPD/DGS bid this out directly? 3) Is the FF&E for the location specified already via different vendors or will the specification be part of the bidding process on the subcontract/trades with the GC or will this be part of a direct bid from DGS?	The Contractor is responsible for purchasing and installing the FFE portion of this project. Please refer to Addendum 3 to this IFB for the FFE plans.
7	It was clarified by CC-PM contractor to match ceramic tile in restrooms as close as possible. Please confirm.	Confirmed. Please refer to Section B.2.1.q, Section B.2.2.1.b.21-22, and Section B.2.2.4.b of the IFB.
8	It was clarified by CC-PM all toilet fixtures in men's locker to be reused. Women's locker room toilet area to be totally demoed a refurbished. Please confirm.	Please refer to Section B.2.2.1 and B.2.2.4.
9	B.4.21 – District may appoint other entities to manage day-to-day activities for the execution of the Project?	Confirmed, though we do not anticipate the need on this project.
10	B.4.26 – Request delete paragraph in its entirety.	Denied. It is the responsibility of the Contractor to carefully review the scope of work and discuss inconsistencies with the Department. Should the contractor miss scope or fail to identify an error, the Contractor will assume the risk for the work.
11	B.4.30 – CC-PM clarified a dumpster would be allow on site adjacent to dumpster presently on site. Please confirm.	Confirmed. The contractor be permitted to utilize the dumpster on the adjacent job site and will need to coordinate use of the dumpster with the Project Manager/Contractor on the adjacent job. Contractor will also be responsible for the cost for use of the dumpster.

12	B.4.31 – Please better define scope of work for these allowances.	Allowances are to be used at the discretion of the Department's PM. Contractor responsible for providing quotes when necessary to utilize assigned allowances. Please see updated Bid Form attached hereto as Exhibit B.
13	Who is the vendor and model # for the voice/data at police station?	Refer to Section B.1.1.1 (o) of the IFB. Contractor's voice data contractor is to coordinate with MPD IT and DC NET.
14	Who is the vendor and model # for the electronic door security?	All appropriate access control is specified in Section B.1.1.1.s. Vendor must be RS2 certified installer.
15	Please select a 2x4 light fixture or establish an allowance for light fixtures.	Refer to the Finishes Schedule issued in Addendum 3 to this IFB.
16	Who is the vendor and model # for door hardware?	Refer to the Finishes Schedule issued in Addendum 3 to this IFB.
17	On Attachment B, 1st page. There are 10 areas and their descriptions with a box for lump sum pricing for each. For instance, 006 Roll Call Room. Which rooms are associated with the roll call room? There are storage rooms, interview rooms, etc., and no clear association with any of the 10 areas listed.	As discussed at the pre-bid meeting, the total lump sum on Page 1 of Attachment B should match that of the CSI breakout on Page 3.
18	When is the anticipated start date of the project?	It is anticipated that work will begin around the beginning of March 2018.
19	When will the FF&E be required to be installed in the building upon renovation completion?	All FF&E will need to be installed before project completion and final payment issued.
20	How many temporary workstations are required in the swing space?	30 temporary workstations are required. Contractor is responsible for providing power, voice data. Existing FF&E will be utilized and MPD IT will install existing computers.
21	Could you please provide total number of each light fixture specified: 2' x 2' Drop Ceiling; 2' x 4' Drop Ceiling; 1' x 4' Surface Mounted	Per the Scope of Work, total number of light fixtures are being replaced in kind and will not exceed the existing count.
22	Can another site visit be scheduled?	A second site visit will be provided Monday at 9:30 am.
23	Does room 240 Office needs to be included under CLIN# 010 Lieutenant's office on the offeror letter?	Yes.
24	Please provide a list of rooms that has terrazzo flooring.	Please perform inspection during site visit on 2/12/18.
25	Please clarify who is pulling building permit.	The Contractor is responsible for obtaining all permits.
26	Please confirm GC needs to provide professional liability insurance.	Confirmed.
27	Please provide hazardous report.	The Department does not currently have a hazmat report available for this project.
28	Please confirm there is not work needed at corridor 220A	Please refer to B.1.1.1 and B.1.2.22 of the IFB.
29	Please confirm that if "NIC" is listed on the individual room work requirements none of the general notes apply to the room.	Please clarify question.
30	Is closet Room #113 part of the scope of Community Room (Clin#008).	Not in Scope of Work.
31	Please confirm Room 101D (Check of Room) belongs to Clin#007 (Sergeant's Office).	Confirmed
32	Please confirm location of Room 032 on page # 10 of 72 B1.2.9. Unable to find room number on drawings.	For clarification, the Bike Storage area (Room 020A) is included with the Men's Locker Room CLIN 003 on the Bid Form.

33	Please confirm that scope of work for room#115 is to relocate furniture only.	Confirmed. Please refer to B.1.2.12 of the IFB.
34	Please confirm that general notes scope of work applies for room 103.	To be answered at a later time.
35	Please confirm the following room's assignation to CLIN on offeror's letter is accurate and provide a CLIN number for the ones that don't have assignation. (SEE PDF, #15)	Will be clarified during site visit on 2/12/18.
36	Please confirm that general notes are applicable to all listed room on the scope of work.	Confirmed. All items in B.1.1.1 are required for all rooms on list.

**Exhibit B**

**Offer Letter and Bid Form**

**[Exhibit to appear on the following page]**

[Contractor's Letterhead]

[Insert Date]

Mr. Franklin Austin  
Contracting Officer  
District of Columbia Department of General Services  
2000 14<sup>th</sup> Street, NW, 8<sup>th</sup> Floor  
Washington, DC 20009

Reference: Invitation for Bid DCAM-18-CS-0030  
MPD 2<sup>nd</sup> District Renovations

Dear Mr. Austin:

On behalf of [INSERT NAME OF BIDDER] (the "Bidder"), I am pleased to submit this bid in response to the Department of General Services' (the "Department" or "DGS") Invitation for Bid (the "IFB") for the MPD 2<sup>nd</sup> District Renovations. The Bidder has reviewed the IFB and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the "Bid Documents" or "Contract Documents") and has conducted such due diligence and analysis as the Bidder, in its sole judgment, has deemed necessary in order to submit its bid in response to the IFB. The Bidder's bid and the Lump Sum Price are based on the Bid Documents as issued and assume no material alteration of the terms of the Bid Documents. (Collectively, the bid and the Lump Sum Price are referred to as the "Bidder's Bid".)

The Bidder's Bid is as follows:

CLIN	DESCRIPTION	LUMP SUM PRICE
001	General Conditions & Fees	\$ _____
002	Gym	\$ _____
003	Men's Locker Room	\$ _____
004	Women's Locker Room	\$ _____
005	Report Writing Room	\$ _____
006	Roll Call Room	\$ _____
007	Sergeant's Office	\$ _____
008	Community Room	\$ _____
009	Detective's Office	\$ _____
010	Lieutenant's Office	\$ _____
011	Allowance – Ceiling Demolition	\$10,000.00
012	Allowance – HVAC Duct Work	\$15,000.00
013	Allowance – Signage	\$2,000.00
	Lump Sum Price	\$ _____
	DEDUCT ALTERNATE: Storage of existing gym equipment onsite.	\$ _____

**LUMP SUM PRICE IN WORDS:**

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The Bidder shall submit a completed Price Breakdown Form (Exhibit 1) for each package, providing the price for each Division Component. The sum of all the prices for each Division Component must equal the Lump Sum Price above. In the event of discrepancies between or among the Lump Sum Price and the Price Breakdown of each Division Component, the Lump Sum Price shall control.

The Bidder's Bid is based on and subject to the following conditions:

1. The Bidder agrees to hold its bid open for a period of at least one hundred twenty (120) days after the IFB closing date.
2. Assuming the Bidder is selected by the Department and subject only to the changes requested in paragraph 5, the Bidder agrees to enter into a contract with the Department on the terms and conditions described in the Bid Documents within ten (10) days of the notice of the award.
3. Both the Bidder and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Bidder to the terms of the Bidder's bid. The Bidder further represents and warrants that no further action or approval must be obtained by the Bidder in order to authorize the terms of the Bidder's bid.
4. The Bidder and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a bid in response to the IFB in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a bid in response to the IFB; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.
5. The Bidder hereby certifies that neither it nor any of its team members have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or subconsultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, "LSDBE Certified Companies") from participating in the work if another company is awarded the contract.
6. This Form of Offer Letter and Bid Form are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE BIDDER].

Sincerely,

Company: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Exhibit 1—Price Breakdown Form**

<b>MPD 2<sup>nd</sup> District Renovations</b>		
<b>DIVISION NO.</b>	<b>DESCRIPTION</b>	<b>DIVISION COST</b>
Div. 01	General Requirements	
Div. 02	Existing Conditions (incl. abatement/demo)	
Div. 03	Concrete	
Div. 04	Masonry	
Div. 05	Metals	
Div. 06	Woods and Plastics	
Div. 07	Thermal and Moisture Protection	
Div. 08	Openings	
Div. 09	Finishes	
Div. 10	Specialties	
Div. 11	Equipment	
Div. 12	Furnishings	
Div. 13	Special Construction	
Div. 14	Conveying Systems	
Div. 21	Fire Suppressions	
Div. 22	Plumbing	
Div. 23	Heating, Ventilation and Air Conditioning	
Div. 26	Electrical	
Div. 27	Communications	
Div. 28	Electronic Safety and Security	
Div. 31	Earthwork	
Div. 32	Exterior Improvements	
Div. 33	Utilities	
	<b>Lump Sum Price:</b>	\$ _____