

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Request for Proposals (RFP)
ENERGY EFFICIENT LIGHTING SYSTEMS RETROFITS, SENSORS AND CONTROLS
DCAM-18-NC-0019

Addendum No. 01
Issued: December 1, 2017

This Addendum No. 01 is issued by the Department of General Services (DGS) on December 1, 2017. Except as modified herein, the Request for Proposals (RFP) remains unmodified.

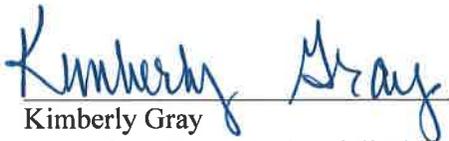
Item No.1 – Pre-Proposal Conference Agenda

Add/Incorporate: Exhibit A to Addendum No. 01 – Pre-Proposal Conference Agenda

Item No. 2 – Pre-Proposal Conference Sign-in Sheet(s) & Business Cards

Add/Incorporate: Exhibit B to Addendum No. 01 – Sign-in Sheets/Business Cards

All other terms and conditions remain unchanged.



Kimberly Gray
Supervisory Contract Specialist | Contracting Officer
Goods & Services


Date

- End of Addendum No. 01 -

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts and Procurement

Request for Proposals (“RFP”)
Energy Efficient Lighting Systems Retrofits, Sensors and Controls
Solicitation No. DCAM-18-NC-0019
Pre-Proposal Conference
Wednesday, November 29, 2017 @ 10:00 A.M. EST

AGENDA

1. **Welcome/Introductions**
 - Contracts & Procurement
 - Sustainability & Energy Program Team

2. **Procurement Schedule**
 - Issue RFP November 20, 2017
 - Pre-proposal Conference..... Wednesday, November 29, 2017 at 10:00 A.M.
 - Last Day for Questions/Clarifications..... Monday, December 4, 2017
 - Proposals Due Tuesday, December 14, 2017 by 10:00 A.M. ([Section L.3.1](#))

3. **Project Description/Requirements**
 - Set-Aside (SBE) Market Participation
 - Small to medium sized lighting retrofit and smart lighting systems projects
 - Indefinite Delivery Indefinite Quantity (IDIQ) type of contract based on time and materials with a cost reimbursement component for materials; a maximum 10% mark-up on cost of materials allowed
 - Task Order Process/Task Order Pricing
 - Rebates and Warranties
 - Recycling
 - Applicable Documents
 - Key Personnel

4. **Proposal Submission Requirements ([Section L](#))**
 - The Technical Proposals and Price Proposals are to be individual submissions.
 - One (1) identifiable Original proposal and three (3) hard copies for both the Technical and Price Proposals.
 - Proposals should be on 8.5 x 11” paper and bound, submitted in a 3-ring binder with each section separated by tabs; original proposals shall be single-sided and copies may be double sided.
 - Include a USB Flash Drive with soft copies of both the Technical Proposal and Price Proposal.
 - The electronic Price Proposal submission must be in an MS Excel file.
 - Separately Package Technical Proposals and Price Proposal in sealed envelopes conspicuously marked:
 - **DCAM-18-NC-0019 Technical Proposal – Energy Efficient Lighting Systems Retrofits, Sensors and Controls**

o **DCAM-18-NC-0019 Price Proposal – Energy Efficient Lighting Systems Retrofits, Sensors and Controls**

5. Evaluation Criteria (Section M)

- Relevant Experience & Past Performance of Team (30) [Section L.2.2.1](#)
- Relevant Experience of Key Personnel (20) [Section L.2.2.2](#)
- Project Management Plan (30) [Section L.2.2.3](#)
- Price (20)
- Up-to (12) CBE Preference Points

6. Questions

- Note: Verbal answers provided at the pre-proposal conference are only intended for general discussion and do not represent the Department's final position. All oral questions must be submitted by potential Offerors in writing no later than **December 4, 2017** in order to generate an official answer. Official answers will be issued by an Addendum to this RFP and posted on the DGS website at www.dgs.dc.gov.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of General Services
PRE-PROPOSAL CONFERENCE SIGN-IN SHEET



DCAM-18-NC-0019 | ENERGY EFFICIENT LIGHTING SYSTEMS RETROFITS, SENSORS AND CONTROLS

NO.	NAME	COMPANY	PHONE NO	EMAIL	BUSINESS CARD PROVIDED Y/N
1	GERALD H. DRAPER	DRACO CORPORATION	202 437-1801	GHDRAPER@VERIZON.NET	Y
2	JAMES BISER	NATI / AMD	202 365 1884	JBiser@hardline.com	Y
3	CARLTON DAVIS	LED PARTNERS	(202) 244-2700	carlton@ledpartners.net	Y
4	MEHDI BOUKOUSS	GREENSCAPE ENVIRONMENTAL SERVICES	202-489-2647	mboukous@GREENSCAPEENVIRONMENTAL.COM	Y
5	Randy Carroll	Keystone Plus	202-857-7903	rcarrolle@keystone-dc.com	N
6	RENÉ HEUSSEN	GB ENERGIE LED	240.401.6077	RENE@GBENERGIELED.COM	Y
7	RENÉE INGRAM	Diversified Enterprises Group, LLC	202.376.6314	ringram@diversifiedenterprisesgroup.com	Y
8	Karen Araujo	DGS	202-545-3335	karen.araujo@dc.gov	Y
9	Kimberly GRAY	DGS	202 724-4121	Kim.gray@dc.gov	
10	ZACH WILSON	DGS (CONTRACTOR)	202-669-6116	ZACH.WILSON@DC.GOV	



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DCAM-18-NC-0019 | ENERGY EFFICIENT LIGHTING SYSTEMS RETROFITS, SENSORS AND CONTROLS



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2	CAMERON HARVAY	Access Green accessgreen.com	(202) 905-6080	cameron@accessgreen.com	Y
3	STEVE CLAUSMAN	ACCESS GREEN	571.334.7986	steve@accessgreen.com	Y
4	ZACH DOBELDORF	DGS	202 727 8760	Zach.dobeldorf@dgs.gov	Y
5	Sybil Caldwell	DGS	202 244 2700	Sybil@hedpartners.net	YES
6	JAMES TILMAN	Freeway Construction	2020584851	freeway@freeway-construction.com	Yes
7	Chyla Evans	EARTH WORTH	202-302-7781	Chyla@earthworthdc.com	Yes
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