

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

Request for Proposals (“RFP”)

**Engine Company 12 & Engine Company 24
Structural Concrete & Exterior Lighting Replacement Projects**

**Pre-proposal Conference
April 6, 2018 11:00 A.M. EST**

AGENDA

1. WELCOME/INTRODUCTIONS

- Contracts & Procurement
- Construction Management Team
- CBE Inclusion Office

2. PROCUREMENT SCHEDULE

Issue Date..... Tuesday, April 3, 2018

Site Visits..... Thursday, April 5, 2018 at 10AM & 11 a.m.

Engine Company 12 is located at 2225 5th Street, N.E.

Engine Company 24 is located at 5101 Georgia Avenue, N.W.

Pre-Proposal Conference..... Friday, April 6, 2018 at 11 a.m.

Frank Reeves Municipal Building – 2000 14th Street, N.W. – Washington, D.C. 20001
6th Floor DPW Large Conference Room, located off the terrace walk-thru.

Deadline for Question Submission Monday, April 9, 2018

All questions concerning this solicitation shall be submitted electronically by April 9th, 2018 at 12:00 pm to: Domonique L. Banks, Contract Specialist, via email at domonique.banks@dc.gov. All answers to questions shall be provided by form of Addendum to interested Bidders.

Launch Pad Event Registration..... Thursday, April 12, 2018 11 a.m. – 3 p.m.

Offerors must register at the designated web address displayed on The Department of General Services website at <https://dgs.dc.gov/> on **April 12th, 2018**. Registration **will open at 11:00 a.m. and closes at 3:00 p.m.** *Event Participation is limited to the first ten (10) registrants!*

Proposal Submission Deadline..... Thursday, April 19, 2018 12 p.m.
Proposal shall be submitted electronically by **April 19th, 2018 by 12:00 p.m.** to:
Domonique L. Banks, Contract Specialist, via email at domonique.banks@dc.gov.

Launch Pad Event..... Wednesday, April 25, 2018 9 a.m.
Presentations shall be held on **April 25th, 2018 at 9:00 a.m.** in the 2nd floor
“Community Room” at the Reeves Center, 2000 14th St. NW, Washington, DC 20009.
Presenters should arrive at **8:30AM SHARP** to check-in and register.

Note: The Contract will be awarded immediately following the final presentation and feedback provided by the Judges Panel. Contractors are strongly encouraged to be present for feedback and contract award.

3. PROJECT DESCRIPTION

- The Launch Pad is a new initiative for DGS to engage local CBEs through an innovative concept that works towards Mayor Bowser’s citywide initiative of creating pathways to the middle class. The Launch Pad goal is to provide opportunities for SBEs who have less experience doing business with DGS as a prime contractor, to gain such experience.

- RFP Requirements

4. EVALUATION CRITERIA

- D.C. Resident Inclusion (5)
- Presentation (20)
- Price Reasonableness (25)
- Technical Approach (25)
- Relevant Experience (25)

5. QUESTIONS

- All verbal answers provided at the site-visits and during today’s proceedings are only intended for general discussion and do not represent the Department’s final position. All oral questions must be submitted by potential Offerors in writing no later than 12:00 p.m. Monday April 9, 2018 to generate an official answer. Official answers will be issued by Addenda to this RFP and posted on the DGS website at www.dgs.dc.gov.