

EXHIBIT A

Questions & Answers
Solicitation No. DCAM-19-NC-IFB-0021 | RECYCLING & JANITORIAL SUPPLIES

| NO. | QUESTIONS | DGS RESPONSE |
|------------|---|---|
| 01 | An SBE firm has provided supplies in the past; however, the SBE firm does not hold the NIGP codes listed in the solicitation. Would this SBE firm be considered for this solicitation? | No, all SBE firms that submit a response to this solicitation are required to hold at least one (1) of the NIGP codes listed on the cover page and on section B.7. |
| 02 | Can an SBE firm update their NIGP codes and how long is the process? | <p>Yes, CBEs can submit a request for updating their NIGP codes by logging into the new DSLBD Enterprise System (DES); https://des.dslbd.dc.gov to submit a Change Request application type through the below steps. The process can take up to 45 business days. All questions or concerns regarding the process should be submitted to cbe.info@dc.gov.</p> <ol style="list-style-type: none"> 1. Log in to DES 2. Select 'Update Information' on the CBE status button 3. Select the NIGP Code check box 4. Use the NIGP search tool to add desired codes 5. Upload in the Document section below the form required documents to support the request <ol style="list-style-type: none"> a. Print out or print screen shot of the business' website showing that they sell those goods/supplies, b. third party agreements to show that they are authorized to sell those goods/supplies, or c. Online catalog showing that the business provides those goods/supplies d. Business license from DCRA 6. After uploading evidence the business will need to select 'Save and Continue' 7. Complete the second page, which is the Attestation Form. |
| 03 | We are certified by DSLBD under the following NIGP Codes: 4856500 - Janitorial Equipment and Supplies, but we are certified under NIGP Codes 4366600 and 4863700 for Environmentally Certified Products. Are these Codes acceptable for us to provide you with pricing? | No. The NIGP Codes indicated in the solicitation were provided by the Department of Small and Local Business Development (DSLBD); therefore, the DGS is using only the NIGP codes listed. For any information regarding the NIGP Codes, please contact the DSLBD office at (202) 727-3900. All SBE firms that submit a response to this solicitation are required to hold at least one (1) of the NIGP codes listed on the cover page and on section B.7. |

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| 04 | If we do not sell an exact item that you are requesting pricing for can we substitute. For example - item 041 Hot Shot Floor Stripper - we sell TerraGreen Green Seal Certified Floor Stripper and Brulin Shattered 99, are they acceptable? | The Bidder must provide unit pricing based on the Price Schedule's product description for evaluation purposes. Upon issuing a task order, the awarded Contractor(s) will have the opportunity to request substitution on particular items. It will be up to the COTR to accept any substitutions. |
| 05 | What is item number 21 under Janitorial supplies " Blitz Enzymes"; can we get another description of the item? | "Blitz" is a Enzyme Floor Cleaner, Deodorizer and Degreaser |
| 06 | What is DOC #88 Floor Finish (item no. 31)? Is this a specific type of wax? | This item was removed from the Price Schedule (Bid Form). Please reference Addendum No. 03, Item No. 1. |
| 07 | How is the contractor expected to come in with competitive pricing if quantities are not specified? How can the contractor ensure profitability with the uncertainty in the quantities ordered. Will there be a cap. If we calculated using the maximum quantities provided, the amount far exceeded the allotted budget | Per section B.3, the District will order at least the guaranteed minimum dollar amount of \$250.00. The annual maximum not-to-exceed contract ceiling amount is \$950,000.00. The contract(s) will be IDIQ contract(s) and supplies will be ordered on an as-needed basis; the Department cannot guarantee the quantities for each item. Please reference Addendum No. 03, Item No. 1 for the Revised Price Schedule (Bid Form). |
| 08 | Who is the manufacturer of DOC #88 Floor Finish? What is the current use of this product? For use on wood, tile, vinyl? | This item was removed from the Price Schedule (Bid Form). Please reference Addendum No. 03, Item No. 1. |