

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



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Request for Proposals (RFP)  
**CITYWIDE INTEGRATED PEST MANAGEMENT (IPM) SERVICES**

Addendum No. 01  
Issued: October 26, 2017

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This Addendum No. 01 is issued by the Department of General Services (DGS) on October 26, 2017. Except as modified herein, the Request for Proposals (RFP) remains unmodified.

**Item No.1 – Pre-Proposal Agenda**

**Add/Incorporate:** Exhibit A to Addendum No. 01 – Pre-Proposal Agenda

**Item No. 2 – Pre-Proposal Conference Sign-in Sheet(s) & Business Cards**

**Add/Incorporate:** Exhibit B to Addendum No. 01 – Sign-in Sheets/Business Cards

**Item No. 3 – Estimated Square Footage for Locations by Group**

**Add/Incorporate:** Exhibit C to Addendum No. 01 – Estimated Square Footage by Group  
*(Excel spreadsheet)*

**Item No. 4 – Section C.5.2 Supplemental Treatment Services**

**Delete:** **Section C.5.2**  
Supplemental Treatment Services includes on-call and/or as-needed services, and emergency services requested and with prior approval by the Contracting Officer's Technical Representative (COTR). The Contractor shall notify and provide a quote for treatment to the COTR if it notices any of the following pests. The Contractor is not responsible for their control unless the COTR and Contractor agree in writing.

C.5.2.1 Bats, snakes, and all other vertebrates other than commensal rodents.

C.5.2.2 Termites and other wood-destroying organisms.

C.5.2.3 Bed bugs

C.5.2.4 Pests that primarily feed on outdoor vegetation.

**Replace With:** **Section C.5.2**  
Supplemental Treatment Services includes on-call and/or as-needed services and emergency services requested and with prior written approval by the Contracting Officer's Technical Representative (COTR).

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**C.5.2.1** The Contractor shall notify the COTR if it notices any of the following pests. The Contractor is not responsible for their control unless the COTR and Contractor agree in writing.

- Bats, snakes, and all other vertebrates other than commensal rodents.
- Termites and other wood-destroying organisms.
- Bed bugs
- Pests that primarily feed on outdoor vegetation.

**C.5.2.2** All supplemental services shall be requested and approved in writing by the COTR using a Work Order via Salesforce.

**C.5.2.3** The Work Order shall contain a detailed description of the services required from the Contractor. Contractor shall provide the COTR a detailed cost estimate including an itemized breakdown for all labor, treatment and/or materials, as well as the estimated number of hours and schedule to complete the Work Order. The cost breakdown and schedule shall be made part of the Work Order. The Contractor shall not proceed with any work described in the Work Order until authorized by the COTR. The COTR will confirm the Contractor's estimated price as fair and reasonable though an independent District cost estimate. The Department shall incur no obligation for out of scope of work that is not authorized.

**C.5.2.4** Supplemental Services shall be paid based on actual quantities of services performed by the Contractor and accepted by the COTR. The cost to the Department for the supplemental services shall not exceed the approved Work Order amount.

**C.5.2.5** Applicable rates included in the Contractor's Price Schedule shall be used in preparing the Work Order.

**Item No. 5 – Canine Rat Detection and Abatement Services**

The title of "Canine Rat Sensing Dogs" in Sections C.3; C.5.5.10; and C.56 shall be changed to Canine Rat Detection and Abatement Services.

**Delete:**            **Section C.3 Definitions – Canine Rat Sensing Dogs**  
"Canine Rat Sensing Dogs" are used to detect the presence of rats, their harborage as well as their entrance and exit points. Service can be provided on the interior and exterior of the structure.

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**Replace With: Section C.3 Definitions – Canine Rat Detection and Abatement**

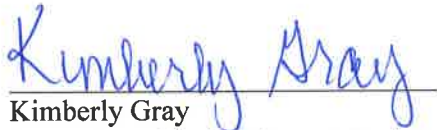
“Canine Rat Detection and Abatement Services” consist of two (2) parts: (1) detection, where the dogs are used to detect the harborage and presence of rats, including entrance and exit points; and (2) abatement, when dogs are used to catch and remove the rats from the property. Service can be provided on the interior and exterior of the structure.

**Item No. 6 – Last Day for Questions**

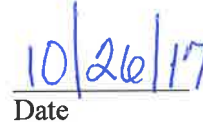
**Delete in its Entirety:** All reference to Last Day for Questions; Cover Page, Section L.4 *Explanation to Prospective Offerors*, Section L.20 *Pre-Proposal Conference*

**Replace With:** Last day for Questions shall be received no later than Monday, October 30, 2017.

All other terms and conditions shall remain unchanged.



Kimberly Gray  
Supervisory Contract Specialist | Contracting Officer  
Goods & Services

  
Date

- End of Addendum No. 01 -