

**Request for Proposal (“RFP”)  
Temporary Staffing Services (Set-Aside)  
DCAM-21-NC-RFP-0011**

Addendum No. 02  
Issued: March 5, 2021

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This Addendum No. 02 is issued by DGS on March 5, 2021. Except as modified herein, the Request for Proposal (“RFP”) remains unmodified and is hereby published on the DGS website.

<b>Item No. 1</b>	<b>Explanation to Prospective Offerors</b>
<i>Add/Incorporate</i>	The Districts response to Prospective Offerors request for clarification is hereby incorporated by this Addendum No. 02 as <b>Exhibit A.</b>
<b>Item No. 2</b>	<b>Price Schedule</b>
Delete in its entirety	Attachment J.11a, J.11b, & J.11c
<i>Replace with:</i>	Attachment J.11 Rev.3.5.21
	<i>For the avoidance of doubt and to provide clarification, The Department has revised the Price Schedules, CLINs are no longer categorized by award group. Offerors are only required to submit pricing for the CLINs in which they intend to be considered for award.</i>
<b>Item No. 3</b>	<b>Award Groups</b>
Delete in its entirety	Section B.3
<b>Item No. 4</b>	<b>Special Provisions Related to COVID-19 Emergency</b>
Delete in its entirety	Section B.5.1
<b>Item No. 5</b>	<b>Proposed Work Plan</b>

Delete in its entirety	Section M.3.1.4f
<i>Replace with:</i>	Describe your firm’s ability to fill requirements as stated in Section [C.5.3].
<b>Item No. 6</b>	<b>Subcontracting Requirements</b>
Delete in its entirety:	Section H.9 Subcontracting Requirements
<i>Replace With:</i>	Section H.9 revised on 3.5.2021 incorporated as <b>Exhibit B.</b>
<b>Item No. 7</b>	<b>Section C.6.3.1 Multimedia Specialist</b>
Delete:	Multimedia Specialist (20hrs)
<i>Replace With:</i>	Multimedia Specialist (32hrs)
<b>Item No. 8</b>	<b>Section C.6.3.2 Web Master</b>
Delete:	Web Master (20hrs)
<i>Replace With:</i>	Web Master (32hrs)
<b>Item No. 9</b>	<b>Type of Contract</b>
Delete in its entirety:	<b>Section B.2.1</b>
<i>Replace With:</i>	Delivery or performance of all services to be provided under the awarded IDIQ Contracts shall be made only as authorized by Task Order(s) issued in accordance with the Ordering Clause, <b>Section [G.10]</b> . The Contractors shall furnish to the Department, when and if ordered, temporary staffing services at the rates specified in the price schedule <b>Section [B.4.1]</b> , up to and including the aggregate,

non-guaranteed maximum quantity of \$950,000.00 in total services based on the Contract established rates under CLINS 0001-0019.

**Item No. 10**

**Section B.4.1**

Delete in its entirety:

**Price Schedule/Compensation Award Group A, B, C See Attachment J.11 [a,b,c]**

*Replace With:*

Price Schedule/Compensation See Attachment J.11 rev.3.5.21

**Item No. 11**

**Proposal Organization and Content**

Delete in its entirety:

Section L.2.2

*Replace With:*

**Volume I – A single Technical Proposal** that clearly demonstrates its capacity to provide services for all CLINs which it intends to be considered for award. Additionally, the Offeror must submit Compliance Documents as individual .pdf files. **Volume II – Price Proposal** shall be submitted in its original form, Microsoft™ Excel .xls file format. The District **will not** be responsible for corruption of any files submitted. If the submitted file cannot be viewed and printed as specified, it will not be considered.

**Item No. 12**

**Proposal Organization and Content**

Delete in its entirety:

Section L.2.10

*Replace With:*

Each **Compliance Document** must be organized and prepared as follows and submitted as individual .pdf documents:

1. EEO Employer Information Report and Mayor’s Order 85-85 (Attachment J.3)
2. DOES First Source Employment Agreement (Attachment J.4)
3. Certificate of District City-wide Clean Hands (<https://mytax.dc.gov/>) (Attachment J.7)
4. DSLBD SBE Subcontracting Plan (Attachment J.8)

5. DOES First Source Initial Employment Plan (Attachment J.9)
6. Bidder-Offeree Certification Form – February 26, 2020 (Attachment J.10)

**Item No. 13**

**Subcontracting Plan**


Delete in its entirety:

Attachment J.8a, J.8b, J.8c

*Replace With:*

Attachment J.8

*All other terms and conditions remain unchanged.*

  
Kimberly Gray  
Contracting Officer

March 5, 2021  
Date

*~End of Addendum No. 02~*