



project team and individual team members will be evaluated by the qualification of the key personnel (i.e., Lead Consultant; Senior Consultant; Associate Consultant; and Research and Analyst Consultant) described in the solicitation.

**Item No. 3**

**Technical Evaluation Criteria: Factor C – Relevant Past Experience**

*Delete in its Entirety:*

**M.3.1.3 Factor C: Relevant Past Experience (25 points)**

*Replace With:*

**M.3.1.3 Factor C: Relevant Past Experience (25 points)**

**M.3.1.3a**

The District desires to engage a Contractor(s) with the experience necessary to perform the required services successfully. Offerors will be evaluated based on how relevant the Offeror's specialized expertise and technical competence are on projects similar in size and scope to those described in the solicitation. Offerors shall have at least three (3) years' experience within the last five (5) years. The Offeror will be evaluated on the quality of the projects, adherence to schedule and budget, any evaluation provided, and presentation of the project examples. This evaluation factor considers at a minimum three (3) and at a maximum five (5) relevant project examples, with at least one (1) outside of DGS, required in response to the solicitation. Offeror shall submit Past Performance Evaluation Forms (**Attachment G**) provided by past clients who can document the offeror's ability to provide services specified in this RFP. Each reference shall be from a client for whom the Offeror has provided services within five (5) years. **Example:** If Offeror provides examples of four (4) relevant projects in its proposal, Offeror shall also provide four (4) Past Performance Evaluation Forms (via Attachment G) from its clients relating to past projects referenced.

Offeror shall be evaluated based on the following:

- a. Experience in providing strategic consulting services, project management, and communication and supporting management decisions, as demonstrated by past projects within the last five (5) years.
- b. Experience executing organizational goals, including analysis and presentations demonstrated by relevant past projects within the last five (5) years.



All other terms and conditions remain unchanged.

*Domonique L. Banks*

Domonique Banks  
Contracting Officer, Supervisory Contract Specialist  
Goods & Services

2/24/2023

Date

*~End of Addendum No. 03~*

