

**Request for Proposal (“RFP”)**  
**Property Management Services at Francis L. Cardozo Education Campus**  
**DCAM-24-NC-RFP-0010**

Addendum No. 03  
 Issued: January 19, 2024

This Addendum No. 03 is issued by the Department of General Services (DGS) on January 19, 2024. Except as modified herein, the Request for Proposal (“RFP”) remains unmodified.

**Item No. 1    Section L.5 – Explanation to Prospective Offerors**

*Delete in its Entirety:*    Section L.5 Explanation to Prospective Offerors

*Replace With:*    **Section L.5 Explanation to Prospective Offerors**

If a prospective offeror has any questions relating to this solicitation, the prospective Offeror shall submit the question(s) to the attention of Senior Contract Specialist, **Karen Araujo**, through the Department's QBSP system (Instructions for use of the portal can be found in **Attachment A.9** of the RFP). The prospective Offeror should submit questions no later than close of business on **January 19, 2024**, (41)-days prior to the closing date. The District may not consider any questions received less than (41)-days before the date set for submission of proposals. The District will furnish responses via addenda issued to the solicitation and posted to the Department’s Solicitation Web page found at <https://dgs.dc.gov/page/dgs-solicitations>. An amendment to the solicitation will be issued only if the CO decides that information is necessary in submitting offers, or if the lack of it would be prejudicial to any prospective Offerors. Oral explanations or instructions given by District officials before the award of the Contract will not be binding.

*All other terms and conditions remain unchanged.*

*Eric Njonjo* \_\_\_\_\_ (By Eric Njonjo)  
 Domonique L. Banks  
 Contracting Officer, Supervisory Contract Specialist  
 Goods and Services

1/19/2024 \_\_\_\_\_  
 Date

- End of Addendum No. 03 -