

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

Request for Proposals
**CONSOLIDATED MAINTENANCE SERVICES FOR THE DEPARTMENT OF
HUMAN SERVICES (“DHS”) SHORT-TERM FAMILY HOUSING FACILITIES
DCAM-19-NC-RFP-0005**

Addendum No. 04
Issued: April 30, 2019

This Addendum No. 04 is issued by the Department of General Services on April 30, 2019. Except as modified herein, the Request for Proposals (“RFP”) remains unmodified.

Item No. 1 – Section H.12.18 Staffing Requirements

Delete in its entirety:

H.12.18.3 The Contractor shall ensure background checks documents for all staff, including subcontracted staff or any staff that have direct contact with families and children, are completed and provided to the CA. All documents must be current (within one year of submission date). All staff must be fully cleared by the CA prior to beginning work or having contact with clients. Background check documentation includes but is not limited to:

- a. Federal Bureau of Investigations Background Check
- b. DC Metropolitan Police Department Background Check
- c. Child and Family Services Agency (CFSA) Child Protection Registry Report
- d. Sex Offender Registry Report
- e. Tuberculosis Screening with medical provider signature
- f. Negative Drug and Alcohol Test Results

Replace with:

H.12.18.3 The Contractor shall ensure background checks documents for all staff, including subcontracted staff or any staff that have direct contact with families and children, are completed and provided to the **COTR**. All documents must be current (within one year of submission date). All staff must be fully cleared by the **COTR** prior to beginning work or having contact with clients. Background check documentation includes but is not limited to:

- a. Federal Bureau of Investigations Background Check
- b. DC Metropolitan Police Department Background Check
- c. Child and Family Services Agency (CFSA) Child Protection Registry Report
- d. Sex Offender Registry Report

- e. Tuberculosis Screening with medical provider signature
- f. Negative Drug and Alcohol Test Results
- g. Local Police of the jurisdictions in which they have resided for the five years prior to employment under this contract**
- h. Child and Family Services Agency (CSFA) Child Protection Register or equivalent agency of the jurisdictions in which they have resided for the five years prior to employment under this contract.**

Item No. 02 – Questions and Answers

Add/Incorporate: **Exhibit A** to Addendum No. 04 – *Additional Questions and Answers*

All other terms and conditions remain unchanged.



Kimberly Gray
Supervisory Contract Specialist | Contracting Officer
Goods & Services



Date

- End of Addendum No. 04 -