

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES**



**Addendum No. 4  
To  
REQUEST FOR PROPOSALS NO. DCAM-19-CS-AE-0056  
ARCHITECTURAL/ENGINEERING SERVICES  
CHEVY CHASE COMMUNITY CENTER MODERNIZATION**

**Issued: February 28, 2019**

---

This Addendum No. 4 is issued and hereby published on the DGS website on **February 28, 2019**. Except as modified hereby, the Request for Proposals (“RFP”) remains unmodified.

**Item #1: Section A.7 (RFP Attachments) is hereby revised as follows:**

Delete: Attachment C: Form of Offer Letter

Insert: Attachment C: Revised Form of Offer Letter is hereby attached to this Addendum as (Exhibit 1) and incorporated to the RFP.

**Item #2: Section A.7 (RFP Attachments) is hereby revised as follows:**

Delete in its entirety: Attachment G: Bid Guarantee Certification

Delete in its entirety: Attachment M: Bid Bond Form

**Item #3: Section B.2 Design Phase is deleted and replaced with the following:**

Section B.2: A Proposal that identifies or describes changes or exceptions to the Standard Contract Provisions may be deemed non-responsive.

**Item #4: Section C.2 of the RFP (LSDBE Participation) is deleted and replaced with the following:**

If the Contractor subcontracts any work, **at least (50%) of the dollar volume of the Agreement shall be subcontracted with certified business enterprises (CBE), 35% with small business enterprises (SBE) and 15% with resident owned business enterprises (ROB)**. The Subcontracting Plan form is provided in Attachment O. For subcontracted work, pass through entities will not count toward this goal. In order to count toward the subcontracting requirement, the CBE must perform at least thirty five percent (35%) of the work that is being counted toward the goal with its own forces. The Local, Small and Disadvantaged Business Enterprise (“LSDBE”) certification shall be, in each case, as of the effective date of the applicable subcontract. Supply agreements with material suppliers shall be counted toward meeting this goal. Offeror’s shall submit with their Proposal a Subcontracting Plan (Attachment O). The Subcontracting Plan shall demonstrate how the requirements will be met and the specific firms that will be used and their respective roles.

**Item #5: Except as identified in Item No. 4 of this Addendum, Section C.2 starting from Section C.2.1 shall remain unchanged.**

**Item #6:** Kenilworth Kitchen Drawings are hereby incorporated into this Addendum as (Exhibit 2) and incorporated to the RFP as Attachment P.

**Item #7:** ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center, dated January 22, 2018 is hereby incorporated to RFP via this Addendum as (Exhibit 3) and incorporated to the RFP as Attachment Q.

**Item #8:** Questions and Answers are hereby attached as (Exhibit 4).

By: 

Ebtisam K. Hana

Contracting Officer

Date: 02/28/2019

- End of Addendum No. 4 -

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES**



**EXHIBIT 1**

**ATTACHMENT C: REVISED FORM OF OFFER LETTER**

**[ATTACHMENT WILL APPEAR ON THE FOLLOWING PAGE]**

Attachment C

[Offeror's Letterhead]

[Insert Date]

District of Columbia Department of General Services  
2000 14<sup>th</sup> Street, NW  
Washington, D.C. 20009

Attention: George G. Lewis  
Associate Director/ Chief Contracting Officer

Reference: Request for Proposals ("RFP") – DCAM-19-CS-AE-0056  
Architectural/Engineering Services – Chevy Chase Community Center

Dear Mr. Lewis:

On behalf of [INSERT NAME OF Offeror] (the "Offeror"), I am pleased to submit this Proposal in response to the Department of General Services' (the "Department" or "DGS") "RFP" to provide Architectural/Engineering Services for the Chevy Chase Community Center Modernization project. The Offeror has reviewed the RFP and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the "Bid Documents") and has conducted such due diligence and analysis as the Offeror, in its sole judgment, has deemed necessary in order to submit its Proposal in response to the RFP.

The Offeror's Proposal including the Design Fee (as defined in paragraph A), and the Hourly Rates (as defined in paragraph B) are based on the Bid Documents as issued and assume no material alteration of the terms of the Bid Documents (collectively, the Proposal, the Design Fee and the Hourly Rates are referred to as the "Offeror's Bid").

The Offeror's Bid is as follows:

**A. Design Fee:**

**Design Phase**

Preliminary Assessment and Refinement	\$ _____
Concept Design	\$ _____
Schematic Design	\$ _____
Schematic Design Cost Estimating Services	\$ _____
Design Development	\$ _____
Design Development Cost Estimating Services	\$ _____

Permit Set	\$ _____
Construction Documents	\$ _____
Construction Administration	\$ _____
Reimbursables (Allowance)	\$ 75,000.00
Permit Fees (Allowance)	\$ 300,000.00
<b>Total Design Fee</b>	<b>\$ _____</b>

**B. Hourly Rates (Construction Administration):**

<b>Position</b>	<b>Hourly Rate</b>
Design Principal	\$ _____/hour
Project Architect	\$ _____/hour
Project Designer	\$ _____/hour
MEP Engineer	\$ _____/hour
Structural Engineer	\$ _____/hour

**C. Add Alternate:**

<b>Each Additional Community Meeting</b>	<b>Flat Rate</b>
	\$ _____/meeting

The Offeror acknowledges and understands that the Design Fee is a fixed fee and covers all of the Offeror's costs associated with the preparation of (i) a preliminary assessment and refinement (if necessary) of the concept design; (ii) schematic design; (ii) design development documents; (iii) a permit set of construction documents; (iv) a complete, coordinated set of construction documents; and (v) construction administration services.

The Offeror's Bid is based on and subject to the following conditions:

The Offeror agrees to hold its proposal open for a period of at least one hundred twenty (120) days after the date of the bid.

1. Assuming the Offeror is selected by the Department and subject only to the changes requested in paragraph 5, the Offeror agrees to enter into a contract with the Department on the terms and conditions described in the Bid Documents within ten (10) days of the notice of the award.

2. Both the Offeror and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Offeror to the terms of the Offeror's Bid.
3. The Offeror further represents and warrants that no further action or approval must be obtained by the Offeror in order to authorize the terms of the Offeror's Bid.
4. The Offeror and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a proposal in response to the RFP in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a proposal in response to the RFP; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law..
5. The Offeror's Proposal is subject to the following requested changes to the Form of Contract: **[INSERT REQUESTED CHANGES. OFFERORS ARE ADVISED THAT THE CHANGES SO IDENTIFIED SHOULD BE SPECIFIC SO AS TO PERMIT THE DEPARTMENT TO EVALUATE THE IMPACT OF THE REQUESTED CHANGES IN ITS REVIEW PROCESS. GENERIC STATEMENTS, SUCH AS "A MUTUALLY ACCEPTABLE CONTRACT" ARE NOT ACCEPTABLE. OFFERORS ARE FURTHER ADVISED THAT THE DEPARTMENT WILL CONSIDER THE REQUESTED CHANGES AS PART OF THE EVALUATION PROCESS.]**
6. The Offeror hereby certifies that neither it nor any of its team members have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or sub-consultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, "LSDBE Certified Companies") from participating in the work if another company is awarded the contract.
7. This bid form and the Offeror's Bid are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE OFFEROR].

Sincerely,

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

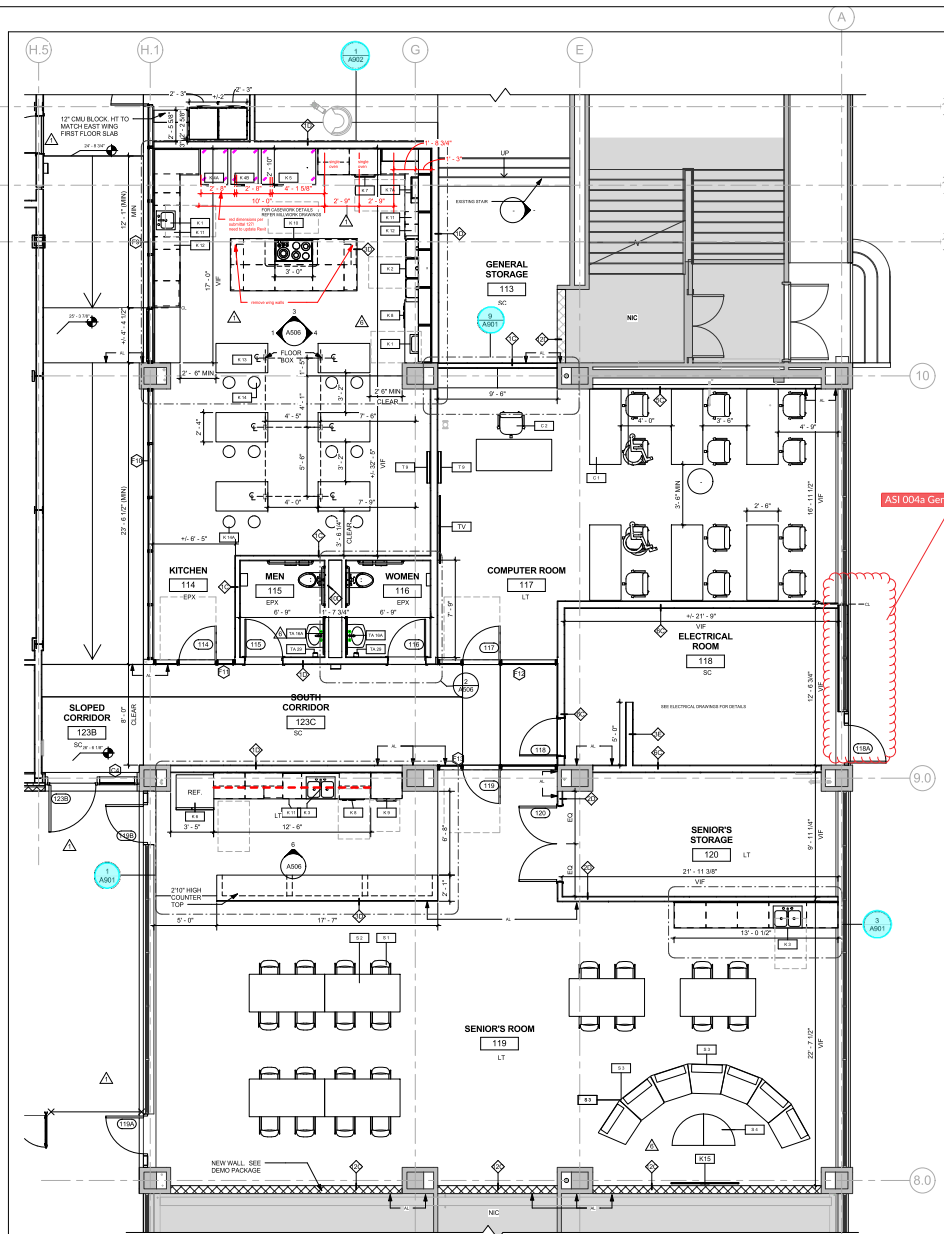
**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES**



**EXHIBIT 2**

**KENILWORTH KITCHEN DRAWINGS**

**[ATTACHMENT WILL APPEAR ON THE FOLLOWING PAGE]**

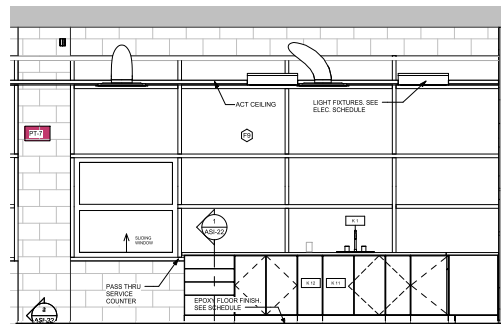


5 KITCHEN AND SENIORS ROOM  
1/4" = 1'-0"

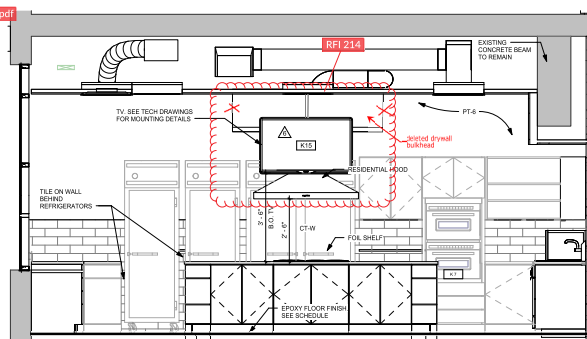
Type Mark	Count	Description	Manufacturer	Model
C 1	7	COMPUTER WORK STATION	KI Furniture	DataLink Fixed Table Fixed Lg Pwr 30"x72"x27", Urethane Edge, With Grommet
C 2	13	CHAIR	KI Furniture	Torsion on the Go Armchair, Polyback, Upholstered Seat-TOWAFB, Color: Black
K 13	6	PREP TABLE	Michigan Maple Block	F-Style Open Base Prep Table - custom size 48" x 28" x 34"
K 14	8	HIGH STOOL	KI Furniture	800 Series: 24" height, regular (no back) Frame: Black Seat/Fabric: E Vinyl Reflection VVVRN
K 14A	4	HIGH STOOL WITH BACK	KI Furniture	800 Series: 24" height, regular - with back Frame: Black Seat/Fabric: E Vinyl Reflection VVVRN
S 1	24	CHAIR	KI Furniture	Grazie Four Leg Chair, Cantilever Arm, Poly GLCAP, Color: Green Grass, Legs Black frame.
S 2	6	Table	KI Furniture	Prouette PNR5072C-348 COLOR: Paint: Black Surface: Kensington Maple
S 3	7	LOGIX SEATING	KI Furniture	Logix Seating: 12 Degree Curved 30x30x30; COLOR: Fabric: E Vinyl Honey VVHY
S 4	2	LOGIX SEATING	KI Furniture	Logix Seating: Quarter Circle 30x30 COLOR: Fabric: E Vinyl Honey VVHY
T 9	2	WHITE BOARD	USMaker Board	PSM152A

Type Mark	Description	Manufacturer	Model
K 1	1 COMPARTMENT SINK	Plumb	Plumb
K 2	3 COMPARTMENT SINK	Plumb	Plumb
K 3	2 COMPARTMENT SINK	Plumb	Plumb
K 4A	REFRIGERATOR *	Continental Refrigerator	1RE-SS
K 4B	FREEZER *	Continental Refrigerator	1FE-SS
K 5	USDA DUAL TEMP REFRIGERATOR *	Continental Refrigerator	2RFE-SS
K 6	REFRIGERATOR WITH FREEZER	GE	GFE26GSHSS
K 7	DOUBLE OVEN	GE	Profile Series PK7500SF SS
K 7A	MICROWAVE	GE	PEB155SFSS
K 8	DISHWASHER	GE	GLD1996DSS
K 9	DOUBLE WALL OVEN WITH CONVECTION AND ADVANTUM TECHNOLOGY	GE	GE CAFE SERIES COMB30* CT1900SHSS
K 10	INDUCTION COOKTOP	GE	PHP9006DJB
K 11	RECYCLE	TBD	TBD
K 12	TRASH	TBD	TBD
K 15	48" TV	TBD	By Owner

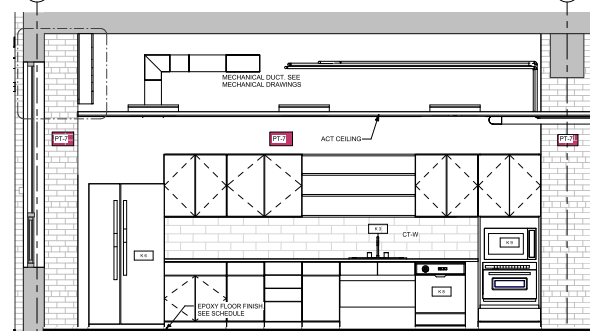
\* Selected by owner



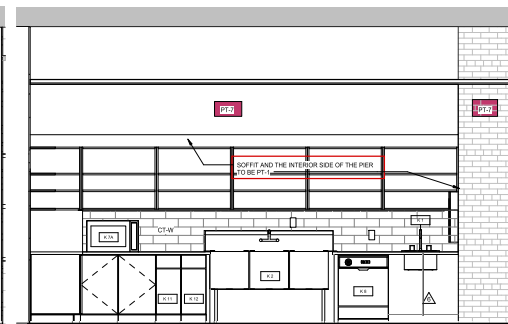
WEST - KITCHEN INT. ELE.  
1/2" = 1'-0"



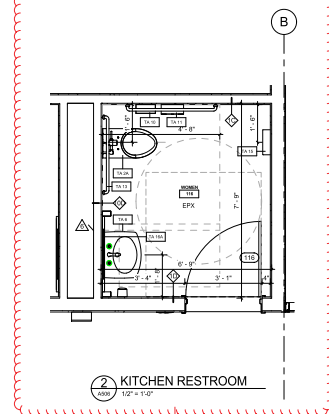
3 NORTH - KITCHEN INT. ELE.  
1/2" = 1'-0"



6 NORTH - KITCHENETTE INT. ELE.  
1/2" = 1'-0"



4 EAST - KITCHEN INT. ELE.  
1/2" = 1'-0"



2 KITCHEN RESTROOM  
1/2" = 1'-0"

#### GENERAL NOTES:

1. OUTLETS & ELECTRICAL DRAWINGS ARE DIAGNOSTIC. CONTRACTOR TO ARRANGE FOR BULK THROUGH WITH ARCHITECT AND OWNER FOR COORDINATE EXACT LOCATION OF THE OUTLETS.
2. FLOOR FINISH WOULD CONTINUE BELOW APPLIANCES, SINK AND COUNTER TOPS.
3. SEE SHEET A501 & A502 FOR MILLWORK DETAIL.

NORTH



DESIGNED BY	Designer	A	10030303	ASB-44	
CHECKED BY	Checker	A	06030316	Revised: 4	
DATE	DATE			DESCRIPTION	
CERTIFICATION				KITCHEN PLAN AND INTERIOR ELEVATIONS	
				KENILWORTH RECREATION CENTER	
				1300 44th St, NE Washington, DC 20001	
REGISTRATION NO.				BELL Architects, PC	PROJECT NO. 130-012
DATE				1229 9th Street NW	BLDG NO.
ARCHITECT				Washington, DC 20001	
				GOVERNMENT OF THE DISTRICT OF COLUMBIA	DATE: 01/12/17
				THE DEPARTMENT OF GENERAL SERVICES	SHEET 31 OF 1



**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES**



**EXHIBIT 3**

**ANC 3/4 G'S REPORT & RECOMMENDATIONS FOR THE FUTURE OF THE  
CHEVY CHASE COMMUNITY CENTER DATED JANUARY 22, 2018**

**[ATTACHMENT WILL APPEAR ON THE FOLLOWING PAGE]**

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

**Table of Contents**

I.	Executive Summary	2
II.	Vision for the Community Center's Future	5
III.	Community Participation in the Process	9
IV.	Community Survey Result Highlights	11
V.	Process for Evaluating Options	14
VI.	Recommendations	19
	Appendix A: Acknowledgements	21
	Appendix B: Notes on ANC Visits to Other Community Centers	23
	Appendix C: Survey Methodology	31
	Appendix D: Charts and Tables Summarizing Survey Results	46
	Appendix E: Floor Plans for the Existing Community Center	151
	Appendix F: Preliminary Estimates of Space Requirements and Costs.	154

# ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

---

## I. Executive Summary

ANC 3/4G — supported by an unprecedented level of community engagement — urges the Mayor and the Council to appropriate sufficient funds in the FY 2019 budget for a thorough modernization of the Chevy Chase Community Center (CCCC). The existing building is near the end of its useful life, and it can no longer meet the community's needs and expectations.

The Chevy Chase Community Center should be the backbone of our neighborhood. In addition to facilitating health, recreation, personal growth, and fitness and serving as a gathering place for community and arts-related events, it will function as an anchor for many in our neighborhood by building a strong sense of local identity. The Chevy Chase Community Center must continue to evolve as we move further into the 21st century and as the needs and interests of our residents develop. The District requires a vibrant facility that will affirmatively build community and serve Northwest DC for decades to come. This comprehensive report and our detailed recommendations provide the blueprint for creating that facility.

Our analysis began without preconceptions but with an ambitious vision of what the Community Center could be — a hub for multigenerational activities that engage residents' bodies, spirits, and intellects in a convivial environment. Activities and programs at the Chevy Chase Community Center must be:

- suitable for all ages from seniors to toddlers;
- gender and race neutral;
- LGBTQ inclusive; and
- fully accessible.

It should be a welcoming facility for those who enjoy intellectual, social, or physical activities to varying degrees, and it must also be recognized as a safe haven for all. Our Community Center should inspire. It should entice new users and retain faithful patrons. It should aspire to be a central focus for important neighborhood activities. Its spaces and activities should be attractive and exciting. We expect our Community Center to represent our people's best and highest aspirations.

To achieve these objectives, we sought an extraordinary level of community participation in the planning process. A typical modernization project would not begin community engagement until well after a budget has been appropriated and many preliminary framing decisions have been made. The ANC sought to turn that process on its head so that it could integrate residents' input from its inception. We held 16 public meetings over 16 months to discuss and debate what to do regarding the Community

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

Center. We visited other community centers to gather information and ideas. We met with officials from the Department of Parks and Recreation, the Department of General Services (DGS), the Public Library, and the Office on Aging. We conducted a comprehensive survey, gathering almost 1000 responses from households representing at least 1500 individuals. We enlisted the abundant talents and expertise of our neighborhood's survey designers, architects, and data analysts to review information and examine options. We compiled the available facts in useable formats. In sum, this community-centered, collaborative process has produced documented analysis and supportable recommendations. Although ANC 3/4G is responsible for this report and its recommendations, Appendix A acknowledges those organizations and individuals who made particular contributions.

The ANC took extraordinary steps to ensure that its survey was comprehensive and representative. Survey questions were community driven. The easy-to-complete on-line survey was widely publicized in media, through emails, and in door-to-door canvassing. This exhaustive survey process produced especially useful results. We identified the demographics of all respondents and cross-tabulated the data by respondents' particular characteristics — e.g., to determine whether seniors' answers differed from those who were responding on behalf of children. We ranked relative interests in programs and facilities to identify the community's priorities. Among other findings, the data showed strong interest in an appealing physical space, open areas, sustainable structures, a performance space, gymnasium facilities, and nurturing current hallmark programs (e.g., fencing and ballet). This analysis helped shape the ANC's conclusions and recommendations about the necessary programs and facilities in a modernized Community Center.

We developed our recommendations systematically. First, we used the survey data and community meetings to identify those programs that the Community Center needs to support. Second, we determined what facilities will be required to accommodate programs and activities, again relying on survey data where applicable. Third, we estimated the space requirements for each of the necessary facilities and whether they (a) can fit within the existing structure, (b) would need an addition to the current footprint, or (c) dictate construction of an entirely new building. Fourth, we projected the costs of a modernized Community Center using DPR's experience and standard estimating factors.

Finally, we make the following specific recommendations for realizing this vision for a modernized Community Center:

1. DPR and DGS must continue to work closely with the ANC, the community, and nearby neighbors to assure suitable transition space for key programs (e.g., ballet and fencing) and to develop more detailed plans for the Community Center to ensure that the final interior and exterior design meets current and future community needs;

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

2. Remove, reuse, or recycle the interior and exterior walls of the existing structure leaving only the structural supports and floors;
3. Design the new Community Center to fit within the existing structure or within the additional space between the rear of the building and the current parking lot;
4. Include space in the new building for a fitness center with equipment, a lecture/performance hall with about 125 seats, meeting/games/party rooms, a half-court gymnasium, a childcare room with an indoor play area, a kitchen, a quiet lounge, an activity/tech lounge, a dance/yoga/Pilates studio, a fencing/exercise room, a pottery area and an arts and crafts space, offices, and rooftop amenities (e.g., a garden, greenhouse, and/or outdoor lounge);
5. Coordinate the design of the modernized Lafayette Recreation Center and the Chevy Chase Recreation Center (at 41st Street and Livingston) to avoid duplication with the Community Center and to take advantage of any synergies that can be achieved;
6. Consider adding surface parking spaces while minimizing the impact on nearby neighbors;
7. Create a new building that is aesthetically appealing, in harmony with the surrounding neighborhood and buildings, constructed to the latest sustainability standards and fully compliant with the Americans with Disabilities Act of 1990 (ADA), including the updated ADA Standards for Accessible Design (2010 Standards), requirements, and resilient so that it can serve as a refuge in case of an emergency or other widespread disturbance;
8. Work with the District Public Library to coordinate any improvements to the Chevy Chase Library to take advantage of synergies between the two buildings and to unify and harmonize the campus to the extent possible; and,
9. Include at least \$24 million in the FY 2019 budget for the modernization of the Chevy Chase Community Center.

This report — including detailed appendices — substantiates these recommendations. The ANC sought and obtained extensive community input that shaped its proposals. We look forward to working with the Mayor, the Council, and District

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

agencies to make the community's vision for the Community Center a reality and to creating a community asset that will be a source of pride for decades to come.

### **II. Vision for the Community Center's Future**

#### **An Opportunity to Inspire**

The 1960s-era Chevy Chase Community Center sits in Ward 3 at the corner of McKinley and Connecticut Avenue in Northwest DC but also serves the larger community west of Rock Creek Park. During the last half century, only minor improvements were made in the late 1990s that did not change the building's look or functionality. Modernization is both necessary and long overdue.

Our city has changed significantly over these decades and so have the needs of our community. Based on data collected through the 2010 U.S. decennial census, Ward 3 has a higher than average percentage of both young and old compared with the other seven wards (DC 2012 Ward Profile, [http://www.neighborhoodinfodc.org/wards/Nbr\\_prof\\_wrd3.html](http://www.neighborhoodinfodc.org/wards/Nbr_prof_wrd3.html)). Our particular demographics present interesting challenges that a mere facelift cannot address. We need a Community Center that reflects our modern sensibilities and a building design that can endure, while being responsive to the evolving needs of our community. This opportunity to modernize the CCCC is a chance to inspire.

A 21st Century community center for Northwest DC should be an inclusive, invigorating, multi-functional space that resonates with the District's vibrancy, attracting all age-groups in our community, and aligning the environmental, sustainability, and resilience goals that our city leadership has set out for the coming decades. Notably, Mayor Bowser pledged on December 4, 2017, to make Washington, DC carbon-neutral and climate resilient by 2050, <https://mayor.dc.gov/release/mayor-bowser-commits-make-washington-dc-carbon-neutral-and-climate-resilient-2050>. What better way to realize these plans than to design a modernized Community Center based on those principles? The Community Center should embody our noblest aspirations.

#### **A Collective Vision**

An effective community center builds and supports community. A collective vision can and should guide our thinking as we formulate concepts, designs, and budgets. An inspiring vision reflected in a building's design — the aesthetics as well as the nuts and bolts — will draw people to take a look inside, see what the center has to offer, size up the feel of the place, and decide whether this will be a comfortable space for them. The more the community feels pulled in by “curb appeal” — i.e., the landscaping, the front entrance, and the condition and design of the outdoor physical space — the greater

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

the foot traffic and return visits and the more likely the center will become an essential element in providing a palpable sense of community.

A modernized Chevy Chase Community Center would bring more members of our community together in a location that naturally invites mingling across generations — where there is a common space and facilities that aren't solely uni-purpose, yet still offer privacy. That space would consciously reflect the community's shared values. To achieve those objectives, we have developed the following Guiding Principles that provide the backdrop for this report.

### **GUIDING PRINCIPLES**

#### **A DESTINATION THAT IS:**

- ✓ **Welcoming and Accommodating**
- ✓ **Vibrant, Energizing, and Stimulating**
- ✓ **Physically and Emotionally Safe, Clean, and Accessible to All**
- ✓ **Light, Airy and Open**
- ✓ **Energy Efficient**
- ✓ **Well Maintained and Staffed**

#### **A DESTINATION THAT PROMOTES:**

- ✓ **Well-Being and an Active Body, Mind, and Spirit**
- ✓ **Individual Enrichment and Community Growth**
- ✓ **21st Century Issues, Programming, and Resources**
- ✓ **Intergenerational Offerings**
- ✓ **Carbon Neutrality and Climate Resilience**

#### **A DESTINATION THAT EMBRACES**

- ✓ **Modern Look and Feel**
- ✓ **Feeling of Progress, Opportunity, and Promise**
- ✓ **Differences, Diversity and Social Interaction and Equity**
- ✓ **Celebration of the Local**
- ✓ **Desire to Learn, Do, Make, Thrive, and Gather Together**

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

---

### The Community Center as a Destination

A modernized, 21st Century Chevy Chase Community Center should be a destination for reflection, activity, and an alternative from home, school, and work to pursue hobbies and interests with other like-minded neighbors. It would be a destination for learning, doing, making, thriving, and gathering.

Community stands at the core of a 21st Century CCCC as expressed and reflected in its: (a) physical layout and design, (b) programming, and (c) resources.

Physical Layout and Design. This means engaging local designers, artists, and architects to design and construct a building that is open and inviting in its aesthetics, functional in meeting all program requirements, as well as environmentally friendly and climate resilient. Using locally sourced materials and local business products and services, where feasible, and adorning the walls with the artwork of local artists would help create a community center built by — as well as for — the community.

Programming. This means creating programming that engages curiosity, learning, and meaning that will enable our community to stay on the cutting edge of fitness, health, and practical understanding of how scientific and technological advances affect our lives. Program offerings in a dynamic CCCC might include:

- A makerspace — like those described in “Six DC Area Makerspaces,” February 25, 2015, <https://www.bisnow.com/washington-dc/news/tech/6-dc-area-makerspaces-43309> — to bring in 3-D printing equipment, metalworking equipment, telescope making, LEGO robotics, textile, sewing, and knitting classes that would attract hobbyists, artisans, artists, entrepreneurs, and new careerists.
- Lectures or exhibits that take advantage of the tremendous research at federal government agencies (e.g., NIST, NIH, DOE, NASA, ARL, etc.), research universities, foundations (e.g., Carnegie Institution for Science), and companies located in the metropolitan area and introduce a broader audience to the work that they do and the new technologies on the horizon that they are supporting that would affect how we might live, work, and thrive — e.g., driver-less cars, robotics in the home, and cybersecurity.

Resources. This means offering resources that celebrate the creators, entrepreneurs, artists, teachers, historians, reporters, and others who reside in our community and enable them to bring their talents to others as well as to provide pertinent information to our community. This integration of neighborhood assets with the community might include:

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

- Partnerships with NPR StoryCorps to capture the career stories of our older residents; and
- Engaging and thought-provoking talks by experienced professionals living in the area, including former US foreign service officers, historians of the city, staff from foreign embassies, professors from local universities, and book authors.

### **A Community Center That Forges Community**

The Chevy Chase DC neighborhood would welcome a Community Center that reflects the needs of the community and recognizes the warp and weft of our community's physical, social, and intellectual fabric. A modernized, generationally integrated CCCC will add to the work that our neighborhood's commercial businesses have been doing to build the tapestry of our community. A more attractive, environmentally friendly, and climate resilient building with value-added programming and activities would enrich the neighborhood for everyone.

We can create a space that offers a sense of inspiration and energy, a communal space that attracts and brings a diverse and active community together in shared experiences that can fortify the strands of our social identity and strengthen our ties. With strong leadership and community involvement, we can realize this vision and look back years and decades later with pride at what we built for our community. We invite the Mayor and Council to join is in making this happen.

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

---

### III. Community Participation in the Process

ANC 3/4G recognized from the inception of this review that full community participation was essential. Thus, at its September 12, 2016 meeting, ANC 3/4G initiated a process that would provide extensive community input in defining the Community Center's future. The prospect for renovations was raised initially at the ANC's April 25, 2016 meeting with Mayor Bowser, and in July 2016, several ANC 3/4G Commissioners and representatives from the Chevy Chase Citizens Association (CCCA) met with the Department of Parks and Recreation (DPR) about its plans for the Community Center. The ANC sought to develop a process to ensure that decisions would be made based on the best information available and that they would reflect a full and complete vetting with the affected community.

The District contemplated some upgrades to the Community Center in its FY 2018-FY 2023 Capital Improvements Plan, <https://cfo.dc.gov/sites/default/files/dc/sites/ocfo/publication/attachments/DC%20GOVT%20FY%202018%20BUDGET%20-%20CONGRESS%20-%20VOL%205.pdf> at page 156. That Plan included allocation of \$3.5 million in FY 2019 and \$4.5 million in FY 2020 to “make ADA improvements, new elevators, new multifunctional rooms and new and expanded program space” at the Community Center. DPR told the ANC at the meeting in July 2016, however, that this amount of money would only be sufficient to address critical renovation needs — e.g., improved ADA accessibility and essential upgrades to water, electrical, and heating and air conditioning systems but no new or expanded space. According to the Capital Improvements Plan, this limited work was projected to require about 17 months for design and 14 months for construction.

Because the Community Center is a vital, long-term asset for our neighborhood and because decisions made in the next few years will have ramifications for decades, the ANC sought the community's views on several critical questions, including: (1) what are the current needs, expectations, and requirements, and how do we expect them to evolve in the future (i.e., a comprehensive “needs assessment”); (2) how will the current renovation plans satisfy short- and long-term needs; (3) are there available alternatives to the currently planned renovation that would better meet community needs; (4) what is the best use of public funds for the Community Center; and (5) what role should the ANC, the CCCA, and the broader community have in decisions about the future of the Community Center?

The ANC unanimously adopted a motion at its September 12, 2016 meeting to begin a lengthy data-gathering and analysis process with a series of special meetings. On November 9, 2016, the ANC held the first special meeting to begin this effort. That meeting, like all of the others discussing the Community Center, was facilitated by the ANC, publicized broadly to the community, and open to everyone. Representatives from the DPR, the DC Public Library, and the Office on Aging each made presentations on

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

their current efforts to assess the community's needs, whether the existing facilities meet those needs, and whether there are any current plans for improvements to the facilities.

DPR's Deputy Director for Community Engagement, John Stokes, welcomed the ANC's proactive approach but acknowledged that it had not initiated any analysis of future needs or requirements because there is no money available for capital improvements until at least FY 2019 and 2020. The Library's Director of Business Services indicated that it had taken a more holistic approach and has looked at options — including a possible public/private partnership — for the Community Center and the Library as part of a larger community campus. This effort was part of a study of five library properties in the District to determine feasibility. Finally, the Office on Aging's Chief of Staff said that they are pushing for a “virtual senior wellness center” in Wards 2 and 3 that may or may not be a brick-and-mortar center. He acknowledged the need, however, for a more coordinated program for seniors in Ward 3 and Ward 4 west of the Park, where no senior wellness center currently exists.

The attendees at the September 12 meeting expressed a range of views and concerns, but one repeated thread was the need for better information about what the community needs and wants from the Community Center/Library/playground complex. Based on suggestions from several attendees, the group agreed to prepare a survey plan to solicit the community's views in a systematic, reliable way. A second special meeting was held on December 13, 2016, to review the proposed survey plan and to continue the discussion, focusing on the information that the ANC needs to formulate a proposal for the Community Center's future. Section IV below describes the development of the survey methodology and reports highlights of the survey results.

At the December 13, 2016 meeting, the ANC and the CCCA also requested and later received data on classes offered at the Community Center and the numbers of people enrolled. The ANC also arranged with DPR for visits to three other community/recreation centers in the District, and several Commissioners and residents went to the Deanwood Recreation Center on January 9, 2017, to Raymond on January 12, and to Rosedale on January 13. Those visits are documented in Appendix B and helped to suggest possible features that could be incorporated in a modernized CCCC.

As described more fully in Section IV, the ANC led a number of subsequent meetings to finalize the survey plan. The survey opened on September 13, 2017, and closed on November 7, 2017, after which the ANC held a special meeting on November 28, 2017. This meeting was widely publicized, including emails sent to the 355 survey respondents who provided addresses and asked to be notified of future activities. First, the ANC presented a report on preliminary data from the 929 respondents in the Community Center survey. Although the data were still being compiled, the ANC described some high-level facts about those activities/programs and facilities that were of greatest interest to respondents. Second, DPR's John Stokes and Jeff Bonvechio, the

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

DGS' Deputy Director for Capital Construction, made presentations on the scope of work that would be included in rehabilitation of the existing building. (Nick Kushner, a DPR Community Planner for Capital Projects who would be working with the community on this project, also attended this meeting.) They indicated that, because of the extensive work that will be required to modernize the existing building, they expected to strip the building down to its core structure and to remove all the exterior and interior walls before constructing the new facilities and systems within that framework.

DPR and DGS did not offer specific cost estimates but indicated that modernization within the framework of the existing building was feasible, and the costs were not out of line with recent experience in renovating community or recreation centers (about \$435 per square foot). They emphasized that the size of the existing structure — three stories and about 31,700 square feet — provided considerable flexibility to reconfigure the facilities. Finally, the group discussed the possible scope of work for replacement of the existing building with an entirely new building. Even assuming additional features (e.g., a gymnasium and a performance hall), the program facilities appeared to fit within the shell of the existing building with the exception of a full gymnasium, which would require a significant addition.

The ANC led another special community meeting on December 14, 2017, (1) to review the results of the Community Center survey, (2) to discuss the types of programming and facilities that should be used in planning for the future Community Center, (3) to consider the space required to accommodate the identified facilities, either in the existing structure, in the existing structure with an addition, or in a completely new structure, (4) to estimate approximate costs that would be entailed to construct the required facilities, and (5) to develop the strategy for presenting these recommendations to the Mayor and the Council. The ANC reviewed this discussion at its regular meeting on January 8, 2018, and considered further input from the community.

On January 15, 2018, the ANC posted its draft resolution, along with its proposed report on and recommendations for the CCCC, on the Chevy Chase Community listserv, NextDoor, and on ANC 3/4G's website, <http://anc3g.org>. The Commission invited questions and comments from the community. On January 22, 2018, at its regularly scheduled meeting, the ANC discussed the final report, any modifications based on issues raised by Commissioners and residents, and discussed a resolution to adopt the report and its recommendations.

### **IV. Community Survey Result Highlights**

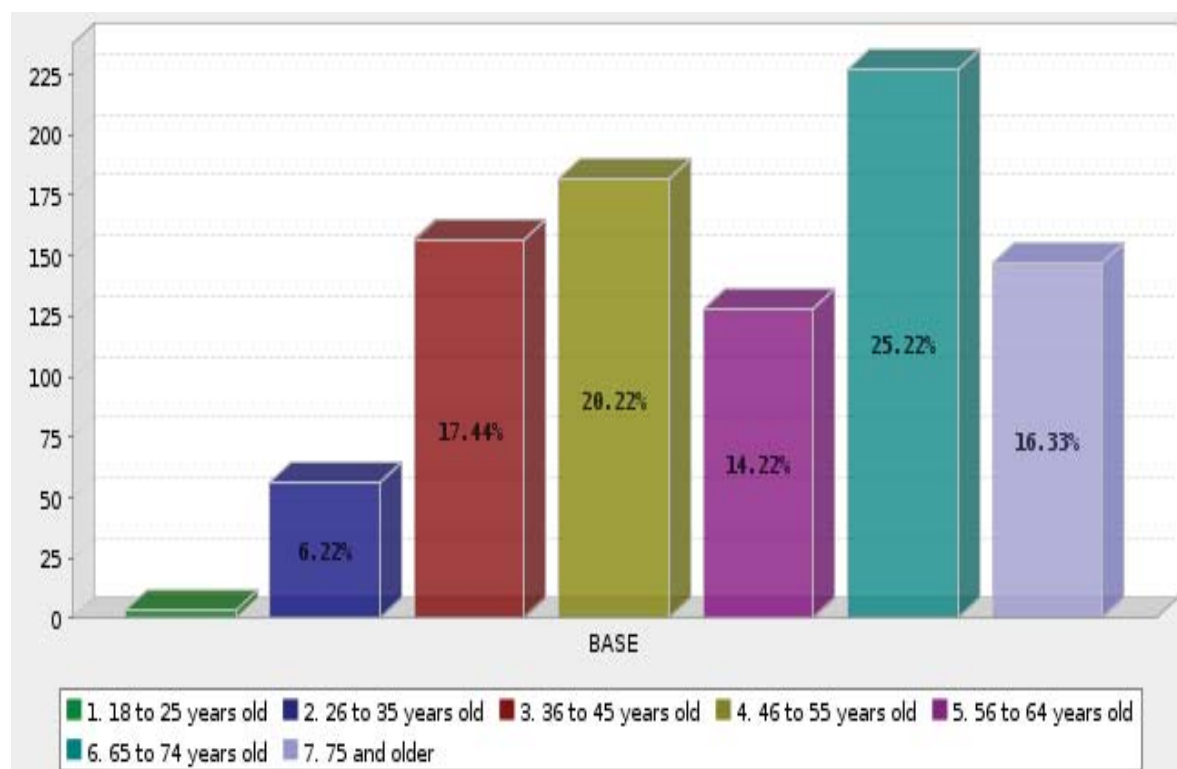
One of the ideas that the ANC embraced at the first special meeting on November 9, 2016, was the development and implementation of a community-wide survey to gather residents' views about the Community Center's future. Community residents Amy Mack and Patrick Williams were instrumental in guiding this discussion.

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

Appendix C describes the survey methodology that the ANC followed in conducting the survey.

The survey closed on November 7, 2017, and the ANC reported some preliminary survey tabulations at its November 13, 2017 meeting, with further results reported at special meetings on November 28 and December 14. Among the highlights presented were the following:

- There were 929 total respondents (777 completed the full survey and 152 completed parts of the survey).
- 289 respondents also indicated that they were answering on behalf of their children under the age of 18, and 541 children met that criteria, for a total pool of people in the survey of 1470.
- The age breakout of those responding to the age question was:



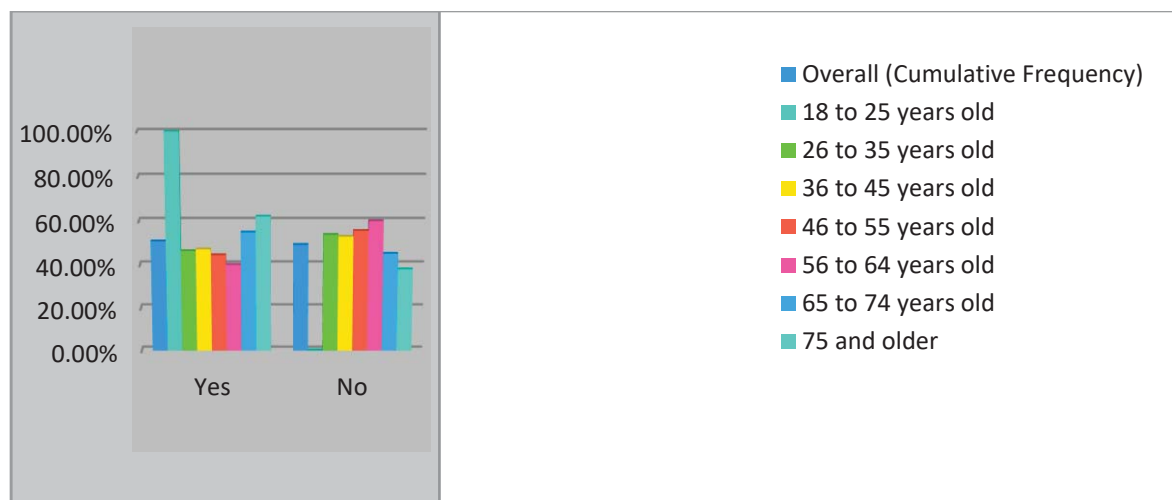
NOTE: The age data for survey respondents reflected in this chart represents an overrepresentation of those 65 or older (42%) who, based on recent data, represent only 21% of the ANC's population.

- An overwhelming majority of respondents indicated that they lived in either the 20015 zip code (76%) or the 20008 zip code (10%).
- About half of the respondents had participated in Community Center activities within the past two years. Those 65 or older participated at the rate of about 58%

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

and those 26-64 at about 45% (see chart below), and about 70% of those who had participated in Community Center activities were “extremely” or “very” satisfied.

**Over the past 24 months have you or a member of your household participated in any program/activity at the Chevy Chase Community Center?**



- To the question of how interested respondents are in having certain facilities, the following seven were rated highest when combining responses for “Interested” and “Very Interested” for all age groups in rank order (all closely bunched between 69-76%): “Fitness Center with exercise Equipment,” “Outdoor Open Space,” “Environmentally Sustainable Structures,” “Auditorium with Stage (for Theater and Movies),” “Community Room,” “Meeting Rooms,” and “Gymnasium.”
- Additionally, in response to the question about the importance respondents placed on aspects of the facility, “Physical Space is Appealing” received a 97% combined score when adding “Very Important” to “Somewhat Important.”
- Where respondents indicated that they took programs elsewhere but would take them if offered at the CCCC, the following ranked highest (in order): “Fitness Club/Exercise,” “Music,” “Creative Arts,” “Theater,” “Foreign Language,” “Pilates,” and “Computer.”
- Where respondents indicated that they took programs at the CCCC over the past 24 months, the following ranked highest (in order): “Senior Fitness,” “Fencing Club,” “Gymnastics,” “Ballet,” “Club 60 Program,” “Bridge Instruction,” “Yoga,” “Line Dancing,” and “Qi Gong.”
- There were some differences for several questions when controlling for the age of the respondent — e.g., a “Gymnasium” was of “Interest” to 82% of those between the ages of 26-45 but only 60% to those age 65 or older; an “Activities/Game Room” was of Interest to 68% of those between 26-45 but only 52% of those age 65 or older; “Adequate Parking” was considered “Important” to 86% of those 65 or older but only 67% of those between 26 and 45.

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

- The preferred hours for use of the Community Center were primarily weekday evenings and weekends.

Appendix D contains detailed charts and graphs displaying the survey results, and a file of all the survey data (except for personal identifiers) is available upon request.

### **V. Process for Evaluating Options**

The Commission followed an integrated five-step process in assessing possible options for how to modernize the Center. First, we analyzed the survey results to identify what Community Center functions and characteristics the community considers most important. Second, using the survey results as a starting point and supplementing it with input from community discussions, we created a list of programs that would need to be supported in the Community Center. Third, we outlined the kinds of facilities that would be required to support those programs, using multigenerational and multifunctional spaces where possible. Fourth, we considered whether those facilities could fit within the framework of the existing structure, within the existing structure but with an addition, or would require an entirely new structure. Fifth, we considered whether the projected cost of the modernization would be reasonable, considering the needs and that this structure would serve the community for decades. Throughout these five steps our guiding principles were essential to our analytical framework.

From the survey results, the Commission developed a tentative list of Community Center programming/event categories that could be used for planning current and some obvious future needs for facilities. The list was refined after discussions in the community meeting on December 14, and the following programs or activities were identified (in alphabetical order):

#### **KEY PROGRAMS/ACTIVITIES**

**Activities/Parties**  
**Art and Crafts**  
**(Painting/Pottery/etc.)**  
**Basketball/Volleyball**  
**Childcare**  
**Computer/Technology**  
**Cooking**  
**Dance**  
**Exercise/Yoga/Fitness**  
**Fencing**  
**Games (Bridge/Scrabble/etc.)**  
**Gymnastics**  
**Informal Gatherings**  
**Meetings**  
**Performances**  
**Physical Training**

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

The Commission then considered what facilities would be necessary to support these programs. Although multifunctional rooms will satisfy some needs, a few programs that are hallmarks at the Community Center require specialized space. For instance, ballet instructors noted that the floor of the current dance studio is state-of-the-art and the only such DPR facility within the District. They said that this facility could be shared with yoga or Pilates instruction, but it could not share with programs like fencing because of the size of the room and the need to protect the specialized floor. The fencing instructor agreed but said that the fencing room could be shared with exercise classes or other closely related activities. Similarly, specialized arts and crafts need to be accommodated with dedicated space. For instance, pottery requires pottery wheels, and kilns that are not required for other crafts. Sinks will be required for all arts and crafts rooms, but not in other classrooms.

The survey results showed that 69% of respondents were “Interested” or “Very Interested” in having a gymnasium at the Community Center, with the greatest interest among younger respondents. Although a gymnasium ranked seventh, it was bunched closely with other desired facilities. It was apparent, however, that a full-court gym probably could not be fit into the available space, and if it were included, it might eliminate many of the current 30 parking spaces (2 spaces for handicap accessible and 28 others) to potentially create additional problems with parking for users from beyond the neighborhood. Moreover, there are full-court gyms nearby (e.g., at Lafayette Elementary School). It could be possible, however, to include a half-court gym that can accommodate a variety of activities — e.g., basketball, volleyball, pickleball, exercise classes, gymnastics, etc. The gym could also be used as a polling site for elections.

Community meetings indicated a strong preference for facilities that encourage multigenerational use. For instance, rather than a dedicated “seniors’ lounge,” it may be desirable to have spaces for a “quiet lounge” and an “activities lounge” (including technology, such as the new Tech Lounges that DPR has recently opened at three District recreation centers). Seniors should have a conducive space for their activities, but facilities could also be used by different people during different times of the day. Even a childcare room — which should include a dedicated children’s play area — could be used for other purposes as well. Such multifunctional spaces will need to be planned with those functions in mind and will need to include adequate storage space.

Survey respondents ranked an “Auditorium with Stage (for Theater and Movies)” as third highest. The community once had a vibrant theater group, and there is now no suitable public space in the neighborhood to stage performances. Community discussions noted that a performance hall could have many uses — e.g., lectures, films, presentations, theater, music performance, dance recitals, ANC and other community organizations’ meetings, etc. For example, The Avalon Theatre could hold film events or educational programming. Politics & Prose, which currently uses Sixth & I Historic Synagogue downtown for its author readings and other speaking events, could hold some of these

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

events at the CCCC. Such a multifunctional space would give the Community Center a unique ability to host varied events that cannot be accommodated elsewhere in the neighborhood.

Outdoor open space was highly ranked in the survey and should be preserved and enhanced in the new Community Center. For instance, the courtyard between the Community Center and the Library could be more like a town square where residents can gather. The community meetings also discussed possible uses for the roof space on the building, which can provide additional outdoor space. Possible rooftop activities could include a garden, solar panels, or a small outdoor lounge that would augment the indoor lounge and provide an added attraction.

The survey respondents also placed great value on sustainability (ranked third highest in interest). The roof should certainly be used to promote sustainability through a roof garden and/or solar panels. The modernized Community Center should also be designed to be resilient so that it can be self-sustaining in case of an emergency. The Community Center does not currently have the resiliency features that would permit it to serve as an emergency shelter. A fully resilient Community Center could be a safe haven if there are power outages, extreme heat or cold, or any other disruptive event. With solar panels and the latest battery technology, the Community Center could be able to withstand widespread power outages. Funding from other sources may be available to support this feature of the modernized Community Center.

Finally, the survey found an overwhelming interest in appealing physical space — 97% of respondents. At least anecdotally, many potential Community Center users are deterred by the current building that is described as “gloomy,” “depressing,” and “uninviting.” Among other steps that can make the space more appealing, the modernized Community Center should be opened up to provide natural light throughout the building, particularly in the current basement. By eliminating the artificial hill that now encloses the basement, that space could become more useable, naturally lit, and congenial. As emphasized in Section II above, the modernized Community Center should draw in potential users because it is an attractive, inviting space.

The Commission also considered the current plans being developed for modernization of the nearby Lafayette Recreation Center. This much smaller center in Lafayette Park serves a different function than the Community Center. Similarly, the building at the Chevy Chase Recreation Center (at Livingston and 41st Streets) primarily serves young children and does not and cannot provide the same range of services the community expects from the Community Center. The modernized Community Center should not duplicate facilities or functions that are provided by these neighboring centers, but the three centers should be designed to complement each other.

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

Based on these considerations, the Commission and the participants in community meetings identified the following facilities or activities that require specific space in the modernized Community Center that fits within the vision, as expressed in Section II of this report (in alphabetical order):

### **SPECIFIC SPACE REQUIREMENTS**

**Activity/Tech Lounge**  
**Arts and Crafts**  
**Childcare Room**  
**Dance Studio/Yoga/Pilates**  
**Fencing/Exercise**  
**Fitness Center with Equipment**  
**Half-court Gymnasium**  
**Kitchen**  
**Meeting/Games/Party Rooms**  
**Offices**  
**Performance/Lecture Hall (about 125 seats)**  
**Pottery**  
**Quiet Lounge**  
**Rooftop Garden/Greenhouse/Outdoor Lounge**

The Commission next examined the existing layout of the Community Center, as reflected in Appendix E. The current building has approximately 31,700 net square feet on three floors (excluding the roof), but the space is not being used optimally. Some rooms (particularly in the basement) are hardly used at all, and there is no use of the roof. As DPR suggested in the November 28, 2017 meeting, it appears to be feasible to remove the exterior and interior walls to leave only the framework of the building — i.e., the structural supports and the floors — intact. The spaces could then be reconfigured to better suit current and future needs.

With the assistance of architects on the Commission and in the community, the Commission prepared a preliminary estimate of the space requirements for the identified facilities. These estimates will need to be adjusted based on further discussions and additional information. This rough estimate indicates that a modernized Community Center of about 32,550 net square feet (Appendix F) could meet the community's needs and could be built within the framework of the existing structure, with a possible addition. There is some room for an addition to the current structure between the existing building and the parking lot — e.g., to fit a half-court gym. (The ratio of gross space to net space is typically about 1.4 to 1. Thus, the gross space requirements — to include

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

non-program space for mechanical/electrical/plumbing spaces, circulation, and structure — would be about 45,570 square feet.)

The survey indicated that adequate parking was particularly important for older residents, and some community members suggested the modernized Community Center should include underground parking. Underground parking would not be feasible under the existing building, but would be possible under an entirely new building or under the current basketball court and surface parking lot. Underground parking is almost prohibitively expensive, however, since an underground garage requires excavation, ventilation, and other support. Alternatively, it could be possible to add more spaces to the existing surface parking lot. If additional spaces are required, an additional elevated level might be evaluated but only if it could be added without interfering with the immediate neighbors and if it could conform to the surrounding neighborhood. If it meets these criteria, this could be an alternative to a much costlier and more time-consuming construction of an underground level.

The Commission also considered the tradeoffs between using the skeleton of the existing structure and building an entirely new building. The architects said that there would be significant cost and construction time savings in using the existing structure. The drawback, however, is that it will be more difficult to optimize the use of the space since the existing structure dictates how particular facilities can fit into it. With an entirely new structure, it would be possible to use the space more efficiently. It would also be possible to integrate the new Community Center better with any added parking spaces.

Any Community Center modernization will entail a long-term closure when the facilities will not be available. DPR and DGS advised the Commission at its November 28, 2017 meeting that it would be impossible to do the kind of modernization that is necessary without closing the Center entirely for at least 15 months. Because major systems will have to be replaced and structures reconfigured, it will not be possible to leave any portion of the building open during construction. (Construction of an entirely new building would take only marginally longer to complete.) Thus, it will be important to find suitable space for key activities that now take place at the Community Center — e.g., ballet and fencing — to continue uninterrupted so that they can be resumed at the Community Center when construction is completed. The planning for this transition period is an essential element of the project.

DPR told the Commission that it had completed recent renovation projects for about \$435 per square foot of gross space — about \$19.8 million. Of course, that would not be a reasonable estimate of the final cost, however, because it does not include all of the necessary equipment, expansion of parking facilities, or any normal design and construction contingency. Those factors would add about 10% plus a \$2 million allowance for site restoration work, bring the total to about \$24 million. This estimate —

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

which is subject to adjustment if the underlying assumptions change — suggests that the costs for the facilities we recommend could be made available within the budget process.

### **VI. Recommendations**

For more than 16 months and at 16 public meetings, the Commission solicited the community's views on the future of the Chevy Chase Community Center. Almost 1000 residents participated in the Commission's community-wide survey, representing the interests of almost 1500 individuals, and dozens of community residents and interested parties attended our public meetings. The Commission enlisted assistance from DPR, DGS, the Public Library, and the Office of Aging and drew on the expertise of the talented members of our community. We have considered and analyzed various options not only from the perspective of the current Community Center users, but we have also attempted to anticipate what future residents would expect from their Community Center. We have been guided by the principle that the Community Center should serve the entire community and should be a hub for strengthening and building our community.

The existing Community Center no longer meets residents' needs, nor does it meet current building and accessibility codes. A cosmetic facelift will not address fundamental deficiencies and will only postpone the time when major changes must be made. Rather, a thoughtful investment now will serve the community well for decades to come. As laid out in Section II above, a modernized Chevy Chase Community Center should inspire creativity, physical activity, intellectual stimulation, and social interactions. It should bring more members of our community and beyond together in an environment that naturally invites mingling across generations. It should provide a common space and facilities that aren't solely uni-purpose, yet still offer privacy. It should also make evident the community's choices to do our part to promote sustainability, resilience, and open space in an urban environment.

With this objective in mind and based on the Commission's extensive analysis, we advise the Mayor and the Council to authorize a major modernization to the Community Center to begin in FY 2019. This recommendation is based on the following:

1. DPR and DGS must continue to work closely with the ANC, the community, and nearby neighbors to develop more detailed plans for the Community Center to assure suitable transition space for key programs (e.g., ballet and fencing) and to ensure that the final interior and exterior design meets current and future community needs.
2. The interior and exterior walls of the existing structure should be removed and reused or recycled to the extent possible so that only the structural supports and floors remain.

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

3. The new Community Center should be designed to fit within the existing structure to the extent possible or within the additional space between the rear of the building and the current parking lot.
4. The new building should include spaces for the following: a fitness center with equipment; a lecture/performance hall with about 125 seats; meeting/games/party rooms; a half-court gymnasium; a childcare area with an indoor play area; a kitchen; a quiet lounge; an activity/tech lounge; a dance/yoga/Pilates studio; a fencing/exercise room; a pottery area and an arts and crafts space; offices; and rooftop amenities such as a garden, greenhouse, and/or outdoor lounge.
5. DPR should coordinate the design of the modernized Lafayette Recreation Center and the Chevy Chase Recreation Center (at 41st Street and Livingston) to avoid duplication with the Community Center and to take advantage of any synergies that can be achieved.
6. The design of the new building should consider ways to increase surface parking spaces to minimize the impact on immediate neighbors.
7. The new building should be aesthetically appealing, should harmonize with the surrounding neighborhood and buildings, should be constructed to align with the latest sustainability standards, should fully comply with the latest ADA standards, and should be made resilient so that it can serve as a refuge in case of an emergency or another widespread disturbance.
8. The District Public Library should be consulted about the possibility of coordinating any improvements to the Chevy Chase Library to take advantage of synergies between the two buildings and to unify and harmonize the campus to the extent possible.
9. The Mayor should include in her budget submission to the Council and the Council should approve a budget of not less than \$24 million in FY 2019 for the modernization of the Chevy Chase Community Center.

A resolution to adopt this report and these recommendations was adopted by the Commission at its January 22, 2018 meeting by a vote of 6 to 0 (a quorum being 4).

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

### **Appendix A — Acknowledgements**

Many community volunteers worked countless hours on this project throughout the 16-month process. In addition to the current ANC3/4G Commissioners former Commissioners Carolyn Cook and Peter Shapiro were instrumental in initiating this effort in the Fall of 2016. All of the Commissioners helped to publicize the survey and several of the Commissioners distributed survey flyers door-to-door in their districts. Commission Chair, Randy Speck, led all of the community meetings and prepared thorough minutes that were posted on the Chevy Chase listserv, which enabled residents to stay current with all activities. Commissioner Jerry Malitz was primarily responsible for completing, conducting, initiating follow-up, and compiling the results of the CCCC survey, including the pilot survey. Commissioner Chris Fromboluti provided his architectural expertise in evaluating the existing building, assessing space requirements for a new building, and ensuring that our recommendations would be feasible. Finally, Commissioner Speck prepared the initial draft of the report which has evolved through extensive Commissioner and community input into this final product.

From the beginning, the Chevy Chase Citizens Association provided support and assistance. The very first meetings with the Department of Parks and Recreation were held jointly with the CCCA. Ted Gest has been the CCCA's point person, and has attended most public meetings as the CCCA's representative. In addition to consultation and advice throughout, the CCCA paid for the survey flyers on an expedited basis to make sure that they could be widely distributed in the neighborhood. The CCCA also helped to encourage its members to participate in the survey and publicized the survey in its weekly Northwest Current column, authored by Mr. Gest.

Amy Mack and Patrick Williams — both Chevy Chase DC residents — were key in developing the survey questions and format. They evaluated similar surveys in other communities, prepared the initial survey drafts, met tirelessly with the community, and enabled the Commission to conduct the comprehensive survey that underpins this report and recommendations. Barbara Robinson also acted as a facilitator at several of our community meetings to organize comments and keep the group on track in developing the survey.

In addition to Commissioner Fromboluti, Patrick Williams and Robert Perry assisted the Commission in evaluating the architectural issues as they arose. Among other things, they toured the existing building with Commissioners, visited other community/recreation centers in the District, documented these tours and visits with photographs, evaluated options for the Community Center's future, and helped the Commission to understand the tradeoffs among various approaches.

A cadre of seniors in our community were particularly active throughout the process. Jay Thal, Janean Mann, Loretta Kiron, Nanci Link, Lorri Scally, participated in

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

many of the community meetings and offered their helpful comments to ensure that the Commission considered their perspective. They also helped to enlist the support of Councilmembers on issues related to the Community Center. Other stalwart community members provided a range of perspectives during our community meetings, among them Phyllis Myers, Connie Chang, Cheryll Wasserman, former Commissioner Lee Schoenecker, Bill Barnes, Eva Barnes, and others. Ms. Chang was especially helpful in articulating and authoring a coherent vision for a modernized Community Center, which can be found in Section II of this report.

We also appreciate assistance from the Department of Parks and Recreation's Keith Anderson, Themba Masimini, John Stokes, Nick Kushner, Brian Williams, and Fran Scott who helped arrange meetings, provided information about Community Center programming, guided us in visits to other community/recreation centers, and helped us to identify feasible alternatives. The Department of General Services Greer Gillis and Jeff Bonvechio also assisted with information about the District's recent experience in modernizing community/recreation centers.

Finally, we are especially grateful for the support provided by Mayor Muriel Bowser, who sparked this effort in her April 2016 meeting with Commissioners. Councilmembers Mary Cheh, Brandon Todd, and Anita Bonds have also lent their important support for our community-based process. We will continue to seek their guidance and support as we plan for the Community Center's future.

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

### **Appendix B: Notes on ANC Visits to Other Community Centers**

**All visits took place between January 9-13, 2017.**

**Deanwood Recreation Center** (1350 49th Street, NE) -- Patrick Williams, Andrea Rosen, Carolyn Cook, Bob Perry, and Randy Speck visited the Deanwood Recreation Center and Library on January 9, 2017. Toni Thompson, DPR's Chief, Community Relations, met us and, with Area Manager, Monica Clark-Phillips, showed us around.

Deanwood was built in 2010 on the site of a small field house. The 63,000-square-foot Center is located near the Deanwood Metro stop, across from the Ron Brown College Prep High School, and is co-located with the Deanwood Neighborhood Library. (For comparison, DPR reports that the Chevy Chase Community Center is 32,527 square feet and was built in 1960 with no significant changes to the building since then, although some work was done in the late 1990s.) The Recreation Center includes a sports field, swimming pool, early learning center, senior center (but not a wellness center), gymnasium, and a number of meeting or specialty rooms. By agreement with DPS, some of the facilities (including the sports field and the gym until Ron Brown's gym is again operational) are shared with the high school.

DPR began the planning for the Recreation center with community meetings. It then prepared preliminary plans and drawings that were further reviewed and refined through additional community meetings to arrive at a consensus. Because the library is located in the same building, they also needed to get DC Public Library to agree on the design.

The early learning center is in a separate part of the building and focuses on an after-school program from 3:30 pm until 6:00 pm. With three classrooms opening off a wide corridor that also serves as a play space (the floor is energetically patterned), there is a separate space for toddlers, ages three to five (with appropriately scaled facilities). Next to the classrooms is an outdoor "play lot" with a commodious sandbox. The classrooms incorporate facilities for light food preparation, and open child-sized restroom facilities. This space is also used during the summer for children's camp. Most of the activities during the school year are after school, so it was deserted when we were there. The early learning center wing also contains a full kitchen with two refrigerators (to accommodate campers' meals during the summer), a teachers' lounge with a sink and refrigerator, and adult restrooms.

DPR emphasized that in looking at the space to be built for a community/recreation center, it is important to consider whether the facility is adequately staffed ("build in the cost of staffing"). Deanwood has five recreation staff, but they need eight to operate adequately.

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

There is a separate room in the Center that focuses on senior activities, and it is open from 9:00 am to 5:30 pm, Monday-Friday. Gary Williams, the senior recreation manager, indicated that 10 to 15 seniors normally use that space in the mornings, and about 25 seniors are regulars at the Center. They have a full range of senior activities, including bingo, card and board games, crafts, movies, and unstructured "leisure and social" time. The Center also plans trips with seniors to special events (e.g., to the National Museum of African American History and Culture, or a boat ride on the Anacostia), to purchase craft materials, or to a movie. DPR arranges and provides the transportation, but participants must pay their own expenses.

Seniors may also have exercise activities in the gym or various other activities scheduled in the multipurpose room. (We saw about two dozen seniors getting ready for an exercise class in the multi-purpose room when we were there. However, staff noted that when the community center in Kenilworth reopens, much of this population will return there.) There is also a separate space to help with senior housing.

The fitness center is equipped with a variety of exercise equipment and is open from 9:00 am to 8:30 pm. The equipment appeared to need some maintenance but was being used when we were there. We were told that the fitness room is due to be expanded (taking over the game room).

The multipurpose or community room can accommodate 50 or 60 for meetings. It gets extensive use for community meetings, classes (e.g., exercises during the day or boxing some nights), zumba on Saturdays, and private parties. There is a small adjacent kitchen with a stove that can be used by the community (i.e., it is not restricted to use by DPR staff).

The indoor swimming pool is particularly impressive, with a "zero-entry" pool that permits the disabled or toddlers to enter the pool without steps or assistance and a one-half-size Olympic pool. The facilities also include a long water slide. The pool was undergoing maintenance when we were there (appropriate for this time of year). It undoubtedly gets extensive use most of the year. The pool has its own large glassed-in check-in desk, separate from a sweeping semicircular security desk at that end of the building.

Other specifically designated rooms include a game room (with no distinguishing characteristics); a music room; a computer lab with about a dozen computers (open most days from 10:00 am to 8:30 pm; free computer classes are taught here); two study rooms; a small meeting room; an office where one can apply for and pick up DC One cards (staffed by that agency); and a broadcasting room where residents can learn broadcasting and where the seniors operate the Deanwood radio station. The Center also includes DPR office space.

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

---

The one-story library, was, according to DPR Deputy Director Stokes, was an afterthought. It was originally envisioned as only one room, but the community wanted a larger library, and it was expanded (which may account for the lack of optimal design between the two facilities). The Library is sited at the farthest end of the building from the pool, has an extensive section for children with books, with a circular space rimmed by bleachers and children's computers. Another part of the open space is defined as a teen area. One of three libraries in the city that are co-located, the Deanwood library is DCPL's smallest branch, at only 7200 square feet. By contrast, according to the 2011 "DC Public Library Services and Facilities: A Framework for Continuing Success," Appendix H, the Chevy Chase library is a "large" library at 24,000 square feet (though it doesn't seem quite that large). The Deanwood Library does not have its own meeting rooms but can use meeting rooms in the Recreation Center when it is open and if they are available. There is a problem with the difference in hours between the library, which is open on Sundays, and the Recreation Center, which is closed. The Library has only one small staff restroom, which must be made available to patrons when the Recreation Center is closed, and no water fountain of its own. Also, because the library and the Recreation Center share an entrance, they had to install a makeshift gate to the Recreation Center to close off the reception desk when the Center is closed but the library is open. The less-than-seamless integration of the library and recreation center was attributed by a librarian to the fact that DCPL was not involved in the planning early in the process.

**Raymond Recreation Center** (3725 10th Street, NW) -- Patrick Williams, Robert Gordon, Deean Rubin, and Randy Speck toured the Raymond Recreation Center on January 12, 2017, with DPR Deputy Director John Stokes.

The Center was completed in 2013 on the site of a small field house and had a budget of \$11 million (though Director Stokes thought that the final cost was \$13 or \$14 million). It consists of a two-story building with about 23,650 square feet, a playground, a sports field, an outdoor basketball court, and a tennis court. It is co-located with Raymond Elementary, which can be accessed directly on both the first and second floors. The school uses the DPR facilities, primarily the indoor gym. There is a surface parking lot across the street. The Petworth Metro stop is about two blocks away. The building's security system requires that all visitors must be buzzed-in or must have a security card.

The first floor includes a game room, a fitness room, a computer lab, and the gym. The "game room" is more a generic room that could be used for any purpose. The computer lab included 13 desktop computers. Director Stokes indicated that they offer courses and programs in the computer lab, but they are moving away from having a fixed computer lab to permitting patrons to sign out a computer and go elsewhere in the building to use it (e.g., to a lounge). He said the Wi-Fi at Raymond is better than at most recreation/community centers, but they are seeking to improve connectivity in all the DPR facilities by installing cell boosters.

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

The fitness room was fully equipped with cardio and resistance equipment that seemed to be new or at least very well maintained. There is no trainer (a sign said "No Personal Trainers") and no formal classes in the fitness room. Director Stokes said, however, that where there is a strong interest -- as at the Ft. Stevens Recreation Center -- they have organized fitness classes for seniors. One person was using a treadmill when we were there.

The full-size gym includes folding bleachers and scoreboards so that it can be used for games as well for practice or more informal play. The gym has a divider that permits it to be split into two spaces. When we were there, it was being used by the tiny tots coop and a senior walking laps, but Director Stokes said that it is used for a wide range of sports (e.g., basketball, volleyball), art shows, conferences, music performances, movies, and other events. The gym may also be used for "community time," which would be unstructured so that residents may have pick-up games or any other activity they wish. He said that the gym is in great demand, and stays open until 11:00 pm in order to meet the community's needs. Generally, he said that demand for indoor gyms exceeds the existing supply. We encouraged Director Stokes to consider a memorandum of understanding with DPS so that the community may take greater advantage of Lafayette's new gym when it is not being used by the school.

There appeared to be only a couple of DPR staff on the site. Director Stokes said that DPR is increasing its staff now and expects to hire 50 additional people city-wide in a variety of positions.

On the second floor, the open space had a number of spin cycles that are used for spin classes. There is a large kitchen that has a full-size stove, refrigerators, dishwasher, microwave, and a lot of cabinet storage space. This is considered a training kitchen, and they conduct a number of nutrition classes, particularly for teens. This is part of a larger nutrition program at recreation centers (e.g., a community garden at the Berry Farm Recreation Center in Ward 8), and in the summer, they bus kids from other neighborhoods to Raymond for nutrition training.

Adjacent to the kitchen is a large multi-purpose room. It has a divider and two entrances so that it can be partitioned into two smaller rooms, as needed. The multi-purpose room can be used for trainings, community meetings, or parties (where it can be rented for about \$100 per hour). Director Stokes indicated that this room gets a lot of use.

The Senior room on the second floor did not appear to be used for that purpose. It was cluttered with stacks of chairs and boxes. The room has a small sink. Director Stokes acknowledged that it was not heavily used, and usage would depend on demand. If there is demand (as there was at Deanwood), DPR would provide staffing for seniors.

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

---

The "Arts and Crafts" room was being used for the tiny tots coop and was filled with children's equipment and toys. That room also includes a sink.

Raymond does not include a performance space per se -- e.g., a stage where plays or other performances might take place. We discussed the need for a stage like the one that currently exists at Chevy Chase and whether a lower stage (like the one in Lafayette's cafeteria/auditorium) might provide more flexibility.

Deean suggested that we might also look at the Silver Spring Civic Building at Veterans Plaza for additional ideas about what a community center might include. See <http://www.silverspringdowntown.com/go/silver-spring-civic-building-and-veterans-plaza>.

**Rosedale Community Center** (1701 Gales Street, NE) -- Patrick Williams, Ted Gest, Chris Fromboluti, Carolyn Cook, Andrea Rosen, Jay Thal, Samantha Nolan, and Randy Speck toured the Rosedale Community Center on January 13, 2017, with DPR Deputy Director John Stokes and Area Manager, Monica Clark-Phillips.

The Rosedale Community Center, which opened in May 2013, replaced a small field house and has 26,200 square feet on one level. It is co-located with the Rosedale Library; and a charter school, the Community College Preparatory Academy, is across the street. There is a small parking lot with about ten spaces (four of which are for handicapped). Though she was not involved in the outreach for this Center, Ms. Clark-Phillips indicated that DPR tries to provide what the community wants in its community/recreation center, and the facilities were designed with the community needs in mind. She did not have usage information for the center, though DPR is planning to launch a data collection system that would track usage.

The outdoor spaces include a full-size sports field for football, soccer, lacrosse, and other activities; a swimming pool; a walled "fitness bar" area for exercises, accessible from the game room/lounge; a "theme" playground (based on the District's monuments); and a basketball court. The center has no security for entering the building except in the summer when there is security for entrance to the outdoor swimming pool. (Many DPR centers require a security card for entry.) There are accessible bathrooms near the sports field, so that it isn't necessary to go into the center (e.g., when the center is closed on Sundays), and a storage room for field equipment, also accessible without entering the center.

The entrance lobby is quite spacious and much of the wall space is glazed, letting in ample natural light. One can see straight through to the outdoor pool opposite the entrance. There is a ping pong table in the entrance lobby and there had once been a pool table. Two offices, one for staff and the other for the use of the chief of DPR's

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

Community Recreation Division (Toni Thompson) are near the entrance. Also just off the lobby is a game room/lounge in which three of the four walls are glass. It is used after school for homework. There is a TV screen that is used to DVD show movies (not connected to cable).

The fitness room is well equipped with cardio equipment but not much resistance exercise equipment, all in good condition. A staffer facilitates circuit training incorporating the equipment into cardio and resistance routines. There is a boxing room in the back with all the necessary accouterments where they conduct boxing classes. Inexplicably, the staff "kitchenette" is located just off the exercise room so that the only access is through the room. The showers and lockers are also down a hall, not particularly nearby.

The gym is full size with bleachers and scoreboards and protective wall padding. We met a nearby resident, Paul Rivas, who said that the gym is not used much during the day, but is a "circus" after school. (Rivas wrote an article in the Hill Rag about the Rosedale gym, <http://www.capitalcommunitynews.com/content/new-guy-finds-culture-shock-and-community-roosedale-hoops-game>). There is an "old folks" game in the gym on Saturdays and wheelchair basketball on Wednesdays.

The outdoor pool is extremely popular in the summer. There are swim classes for all ages (including mothers and babies), recreation camp, and a special needs camp. The pool includes both an adult pool with several slides and a large kiddie pool.

A craft room includes a sink and extensive counter and storage space so that it can be used for other purposes as well. It has been used for parties and baby showers as well as craft classes. Pottery-making facilities are not included.

The computer lab contains 12 computers and a TV screen that can be used for teaching purposes and for conducting classes. One person was using a computer when we were there. The computer lab has visual access into the library via interior windows as well as a connecting door with the library, but it is locked and has no door knobs. Apparently, it was designed with this connection for future shared use between the library and the center. Currently, operational concerns (e.g., security, different operating hours) prevent any real sharing of these computer resources even though the facilities are built to permit sharing.

The kitchen includes a suite of commercial food prep equipment: Triple sink with integrated drain-board, six-burner Garland gas stove, True refrigerator, commercial dishwasher, and a freestanding ice-maker, as well as a separate refrigerator for the summer feeding program. The community center also serves "Full Fresh Supper" for children at 5:30 pm; the meals come in prepared, and the staff assembles them. The

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

kitchen is adjacent to the multipurpose room and has a small pass-through window (which can be shuttered) into the multipurpose room.

The multipurpose room is relatively small, about 32 feet by 21 feet. It can be divided into two rooms, each of which would be quite small as meeting rooms. A very large flat-screen TV hangs on the wall of the multipurpose room.

The seniors' room, replete with cabinets and counter space, was not being used, other than for storage of items for summer children's programs. Director Stokes attributed the minimal use by seniors to a lack of demand, but he acknowledged that a staff person devoted to seniors could stimulate a demand that has not yet been tapped. Director Stokes said that DPS is "discussing" the possibility of a senior's staff person at the Chevy Chase Community Center, but no decision has been made.

Situated at one end of the community center building, Rosedale Library, which opened in October 2012, is small (5,000 square feet) and was another afterthought (like Deanwood) that was added to the Community Center based on community requests. Previously, the community used two library kiosks, but these were closed, and the closest existing libraries were still some distance away. It occupies one floor beneath a soaring gymnasium-like ceiling; three out of four tall walls are glazed and the remaining wall is shared with the Community Center. Some of the integrated window shades have broken and the cost of repairing them is prohibitive.

Rosedale is the only co-located library that has its own entrance, which is a positive feature for library usage. Most community/recreation centers require people to sign in to enter and thereby access the library, which alienates some potential library users.

There are 12 general computers (all of which were being actively used), four more dedicated to teens (Apples; not being used at that time of day), and a printer (for which there is a charge). A small children's area contains a small round table and a bench. The library has its own restrooms (which are especially heavily used on Sundays when the center is closed, despite the availability of outdoor restrooms) and a staff workroom. The branch manager does not have her own office, so when she conducts employee reviews, for example, they may need to meet outdoors for privacy.

The library has no meeting rooms of its own, but library staff are usually able to get meeting rooms at the center, even with short notice. They use the center's meeting rooms for summer reading programs, coordinating with camp programs. They can also conduct a book club meeting in the center's meeting rooms at no charge. The library and the center collaborate on special events (e.g., book readings that have a large audience can use the gym in the center). The branch manager, Eboni Henry, said that having a

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

built-in audience for library programs is one advantage of the proximity of the library to the center.

She noted, however, that the library still receives calls from the public about reserving library meeting rooms, even though Rosedale is not listed as an option on the on-line library-meeting-room reservation system. She mentioned, too, that caseworkers and their clients meet at tables in the general library space, which offers little privacy.

Ms. Henry reports that noise is the library's #1 issue. The design and materials of the building itself amplify sound. Sound intrudes from the community center (one section of the shared wall is not ceiling height, and on the other side is a room within the center), although some soundproofing has been added to try to reduce the amount of sound traveling between the center and the library. Sound from the athletic field behind the library also penetrates. Because the library is open later than the community center, young people energized from playing sports will bring their high spirits to the library after the center closes, where it is difficult to maintain quiet.

Another issue the library grapples with is temperature. The library is at the end of the line for the single HVAC unit, which is located at the opposite end of the building in the community center. The library only warms up in the winter some hours after opening and the reverse in the summer, conditions that are exacerbated by the fact that the facilities keep different schedules (the library is open longer days and on Sunday, when the community center is closed).

Reportedly all three co-located libraries face challenges stemming from the fact that the library facilities don't belong to DCPL. The libraries depend on DGS to fix things that are broken, and DGS is slow to make repairs.

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

### **Appendix C: Survey Methodology**

At its first special Community Center meeting on November 9, 2016, the ANC initiated the development of a community-wide survey to gather residents' views about the Community Center's future. Chevy Chase residents Amy Mack and Patrick Williams helped to guide these discussions. The ANC facilitated subsequent special meetings that were held on December 13, 2016, January 30, 2017, and February 28, 2017, to develop a draft survey. The participants discussed the survey that had been used in the Palisades community when considering modernization of its recreation center, the target respondents for the survey, the mechanics of developing an on-line survey, and methods for encouraging participation in the survey.

At the ANC's March 27, 2017 meeting, Ms. Mack reported on the results of the four community meetings that focused on the survey, emphasizing that development of the survey's contents had been "community led." The draft survey focused both on residents in ANC 3/4G and Community Center users, regardless of where they lived and was intended to identify the ways that the Community Center is currently used and what people want and need for future uses. Everyone would be welcome to participate in the survey, however, and no one would be excluded, no matter where they live. The plan at that point was for ANC Commissioners to review the draft survey, followed by possible testing on a representative focus group, and finalization of the survey plan.

The ANC discussed the pilot survey further at its April 24 and May 8, 2017 meetings, and held another special meeting on June 5 to finalize a pilot survey that would be used to assess how the survey worked with typical respondents. The ANC reviewed the proposed final pilot survey (Attachment 1 to Appendix C) at its July 10, 2017 meeting. The pilot survey contained two parts: (1) the respondent's experience with the Community Center facilities and programs, and (2) the respondent's desires and expectations for the Community Center and what changes are needed to better serve the community. The Commissioners agreed that the survey questions reflected important and extensive input from the community and that it was time to move forward with the pilot study implementation.

The Commissioners agreed that it would be prudent to conduct a pilot survey as our only opportunity to (1) refine questions, (2) identify and resolve as many potential problems or issues as possible in advance of the final survey, (3) estimate the time required for a respondent to complete the survey, and (4) test the survey platform. For this pilot we used both the on-line Question Pro platform and a pro forma paper form. Each Commissioner solicited about ten respondents to represent a rough cross section of the kind of respondents that we expected, including some from outside our ANC's boundaries. The ANC reviewed the pilot survey results and respondents' feedback at its July 24, 2017 meeting and proposed several small changes — e.g., adding the Community Center address, correcting typographical errors, clarifying directions on

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

some questions, adding an additional age category for those 75 or older, and adding Sunday as a choice in the question on “which days and hours would you/members of your household most likely participate in programs/activities at the CCCC.”

At its July 24, 2017 meeting, the ANC identified the following target categories of survey participants that had been identified through community input: (1) any resident within the Chevy Chase, DC neighborhood (i.e., within the boundaries of ANC 3/4G or as shown by the boundary map of the Chevy Chase Citizens' Association (CCCA); (2) anyone who has enrolled in classes at the Community Center within the past two years; (3) members of the CCCA who are not otherwise included; (4) other interested stakeholders who want to participate in the survey (e.g., Northwest Neighbors Village members and volunteers, Ingleside residents, Knollwood residents, Club 60+ members), preschool families (Chevy Chase Baptist Church, Chevy Chase Presbyterian Church, Broad Branch Children's House), elementary school families (Lafayette Elementary School, Murch Elementary School), Avalon Theatre members, and local businesses along Connecticut Avenue. Nevertheless, everyone would be welcome to complete the survey, regardless of where they live if they are users or may be potential users of the Community Center.

The ANC also identified the following potential ways to disseminate the survey: (1) flyers with the link to the survey at the Community Center office and at other locations within the building; (2) posts on the ANC and Chevy Chase Citizen's Association websites; (3) posts on the Chevy Chase Community listserv and NextDoor; (4) links published in the Northwest Current; (5) notifications and distribution of flyers to other ANCs in Ward 3; (6) distribution of flyers at the Chevy Chase Library and Tenleytown Library and at recreation centers in Ward 3; (7) posts on the preschool and elementary school websites and distribution in those school's Tuesday Bulletins; (8) flyers, emails, and posts to any relevant websites such as Ingleside, Knollwood, Northwest Neighbors Village, Club 60+, Iona House, ForestHills Connection; (9) a table at Chevy Chase DC Day; (10) flyers at businesses along Connecticut Avenue; (11) emails to any constituent lists that Commissioners have; (12) door-to-door canvassing by ANC 3/4G Commissioners; and (13) the Saturday Farmers Market at Lafayette Elementary School. The survey was intended to be completed online, but a paper form was also available for completion.

At its August 14, 2017 meeting, the ANC (1) finalized the several small changes to the survey that had been identified as a result of the pilot survey, (2) ratified (with a few additions) the categories of respondents that would be targeted in the survey, and (3) adopted the dissemination methods that had been previously identified in the community meetings (with small modifications). The Commissioners divided responsibility for various tasks among themselves to be sure that each task would be completed. The ANC set the start of the survey for about September 13 and the close for about October 13 and

## **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

---

agreed that it would analyze the responses to the survey and set a time after the survey closed to present and discuss the results.

The on-line survey was finalized and went live on September 13, 2017, using the Question Pro platform with a custom URL for easier identification, CCCC.questionpro.com. A paper form of the survey was also available in the ANC office throughout the survey period although it was never used. (The final survey questions are contained in the survey results section, Appendix D.) To help in notifying the community about the survey, the CCCA had 2000 flyers printed with information about the survey (Attachment 2).

The ANC and the CCCA took the following steps to encourage the community to take part in the survey:

- (1) ANC Commissioners distributed about 75 flyers at Chevy Chase DC Day on September 16;
- (2) the ANC posted the link on the Chevy Chase Community listserv (with a circulation of 5100 emails addresses) on September 17, October 11, 16, and 26, and November 1, 3, and 4;
- (3) the ANC 3/4G Chair sent emails to all other Ward 3 ANC chairs and Councilmembers Mary Cheh and Brandon Todd on September 17 asking them to publicize the link, which they did;
- (4) Commissioners sent emails about the survey to their constituents on September 17 and 18 and sent newsletters to constituents on October 2 and 29;
- (5) the ANC posted the link on the NextDoor social network (about 5700 subscribers for West Chevy Chase plus nearby neighborhoods) on September 18 and October 29;
- (6) the ANC sent the link to the Forest Hills Connection, <http://www.foresthillsconnection.com> (which published the link on September 20) and to <http://tenleytowndc.org> on September 19 for their distribution;
- (7) the ANC Chair wrote a letter to the editor of the Northwest Current with a link to the survey, which was published on September 20, and the CCCA noted the survey and its link in Northwest Current columns on September 20 and October 11;
- (8) the ANC published the link to the survey on its website on September 21;

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

- (9) At the ANC's request, Northwest Neighbors Village's weekly bulletin included an article with the link on September 22;
- (10) the ANC got the Lafayette Elementary School to publish an article and the survey link in the School's Tuesday Bulletin for October 3;
- (11) ANC Commissioners distributed flyers at the Lafayette Elementary School Saturday Farmers Market on October 28;
- (12) Commissioners distributed flyers to participants in the Halloween Spooktacular along Connecticut Avenue on October 31;
- (13) the ANC provided copies of the flyers to the staff at the Community Center and the Chevy Chase Library;
- (14) the CCCA published the link on its website, in its monthly newsletter, and in emails to block captains;
- (15) Commissioners sent emails about the survey to program leaders at the Community Center (e.g., fencing, telescope making, bridge, and scrabble) for them to distribute to their program participants; and
- (16) Commissioners distributed more than 1000 flyers to individual houses in their single member districts.

The ANC extended the closing date for the survey from the originally planned October 13 until November 7, 2017, to ensure maximum participation.

# ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

## Appendix C: Attachment 1 - Pilot Survey

Advisory Neighborhood Commission 3/4G and Chevy Chase Citizens' Association Survey for the Community About the Current and Future Use of the Chevy Chase Community Center

### Section One: Current Usage and Satisfaction with the Chevy Chase Community Center (CCCC)

When answering the following questions, please consider the current site of the Chevy Chase Community Center (CCCC).

1. In which zip code do you currently live?

1. 20015
2. 20016
3. 20006
4. 20007
5. 20008
6. 20009
7. 20010
8. 20011
9. 20815
10. Other \_\_\_\_\_

2. How long have you lived in your current zip code?

1. 0 to 5 years
2. 6 to 10 years
3. 11 to 20 years
4. 20+ years

3. What is your age?

1. 12-17 years old
2. 18-25 years old
3. 26-35 years old
4. 36-45 years old
5. 46-55 years old
6. 56-65 years old
7. Older than 65 years old

4. Please select which describes your household the best:

1. I live alone
2. I live with another adult (either partnered or married) but with no children in the house
3. I live with my family (children under 18, adult children, and/or other adults in the house)

5. Are you also answering on behalf of a child/children (under the age of 18 years old) who lives with you?

1. Yes
2. No (if no, skip to Q6)

5a. If yes, please indicate number of children and their ages.

	Infant (less than 12 months old)	1-4 years old	5 to 9 years old	10 to 13 years old	14 to 17 years old
Child 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

Child 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. During the past 2 years, have you and/or members of your household participated in ongoing (weekly/monthly) programs/activities at the Chevy Chase Community Center (CCCC)?

1. Yes
2. No (if no, skip to Q7)

6a. From the list below, please check which of the following programs/activities you and/or your family members have attended at the Chevy Chase Community Center building. Please indicate if you/a member of your household participated in the past 12 months or more than 12 months ago.

	Attended in the last 12 months	Attended More than 12 months ago
Abstract Painting	<input type="checkbox"/>	<input type="checkbox"/>
Art for Kids	<input type="checkbox"/>	<input type="checkbox"/>
Awareness through Movement	<input type="checkbox"/>	<input type="checkbox"/>
Ballet	<input type="checkbox"/>	<input type="checkbox"/>
Bridge Instruction	<input type="checkbox"/>	<input type="checkbox"/>
Drawing and Painting	<input type="checkbox"/>	<input type="checkbox"/>
Digital Photography	<input type="checkbox"/>	<input type="checkbox"/>
Fencing Club	<input type="checkbox"/>	<input type="checkbox"/>
Guitar	<input type="checkbox"/>	<input type="checkbox"/>
Gymnastics	<input type="checkbox"/>	<input type="checkbox"/>

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

Karate	<input type="checkbox"/>	<input type="checkbox"/>
Pottery	<input type="checkbox"/>	<input type="checkbox"/>
Qi Gong	<input type="checkbox"/>	<input type="checkbox"/>
Scrabble	<input type="checkbox"/>	<input type="checkbox"/>
Senior Fitness	<input type="checkbox"/>	<input type="checkbox"/>
(Club 60+ program)	<input type="checkbox"/>	<input type="checkbox"/>
Slimnastics	<input type="checkbox"/>	<input type="checkbox"/>
Tae Kwon Do	<input type="checkbox"/>	<input type="checkbox"/>
Tai Chi (run by the Y)	<input type="checkbox"/>	<input type="checkbox"/>
Telescope Making	<input type="checkbox"/>	<input type="checkbox"/>
Tiny Tots	<input type="checkbox"/>	<input type="checkbox"/>
Yoga (60+)	<input type="checkbox"/>	<input type="checkbox"/>
Yoga	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>

If you selected "other" in the previous question, please specify.

6b. How do you/members of your household travel to the CCCC for programs/activities (select all that apply)?

1. Bus
2. Metro Train
3. Walk
4. Bike
5. Car

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

### 6. Metro Access

6c. Overall, how satisfied are you/members of your household with the current programs or activities you participate in at the CCCC?

1. Extremely satisfied
2. Very satisfied
3. Somewhat satisfied
4. Not at all satisfied

7. Please select the reason(s) from the list below that you/members of your household have not participated in activities/programs at the CCCC during the past two years.

1. Unaware of the activities/programs offered
2. Recently moved to the neighborhood
3. Cost (too expensive)
4. Facility is unappealing
5. Facility is not welcoming
6. Other \_\_\_\_\_

8. Please rate the following regarding your perception of CCCC services.

	Poor	Good	Very Good	Excellent	Don't Know
Breadth of activities/programs offered at CCCC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledgeable activity/program instructors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Registration process for CCCC activities/programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Have you/members of your household ever attended ANC 3/4G meetings or CCA sponsored meetings at the CCCC?

1. Yes
2. No

10. Have you/members of your household ever attended Chevy Chase Day at the CCCC?

1. Yes
2. No

11. During the past 2 years, have you and/or members of your household enrolled in ongoing (weekly/monthly) programs/activities at other facilities/venues (that is, not at the CCCC)?

1. Yes
2. No (if no, skip to Q12)

11a. From the list below, please indicate which programs/activities you or other members of your family have participated in during the past 2 years at locations other than the Chevy Chase Community Center. Please indicate the location of these programs/activities.

	Participated Somewhere Else (not CCCC)	Yes, would attend if offered at the CCCC
--	--	--

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

Music program	<input type="checkbox"/>	<input type="checkbox"/>
Soccer program	<input type="checkbox"/>	<input type="checkbox"/>
Boy/Cub Scouts or Brownie/Girl Scouts	<input type="checkbox"/>	<input type="checkbox"/>
Ballet class	<input type="checkbox"/>	<input type="checkbox"/>
Computer class	<input type="checkbox"/>	<input type="checkbox"/>
Language program	<input type="checkbox"/>	<input type="checkbox"/>
Art program	<input type="checkbox"/>	<input type="checkbox"/>
Fitness club/exercise	<input type="checkbox"/>	<input type="checkbox"/>
Karate/Tae Kwon Do	<input type="checkbox"/>	<input type="checkbox"/>
Swimming	<input type="checkbox"/>	<input type="checkbox"/>
Tennis class	<input type="checkbox"/>	<input type="checkbox"/>
Woodworking/woodshop	<input type="checkbox"/>	<input type="checkbox"/>
Yoga/palliates studio	<input type="checkbox"/>	<input type="checkbox"/>
Theater	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>

If you selected "other" in the previous question, please specify.

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

---

12. How do you usually find out information about CCCC activities/programming?

1. I do not know where to find information about CCCC activities/programming.
2. I look at the CCCC/Department of Parks and Recreation website.
3. The Chevy Chase Listserv
4. Friend/neighbor
5. There is not adequate information on the CCCC website.
6. Other \_\_\_\_\_

Section Two: The following questions are about the future facilities/programming/activities you/members of your household want at the Chevy Chase Community Center (CCCC).

13. Please indicate how interested you/your family are in having the following facilities available at the Chevy Chase Community Center.

	Not Interested	Slightly Interested	Interested	Very Interested
Activities/Game Room	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeting Rooms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Party Room	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Auditorium (for theater/stage and movies)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community room	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you selected "other" in the previous question, please specify.

14. Please indicate how interested you/your family are in having the following facilities available at the Chevy Chase Community Center.

	Not Interested	Slightly Interested	Interested	Very Interested
Fitness center with exercise equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

Office/storage space for non-profit groups and clubs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A gymnasium	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full-sized kitchen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Outdoor open space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Garden (roof or yard)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmentally sustainable structures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

15. Please indicate how interested you/members of your household are in having the following programs/activities available at the Chevy Chase Community Center.

	Not Interested	Slightly Interested	Interested	Very Interested
Adult Education Classes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adult Exercise Classes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
After School Programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Preschool program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dance Classes (kids or adults)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Informal Clubs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gardening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooking/Nutrition classes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Computer Classes/Seminars	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pick up sports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

Senior Wellness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smartphone/tablet classes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you selected "other" in the previous question. Please specify.

16. Which days and hours would you/members of your household most likely participate in programs/activities at the CCCC?

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9am-noon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Noon-3pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3pm-6pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6pm-9pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

17. Please rate how important the following are to you/members of your household who use the CCCC?

	Not Important	Important	Very Important
Adequate Parking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bike racks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CCCC is open during weekday evening hours.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CCCC is open during weekend hours.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

It is located near retail shops and restaurants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adjacent outdoor space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Availability of CCCC staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ease of registration for CCCC programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to share space between the library and the community center	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appealing physical space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you selected "other" in the previous question, please specify.

18. Please use the space below to share any comments, questions, or concerns you have about the CCCC:

19. Would you like to attend public meetings regarding the redevelopment of the CCCC?

1. Yes
2. No (if no, end here—thank you for your time!)

19a. Which days of the week would be the most convenient for you to attend (select all that apply)?

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

---

19b. Select the following method(s) of communication you prefer to be notified of future public meetings about the CCCC redevelopment.

1. Mail
2. Northwest Current
3. Website
4. E-mail
5. Facebook
6. Flyers

19c. Enter your email address if you want us to notify you about future meetings regarding the CCCC renovation.

19d. Enter your mailing address if you want us to notify you about future meetings regarding the CCCC renovation.

Thank you for your time!

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

**Appendix C: Attachment 2 - Survey Flyer**

**Chevy Chase Community Center Survey**

Hello neighbors,

ANC 3/4G and the Chevy Chase Citizens Association invite and encourage you to participate in a survey to help define the future of the Chevy Chase Community Center. We ask individuals and households to complete questions about your current and potential future use of the Chevy Chase Community Center. It will take about ten minutes to complete the short questionnaire.

You can begin the confidential survey online from any device at <https://cccc.questionpro.com/>. Thank you very much for your time and support. Only through our collective efforts can we hope to make the Chevy Chase Community Center better serve the community.

ANC 3/4G  
Chevy Chase Citizens Association

**Appendix D: Charts and Tables Summarizing Survey Results**

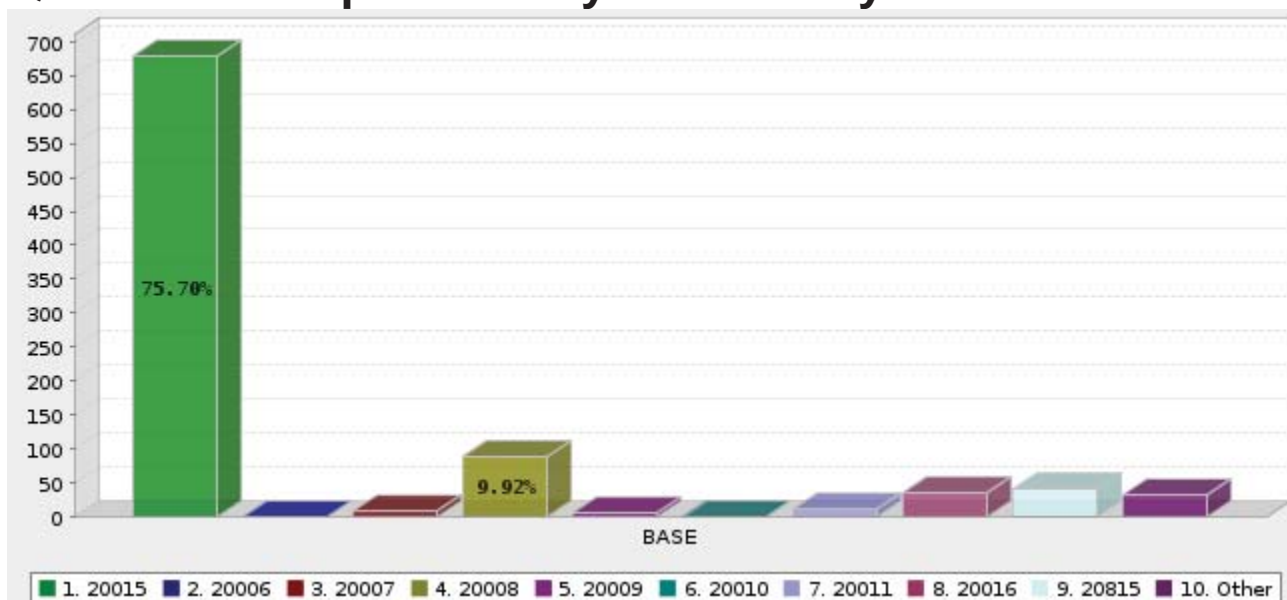
**Chevy Chase DC Community Center  
Opinion Survey**



**Opened September 13 – Closed November 7, 2017  
929 Total Respondents (All or Part)  
777 Completed Full Survey  
152 Completed Parts of Survey  
Average Time to Complete – 8 Minutes**

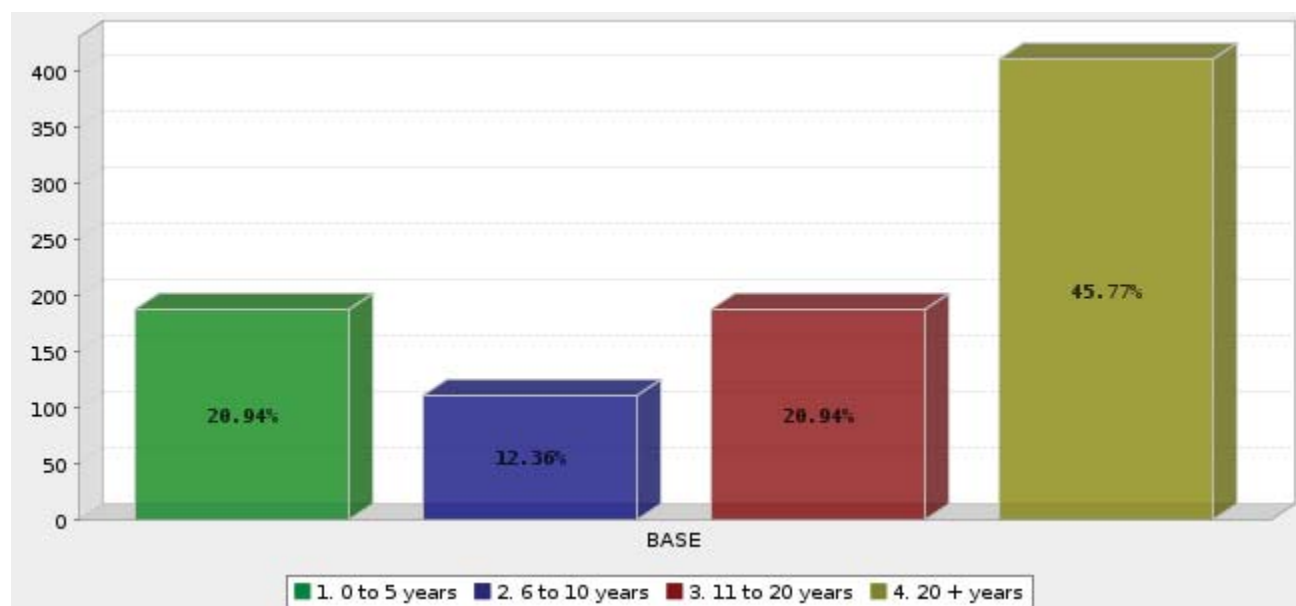
ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018

## Q1. In which zip code do you currently live?



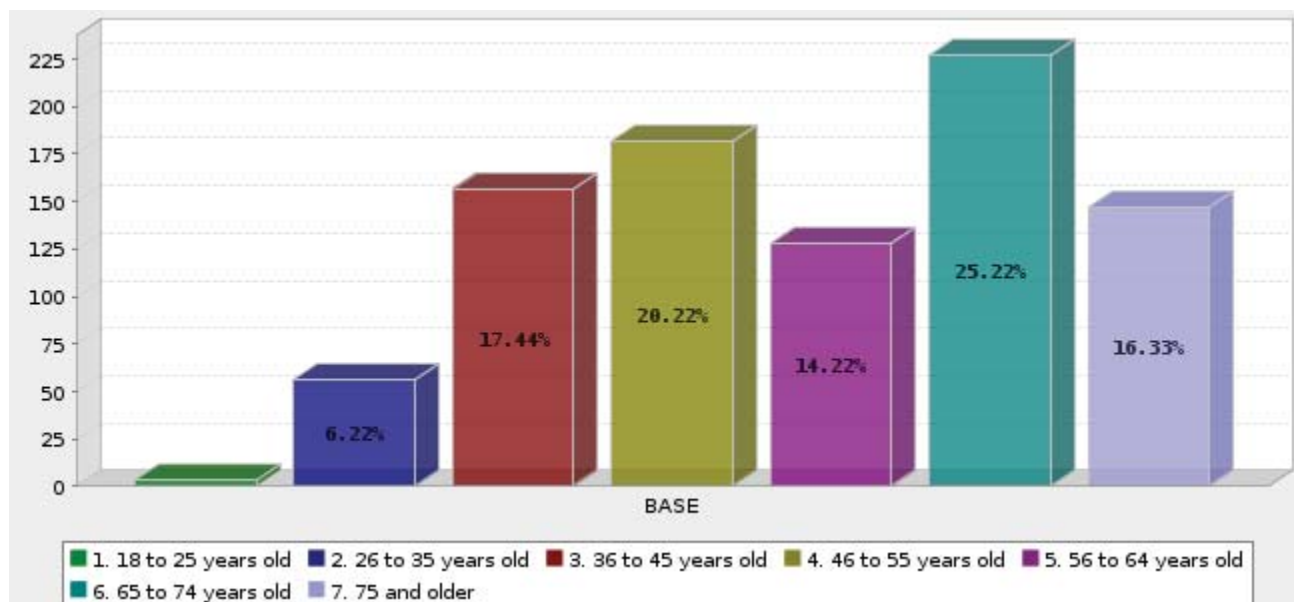
	Answer	Count	Percent
1.	20015	679	75.70%
2.	20006	0	0.00%
3.	20007	7	0.78%
4.	20008	89	9.92%
5.	20009	5	0.56%
6.	20010	1	0.11%
7.	20011	10	1.11%
8.	20016	35	3.90%
9.	20815	40	4.46%
10.	Other	31	3.46%
	Total	897	100%

## Q2. How long have you lived in your current zip code?



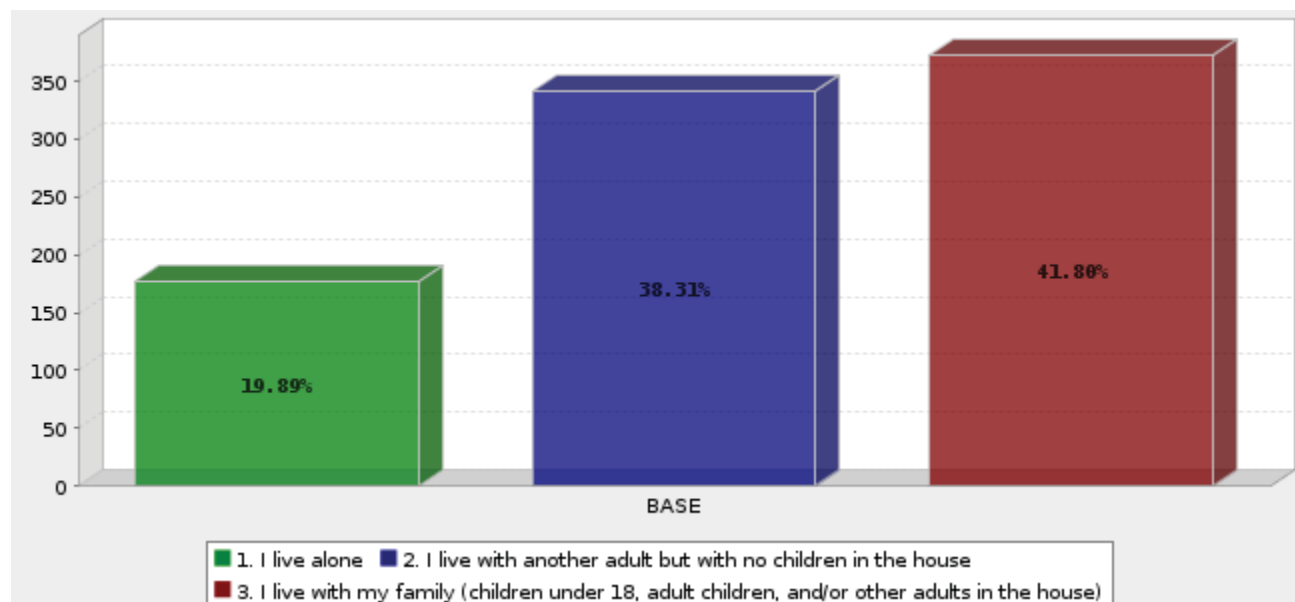
	Answer	Count	Percent
1.	0 to 5 years	188	20.94%
2.	6 to 10 years	111	12.36%
3.	11 to 20 years	188	20.94%
4.	20 + years	411	45.77%
	Total	898	100%

### Q3. What is your age?



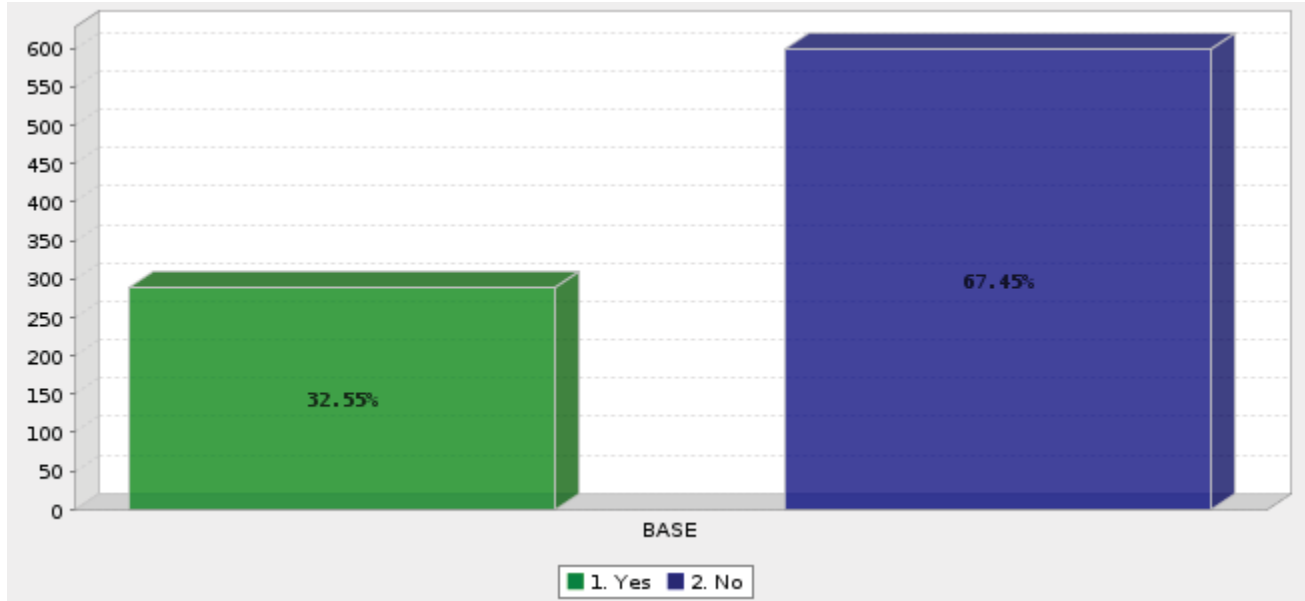
	Answer	Count	Percent
1.	18 to 25 years old	3	0.33%
2.	26 to 35 years old	56	6.22%
3.	36 to 45 years old	157	17.44%
4.	46 to 55 years old	182	20.22%
5.	56 to 64 years old	128	14.22%
6.	65 to 74 years old	227	25.22%
7.	75 and older	147	16.33%
	Total	900	100%

## Q4. Which best describes your household?



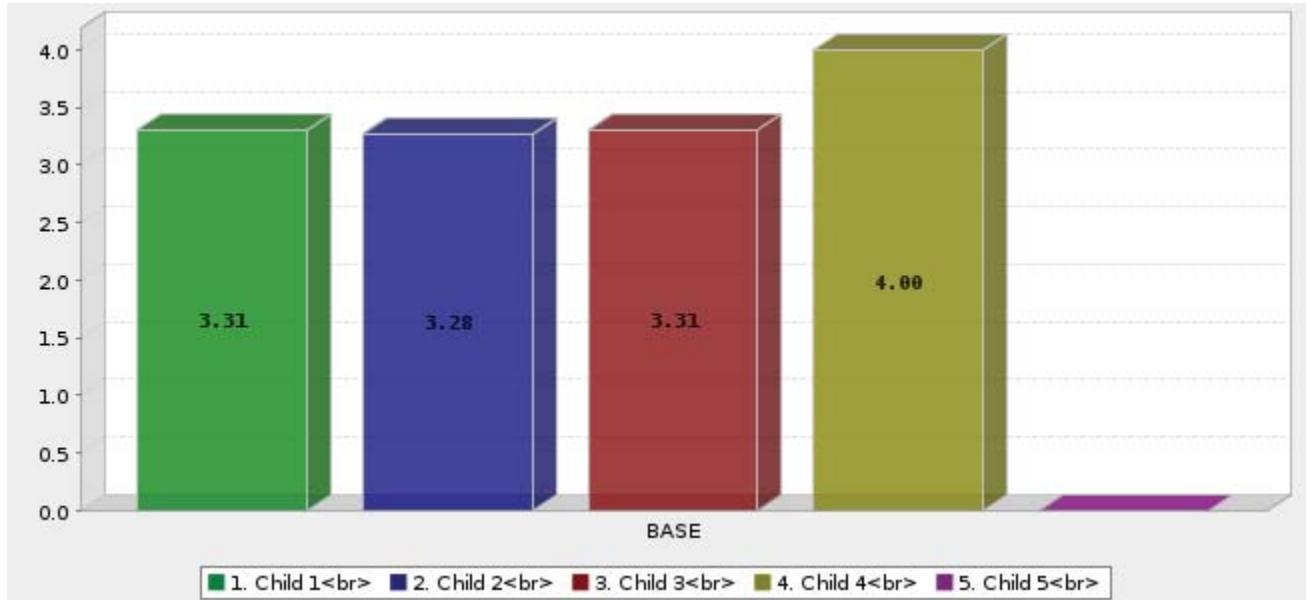
	Answer	Count	Percent
1.	I live alone	177	19.89%
2.	I live with another adult but with no children in the house	341	38.31%
3.	I live with my family (children under 18, adult children, and/or other adults in the house)	372	41.80%
	Total	890	100%

**Q5. Are you also answering on behalf of a child/children (under the age of 18 years old) who lives with you?**



	Answer	Count	Percent
1.	Yes	289	32.55%
2.	No	599	67.45%
	Total	888	100%

**Q6. If yes, please indicate the number of children and their ages.**

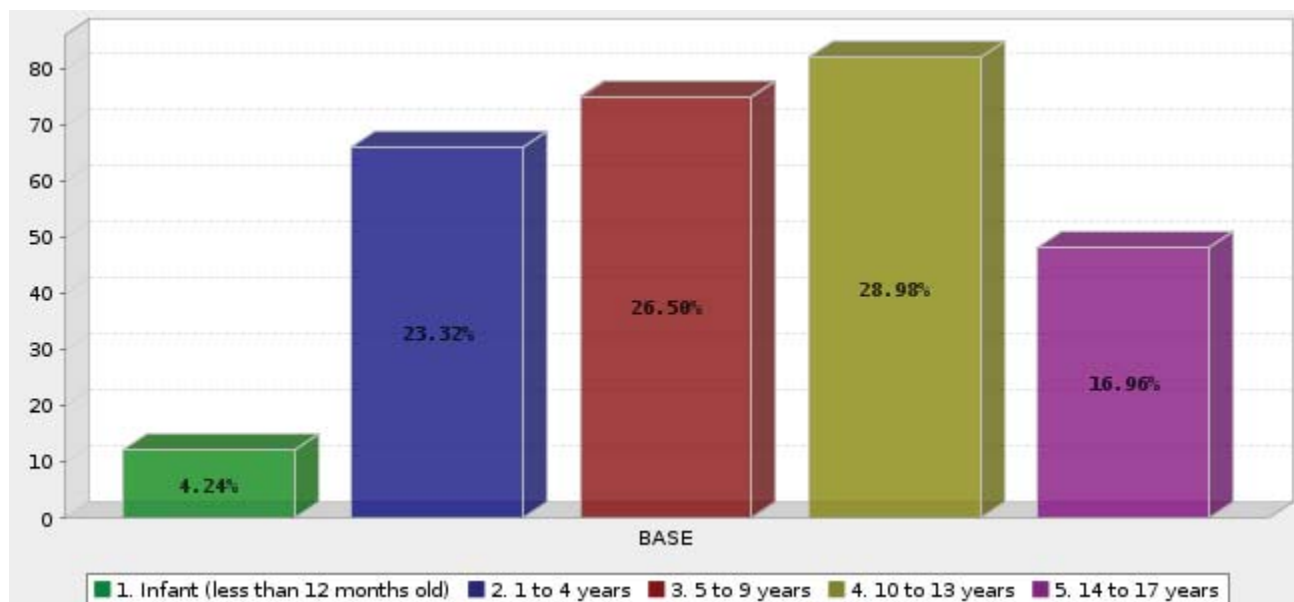


Question	Count
1. Child 1	283
2. Child 2	202
3. Child 3	52
4. Child 4	4
5. Child 5	0

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

## Child 1

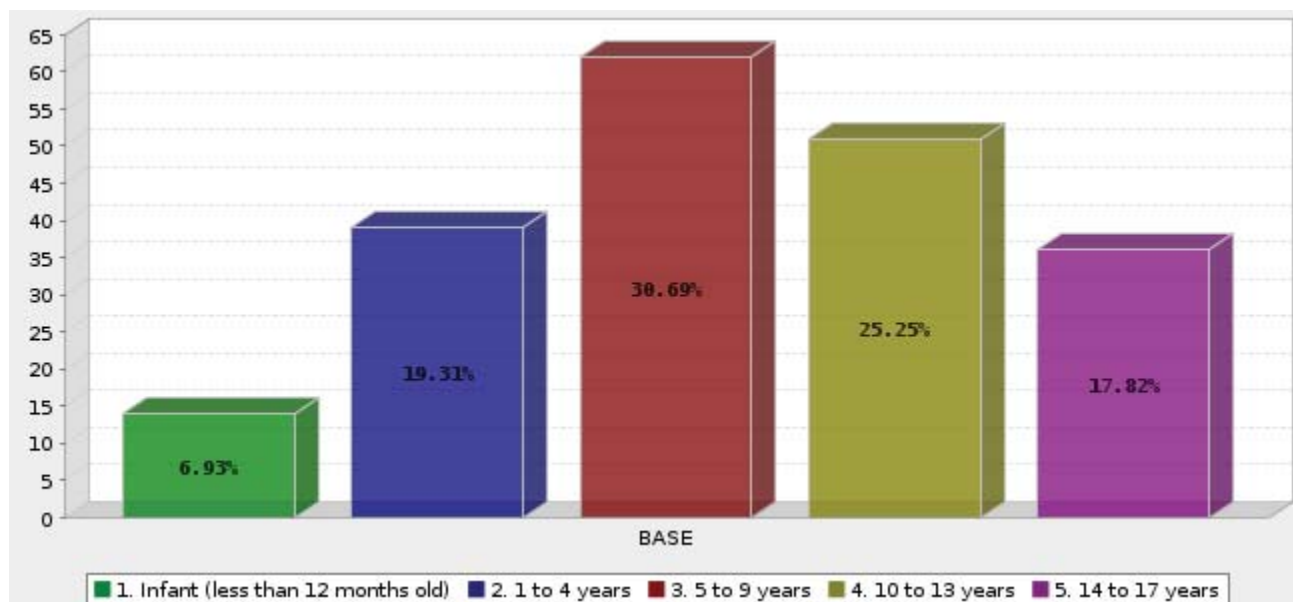


	Answer	Count	Percent
1.	Infant (less than 12 months old)	12	4.24%
2.	1 to 4 years	66	23.32%
3.	5 to 9 years	75	26.50%
4.	10 to 13 years	82	28.98%
5.	14 to 17 years	48	16.96%
	Total	283	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

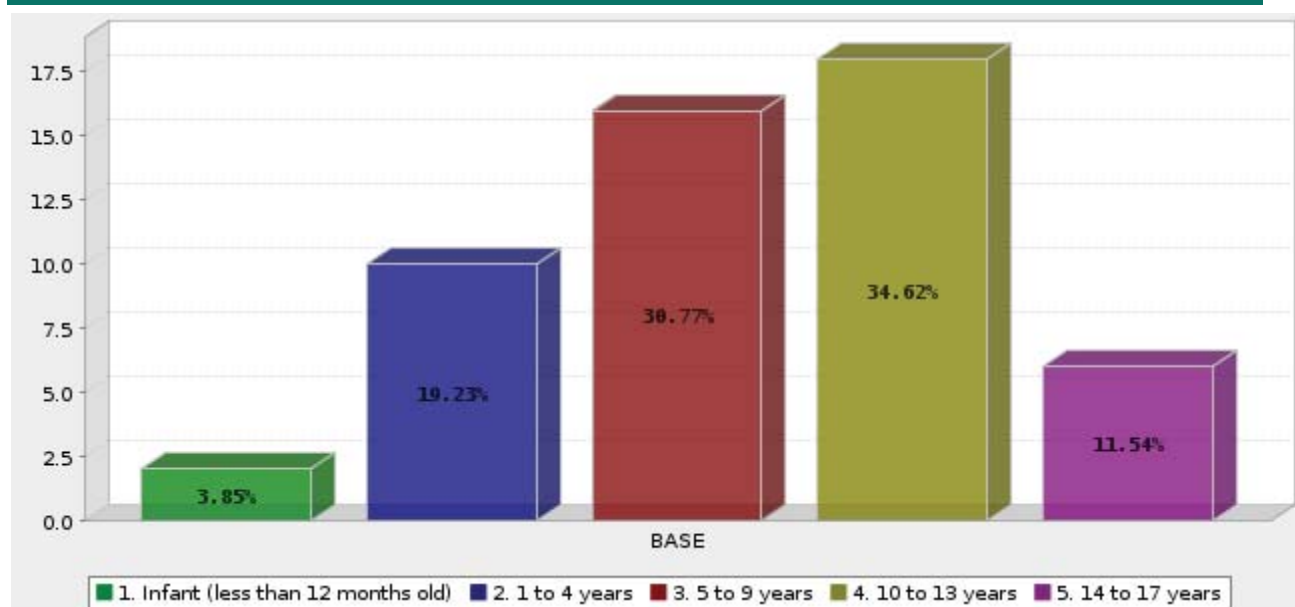
## Child 2



	Answer	Count	Percent
1.	Infant (less than 12 months old)	14	6.93%
2.	1 to 4 years	39	19.31%
3.	5 to 9 years	62	30.69%
4.	10 to 13 years	51	25.25%
5.	14 to 17 years	36	17.82%
	Total	202	100%

## Child 3

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

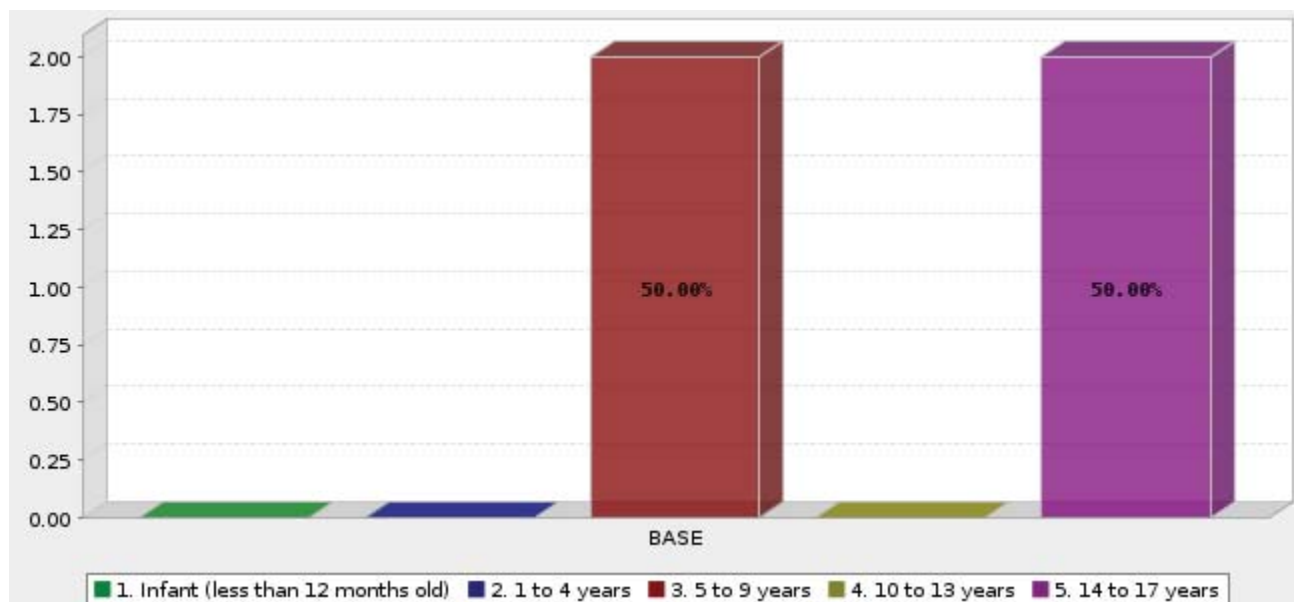


	Answer	Count	Percent
1.	Infant (less than 12 months old)	2	3.85%
2.	1 to 4 years	10	19.23%
3.	5 to 9 years	16	30.77%
4.	10 to 13 years	18	34.62%
5.	14 to 17 years	6	11.54%
	Total	52	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

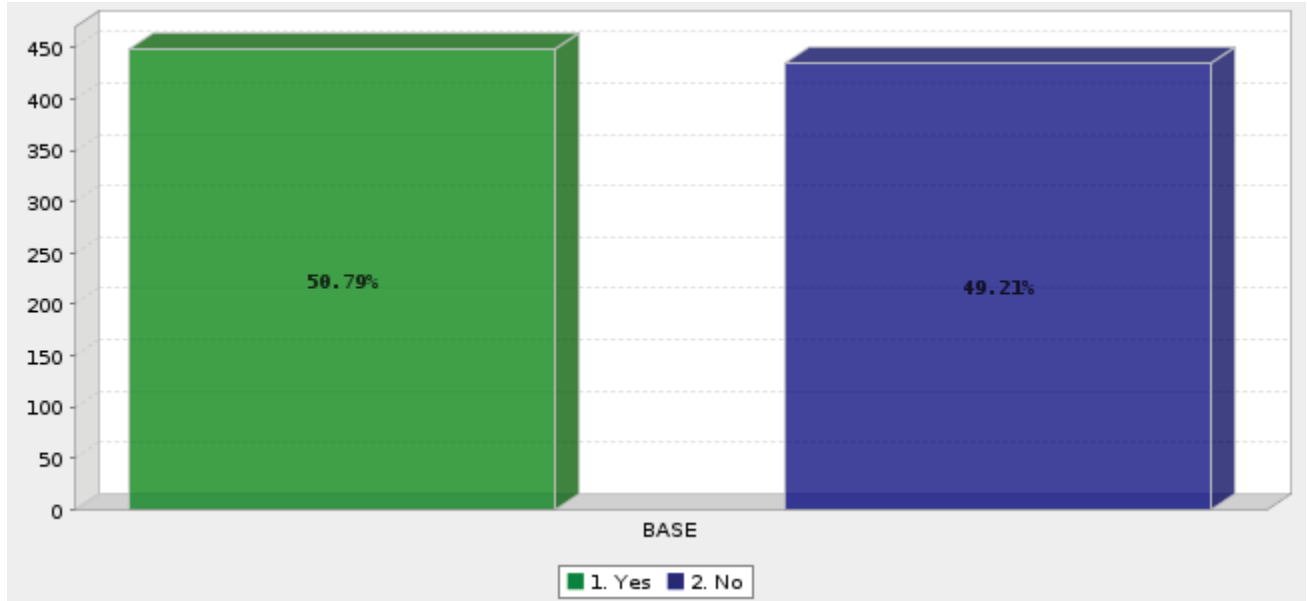
---

## Child 4



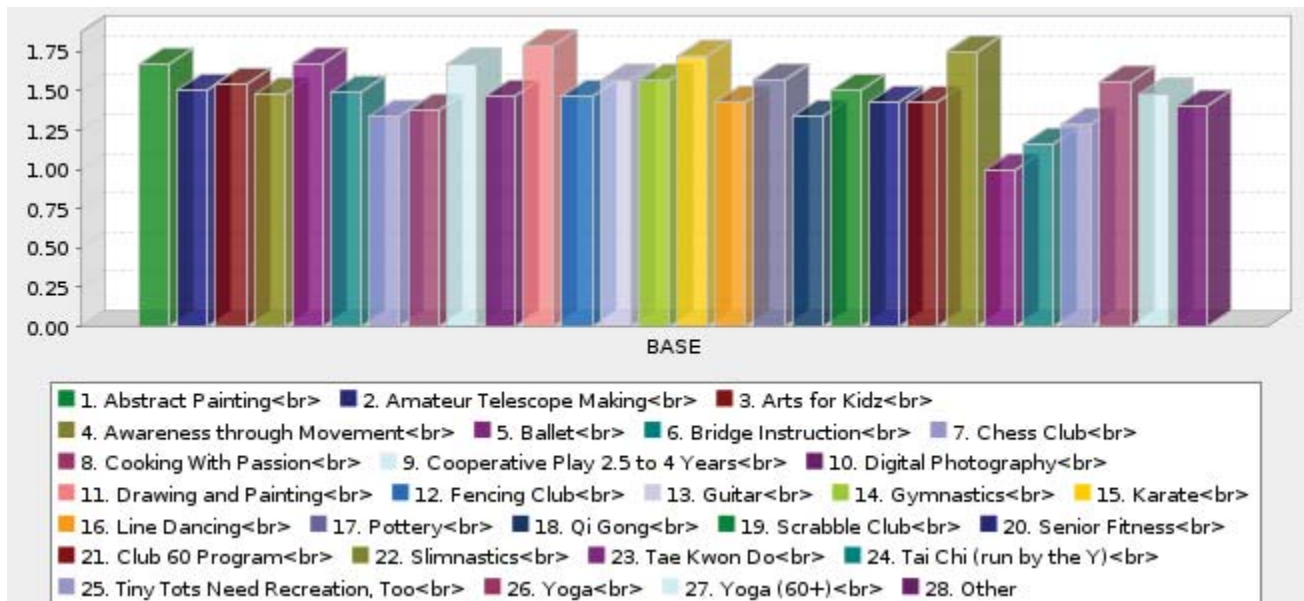
	Answer	Count	Percent
1.	Infant (less than 12 months old)	0	0.00%
2.	1 to 4 years	0	0.00%
3.	5 to 9 years	2	50.00%
4.	10 to 13 years	0	0.00%
5.	14 to 17 years	2	50.00%
	Total	4	100%

**Q7. Over the past 24 months have you or a member of your household participated in any program/activity at the Chevy Chase Community Center?**



	Answer	Count	Percent
1.	Yes	449	50.79%
2.	No	435	49.21%
	Total	884	100%

**Q8. From the list below, please check which of the following programs/activities you or a member of your household have participated in at the Chevy Chase Community Center. Please indicate if it was in the past 12 months or more than 12 months ago.**



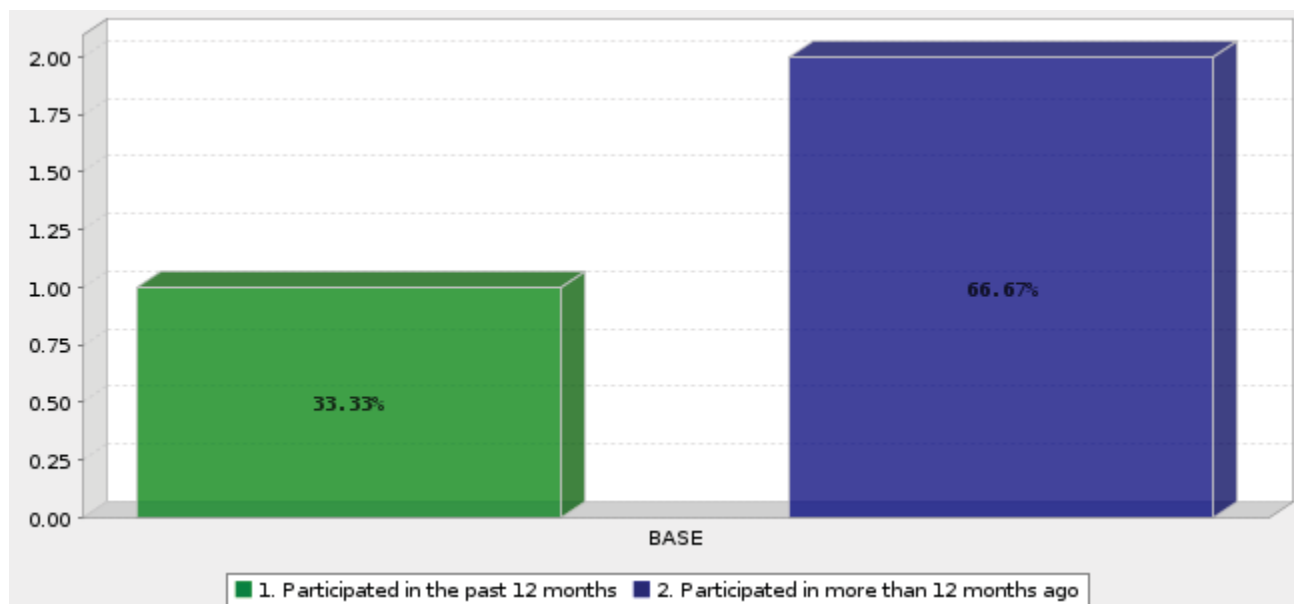
Question	Count
1. Abstract Painting	3
2. Amateur Telescope Making	4
3. Arts for Kidz	13
4. Awareness through Movement	29
5. Ballet	40
6. Bridge Instruction	37
7. Chess Club	9
8. Cooking With Passion	8
9. Cooperative Play 2.5 to 4 Years	9
10. Digital Photography	13
11. Drawing and Painting	19
12. Fencing Club	74
13. Guitar	16

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

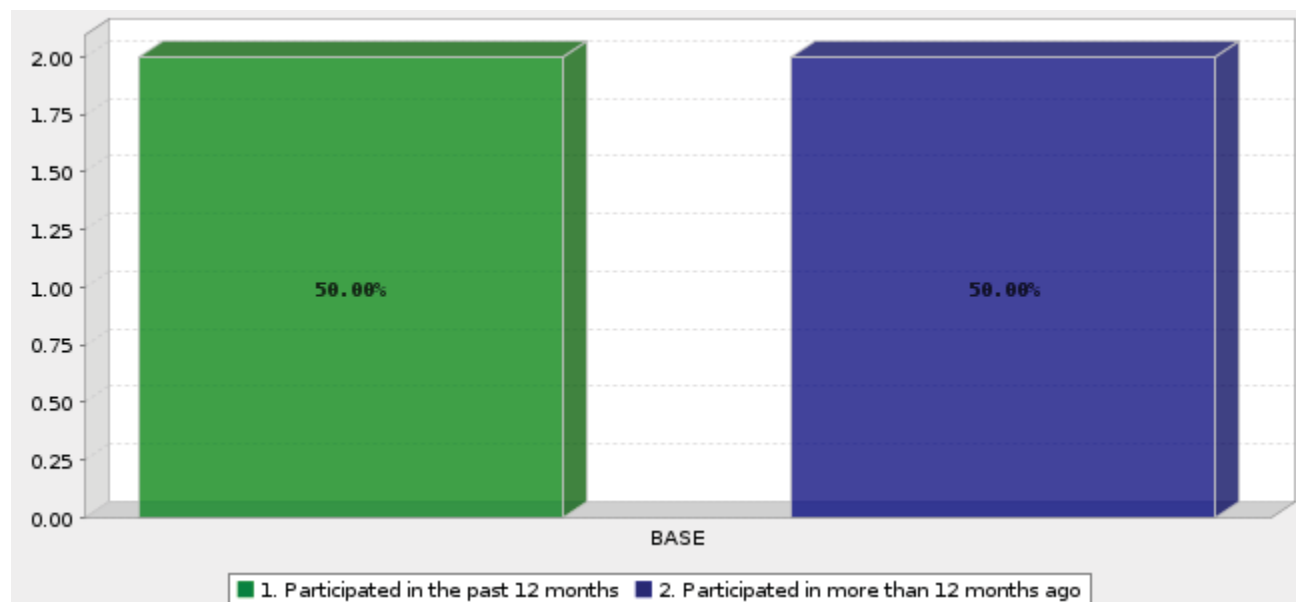
14.	Gymnastics	55
15.	Karate	7
16.	Line Dancing	33
17.	Pottery	21
18.	Qi Gong	30
19.	Scrabble Club	12
20.	Senior Fitness	87
21.	Club 60 Program	38
22.	Slimnastics	8
23.	Tae Kwon Do	2
24.	Tai Chi (run by the Y)	25
25.	Tiny Tots Need Recreation, Too	14
26.	Yoga	34
27.	Yoga (60+)	23
28.	Other	210

## Abstract Painting



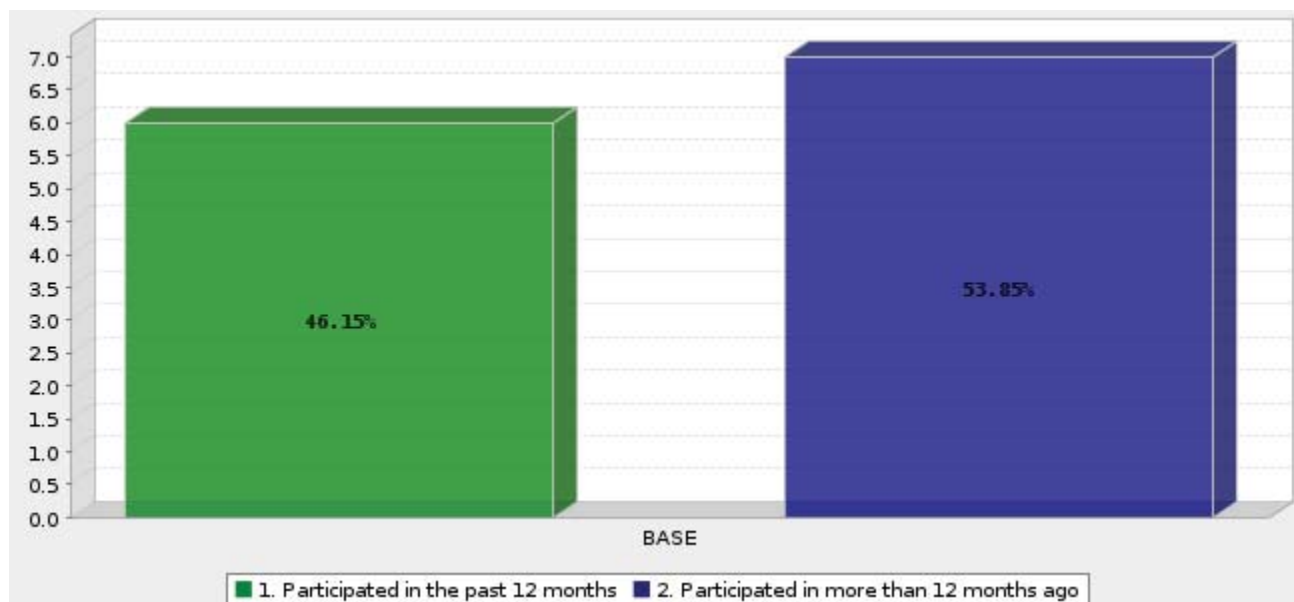
	Answer	Count	Percent
1.	Participated in the past 12 months	1	33.33%
2.	Participated in more than 12 months ago	2	66.67%
	Total	3	100%

## Amateur Telescope Making



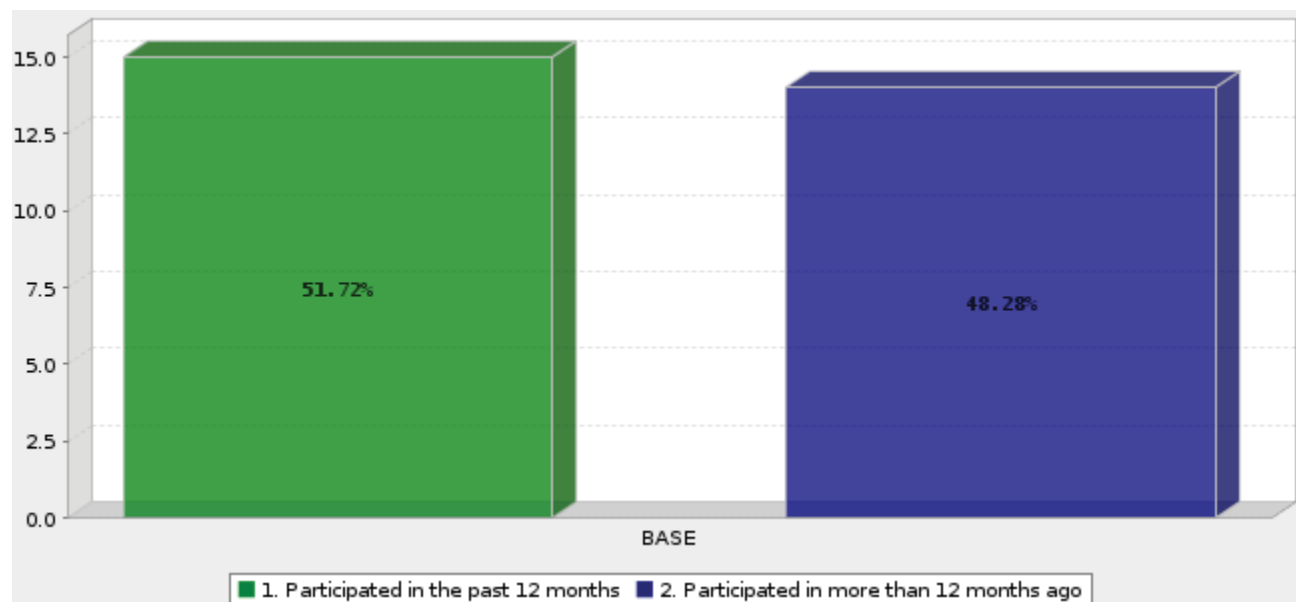
	Answer	Count	Percent
1.	Participated in the past 12 months	2	50.00%
2.	Participated in more than 12 months ago	2	50.00%
	Total	4	100%

## Arts for Kidz



	Answer	Count	Percent
1.	Participated in the past 12 months	6	46.15%
2.	Participated in more than 12 months ago	7	53.85%
	Total	13	100%

## Awareness through Movement

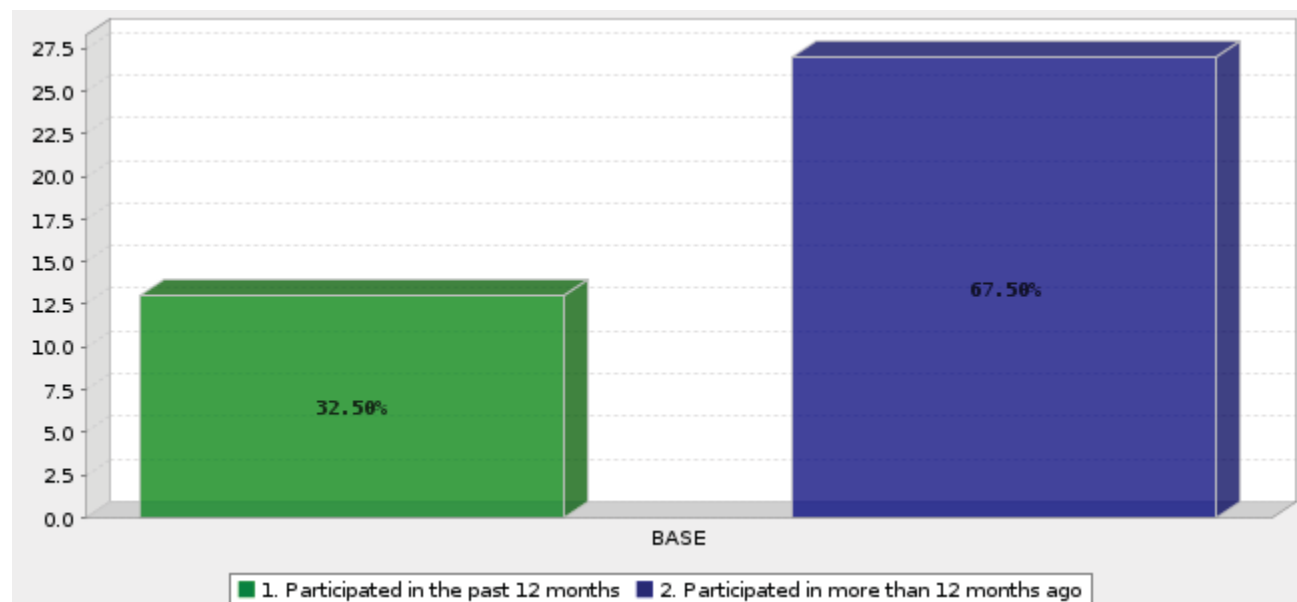


	Answer	Count	Percent
1.	Participated in the past 12 months	15	51.72%
2.	Participated in more than 12 months ago	14	48.28%
	Total	29	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

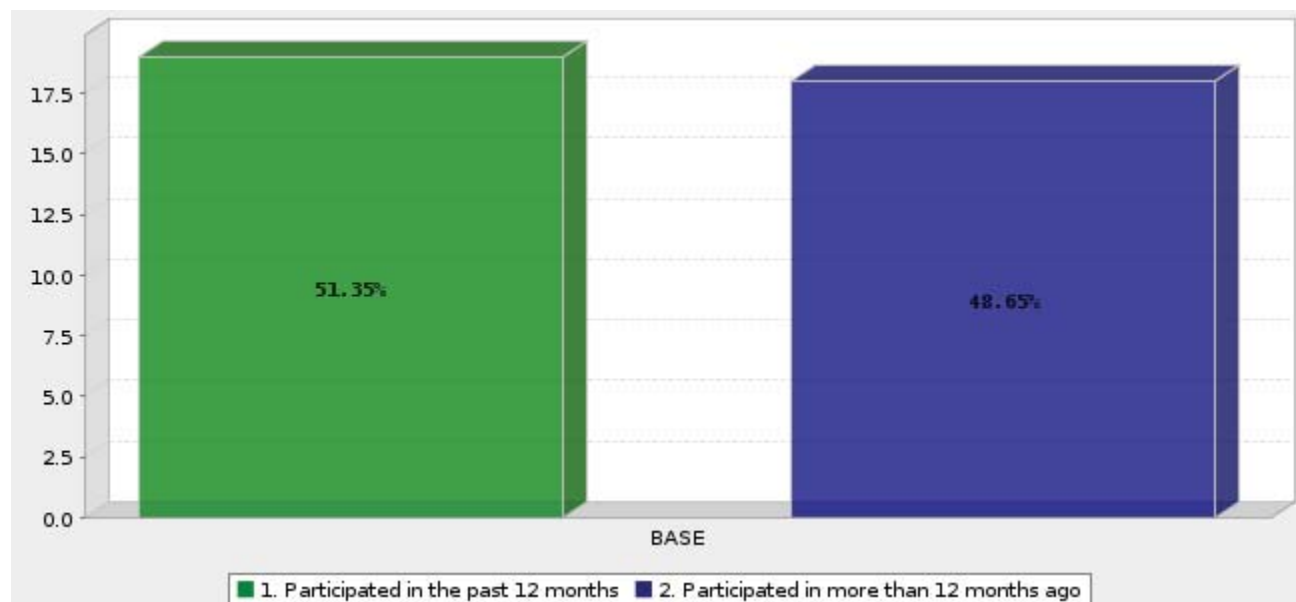
---

## Ballet



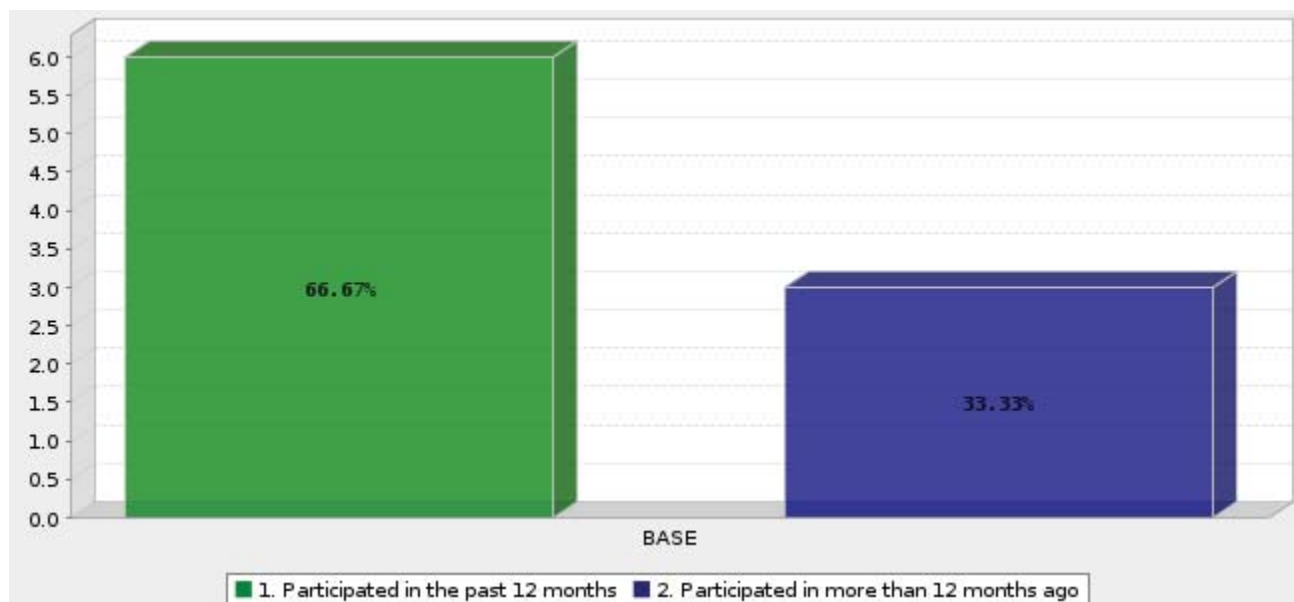
	Answer	Count	Percent
1.	Participated in the past 12 months	13	32.50%
2.	Participated in more than 12 months ago	27	67.50%
	Total	40	100%

## Bridge Instruction



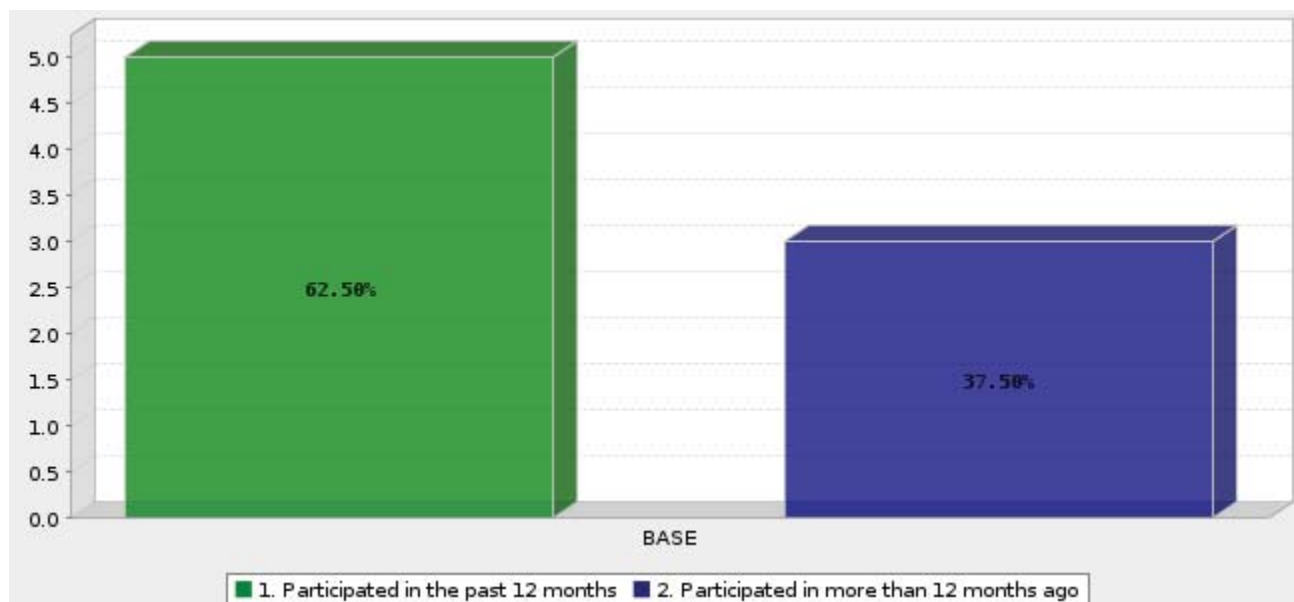
	Answer	Count	Percent
1.	Participated in the past 12 months	19	51.35%
2.	Participated in more than 12 months ago	18	48.65%
	Total	37	100%

## Chess Club



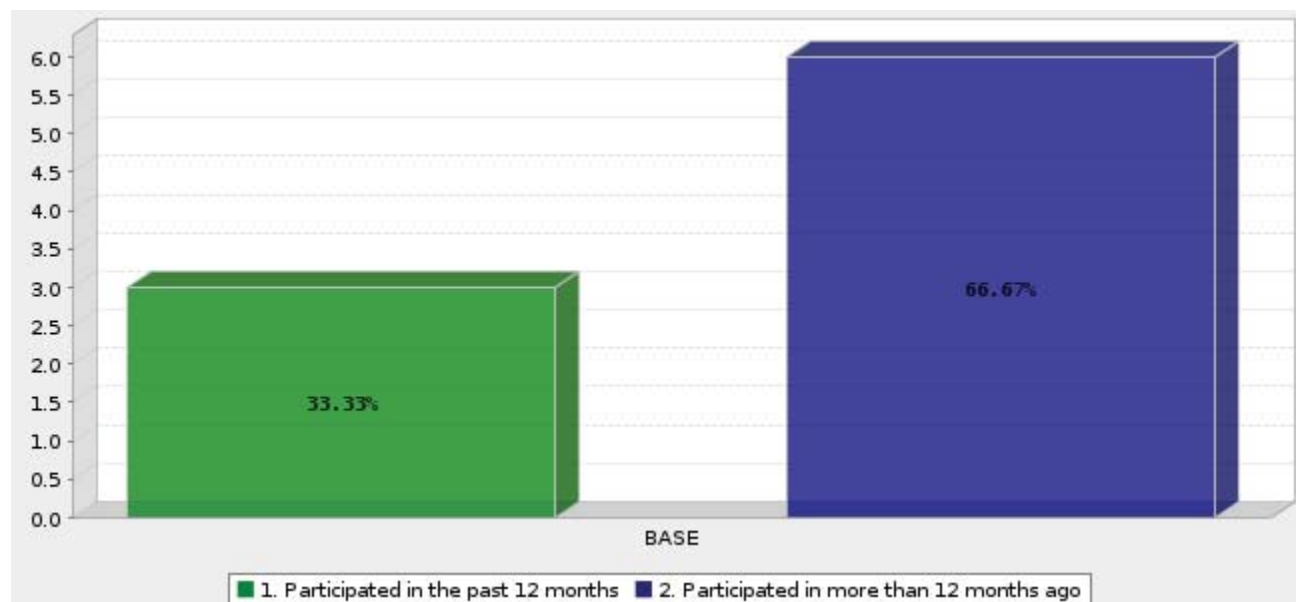
	Answer	Count	Percent
1.	Participated in the past 12 months	6	66.67%
2.	Participated in more than 12 months ago	3	33.33%
	Total	9	100%

## Cooking With Passion



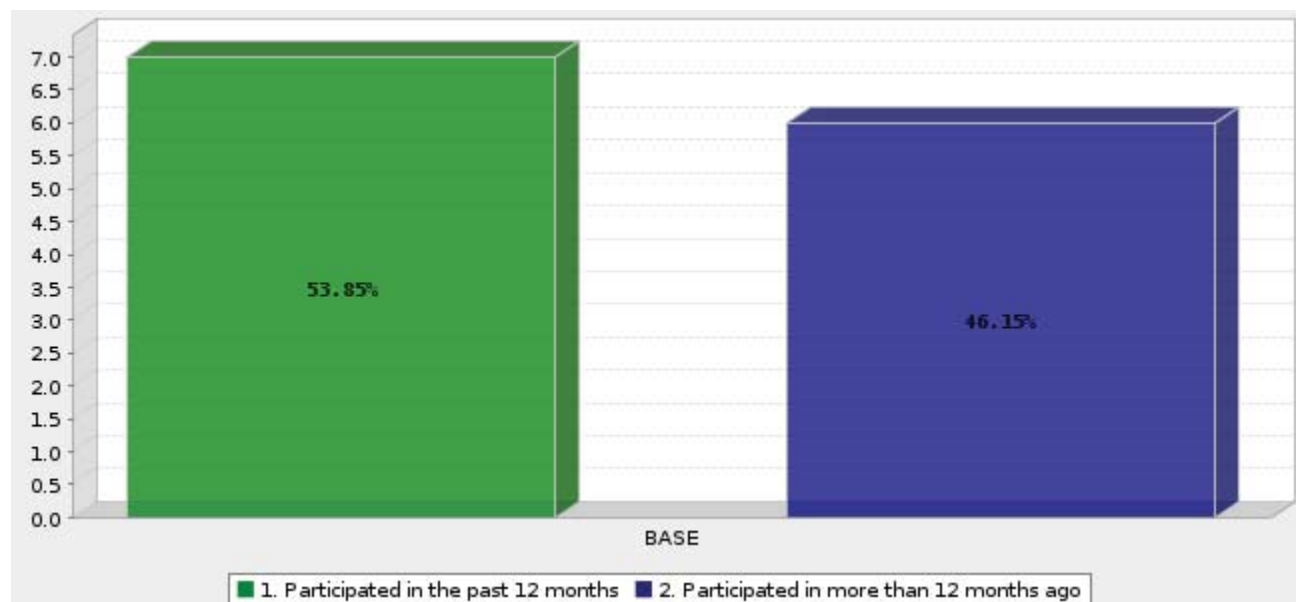
	Answer	Count	Percent
1.	Participated in the past 12 months	5	62.50%
2.	Participated in more than 12 months ago	3	37.50%
	Total	8	100%

## Cooperative Play 2.5 to 4 Years



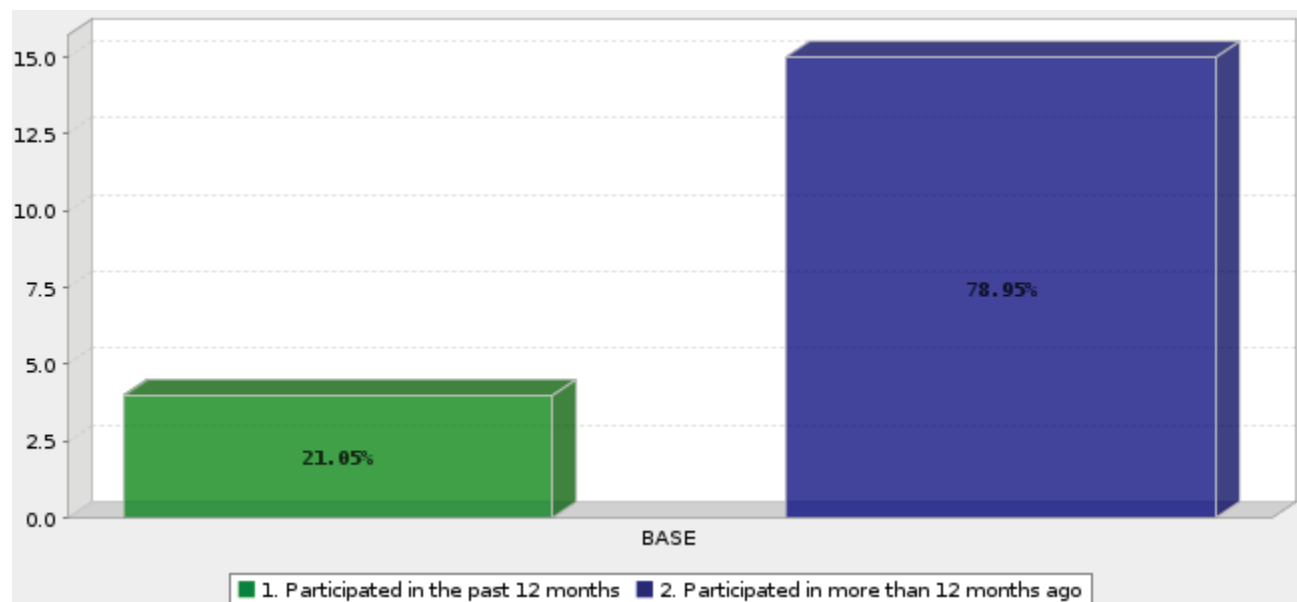
	Answer	Count	Percent
1.	Participated in the past 12 months	3	33.33%
2.	Participated in more than 12 months ago	6	66.67%
	Total	9	100%

## Digital Photography



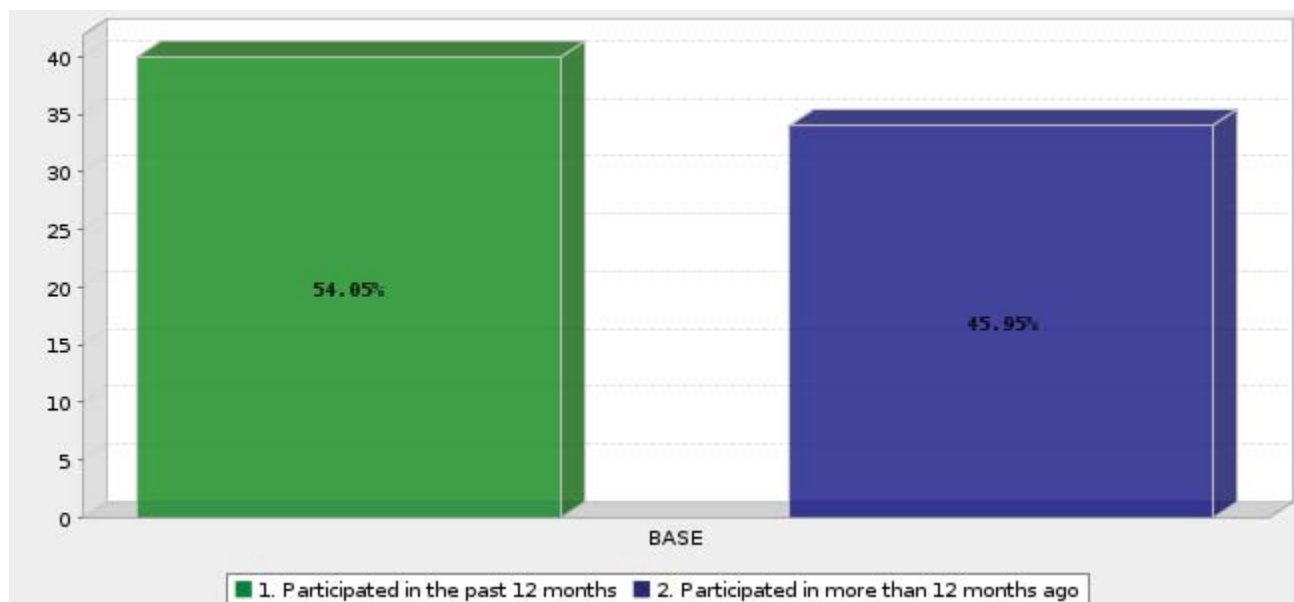
	Answer	Count	Percent
1.	Participated in the past 12 months	7	53.85%
2.	Participated in more than 12 months ago	6	46.15%
	Total	13	100%

## Drawing and Painting



	Answer	Count	Percent
1.	Participated in the past 12 months	4	21.05%
2.	Participated in more than 12 months ago	15	78.95%
	Total	19	100%

## Fencing Club

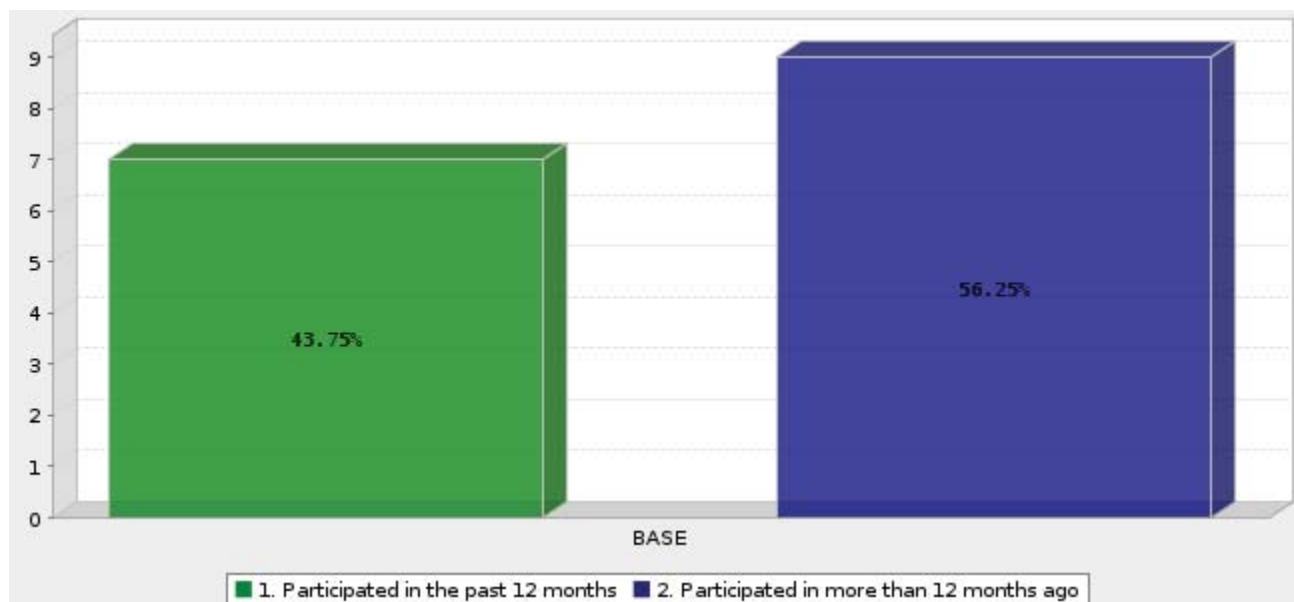


	Answer	Count	Percent
1.	Participated in the past 12 months	40	54.05%
2.	Participated in more than 12 months ago	34	45.95%
	Total	74	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

## Guitar

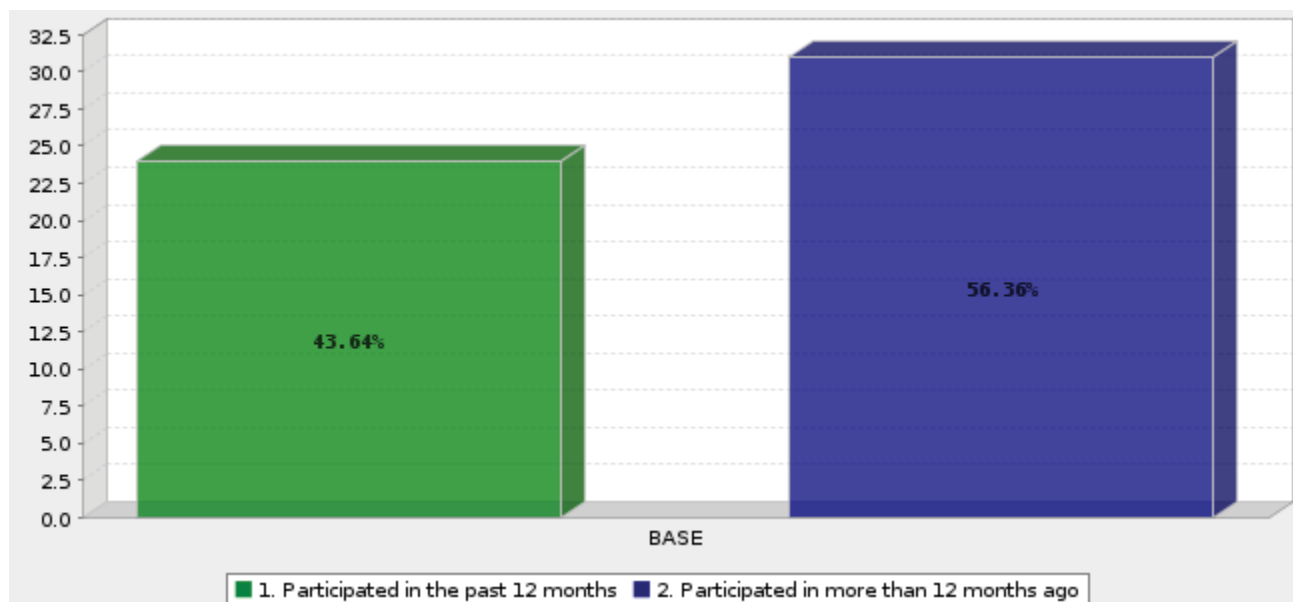


	Answer	Count	Percent
1.	Participated in the past 12 months	7	43.75%
2.	Participated in more than 12 months ago	9	56.25%
	Total	16	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

## Gymnastics

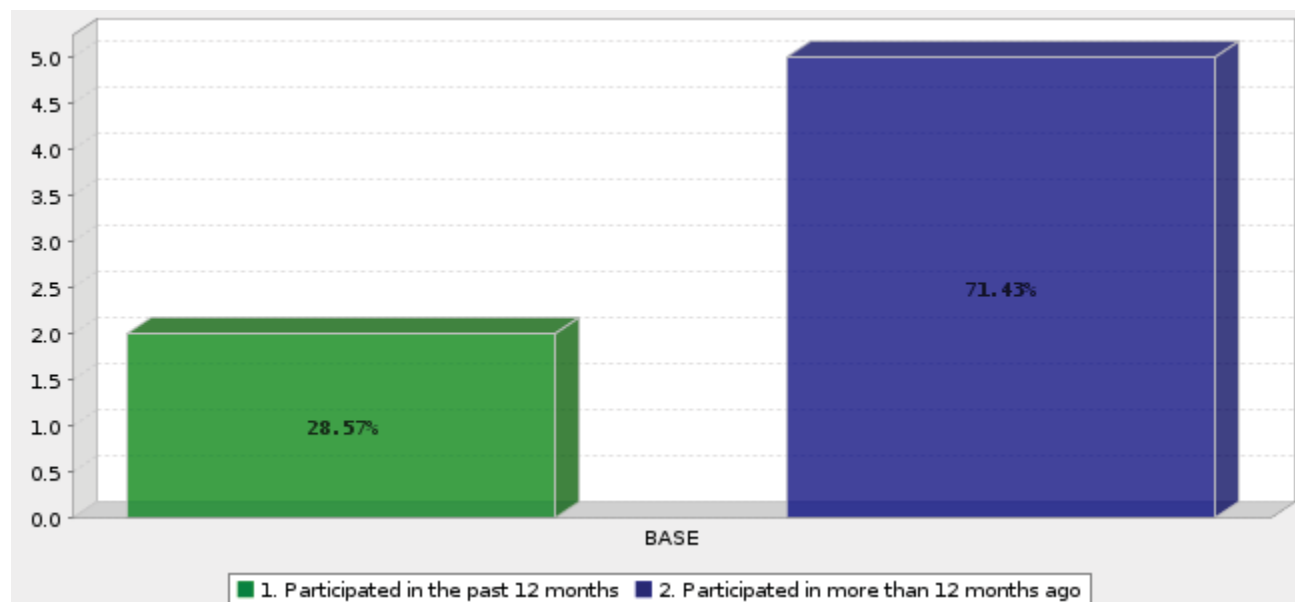


	Answer	Count	Percent
1.	Participated in the past 12 months	24	43.64%
2.	Participated in more than 12 months ago	31	56.36%
	Total	55	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

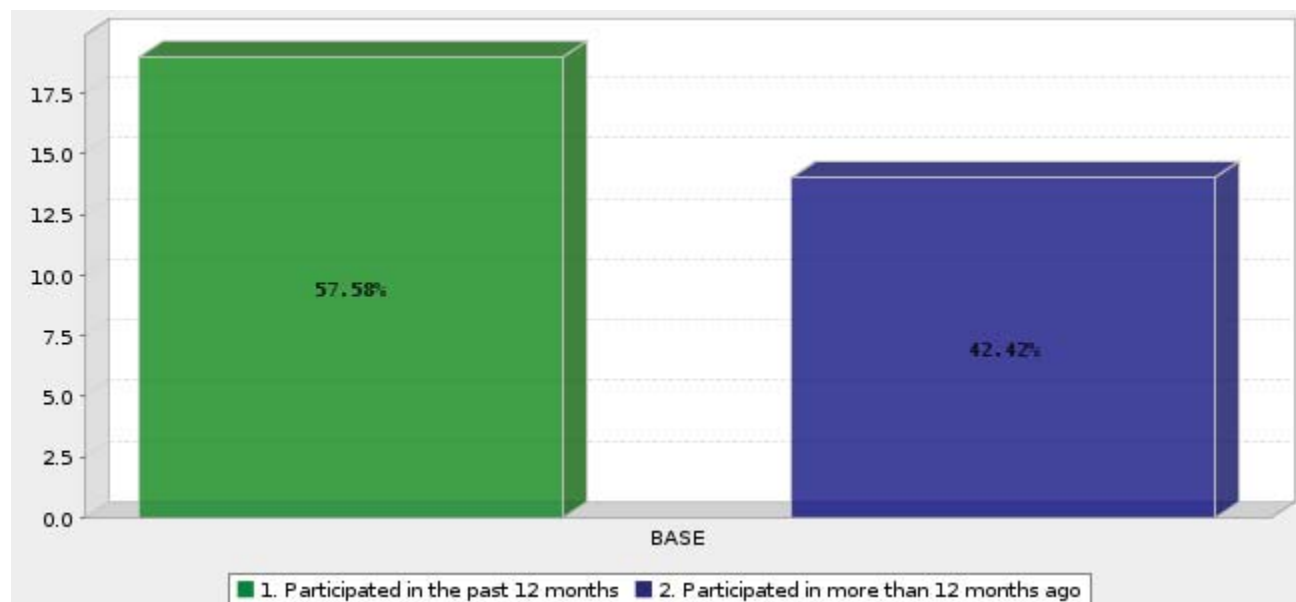
---

## Karate



	Answer	Count	Percent
1.	Participated in the past 12 months	2	28.57%
2.	Participated in more than 12 months ago	5	71.43%
	Total	7	100%

## Line Dancing

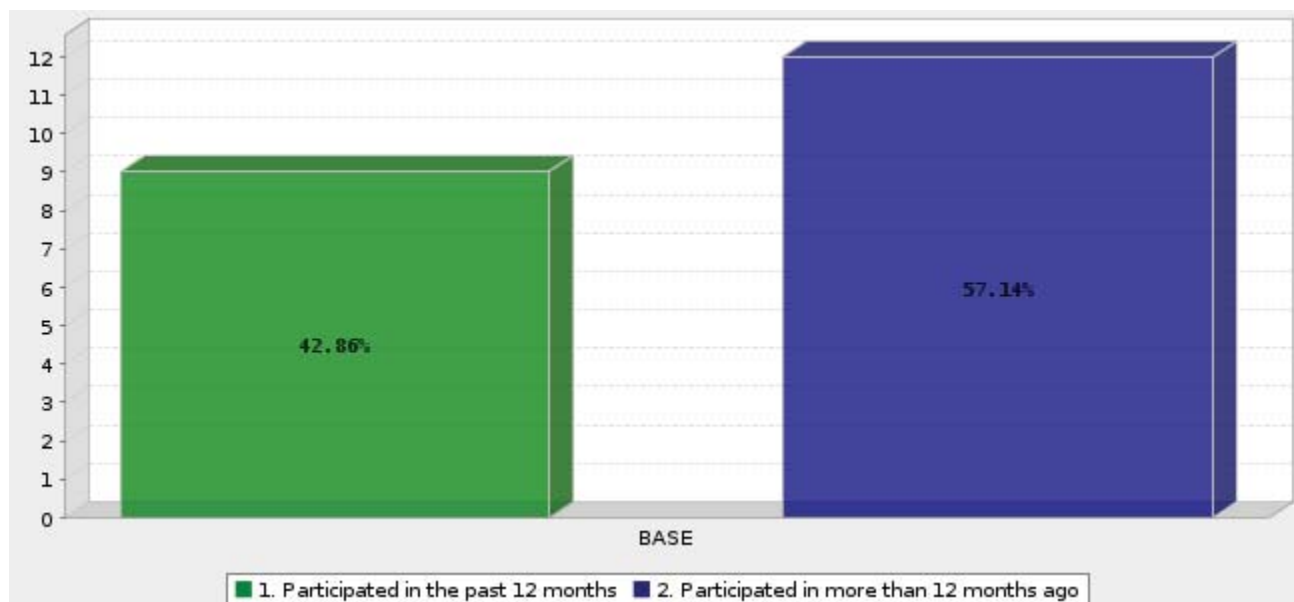


	Answer	Count	Percent
1.	Participated in the past 12 months	19	57.58%
2.	Participated in more than 12 months ago	14	42.42%
	Total	33	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

## Pottery

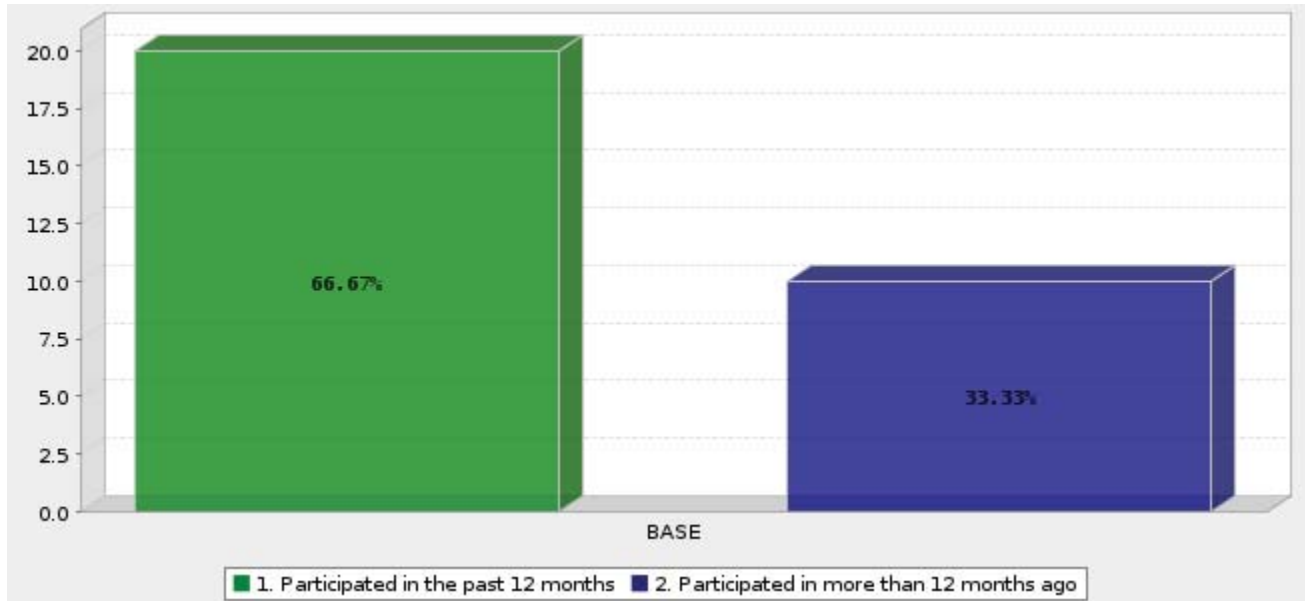


	Answer	Count	Percent
1.	Participated in the past 12 months	9	42.86%
2.	Participated in more than 12 months ago	12	57.14%
	Total	21	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

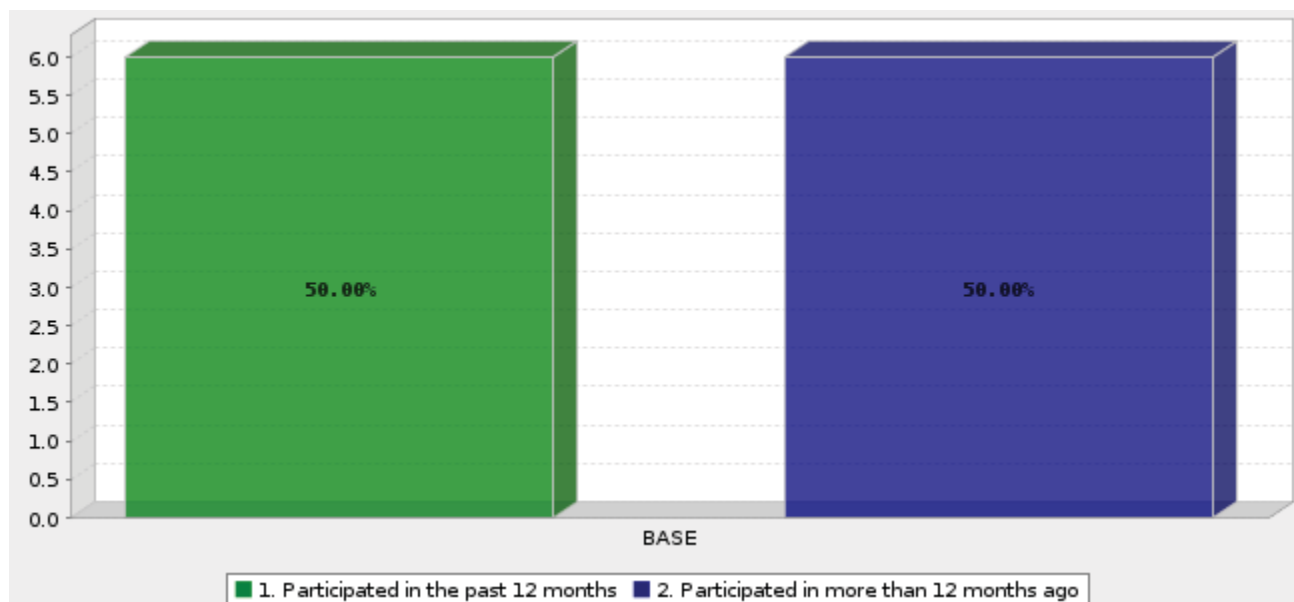
---

## Qi Gong



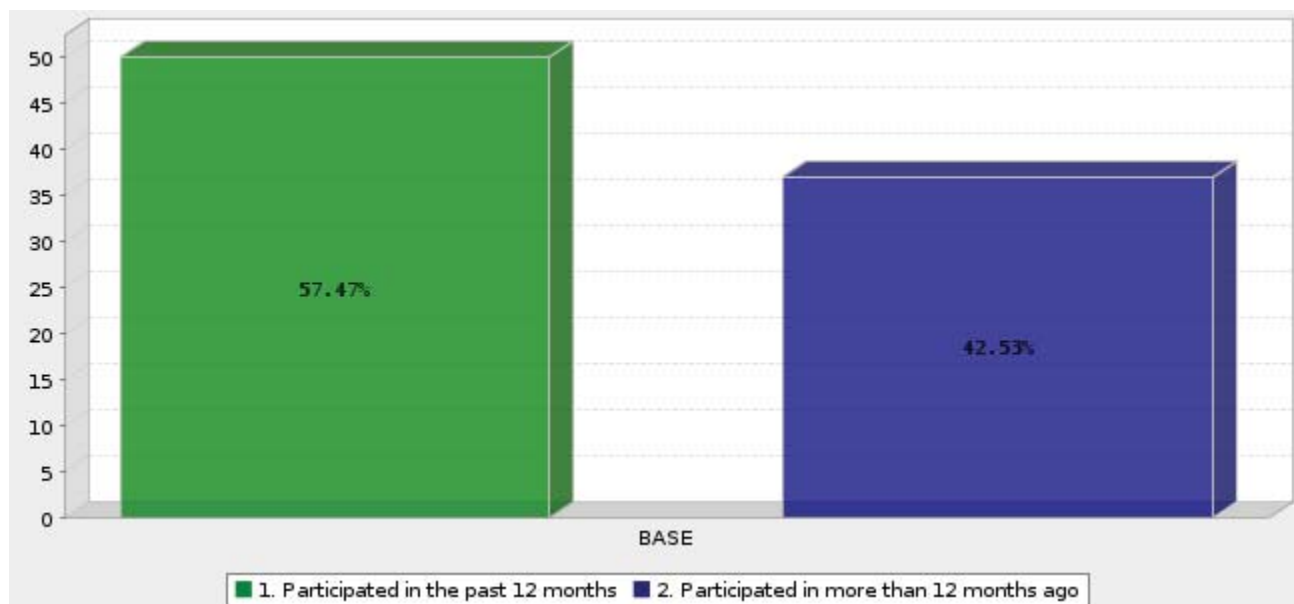
	Answer	Count	Percent
1.	Participated in the past 12 months	20	66.67%
2.	Participated in more than 12 months ago	10	33.33%
	Total	30	100%

## Scrabble Club



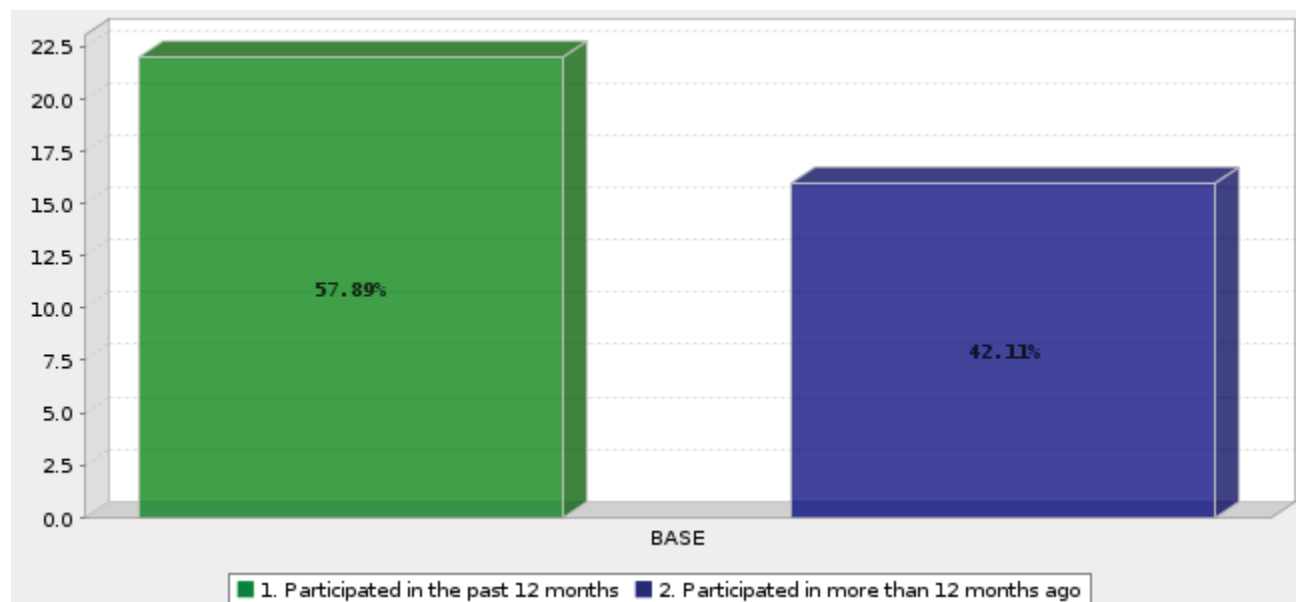
	Answer	Count	Percent
1.	Participated in the past 12 months	6	50.00%
2.	Participated in more than 12 months ago	6	50.00%
	Total	12	100%

## Senior Fitness



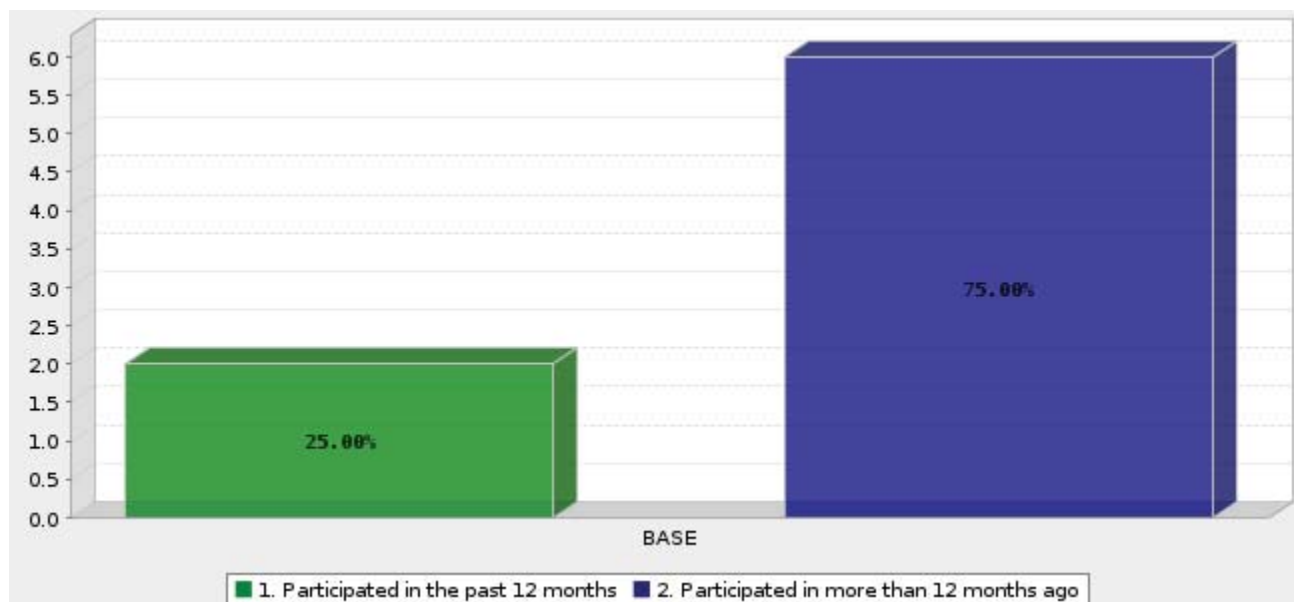
	Answer	Count	Percent
1.	Participated in the past 12 months	50	57.47%
2.	Participated in more than 12 months ago	37	42.53%
	Total	87	100%

## Club 60 Program



	Answer	Count	Percent
1.	Participated in the past 12 months	22	57.89%
2.	Participated in more than 12 months ago	16	42.11%
	Total	38	100%

## Slimnastics

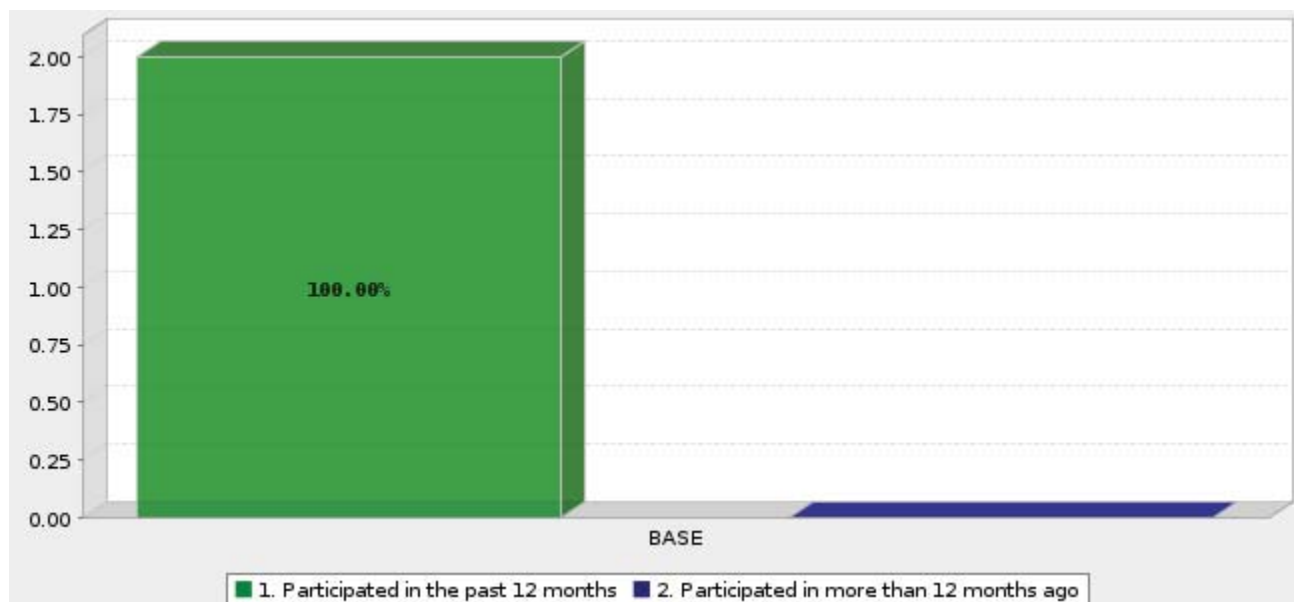


	Answer	Count	Percent
1.	Participated in the past 12 months	2	25.00%
2.	Participated in more than 12 months ago	6	75.00%
	Total	8	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

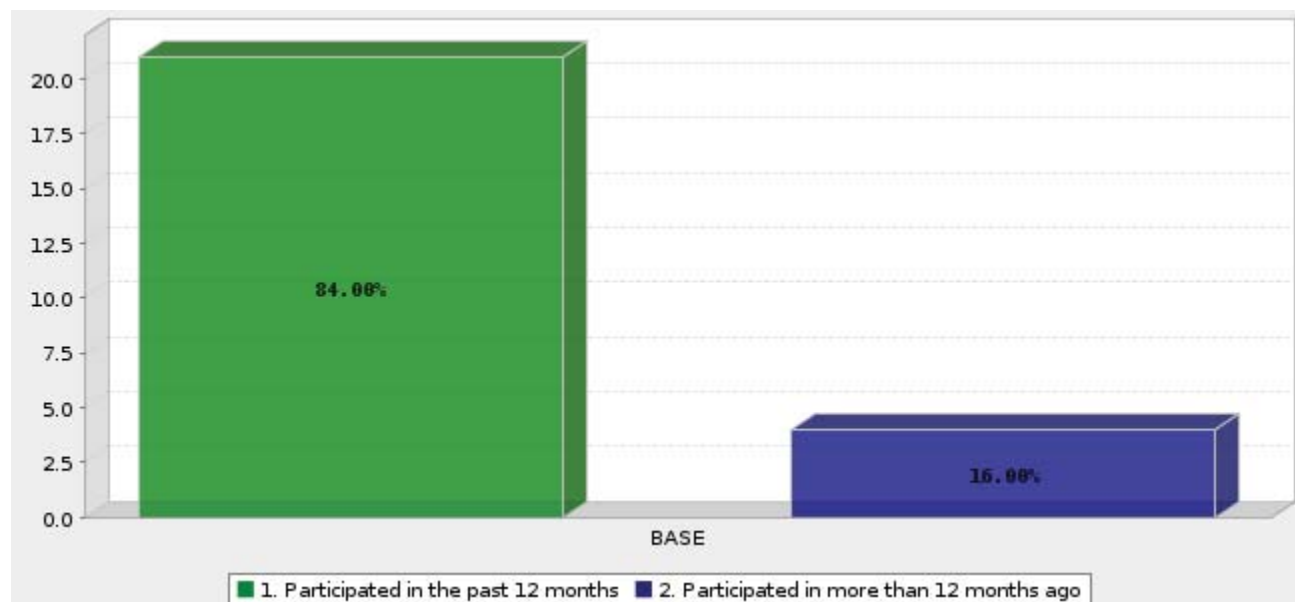
---

## Tae Kwon Do



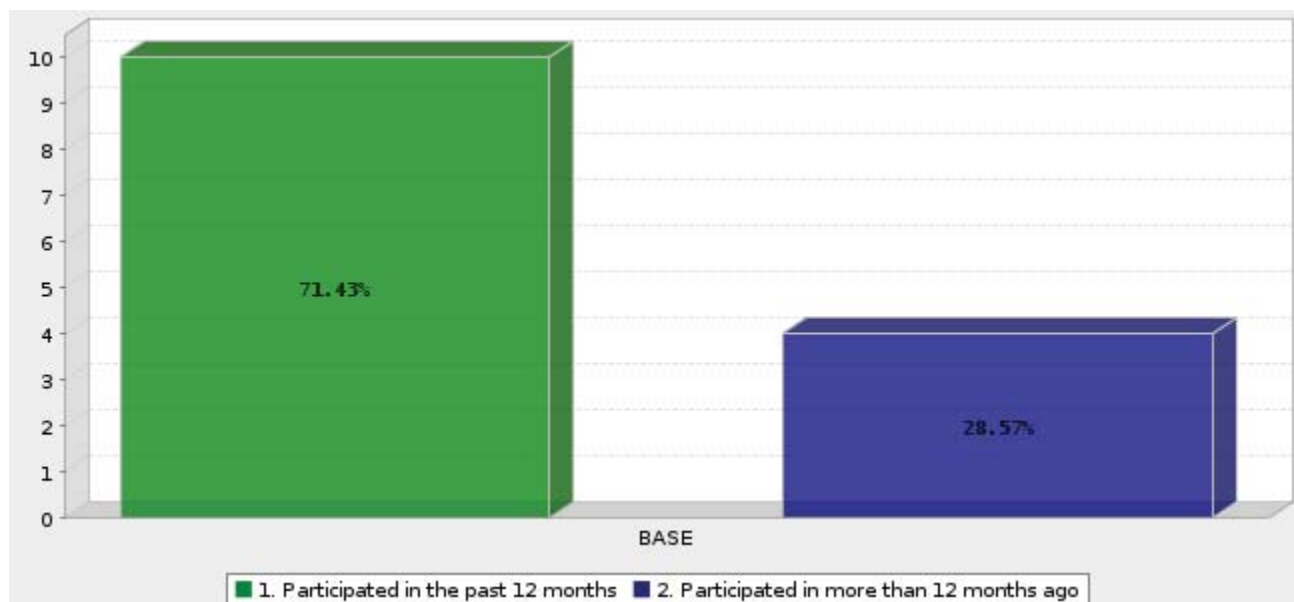
	Answer	Count	Percent
1.	Participated in the past 12 months	2	100.00%
2.	Participated in more than 12 months ago	0	0.00%
	Total	2	100%

## Tai Chi (run by the Y)



	Answer	Count	Percent
1.	Participated in the past 12 months	21	84.00%
2.	Participated in more than 12 months ago	4	16.00%
	Total	25	100%

## Tiny Tots Need Recreation, Too

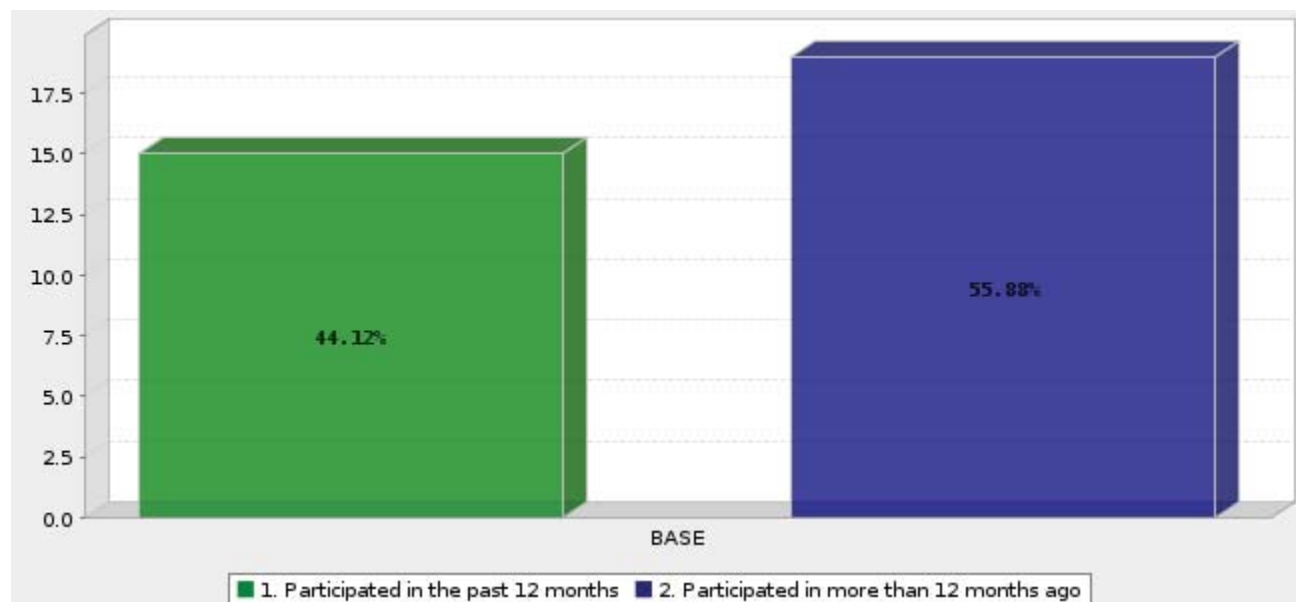


	Answer	Count	Percent
1.	Participated in the past 12 months	10	71.43%
2.	Participated in more than 12 months ago	4	28.57%
	Total	14	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

## Yoga

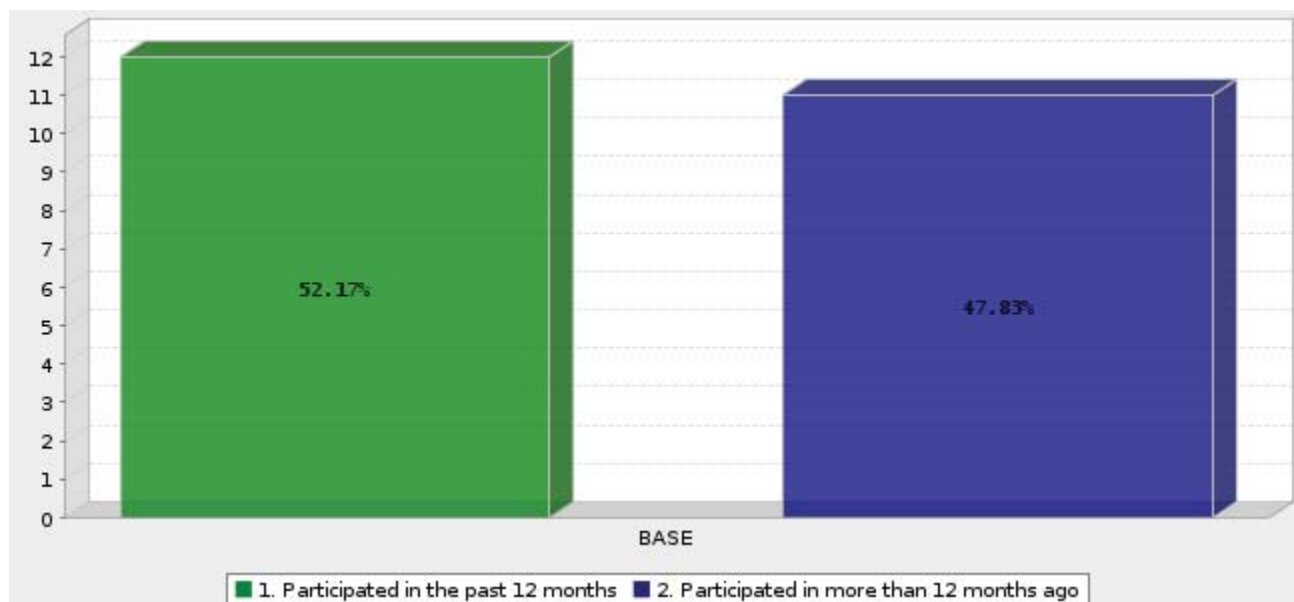


	Answer	Count	Percent
1.	Participated in the past 12 months	15	44.12%
2.	Participated in more than 12 months ago	19	55.88%
	Total	34	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

## **Yoga (60+)**

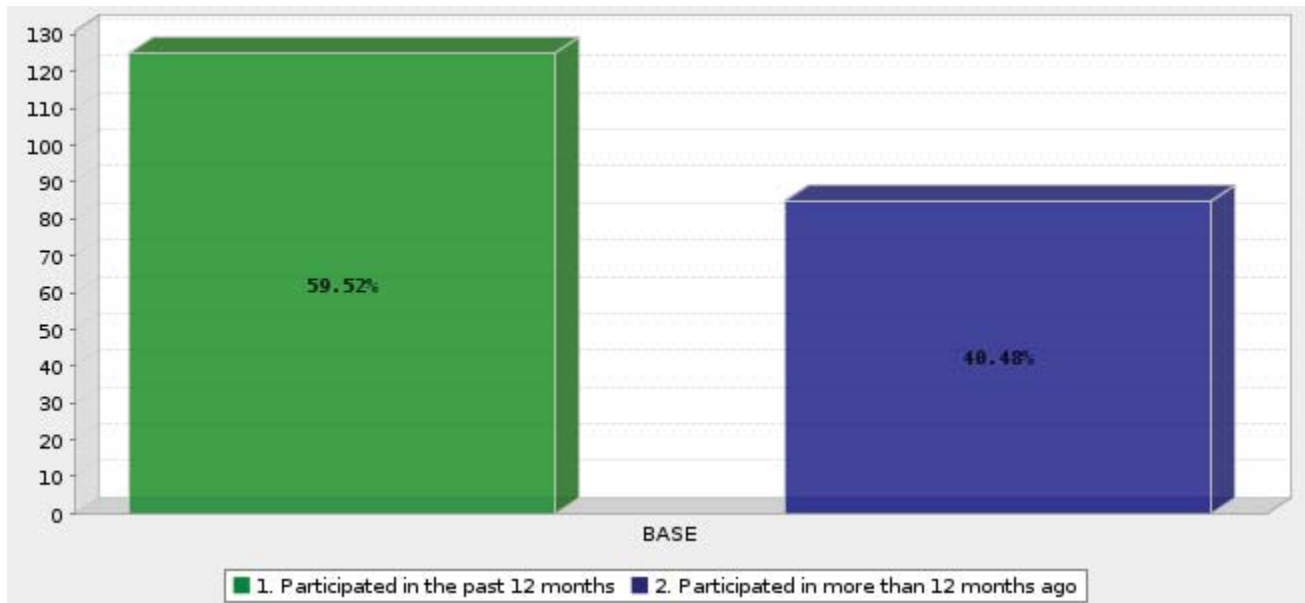


	Answer	Count	Percent
1.	Participated in the past 12 months	12	52.17%
2.	Participated in more than 12 months ago	11	47.83%
	Total	23	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

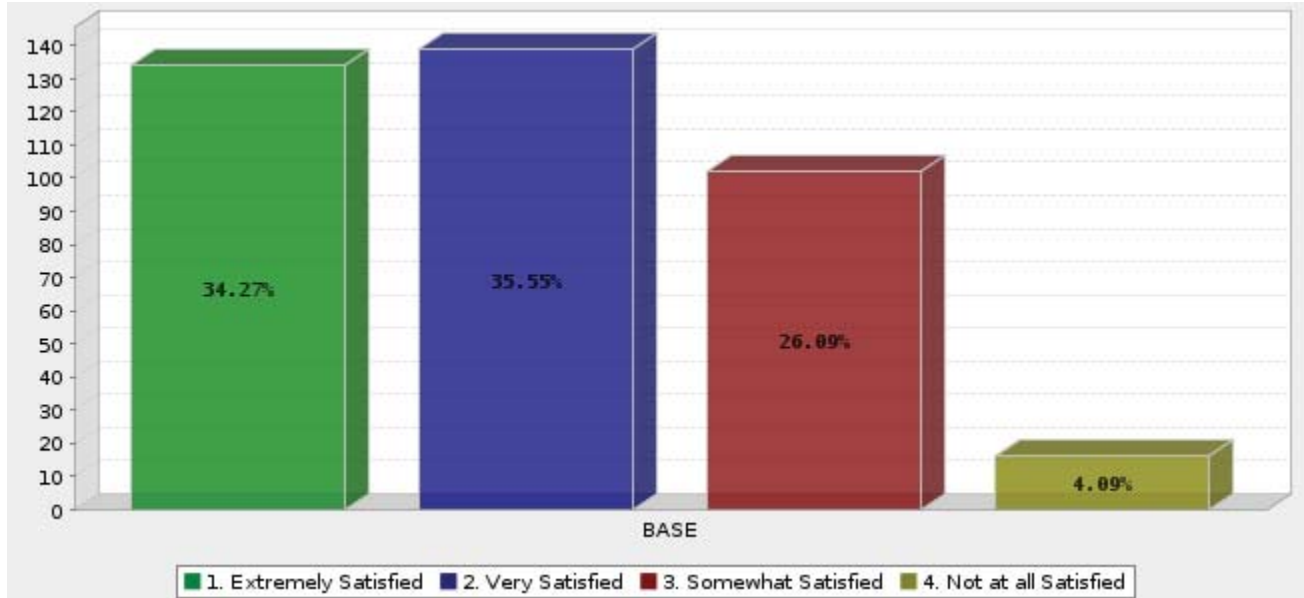
---

## Other



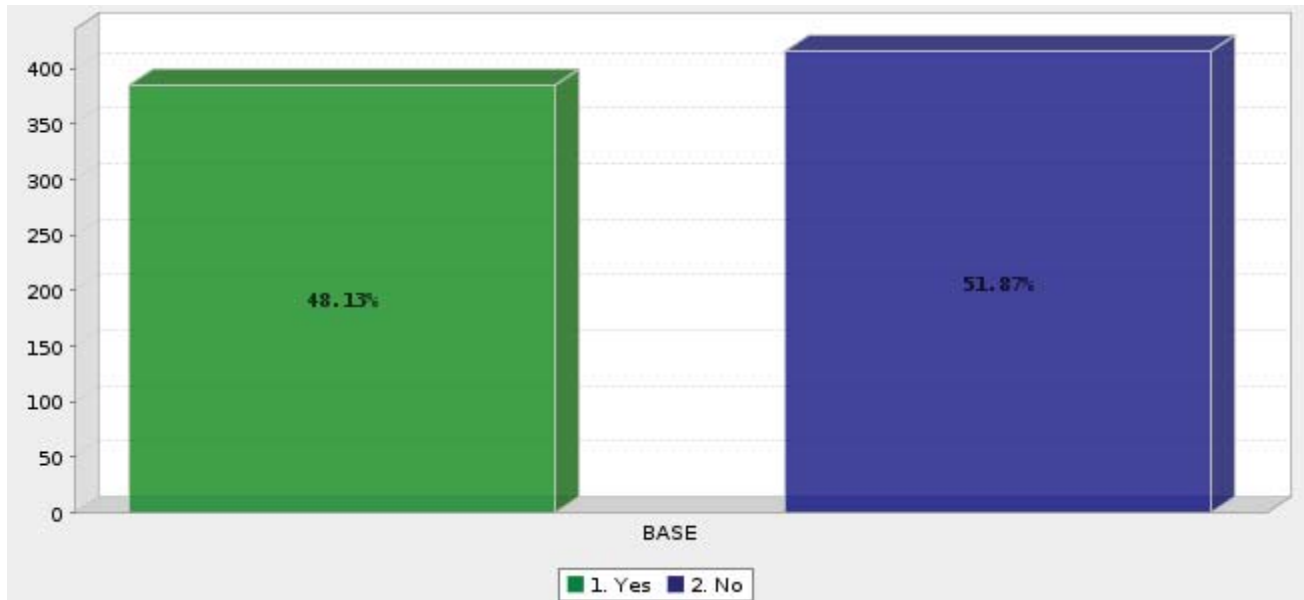
	Answer	Count	Percent
1.	Participated in the past 12 months	125	59.52%
2.	Participated in more than 12 months ago	85	40.48%
	Total	210	100%

**Q08. Overall, how satisfied are you or members of your household with the programs or activities you have participated in at the CCCC?**



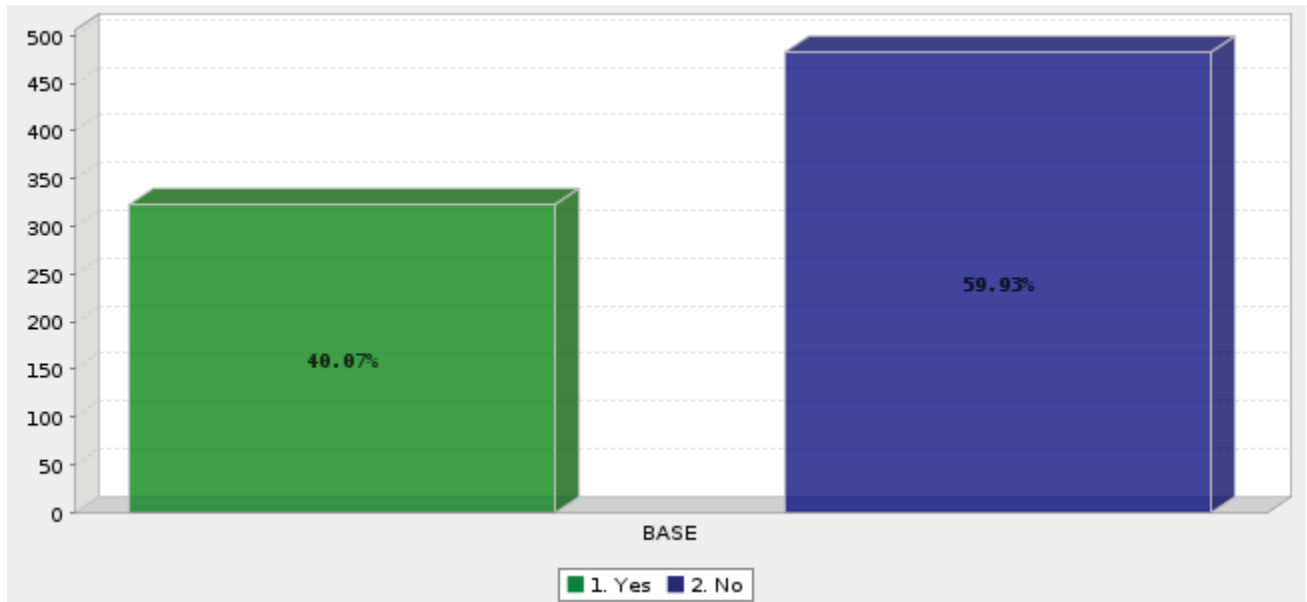
	Answer	Count	Percent
1.	Extremely Satisfied	134	34.27%
2.	Very Satisfied	139	35.55%
3.	Somewhat Satisfied	102	26.09%
4.	Not at all Satisfied	16	4.09%
	Total	391	100%

**Q09. Have you or members of your household ever attended an ANC 3/4G meeting or Chevy Chase Citizens Association sponsored meeting at the CCCC?**



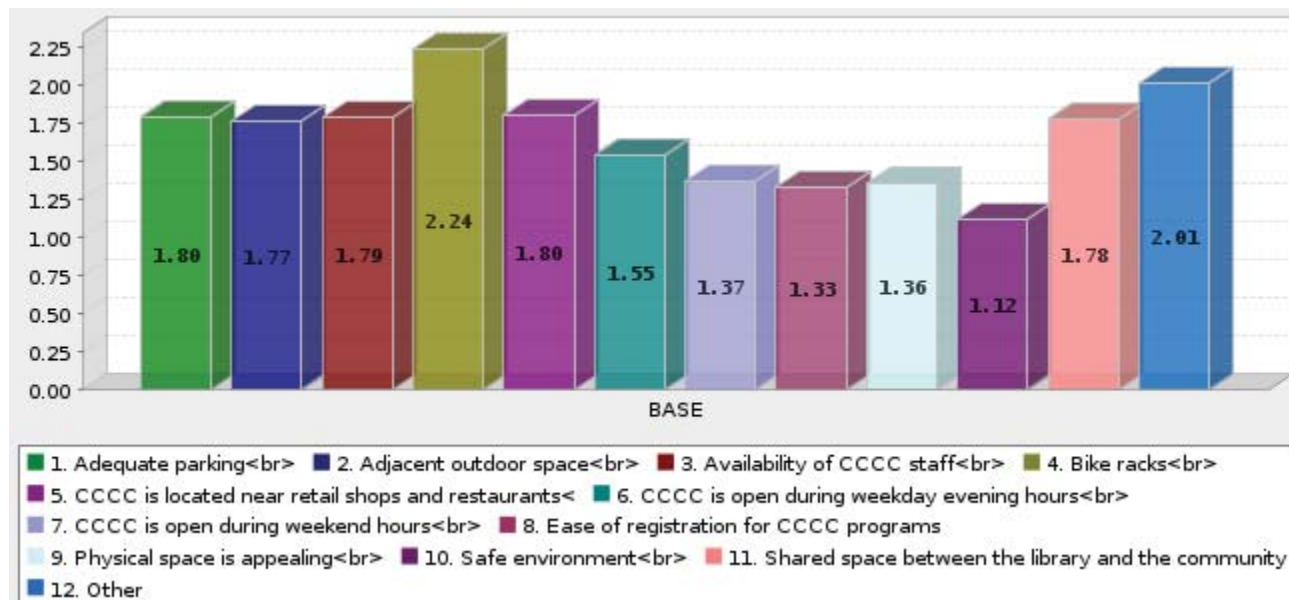
	Answer	Count	Percent
1.	Yes	386	48.13%
2.	No	416	51.87%
	Total	802	100%

## Q10. Have you or members of your household ever attended Chevy Chase Day at the CCCC?



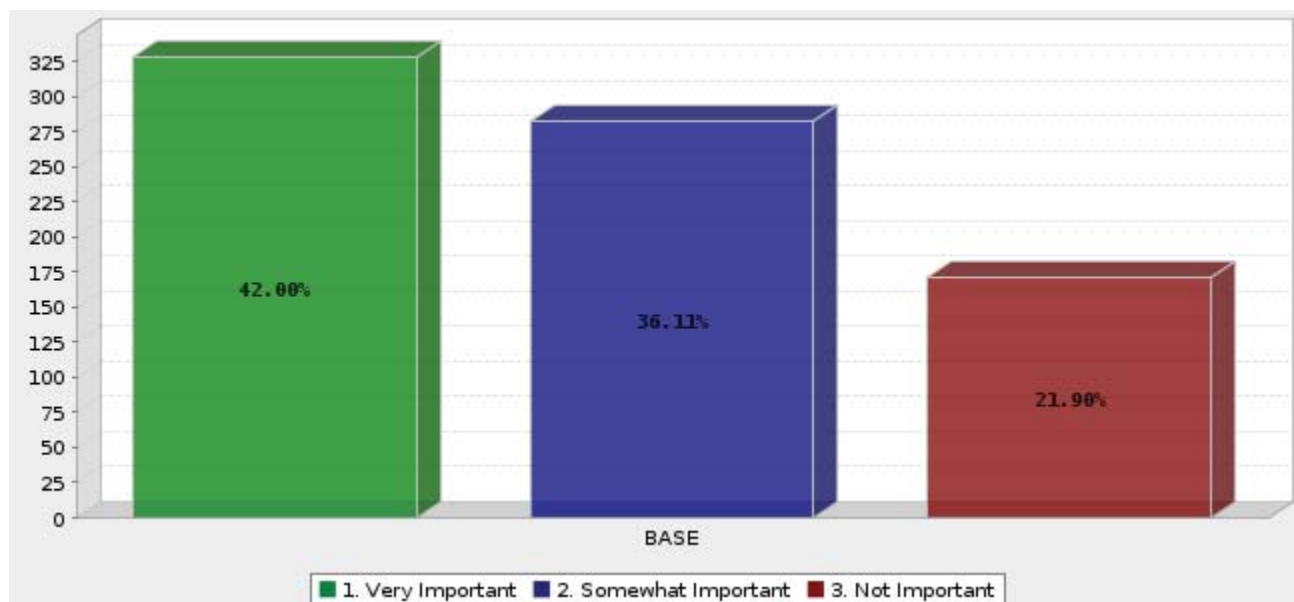
	Answer	Count	Percent
1.	Yes	323	40.07%
2.	No	483	59.93%
	Total	806	100%

## Q11. Please rate how important each of the following are to you or members of your household regarding the CCCC?



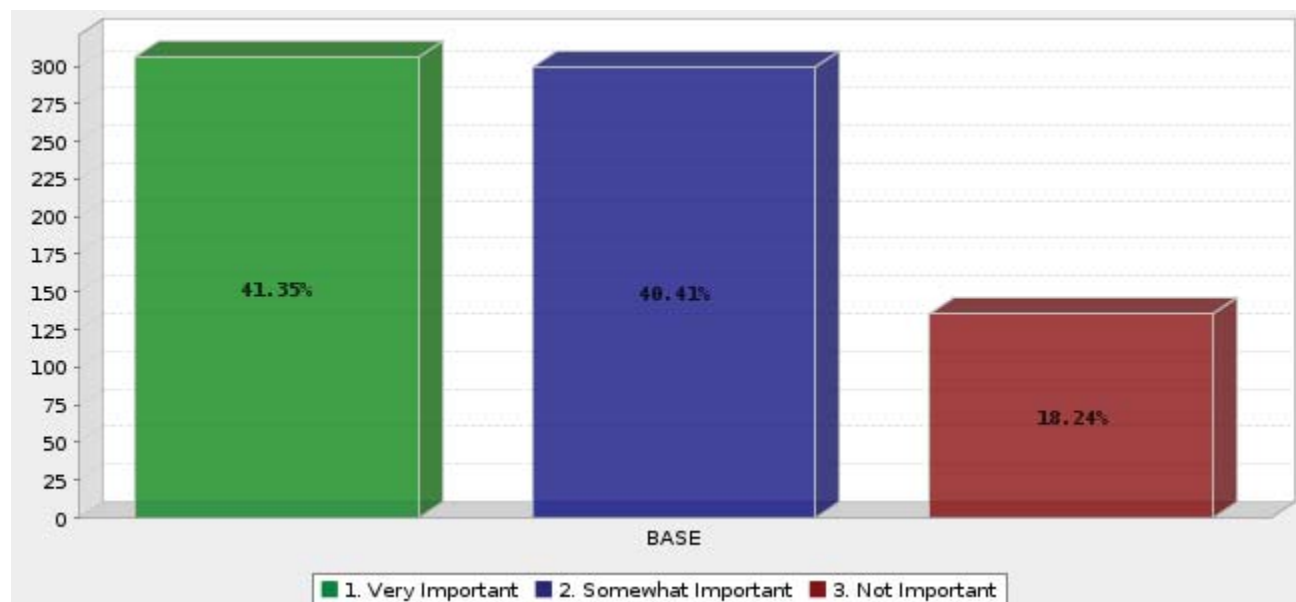
Question	Count
1. Adequate parking	781
2. Adjacent outdoor space	740
3. Availability of CCCC staff	742
4. Bike racks	710
5. CCCC is located near retail shops and restaurants	760
6. CCCC is open during weekday evening hours	755
7. CCCC is open during weekend hours	757
8. Ease of registration for CCCC programs	764
9. Physical space is appealing	772
10. Safe environment	777
11. Shared space between the library and the community center	747
12. Other	205

## Adequate parking



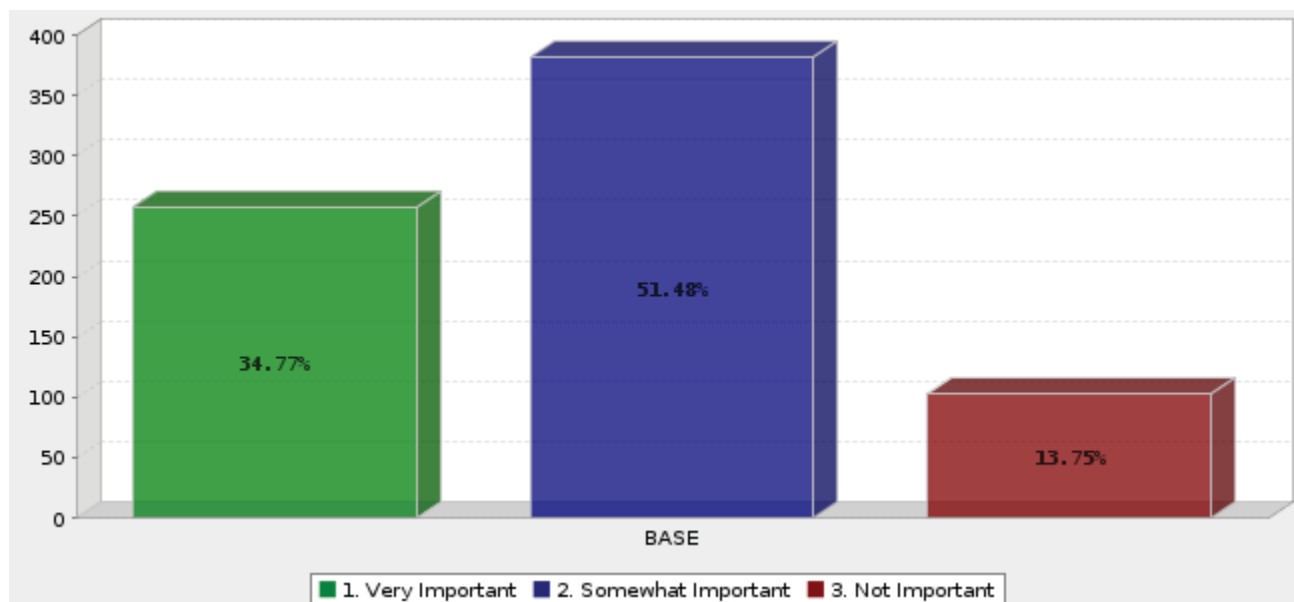
	Answer	Count	Percent
1.	Very Important	328	42.00%
2.	Somewhat Important	282	36.11%
3.	Not Important	171	21.90%
	Total	781	100%

## Adjacent outdoor space



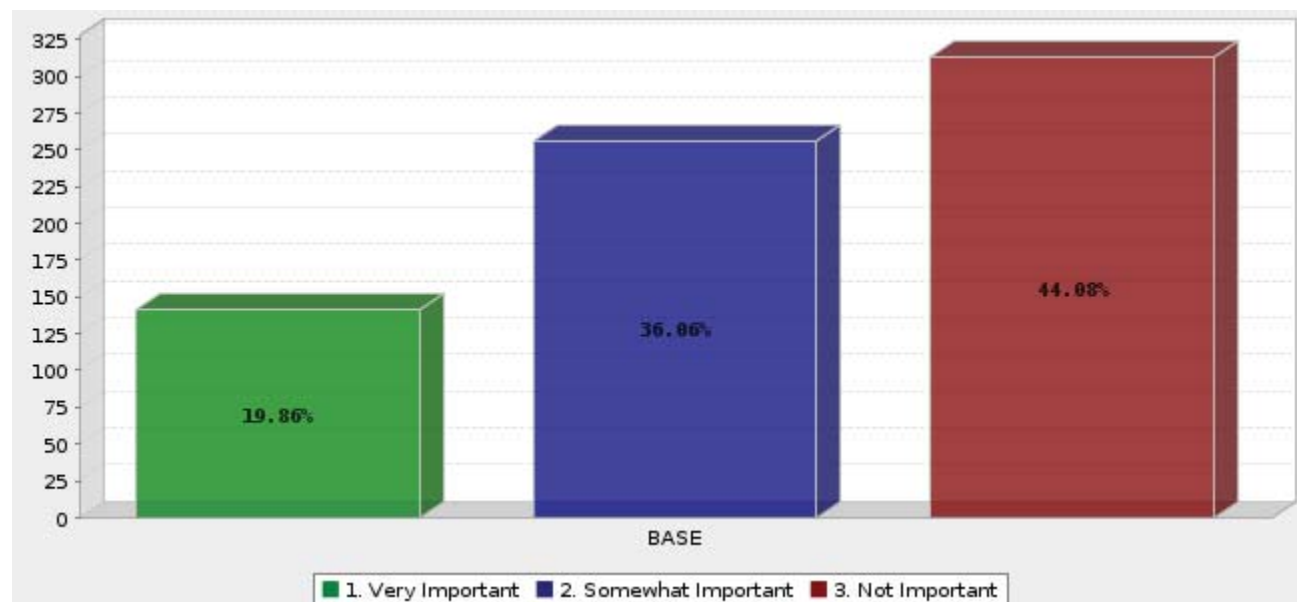
	Answer	Count	Percent
1.	Very Important	306	41.35%
2.	Somewhat Important	299	40.41%
3.	Not Important	135	18.24%
	Total	740	100%

## Availability of CCCC staff



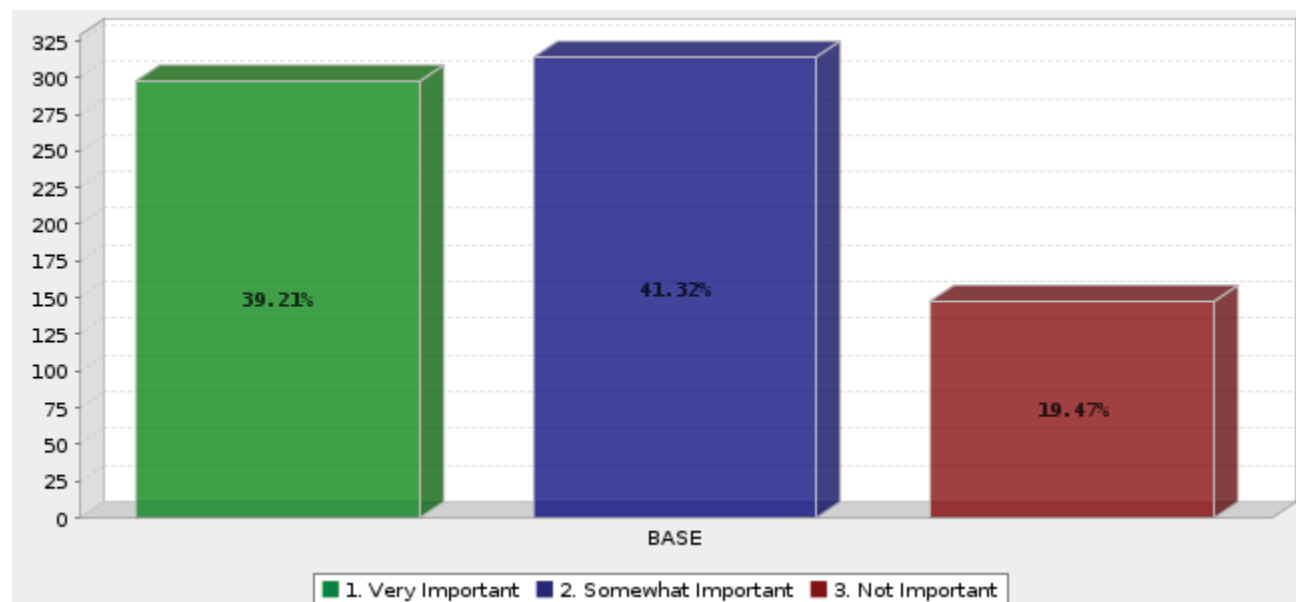
	Answer	Count	Percent
1.	Very Important	258	34.77%
2.	Somewhat Important	382	51.48%
3.	Not Important	102	13.75%
	Total	742	100%

## Bike racks



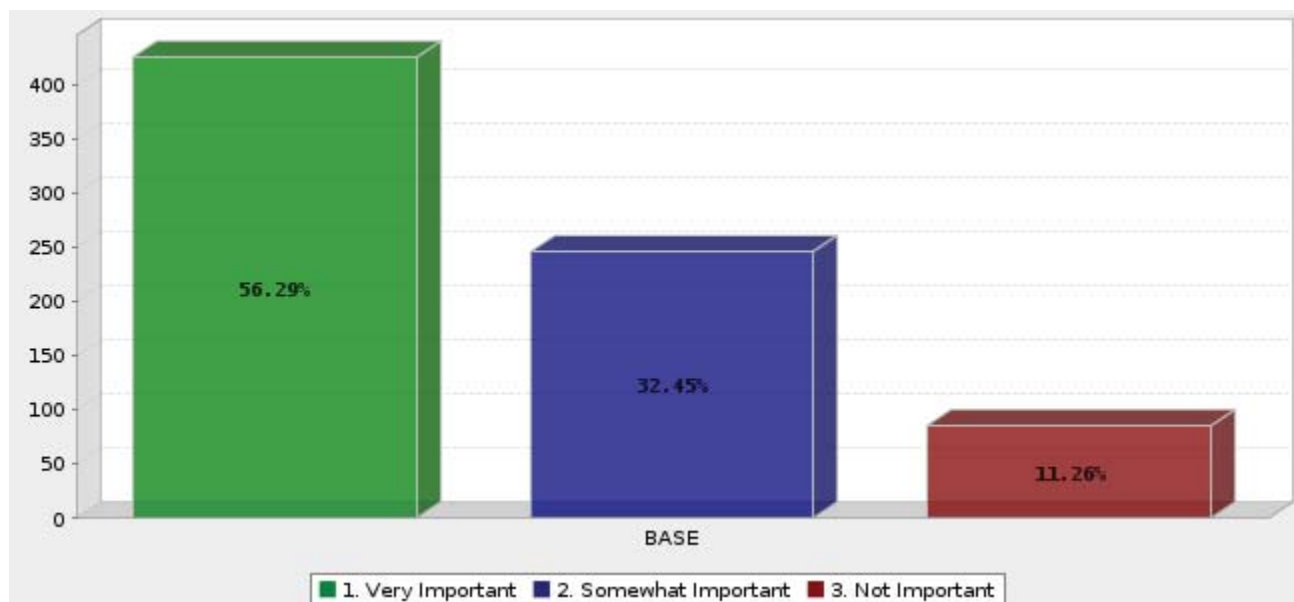
	Answer	Count	Percent
1.	Very Important	141	19.86%
2.	Somewhat Important	256	36.06%
3.	Not Important	313	44.08%
	Total	710	100%

## CCCC is located near retail shops and restaurants



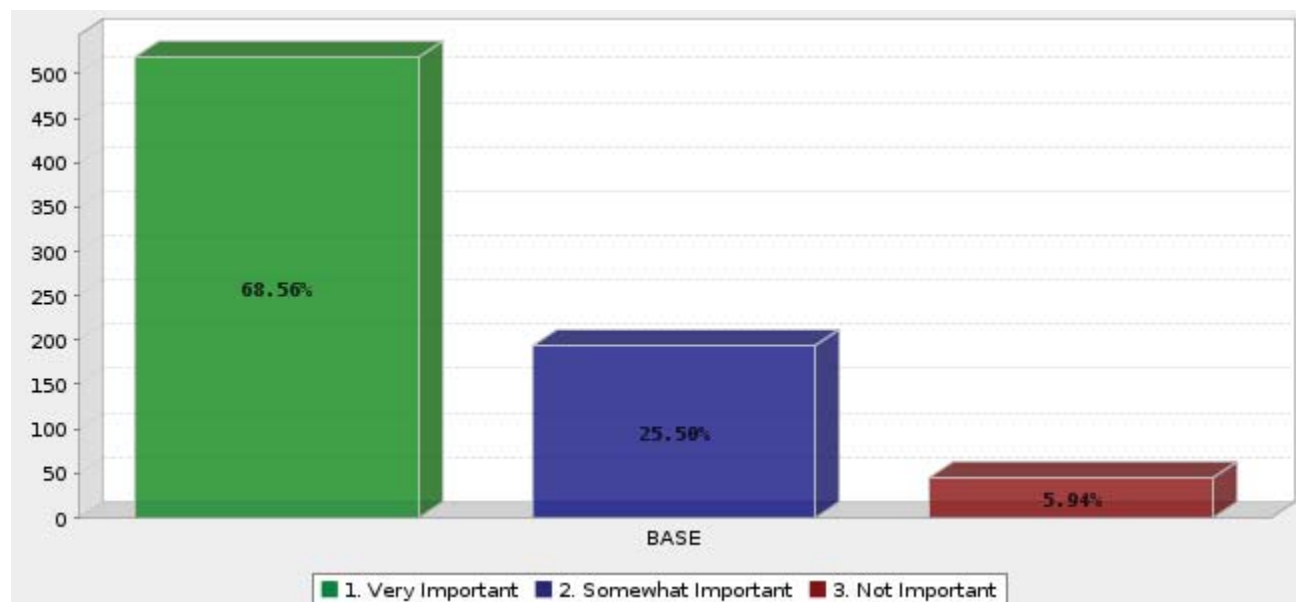
	Answer	Count	Percent
1.	Very Important	298	39.21%
2.	Somewhat Important	314	41.32%
3.	Not Important	148	19.47%
	Total	760	100%

## CCCC is open during weekday evening hours



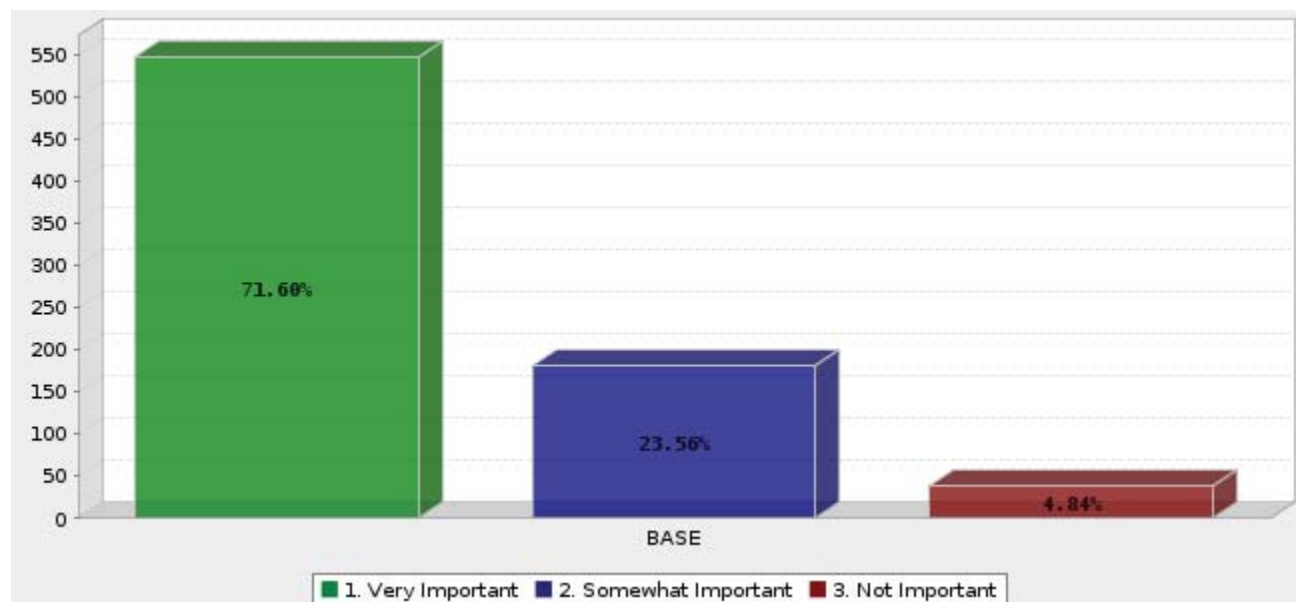
	Answer	Count	Percent
1.	Very Important	425	56.29%
2.	Somewhat Important	245	32.45%
3.	Not Important	85	11.26%
	Total	755	100%

## CCCC is open during weekend hours



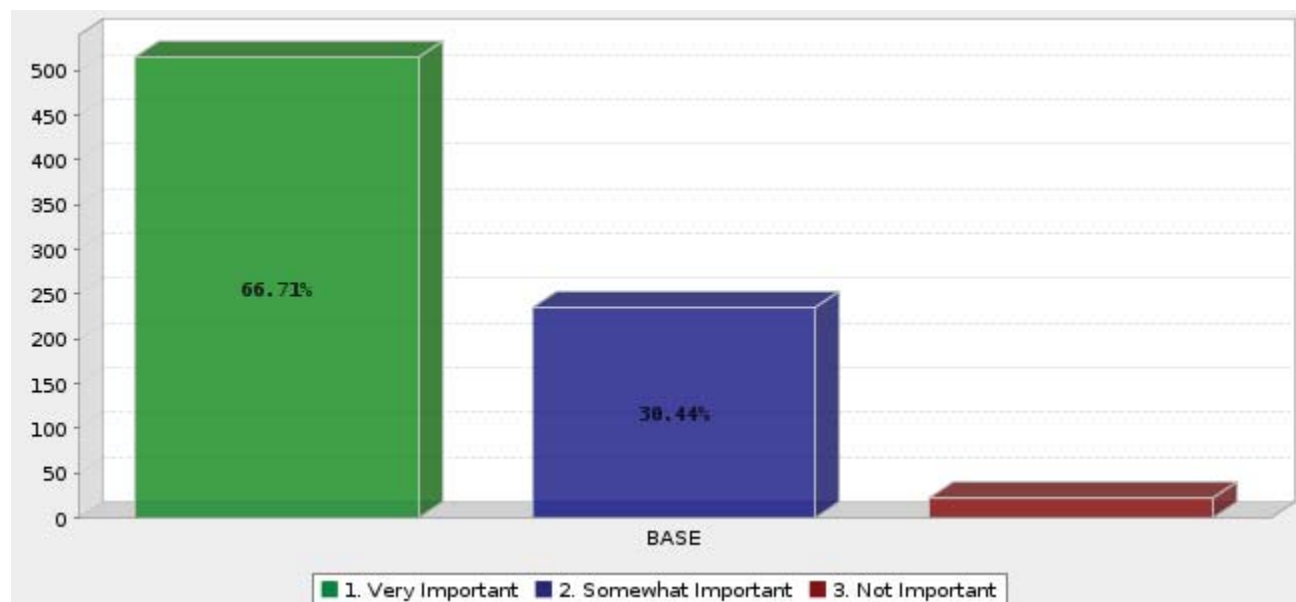
	Answer	Count	Percent
1.	Very Important	519	68.56%
2.	Somewhat Important	193	25.50%
3.	Not Important	45	5.94%
	Total	757	100%

## Ease of registration for CCCC programs



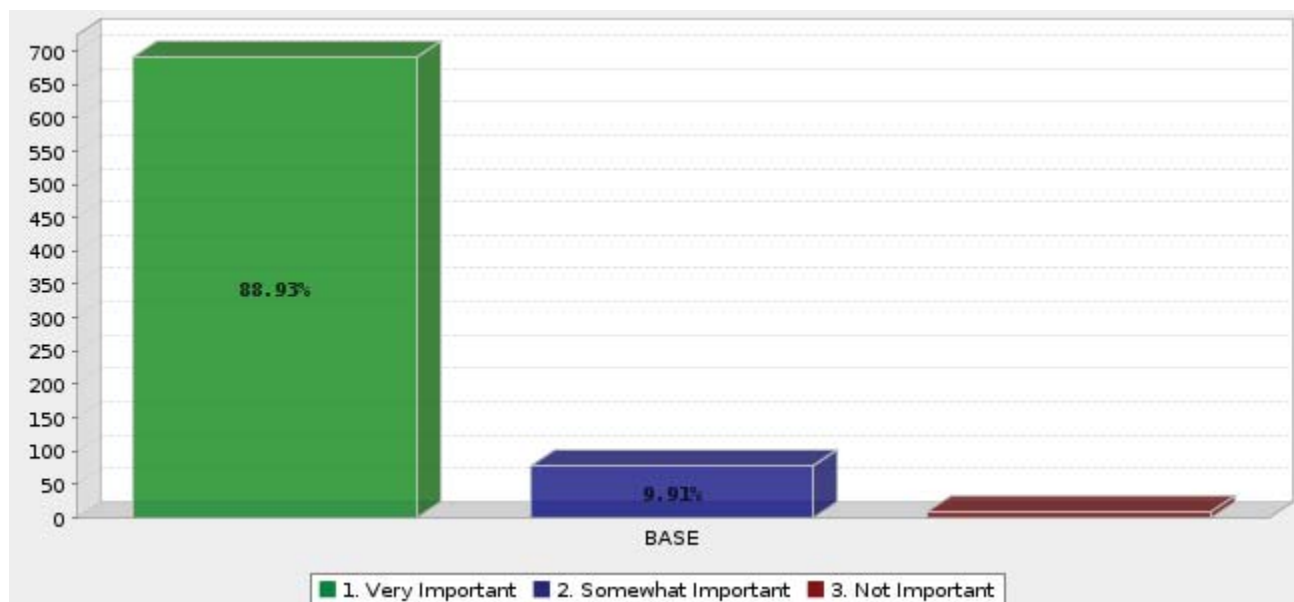
	Answer	Count	Percent
1.	Very Important	547	71.60%
2.	Somewhat Important	180	23.56%
3.	Not Important	37	4.84%
	Total	764	100%

## Physical space is appealing



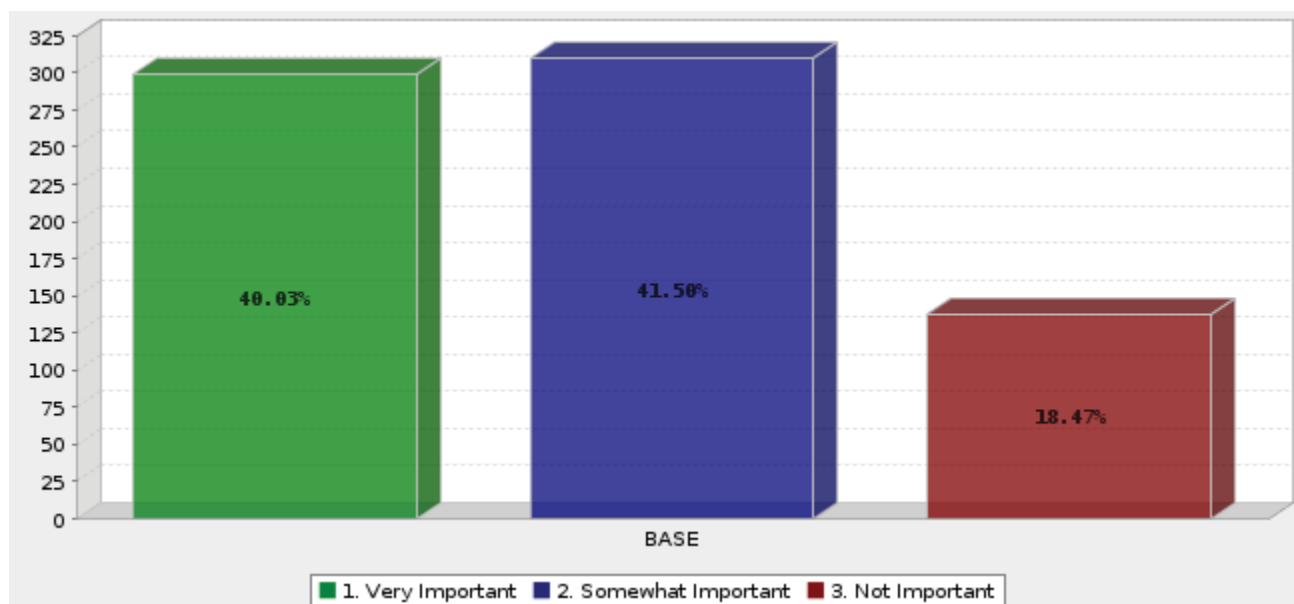
	Answer	Count	Percent
1.	Very Important	515	66.71%
2.	Somewhat Important	235	30.44%
3.	Not Important	22	2.85%
	Total	772	100%

## Safe environment



	Answer	Count	Percent
1.	Very Important	691	88.93%
2.	Somewhat Important	77	9.91%
3.	Not Important	9	1.16%
	Total	777	100%

## Shared space between the library and the community center

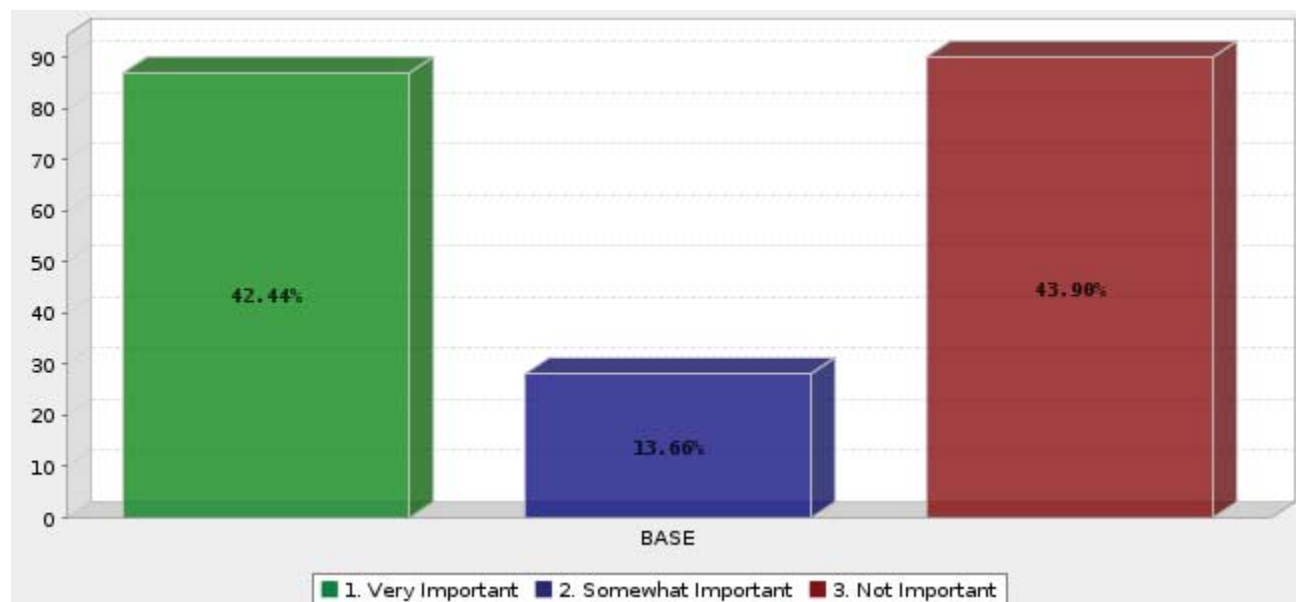


	Answer	Count	Percent
1.	Very Important	299	40.03%
2.	Somewhat Important	310	41.50%
3.	Not Important	138	18.47%
	Total	747	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

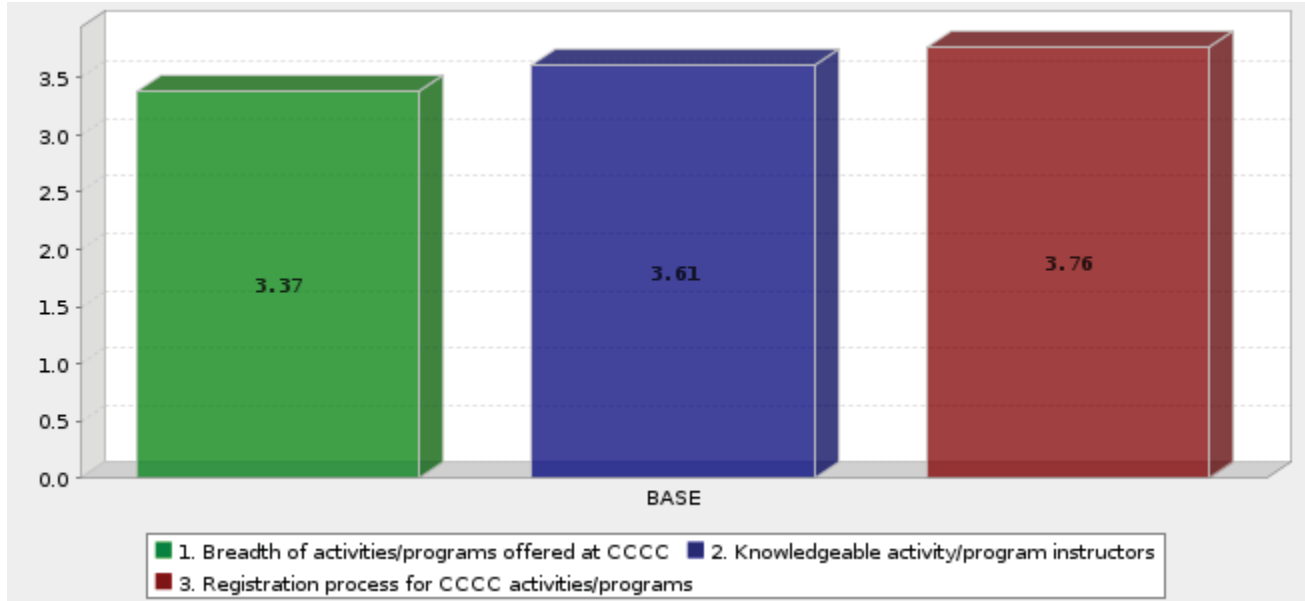
---

## Other



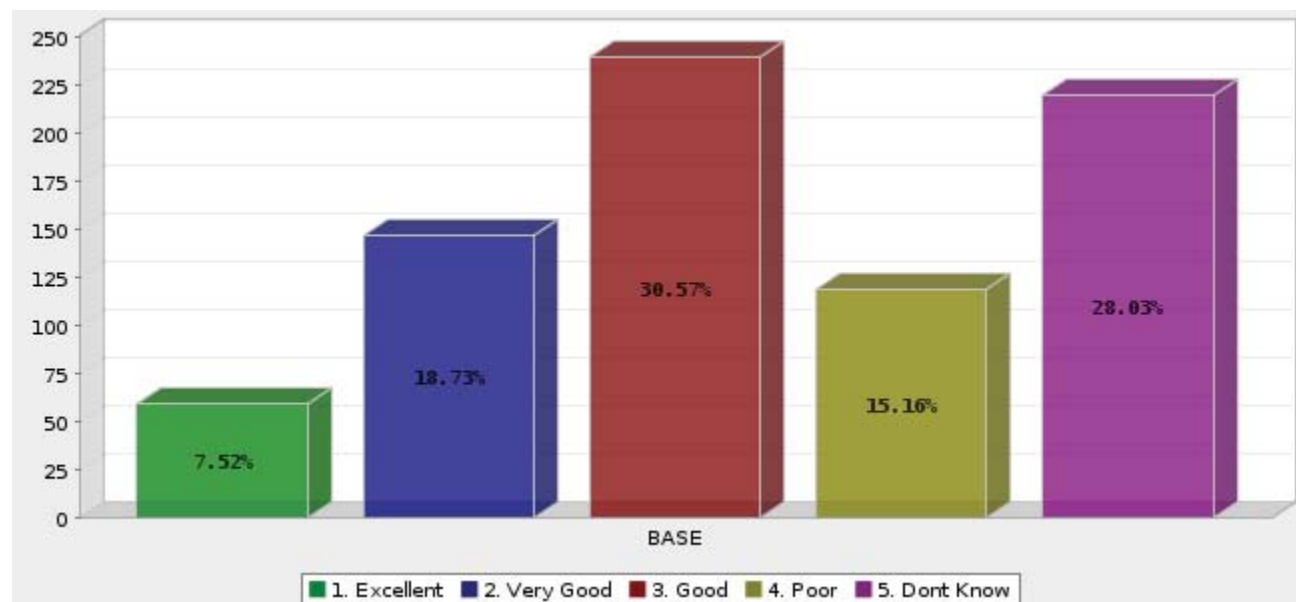
	Answer	Count	Percent
1.	Very Important	87	42.44%
2.	Somewhat Important	28	13.66%
3.	Not Important	90	43.90%
	Total	205	100%

**Q12. Please rate the following regarding your current perception of Chevy Chase Community Center services.**



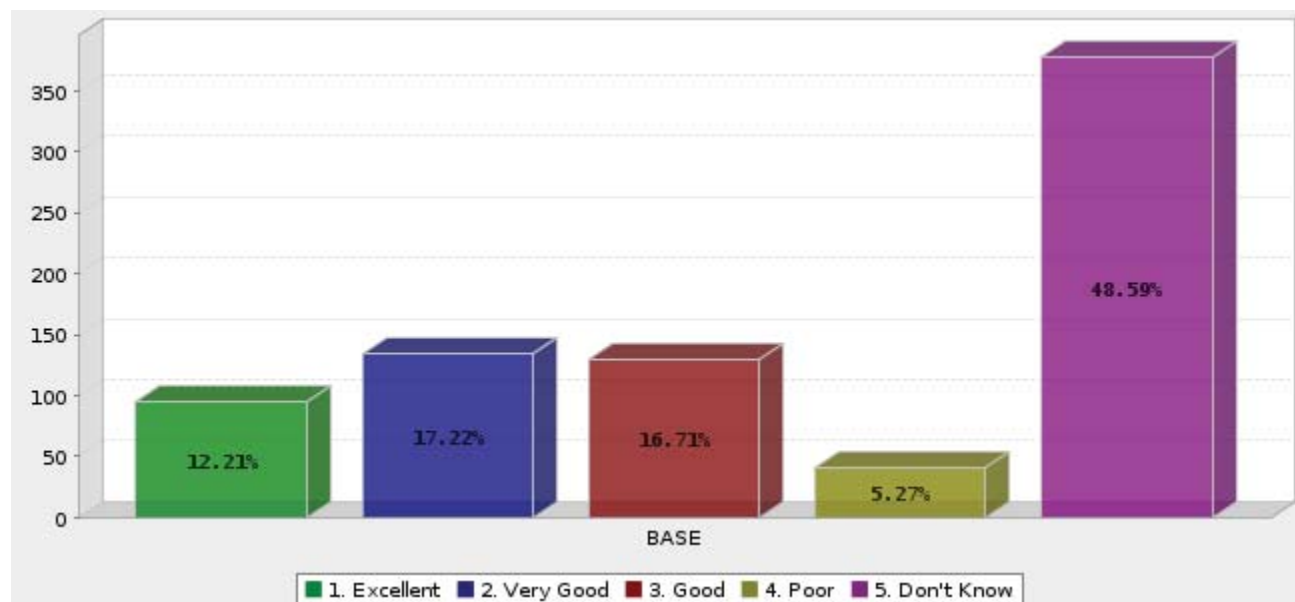
Question	Count
1. Breadth of activities/programs offered at CCCC	785
2. Knowledgeable activity/program instructors	778
3. Registration process for CCCC activities/programs	780

## Breadth of activities/programs offered at CCCC



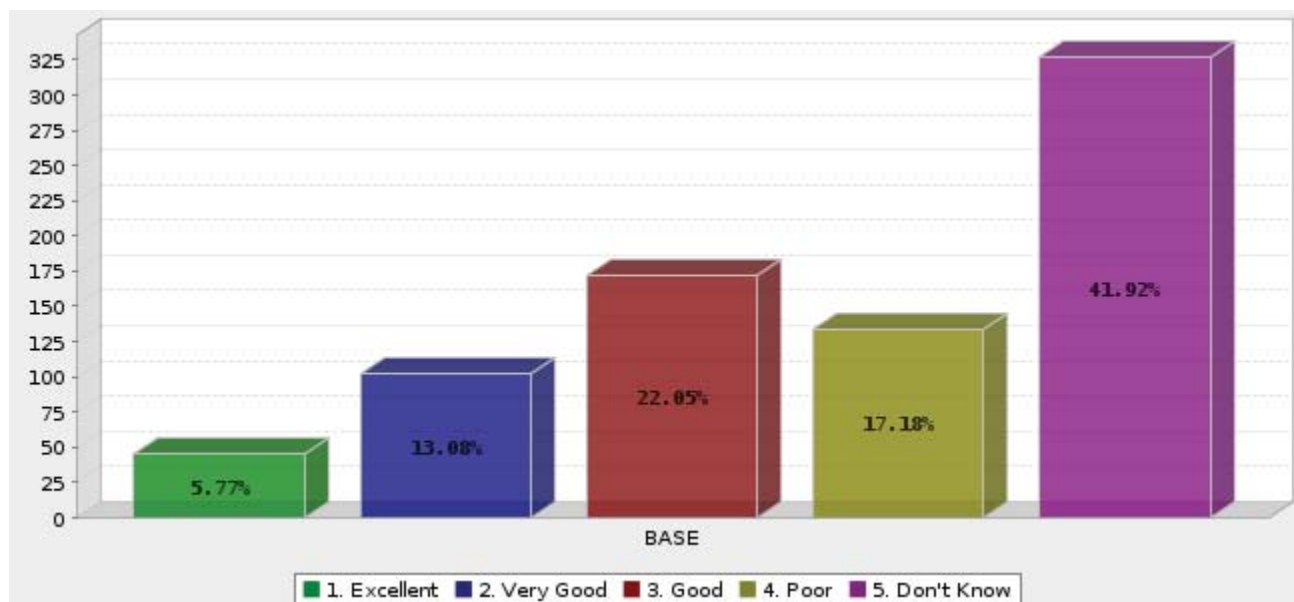
	Answer	Count	Percent
1.	Excellent	59	7.52%
2.	Very Good	147	18.73%
3.	Good	240	30.57%
4.	Poor	119	15.16%
5.	Dont Know	220	28.03%
	Total	785	100%

## Knowledgeable activity/program instructors



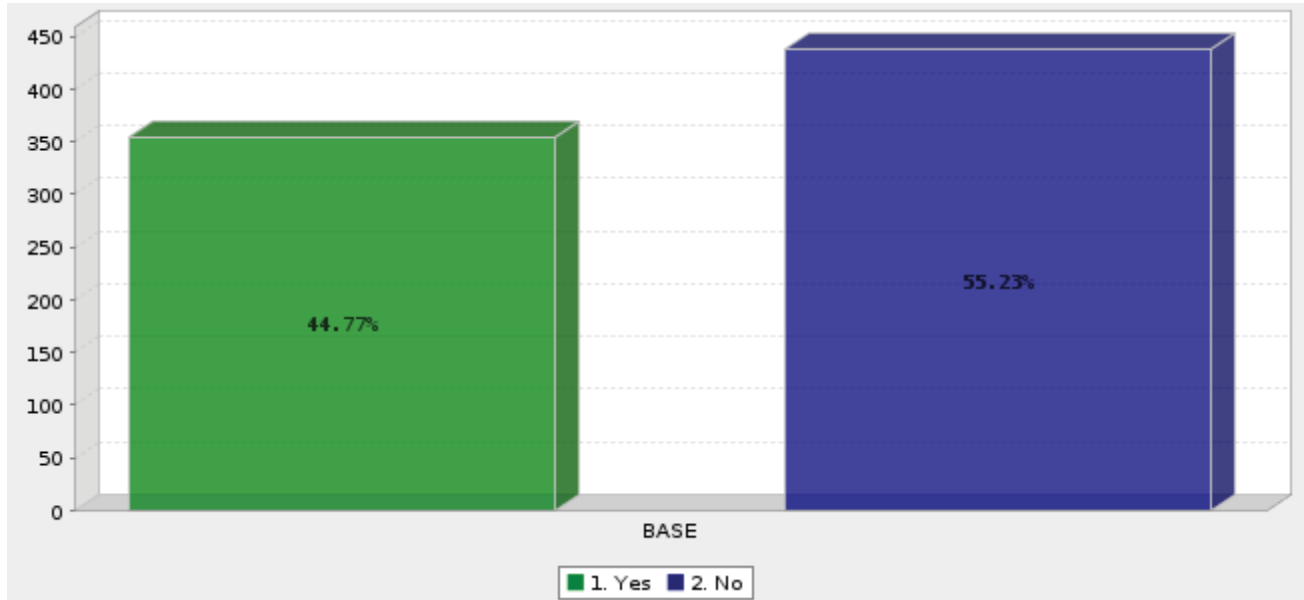
	Answer	Count	Percent
1.	Excellent	95	12.21%
2.	Very Good	134	17.22%
3.	Good	130	16.71%
4.	Poor	41	5.27%
5.	Don't Know	378	48.59%
	Total	778	100%

## Registration process for CCCC activities/programs



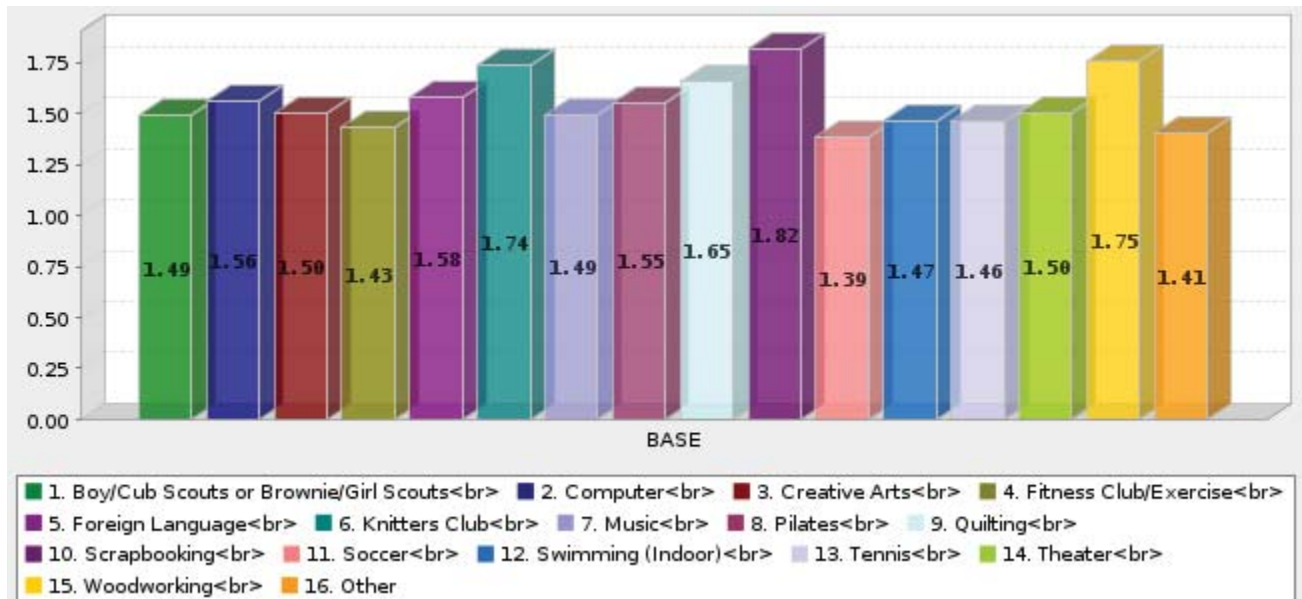
	Answer	Count	Percent
1.	Excellent	45	5.77%
2.	Very Good	102	13.08%
3.	Good	172	22.05%
4.	Poor	134	17.18%
5.	Don't Know	327	41.92%
	Total	780	100%

**Q13. During the past 2 years, have you or members of your household participated in any ongoing (weekly/monthly) programs/activities at other locations (that is, not at the CCCC)?**



	Answer	Count	Percent
1.	Yes	355	44.77%
2.	No	438	55.23%
	Total	793	100%

**Q14. From the list below, please check which programs/activities you or a member of your household have participated in during the past 2 years at locations other than the Chevy Chase Community Center, and if you would attend these programs at CCCC if they were offered there.**



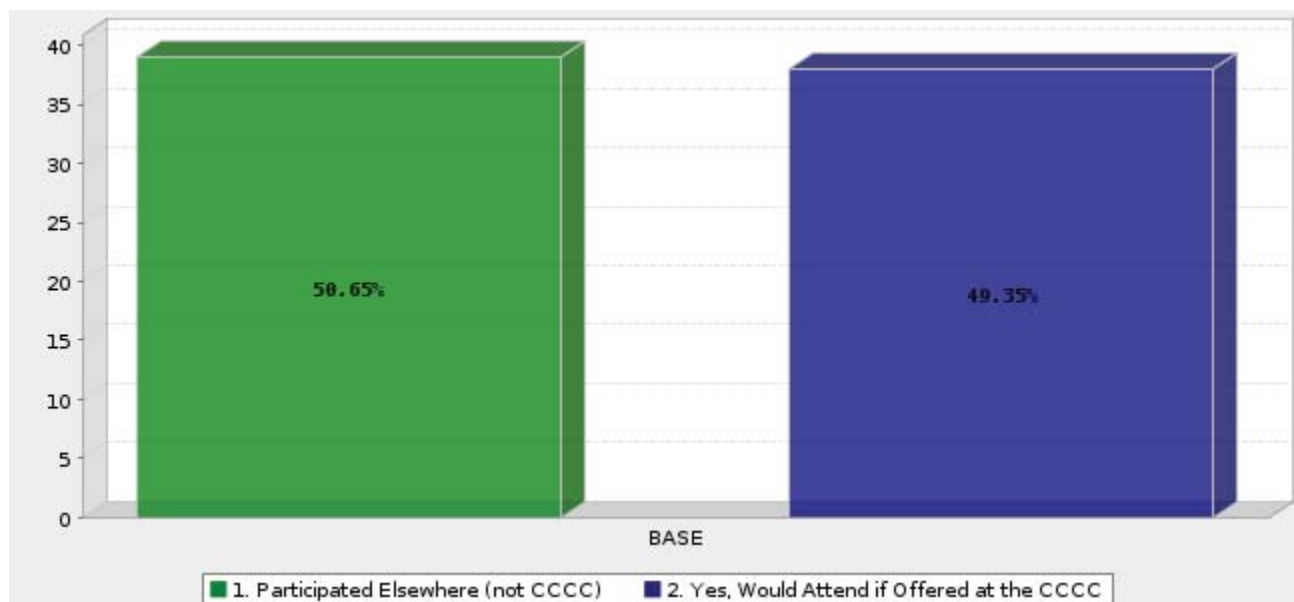
Question	Count
1. Boy/Cub Scouts or Brownie/Girl Scouts	77
2. Computer	98
3. Creative Arts	191
4. Fitness Club/Exercise	356
5. Foreign Language	147
6. Knitters Club	38
7. Music	192
8. Pilates	119
9. Quilting	26
10. Scrapbooking	11
11. Soccer	132
12. Swimming (Indoor)	294

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

13.	Tennis	141
14.	Theater	159
15.	Woodworking	53
16.	Other	125

## Boy/Cub Scouts or Brownie/Girl Scouts

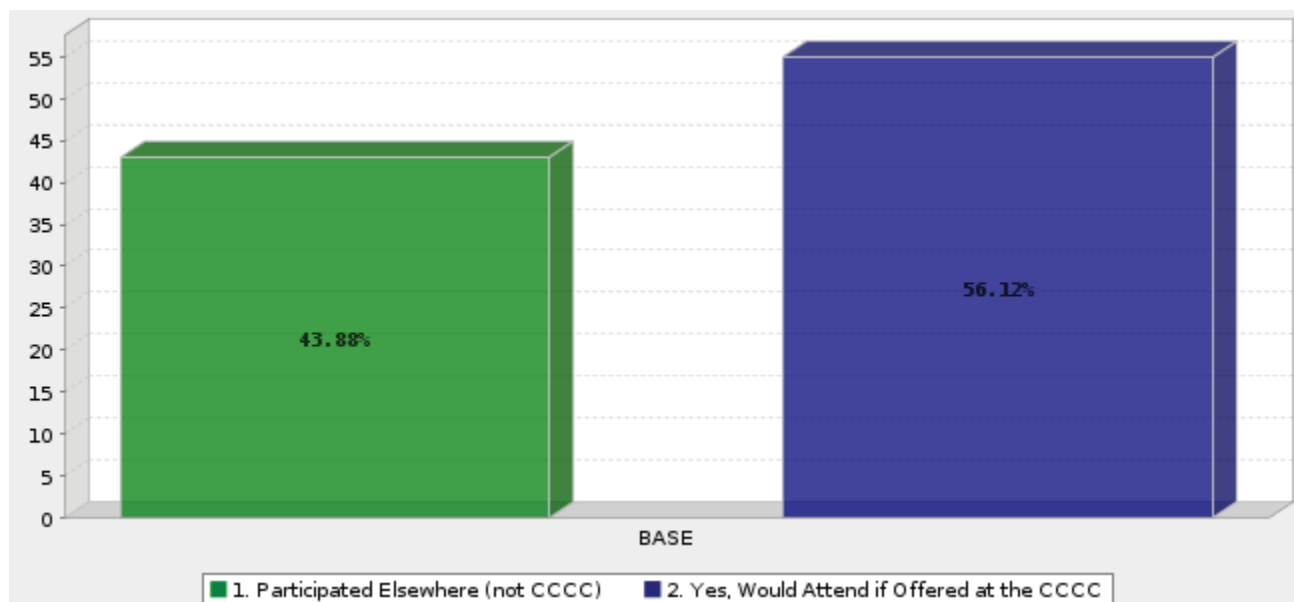


	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	39	50.65%
2.	Yes, Would Attend if Offered at the CCCC	38	49.35%
	Total	77	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

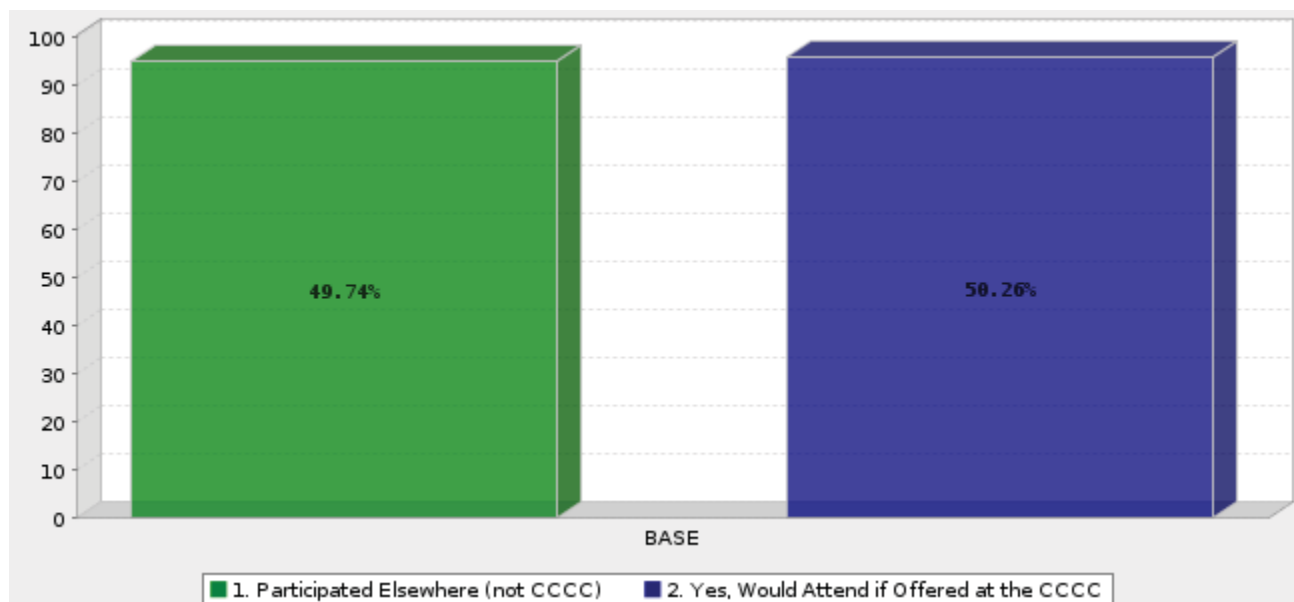
---

## Computer



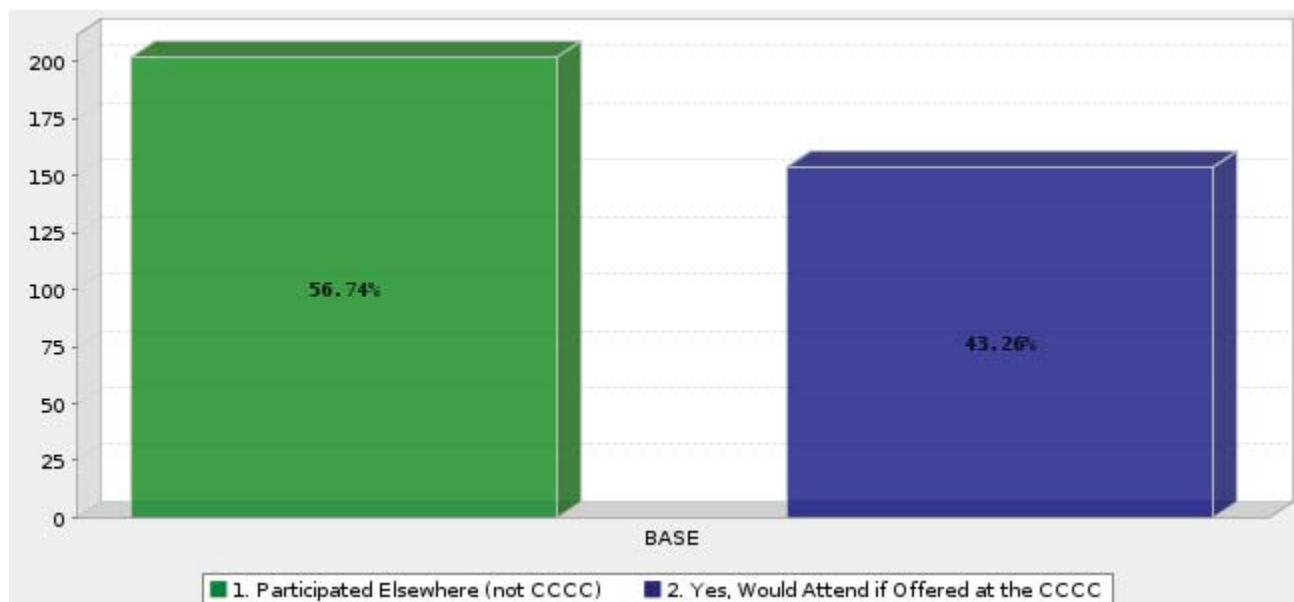
	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	43	43.88%
2.	Yes, Would Attend if Offered at the CCCC	55	56.12%
	Total	98	100%

## Creative Arts



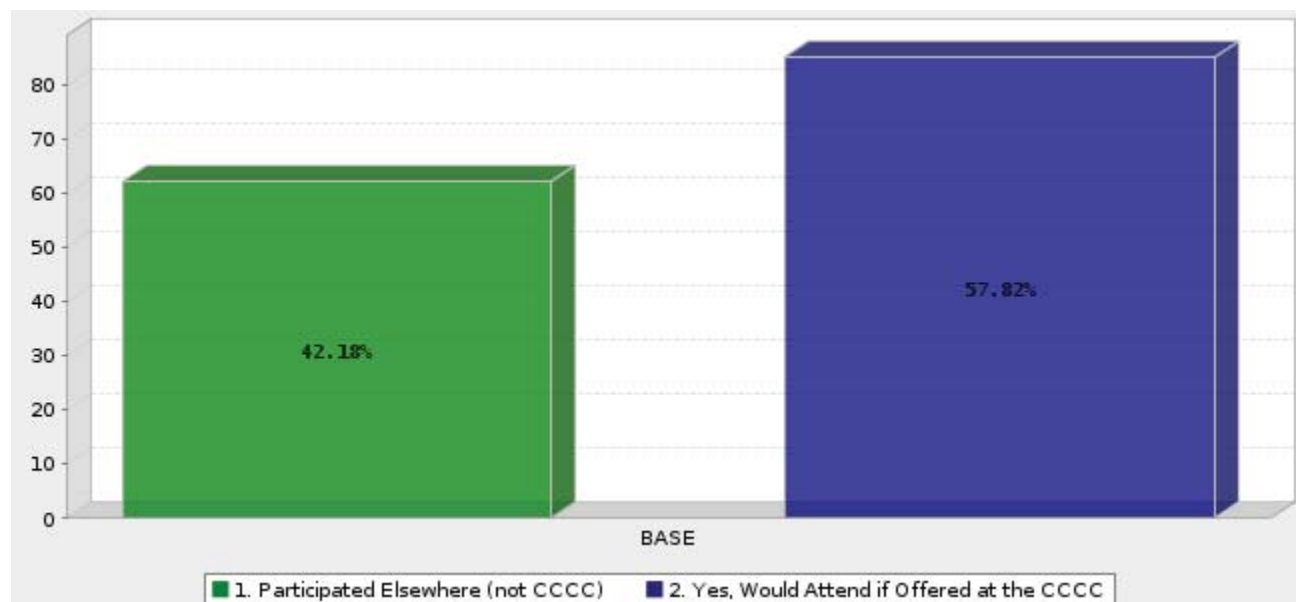
	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	95	49.74%
2.	Yes, Would Attend if Offered at the CCCC	96	50.26%
	Total	191	100%

## Fitness Club/Exercise



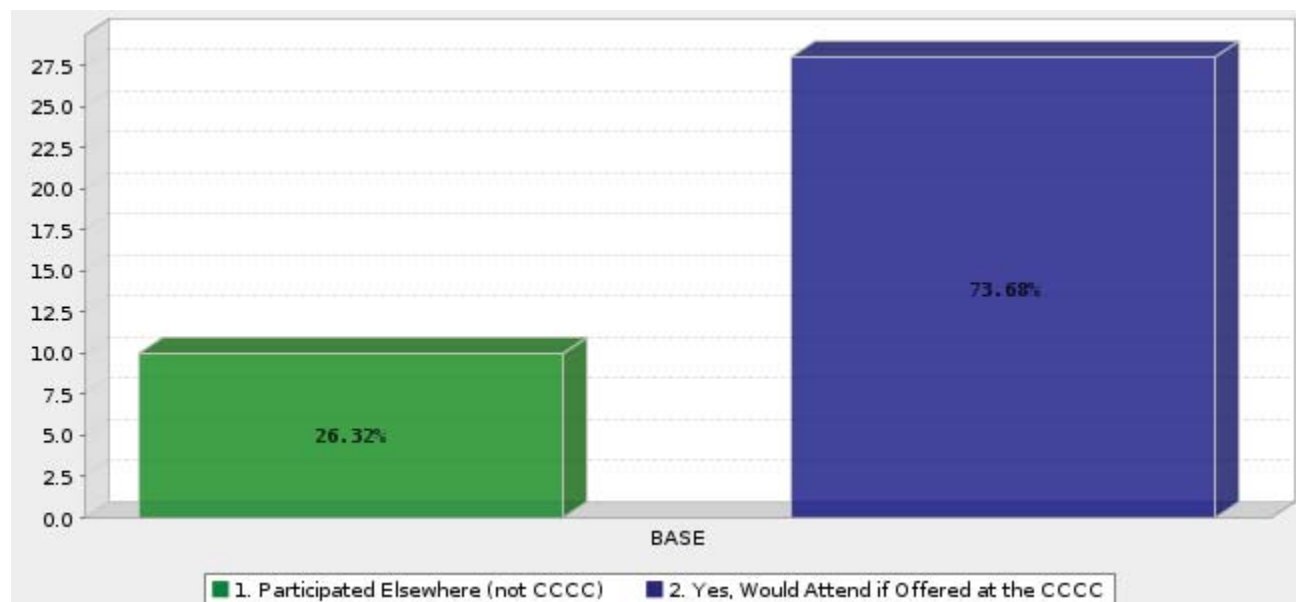
	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	202	56.74%
2.	Yes, Would Attend if Offered at the CCCC	154	43.26%
	Total	356	100%

## Foreign Language



	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	62	42.18%
2.	Yes, Would Attend if Offered at the CCCC	85	57.82%
	Total	147	100%

## Knitters Club

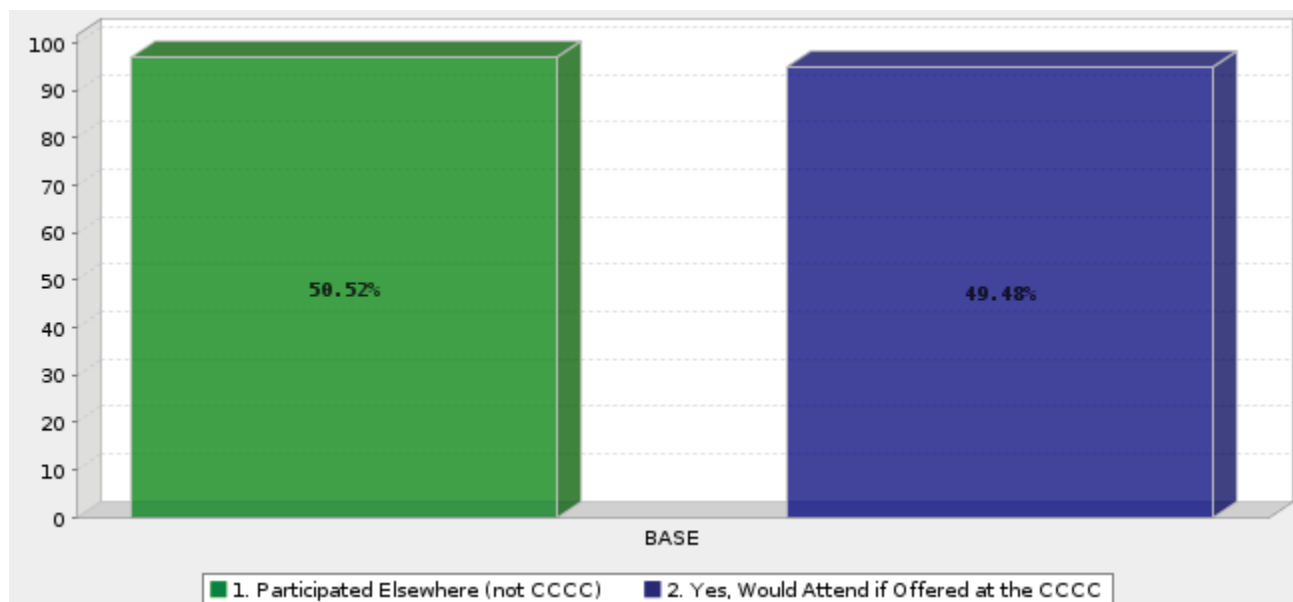


	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	10	26.32%
2.	Yes, Would Attend if Offered at the CCCC	28	73.68%
	Total	38	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

## Music

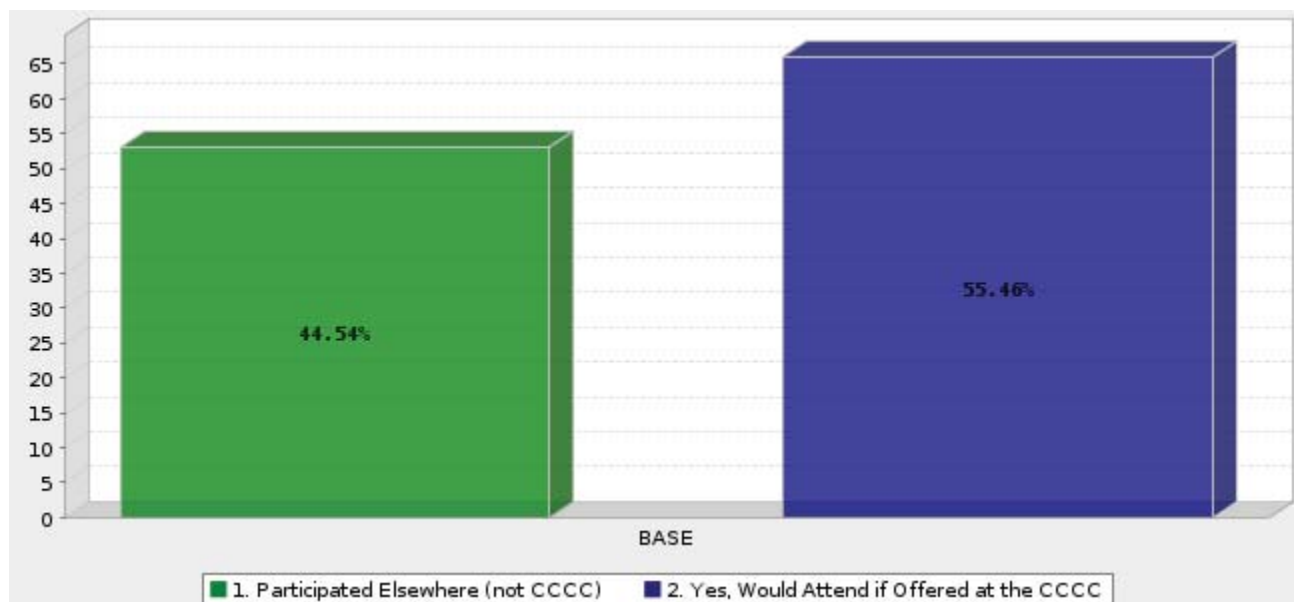


	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	97	50.52%
2.	Yes, Would Attend if Offered at the CCCC	95	49.48%
	Total	192	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

## Pilates

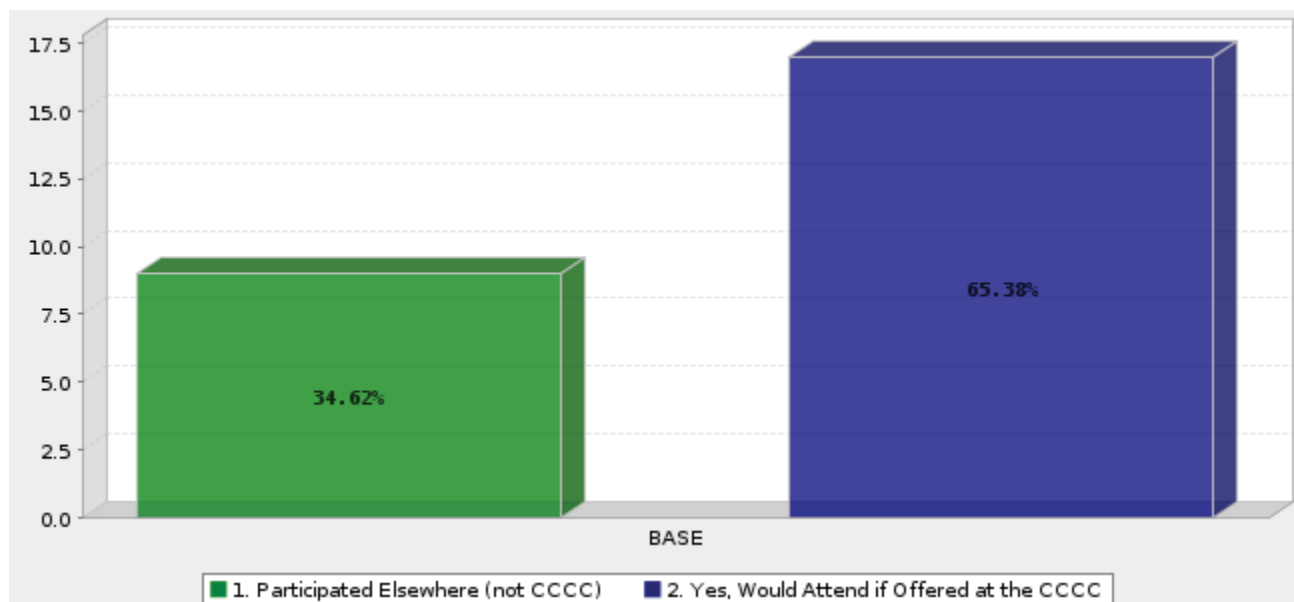


	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	53	44.54%
2.	Yes, Would Attend if Offered at the CCCC	66	55.46%
	Total	119	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

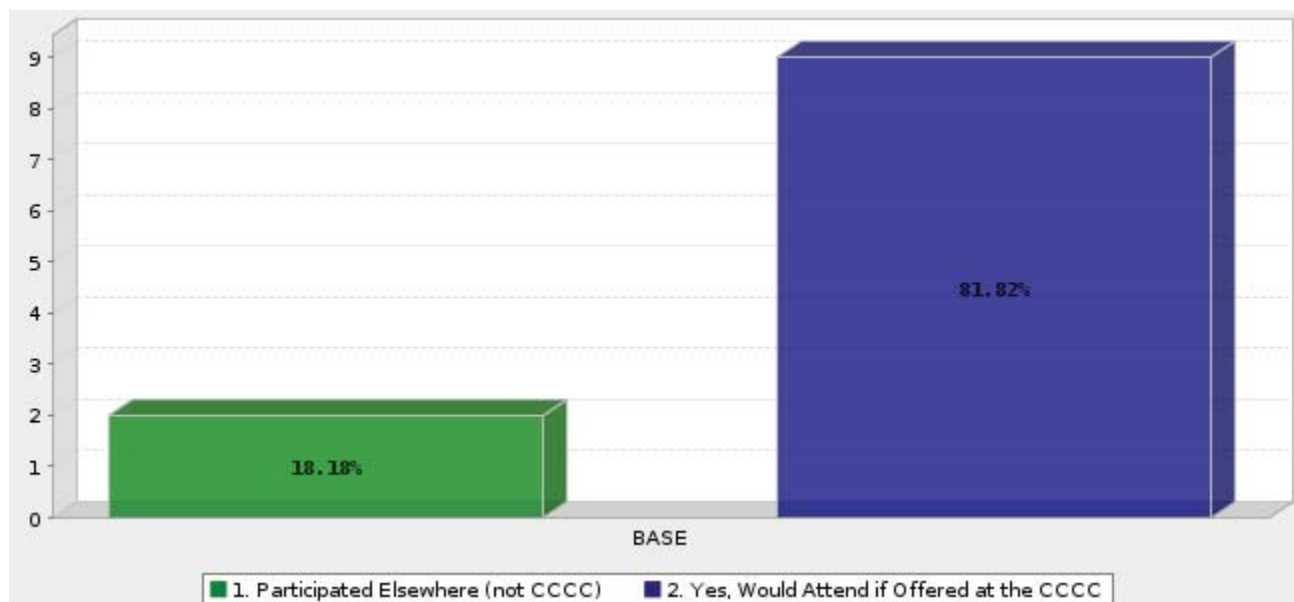
---

## Quilting



	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	9	34.62%
2.	Yes, Would Attend if Offered at the CCCC	17	65.38%
	Total	26	100%

## Scrapbooking

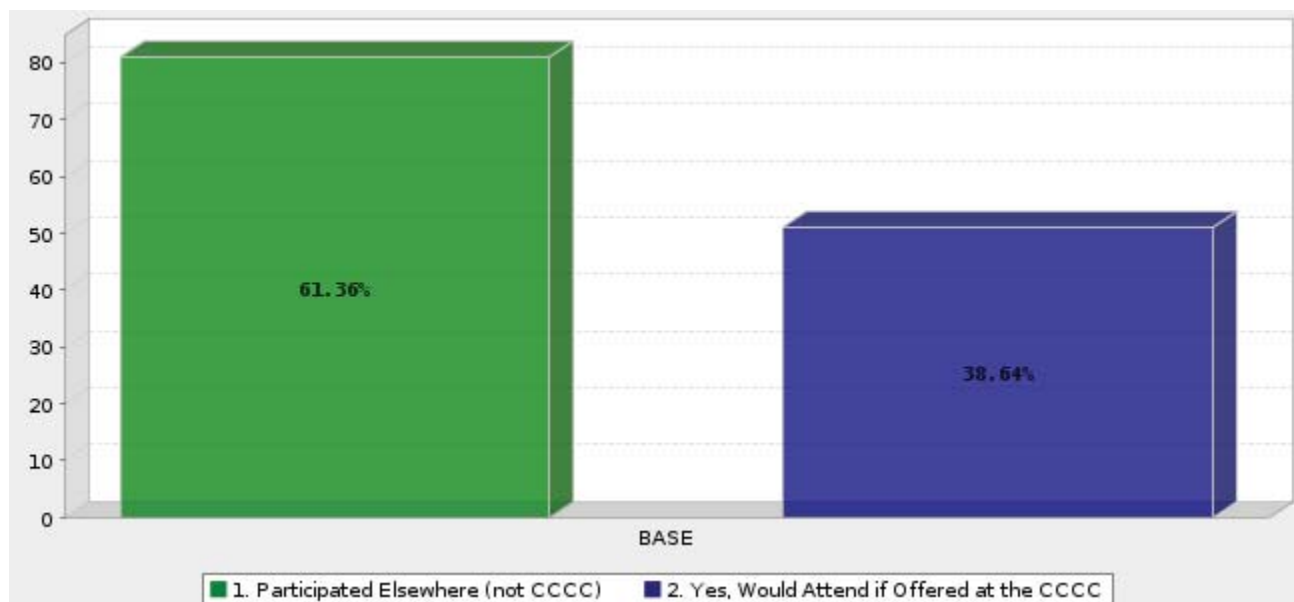


	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	2	18.18%
2.	Yes, Would Attend if Offered at the CCCC	9	81.82%
	Total	11	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

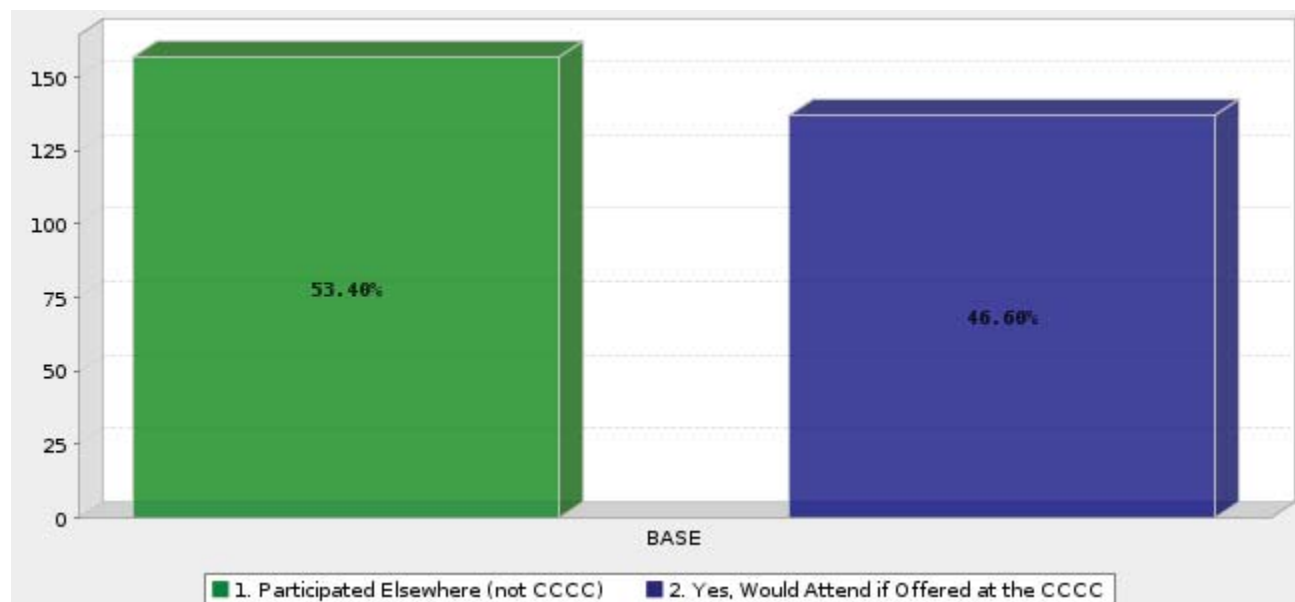
---

## Soccer



	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	81	61.36%
2.	Yes, Would Attend if Offered at the CCCC	51	38.64%
	Total	132	100%

## Swimming (Indoor)

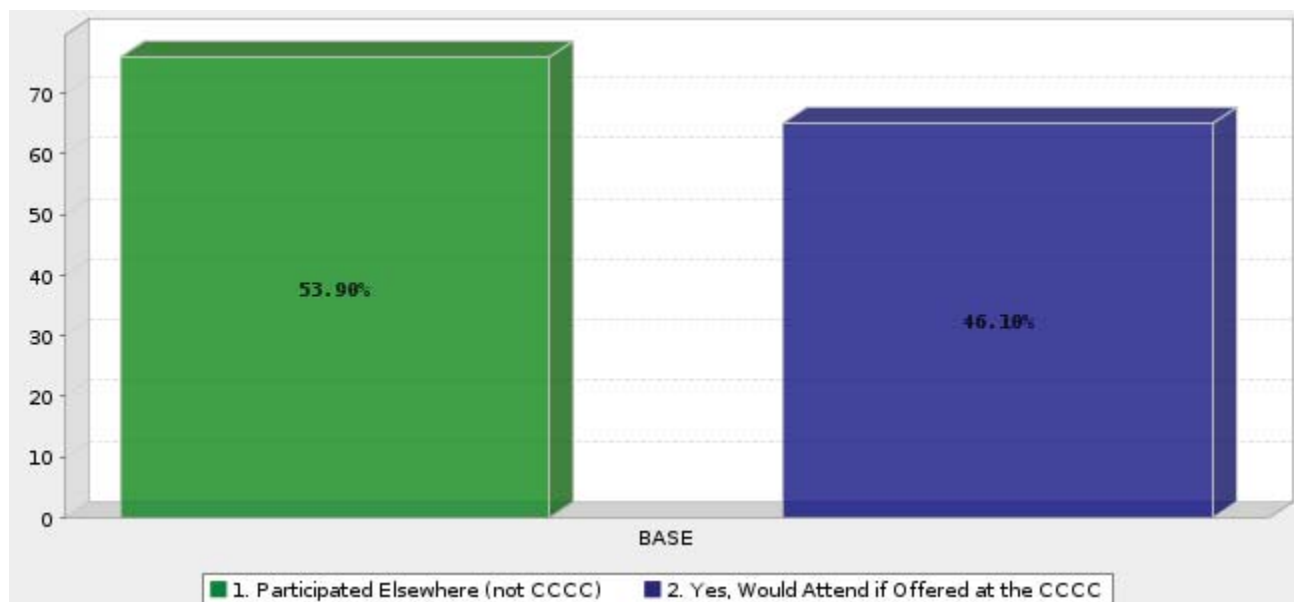


	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	157	53.40%
2.	Yes, Would Attend if Offered at the CCCC	137	46.60%
	Total	294	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

## Tennis

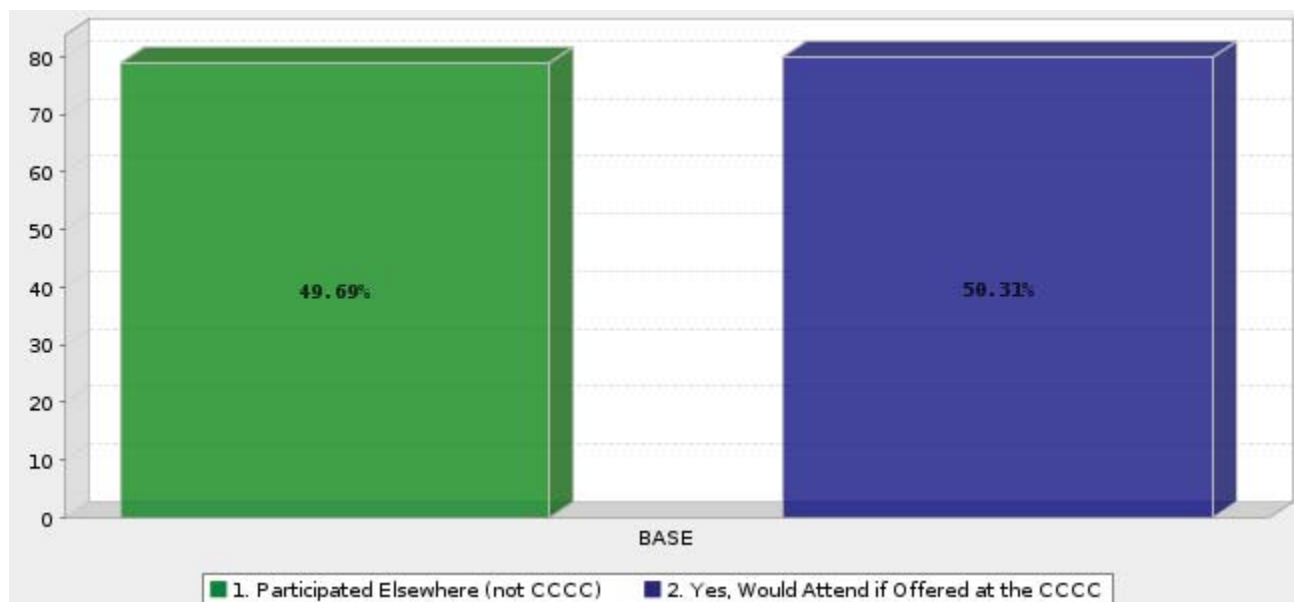


	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	76	53.90%
2.	Yes, Would Attend if Offered at the CCCC	65	46.10%
	Total	141	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

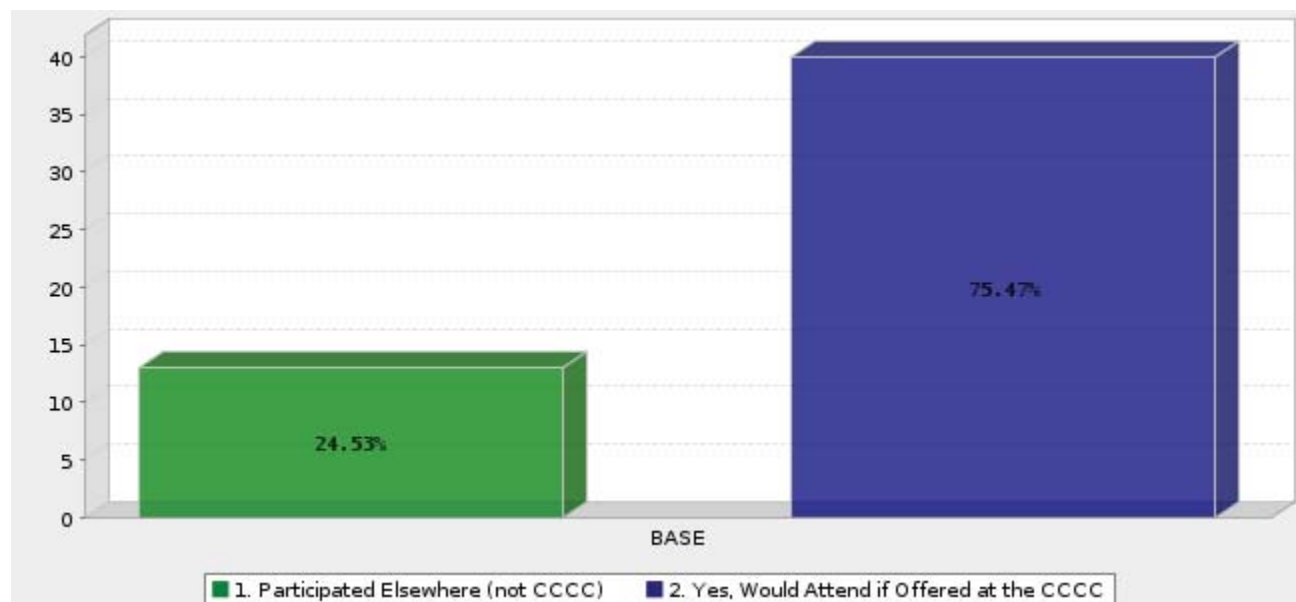
---

## Theater



	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	79	49.69%
2.	Yes, Would Attend if Offered at the CCCC	80	50.31%
	Total	159	100%

## Woodworking

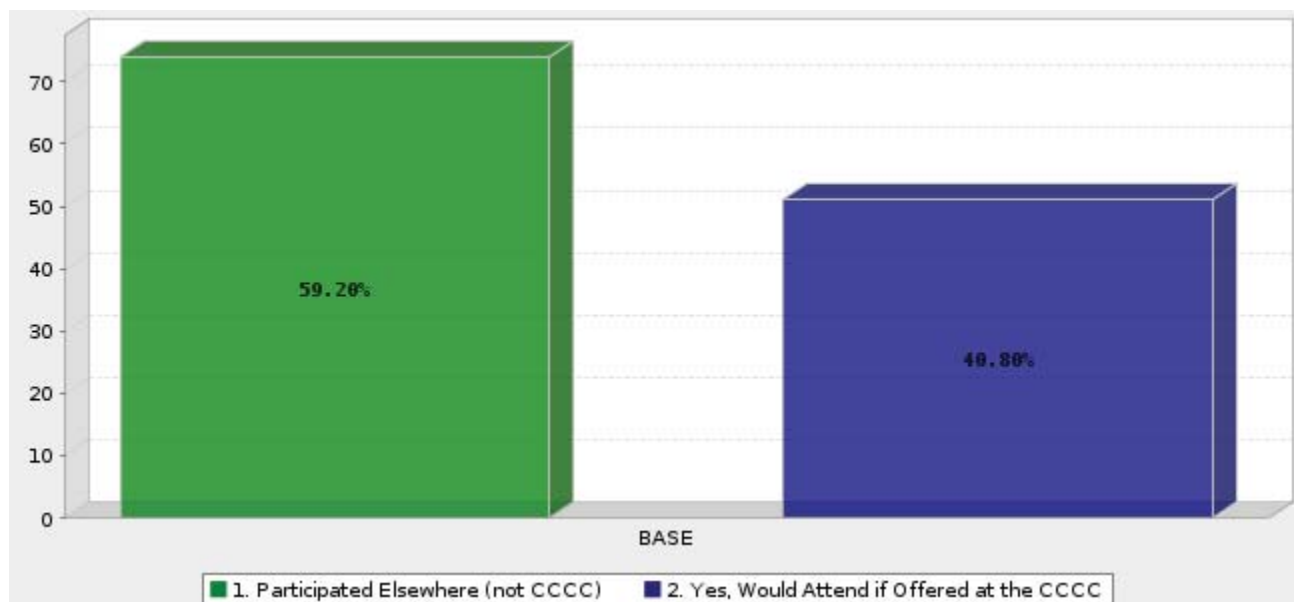


	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	13	24.53%
2.	Yes, Would Attend if Offered at the CCCC	40	75.47%
	Total	53	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

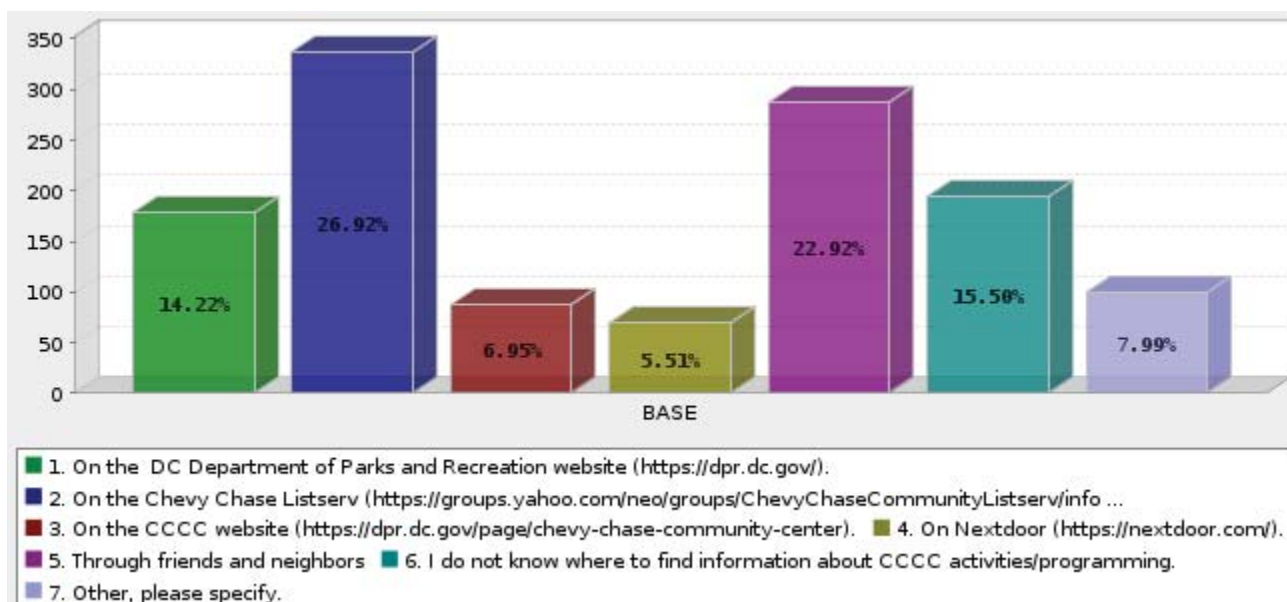
---

## Other



	Answer	Count	Percent
1.	Participated Elsewhere (not CCCC)	74	59.20%
2.	Yes, Would Attend if Offered at the CCCC	51	40.80%
	Total	125	100%

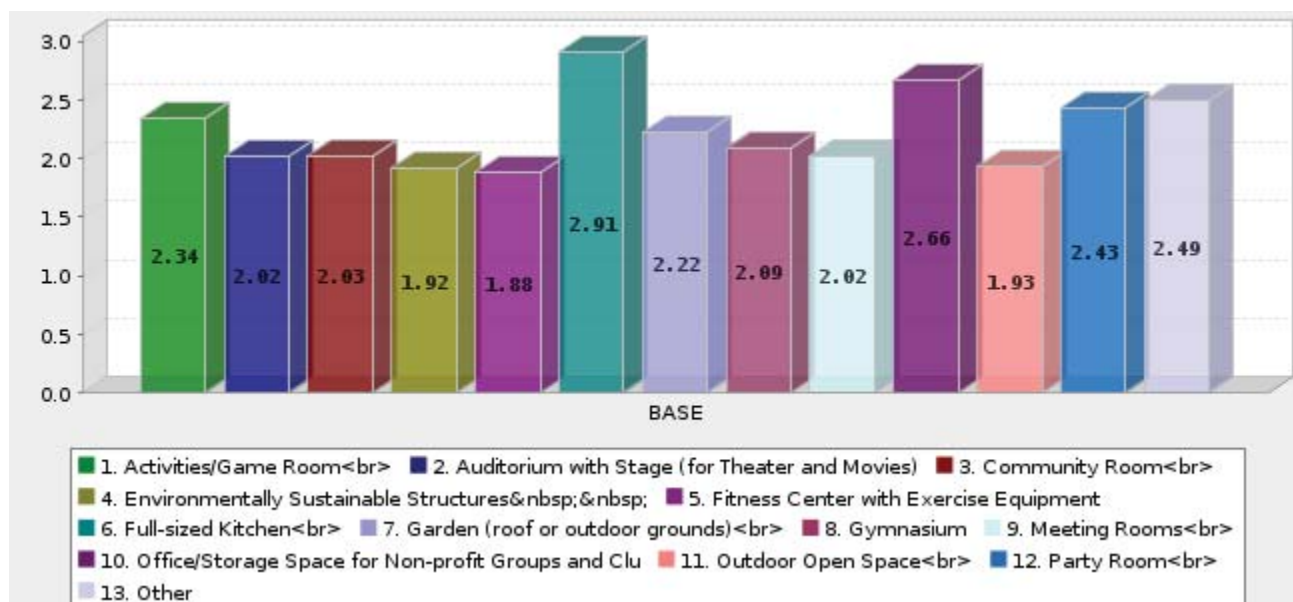
## Q15. How do you usually find out information about CCCC programs/activities (check all that apply)?



	Answer	Count	Percent
1.	On the DC Department of Parks and Recreation website ( <a href="https://dpr.dc.gov/">https://dpr.dc.gov/</a> ).	178	14.22%
2.	On the Chevy Chase Listserv ( <a href="https://groups.yahoo.com/neo/groups/ChevyChaseCommunityListserv/info...">https://groups.yahoo.com/neo/groups/ChevyChaseCommunityListserv/info...</a>	337	26.92%
3.	On the CCCC website ( <a href="https://dpr.dc.gov/page/chevy-chase-community-center">https://dpr.dc.gov/page/chevy-chase-community-center</a> ).	87	6.95%
4.	On Nextdoor ( <a href="https://nextdoor.com/">https://nextdoor.com/</a> ).	69	5.51%
5.	Through friends and neighbors	287	22.92%
6.	I do not know where to find information about CCCC activities/programming.	194	15.50%
7.	Other, please specify.	100	7.99%
	Total	1252	100%

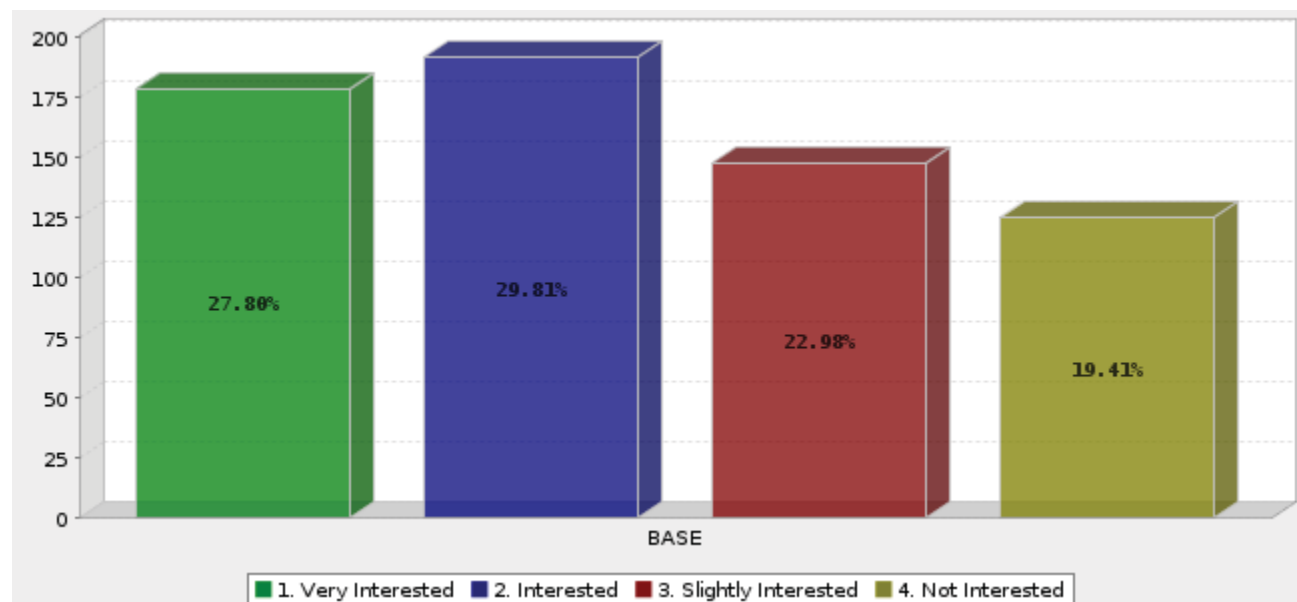
## Q16. Please indicate for each item how interested you or members of your household are in having the following facilities available at the Chevy Chase Community Center.

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018



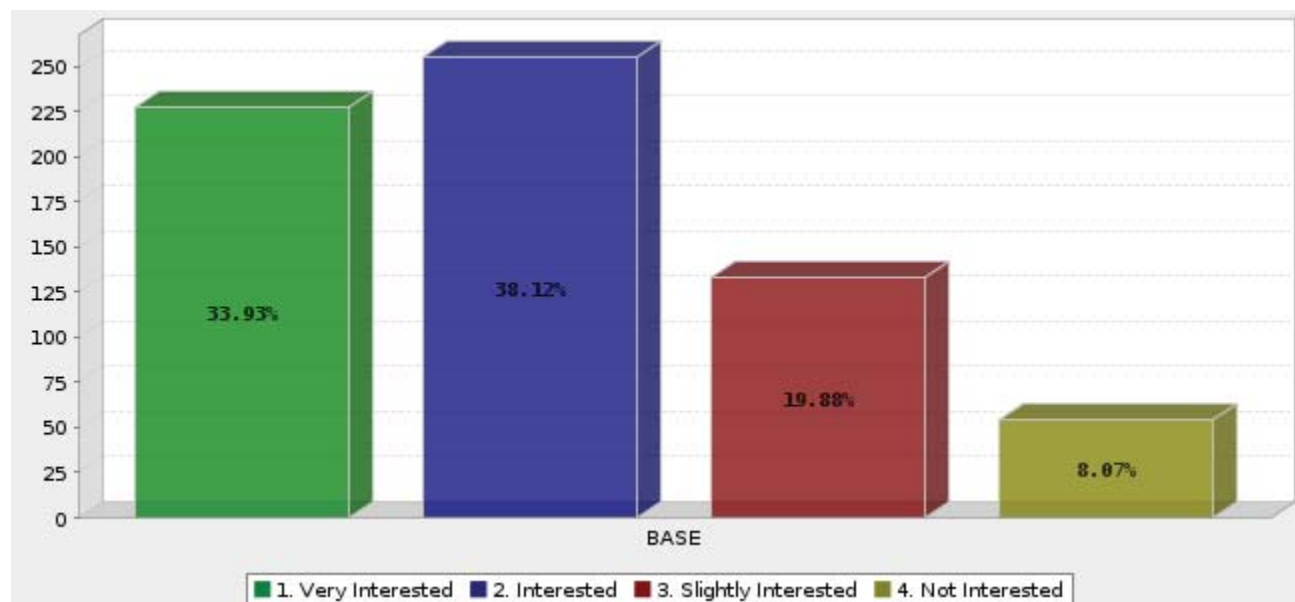
Question	Count
1. Activities/Game Room	644
2. Auditorium with Stage (for Theater and Movies)	669
3. Community Room	664
4. Environmentally Sustainable Structures	653
5. Fitness Center with Exercise Equipment	692
6. Full-sized Kitchen	633
7. Garden (roof or outdoor grounds)	658
8. Gymnasium	646
9. Meeting Rooms	665
10. Office/Storage Space for Non-profit Groups and Clubs	626
11. Outdoor Open Space	650
12. Party Room	636
13. Other	136

## Activities/Game Room



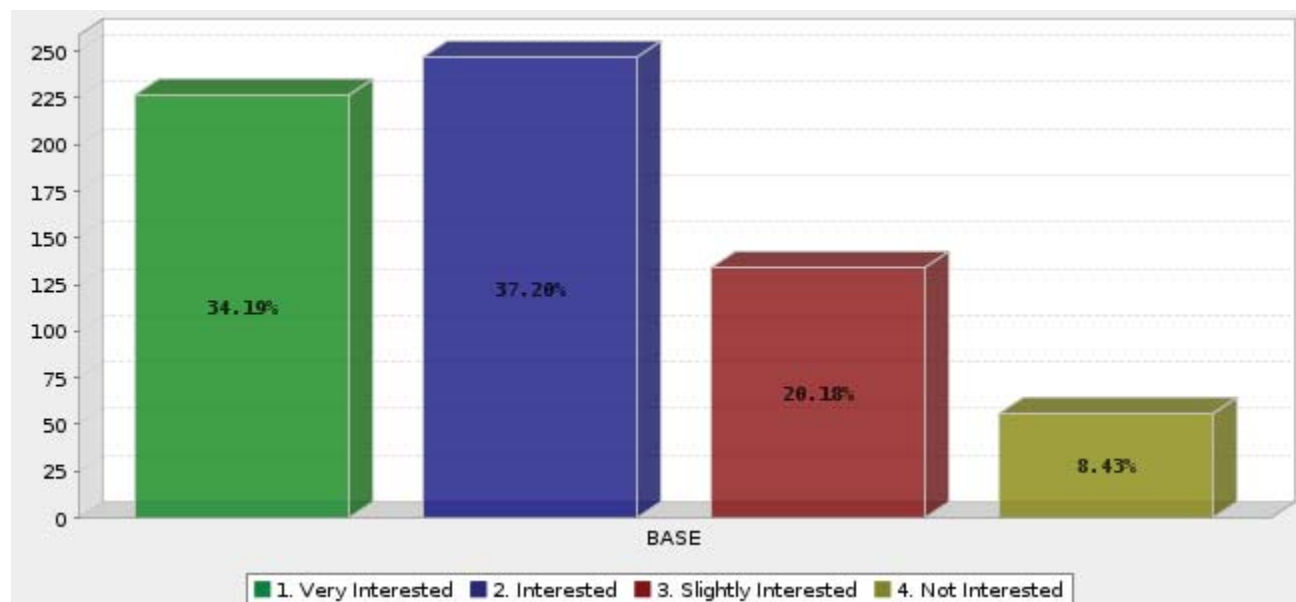
	Answer	Count	Percent
1.	Very Interested	179	27.80%
2.	Interested	192	29.81%
3.	Slightly Interested	148	22.98%
4.	Not Interested	125	19.41%
	Total	644	100%

## Auditorium with Stage (for Theater and Movies)



	Answer	Count	Percent
1.	Very Interested	227	33.93%
2.	Interested	255	38.12%
3.	Slightly Interested	133	19.88%
4.	Not Interested	54	8.07%
	Total	669	100%

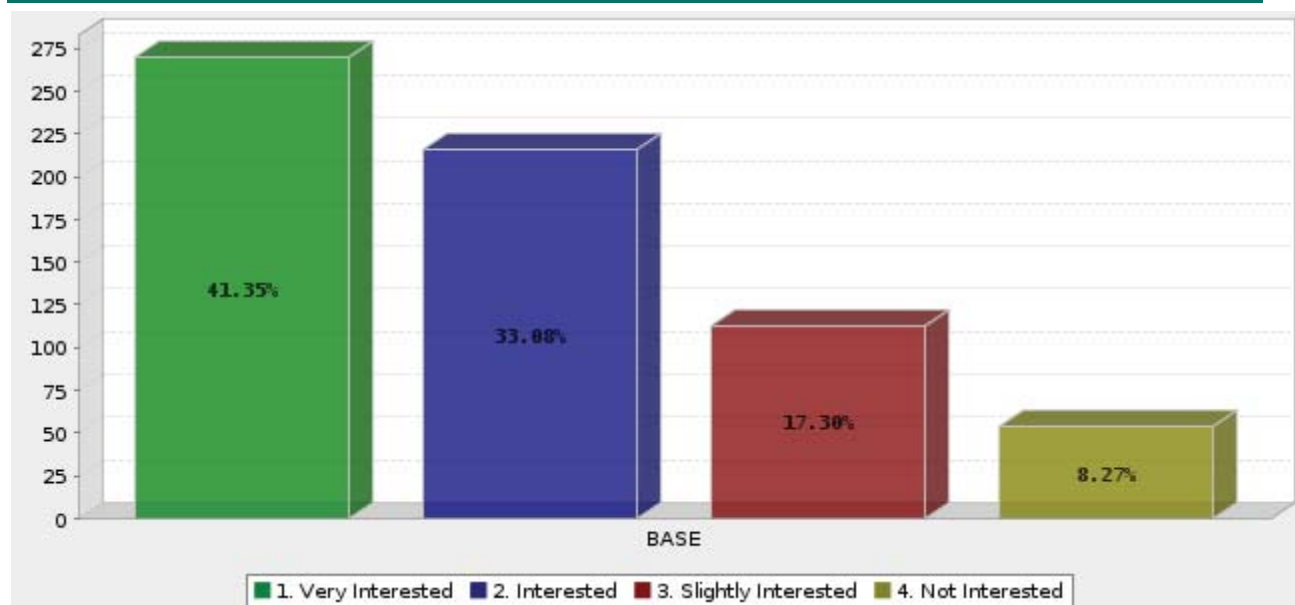
## Community Room



	Answer	Count	Percent
1.	Very Interested	227	34.19%
2.	Interested	247	37.20%
3.	Slightly Interested	134	20.18%
4.	Not Interested	56	8.43%
	Total	664	100%

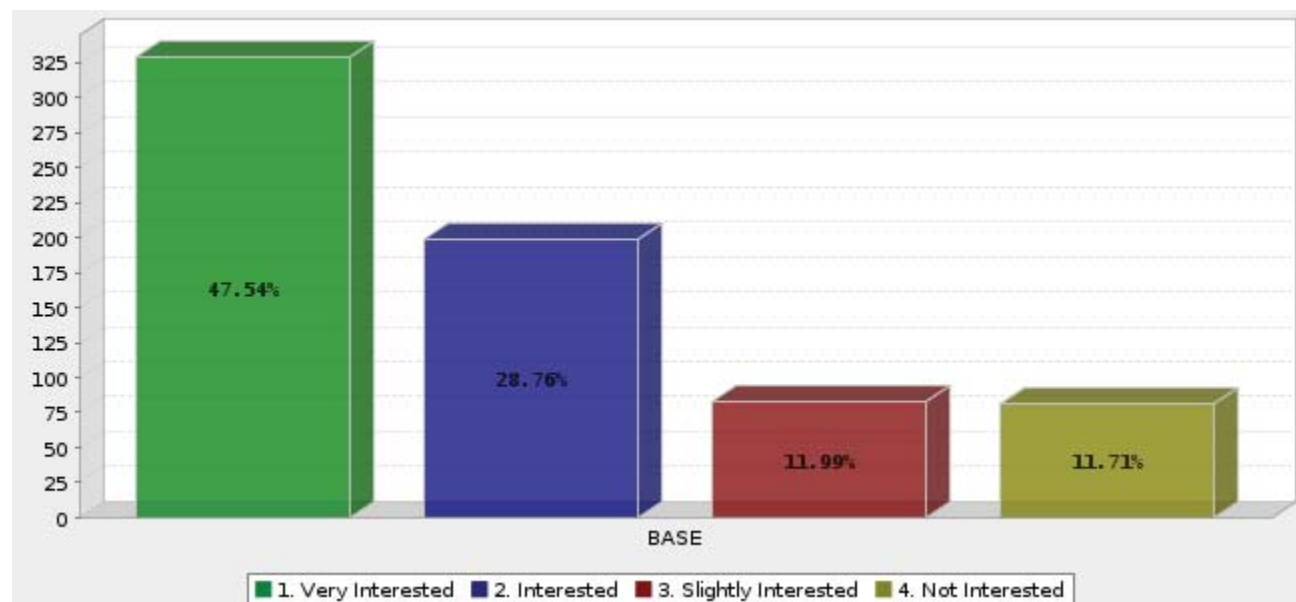
## Environmentally Sustainable Structures

# **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**



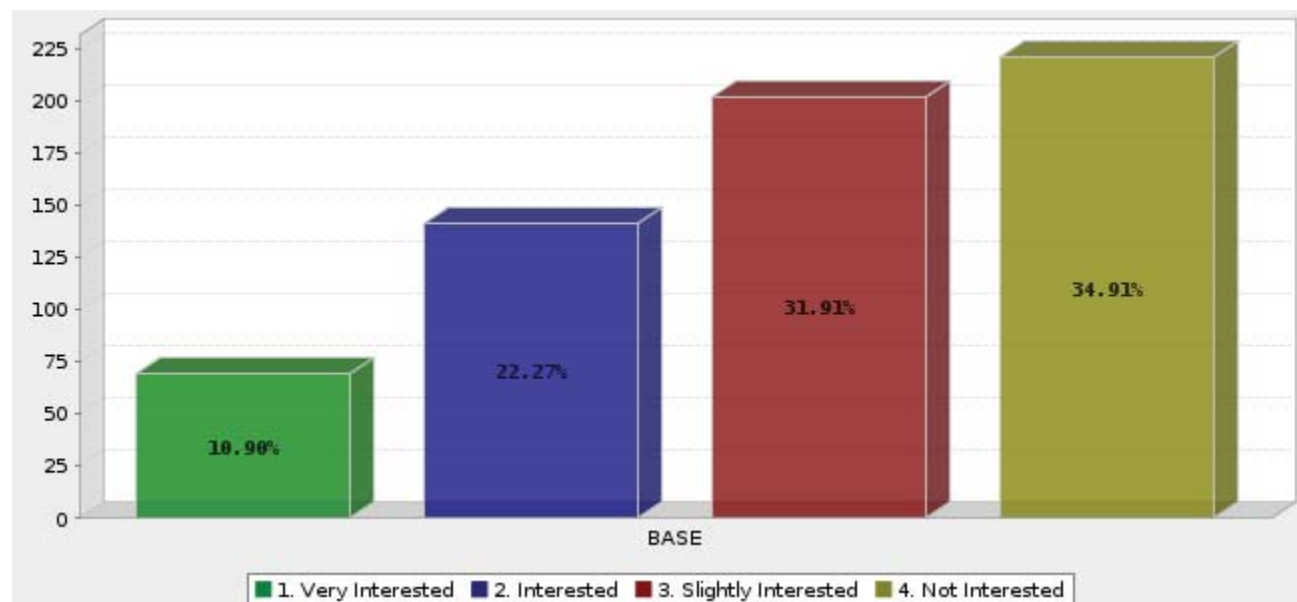
	Answer	Count	Percent
1.	Very Interested	270	41.35%
2.	Interested	216	33.08%
3.	Slightly Interested	113	17.30%
4.	Not Interested	54	8.27%
	Total	653	100%

## Fitness Center with Exercise Equipment



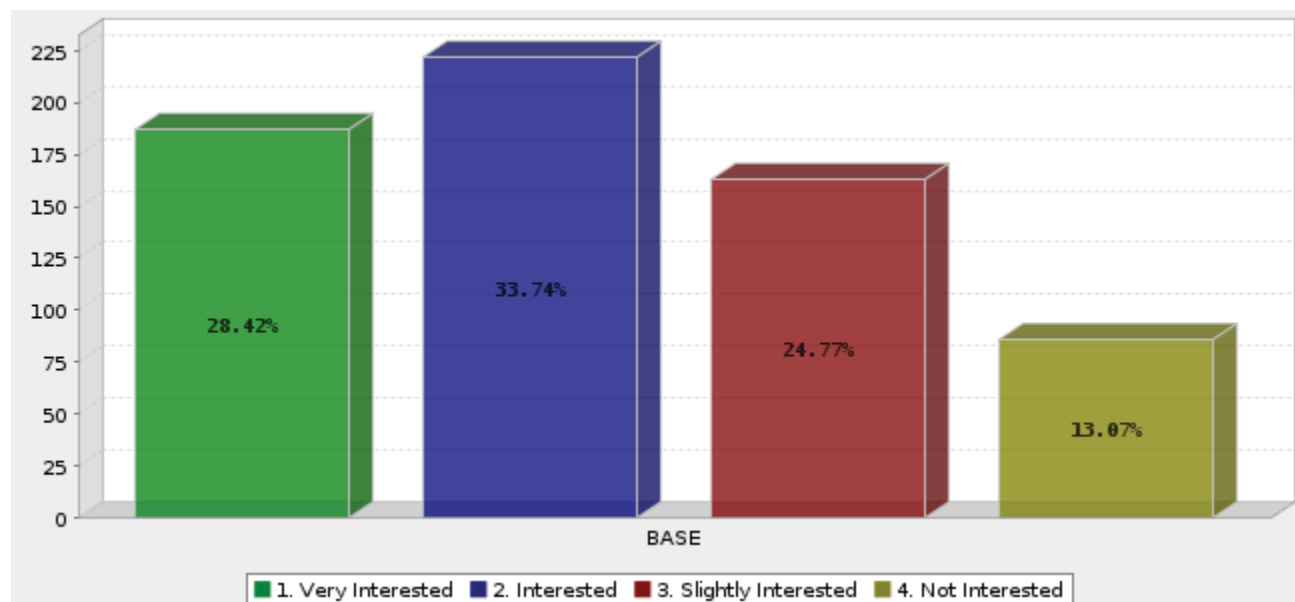
	Answer	Count	Percent
1.	Very Interested	329	47.54%
2.	Interested	199	28.76%
3.	Slightly Interested	83	11.99%
4.	Not Interested	81	11.71%
	Total	692	100%

## Full-sized Kitchen



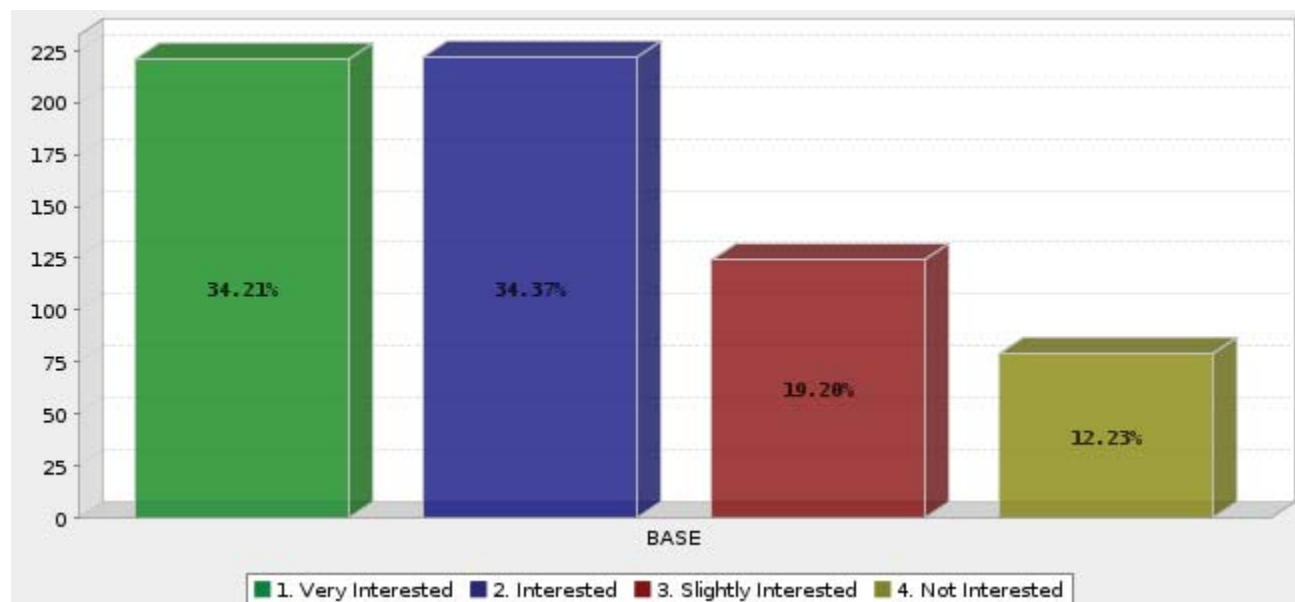
	Answer	Count	Percent
1.	Very Interested	69	10.90%
2.	Interested	141	22.27%
3.	Slightly Interested	202	31.91%
4.	Not Interested	221	34.91%
	Total	633	100%

## Garden (roof or outdoor grounds)



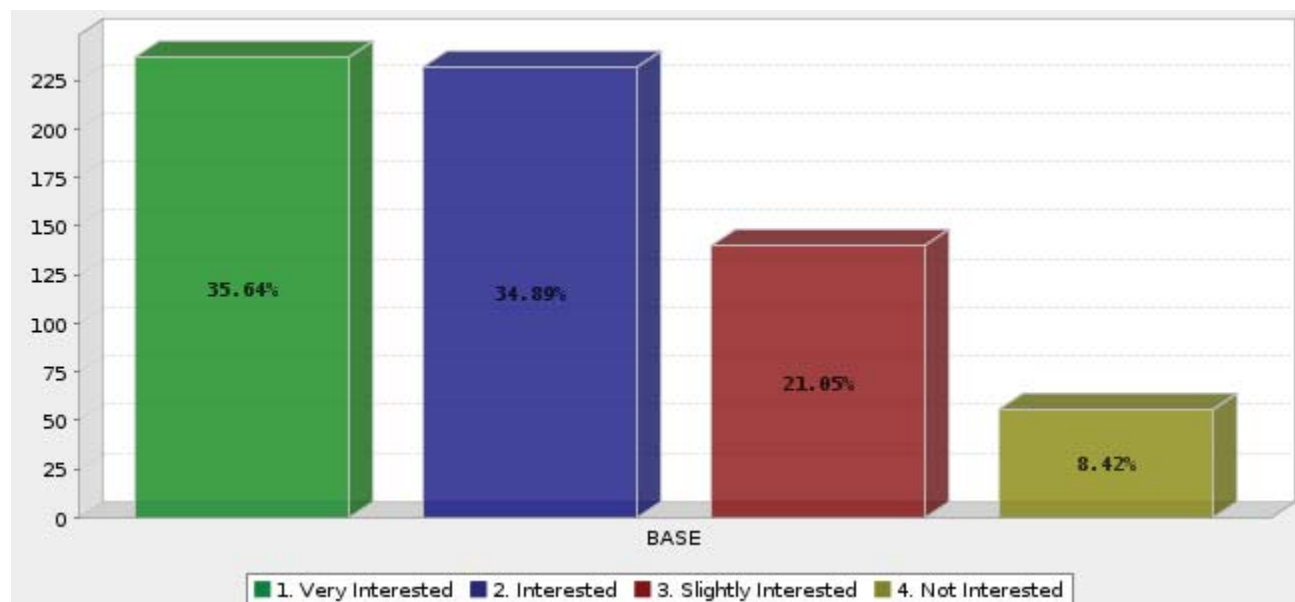
	Answer	Count	Percent
1.	Very Interested	187	28.42%
2.	Interested	222	33.74%
3.	Slightly Interested	163	24.77%
4.	Not Interested	86	13.07%
	Total	658	100%

## Gymnasium



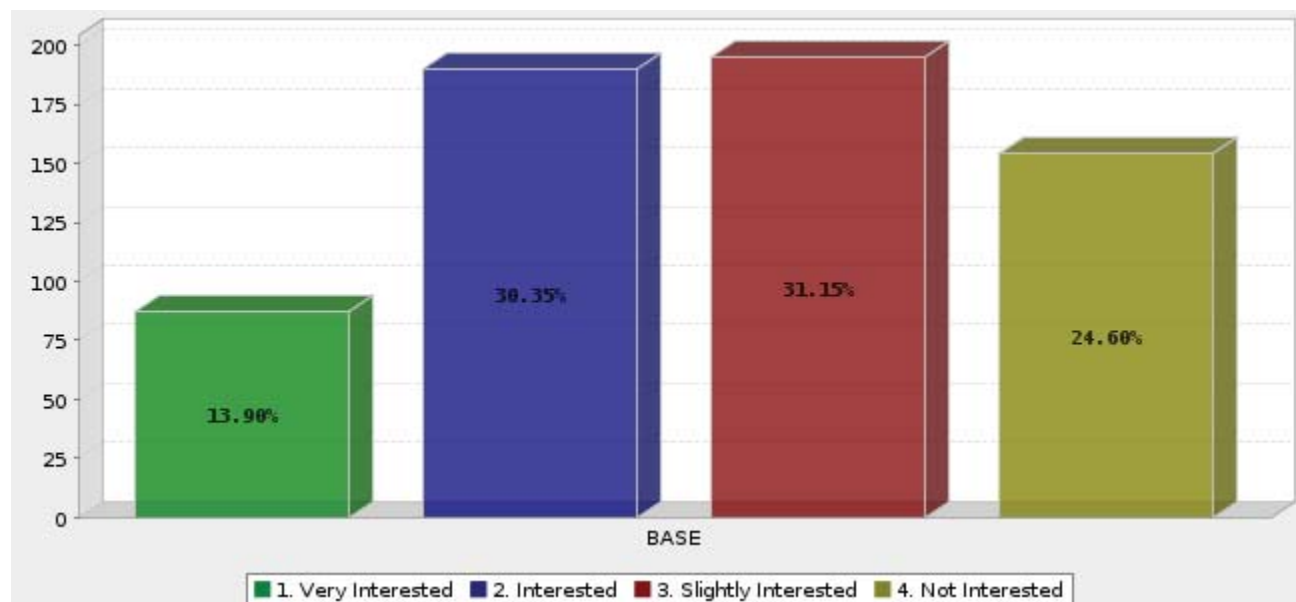
	Answer	Count	Percent
1.	Very Interested	221	34.21%
2.	Interested	222	34.37%
3.	Slightly Interested	124	19.20%
4.	Not Interested	79	12.23%
	Total	646	100%

## Meeting Rooms



	Answer	Count	Percent
1.	Very Interested	237	35.64%
2.	Interested	232	34.89%
3.	Slightly Interested	140	21.05%
4.	Not Interested	56	8.42%
	Total	665	100%

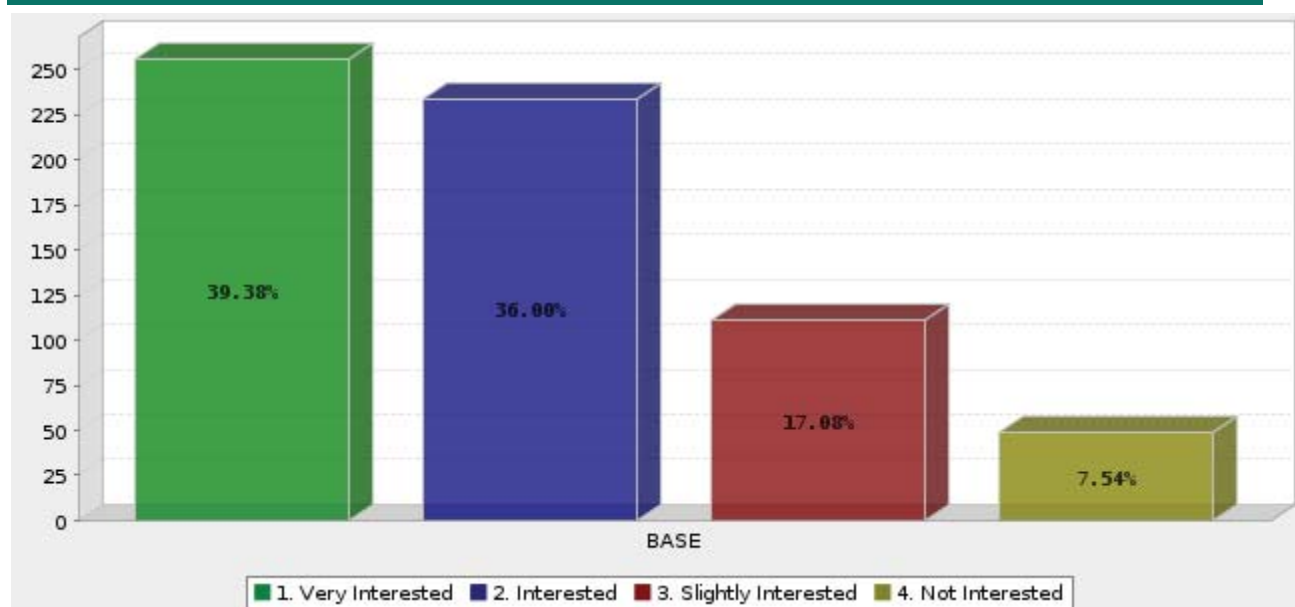
## Office/Storage Space for Non-profit Groups and Clubs



	Answer	Count	Percent
1.	Very Interested	87	13.90%
2.	Interested	190	30.35%
3.	Slightly Interested	195	31.15%
4.	Not Interested	154	24.60%
	Total	626	100%

## Outdoor Open Space

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

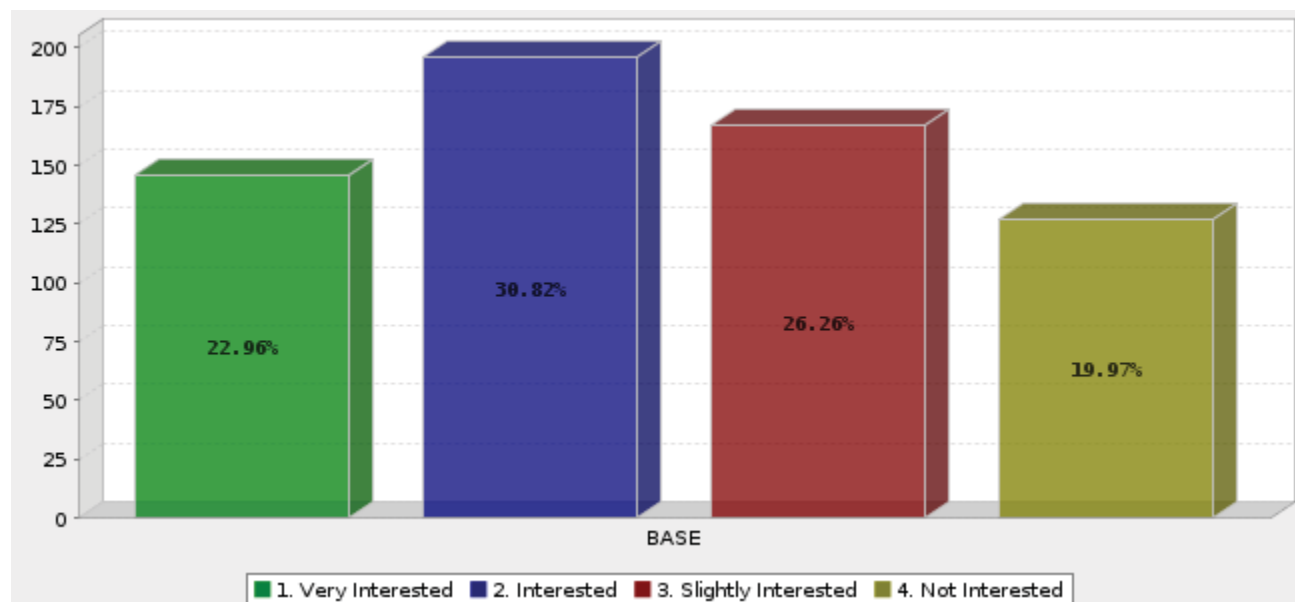


	Answer	Count	Percent
1.	Very Interested	256	39.38%
2.	Interested	234	36.00%
3.	Slightly Interested	111	17.08%
4.	Not Interested	49	7.54%
	Total	650	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

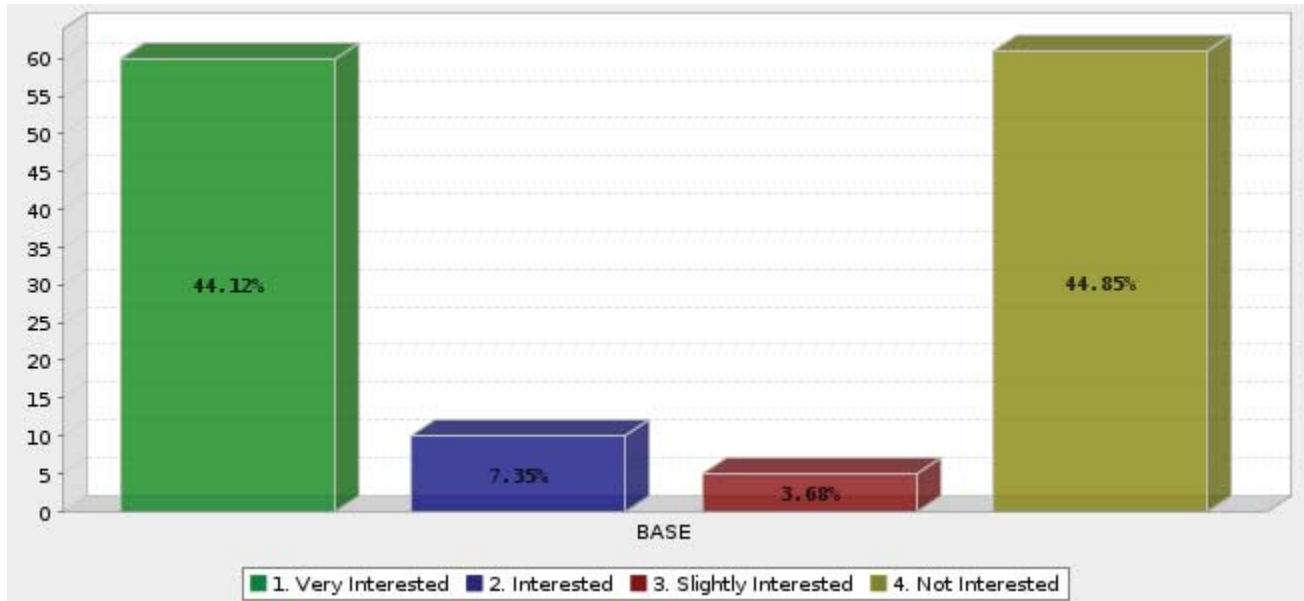
---

## Party Room



	Answer	Count	Percent
1.	Very Interested	146	22.96%
2.	Interested	196	30.82%
3.	Slightly Interested	167	26.26%
4.	Not Interested	127	19.97%
	Total	636	100%

## Other

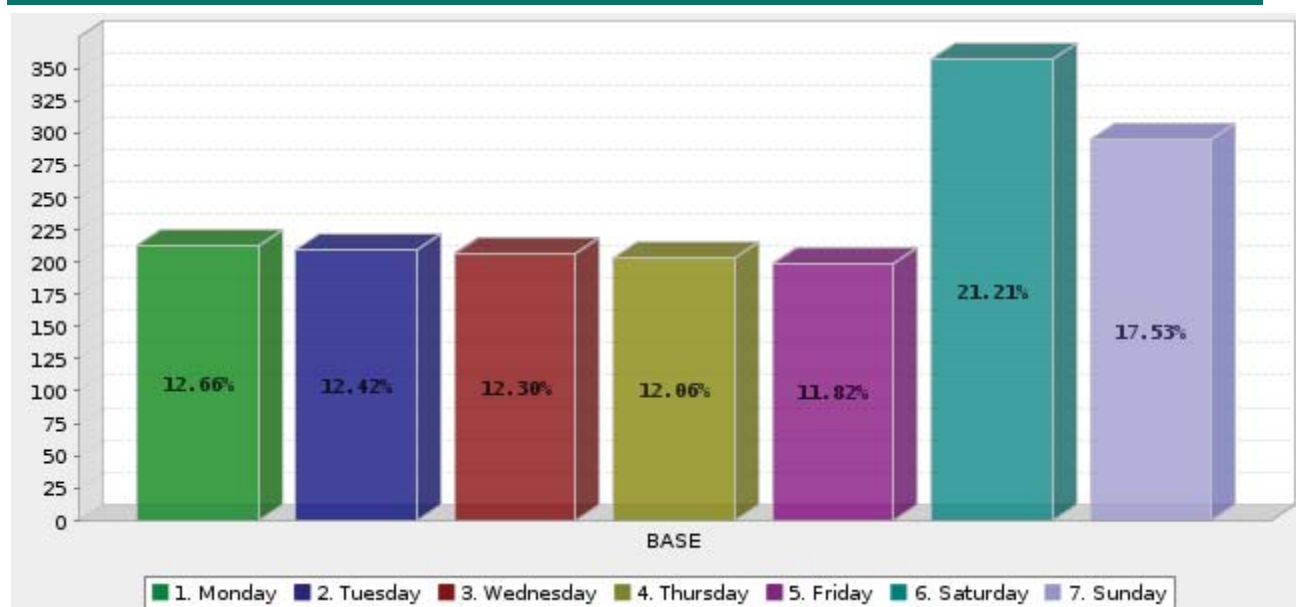


	Answer	Count	Percent
1.	Very Interested	60	44.12%
2.	Interested	10	7.35%
3.	Slightly Interested	5	3.68%
4.	Not Interested	61	44.85%
	Total	136	100%

**Q17. Which days and hours would you or members of your household most likely participate in programs/activities at the CCCC (check all that apply)?**

**9:00 a.m. to Noon**

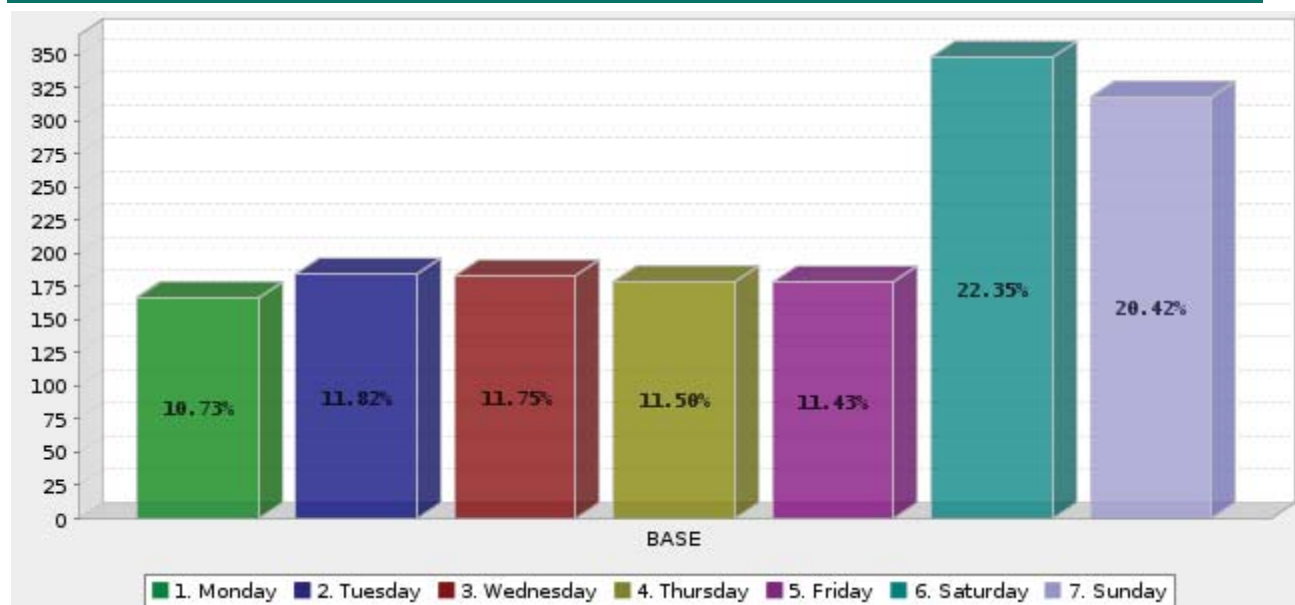
# ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018



	Answer	Count	Percent
1.	Monday	213	12.66%
2.	Tuesday	209	12.42%
3.	Wednesday	207	12.30%
4.	Thursday	203	12.06%
5.	Friday	199	11.82%
6.	Saturday	357	21.21%
7.	Sunday	295	17.53%
	Total	1683	100%

**Noon to 3:00 p.m.**

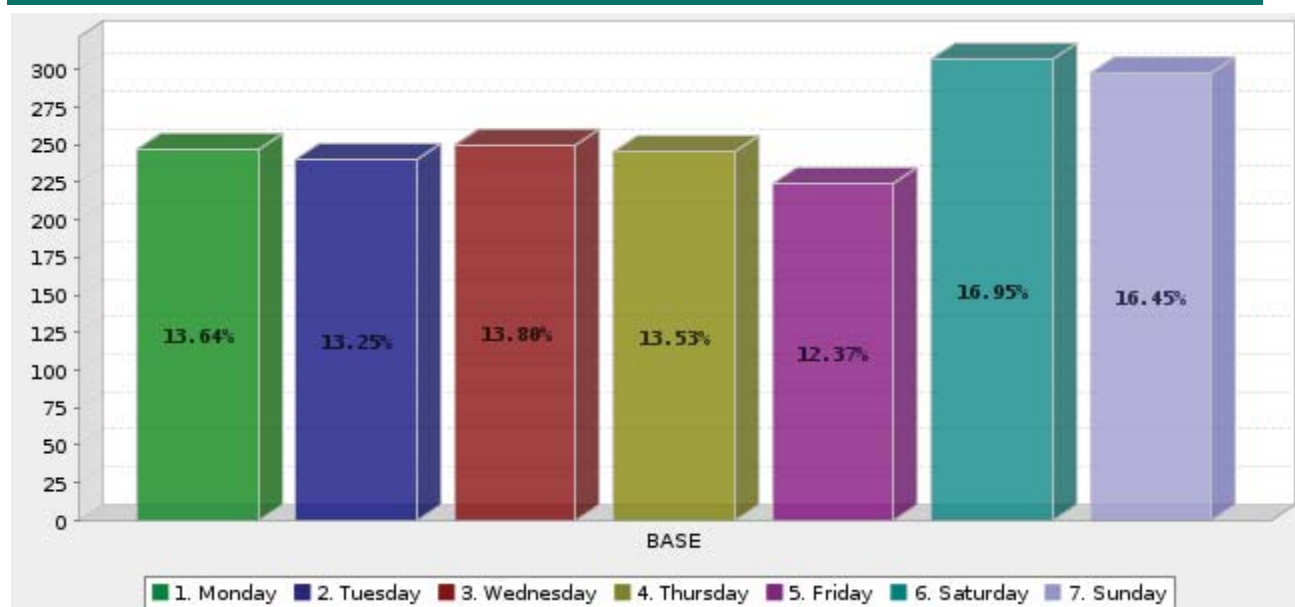
# **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**



	Answer	Count	Percent
1.	Monday	167	10.73%
2.	Tuesday	184	11.82%
3.	Wednesday	183	11.75%
4.	Thursday	179	11.50%
5.	Friday	178	11.43%
6.	Saturday	348	22.35%
7.	Sunday	318	20.42%
	Total	1557	100%

**3:00 p.m. to 6:00 p.m.**

# **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**

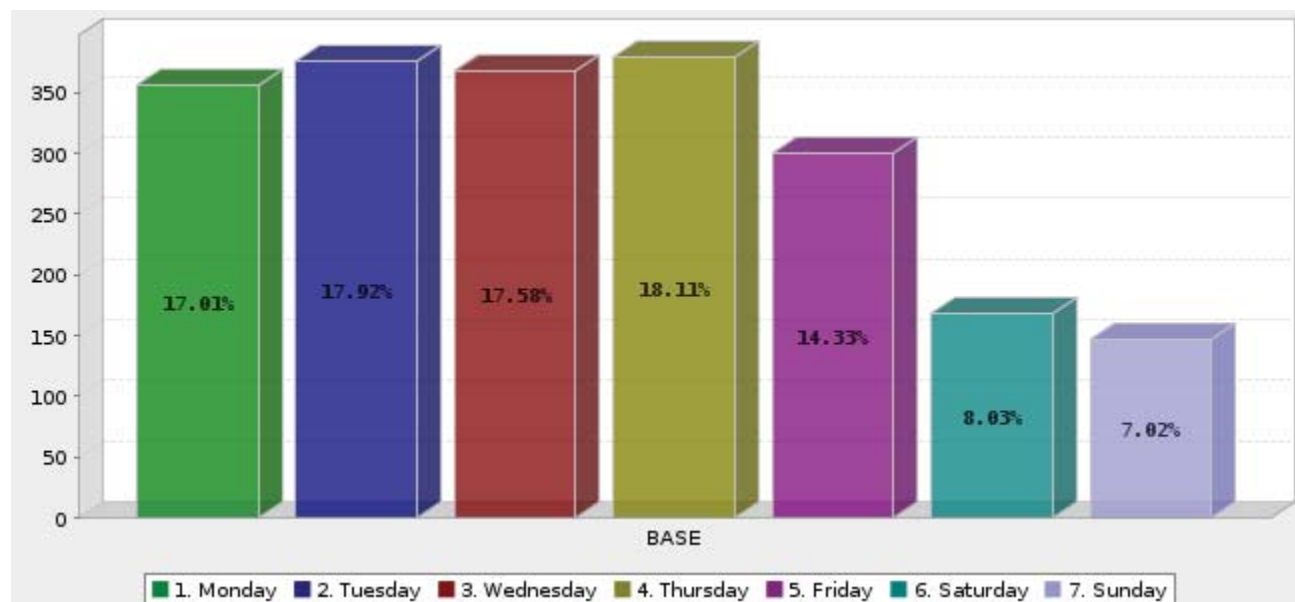


	Answer	Count	Percent
1.	Monday	247	13.64%
2.	Tuesday	240	13.25%
3.	Wednesday	250	13.80%
4.	Thursday	245	13.53%
5.	Friday	224	12.37%
6.	Saturday	307	16.95%
7.	Sunday	298	16.45%
	Total	1811	100%

**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

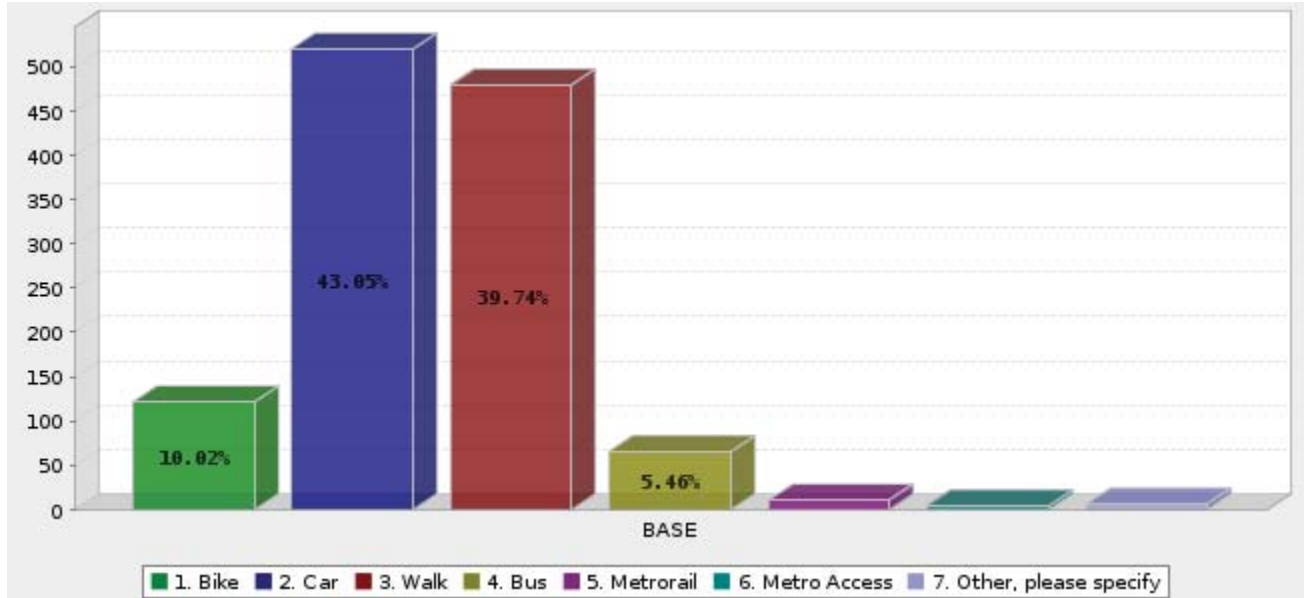
---

**6:00 p.m. to 9:00 p.m.**



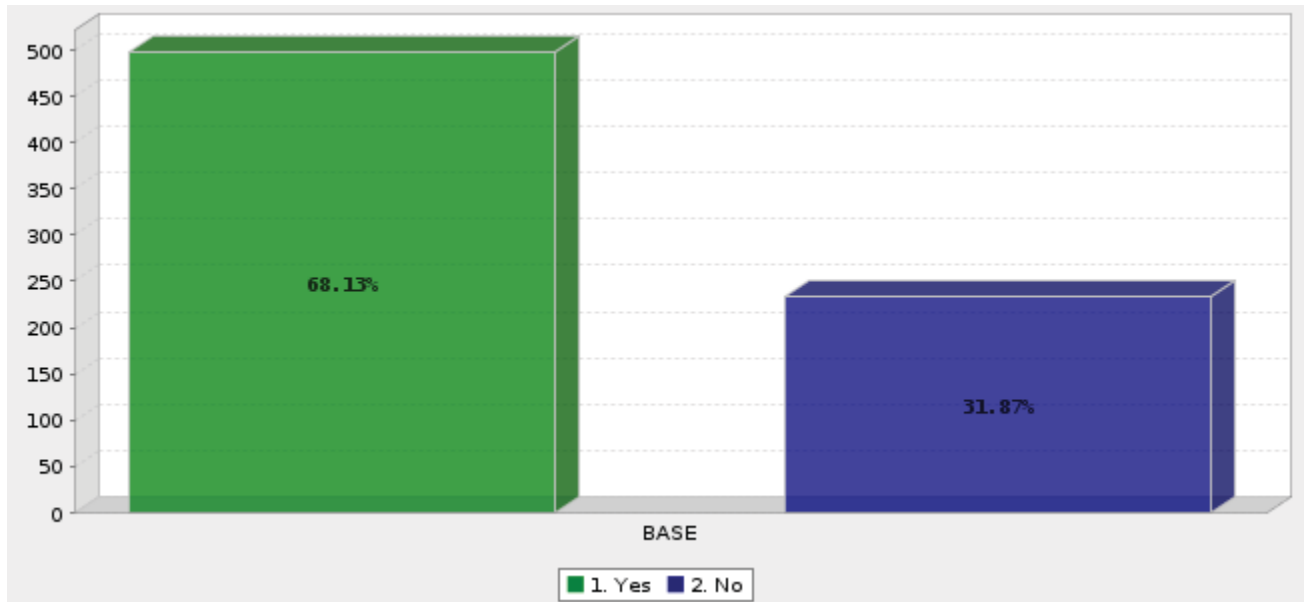
	Answer	Count	Percent
1.	Monday	356	17.01%
2.	Tuesday	375	17.92%
3.	Wednesday	368	17.58%
4.	Thursday	379	18.11%
5.	Friday	300	14.33%
6.	Saturday	168	8.03%
7.	Sunday	147	7.02%
	Total	2093	100%

## Q18. How do you or members of your household typically travel to the CCCC for programs/activities (check all that apply)?



	Answer	Count	Percent
1.	Bike	121	10.02%
2.	Car	520	43.05%
3.	Walk	480	39.74%
4.	Bus	66	5.46%
5.	Metrorail	10	0.83%
6.	Metro Access	5	0.41%
7.	Other, please specify	6	0.50%
	Total	1208	100%

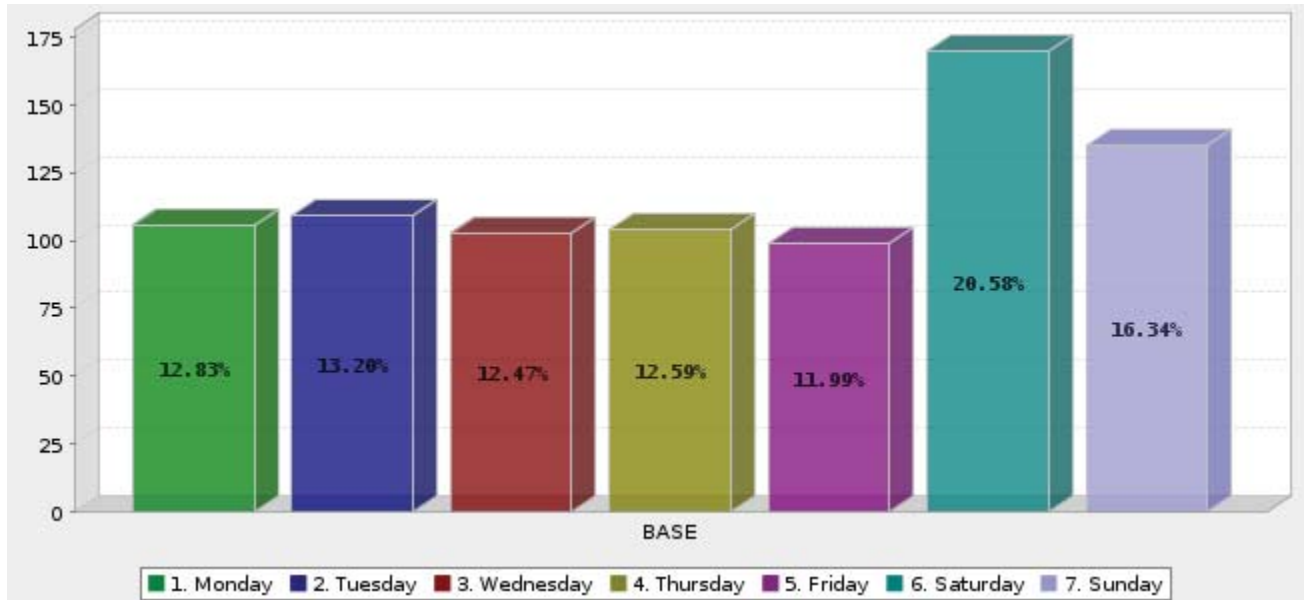
## Q19. Would you like to attend future public meetings regarding the redevelopment of the CCCC?



	Answer	Count	Percent
1.	Yes	498	68.13%
2.	No	233	31.87%
	Total	731	100%

## Q20. If yes, when would it be most convenient for you to attend such meetings (check all that apply)?

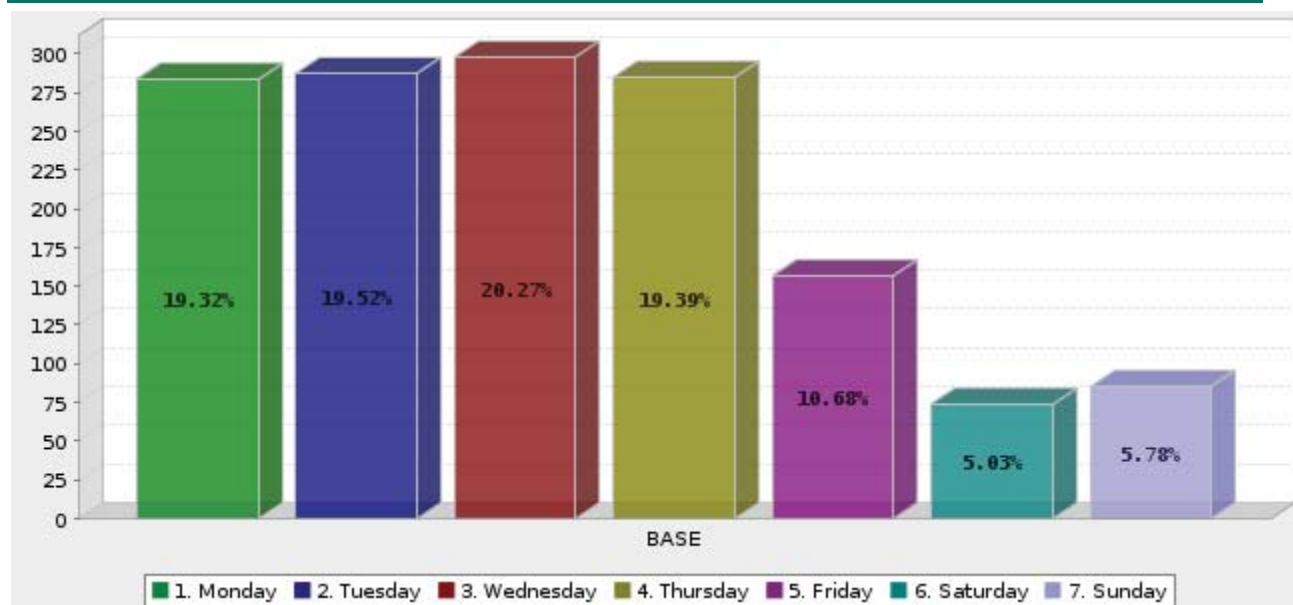
### Daytime



	Answer	Count	Percent
1.	Monday	106	12.83%
2.	Tuesday	109	13.20%
3.	Wednesday	103	12.47%
4.	Thursday	104	12.59%
5.	Friday	99	11.99%
6.	Saturday	170	20.58%
7.	Sunday	135	16.34%
	Total	826	100%

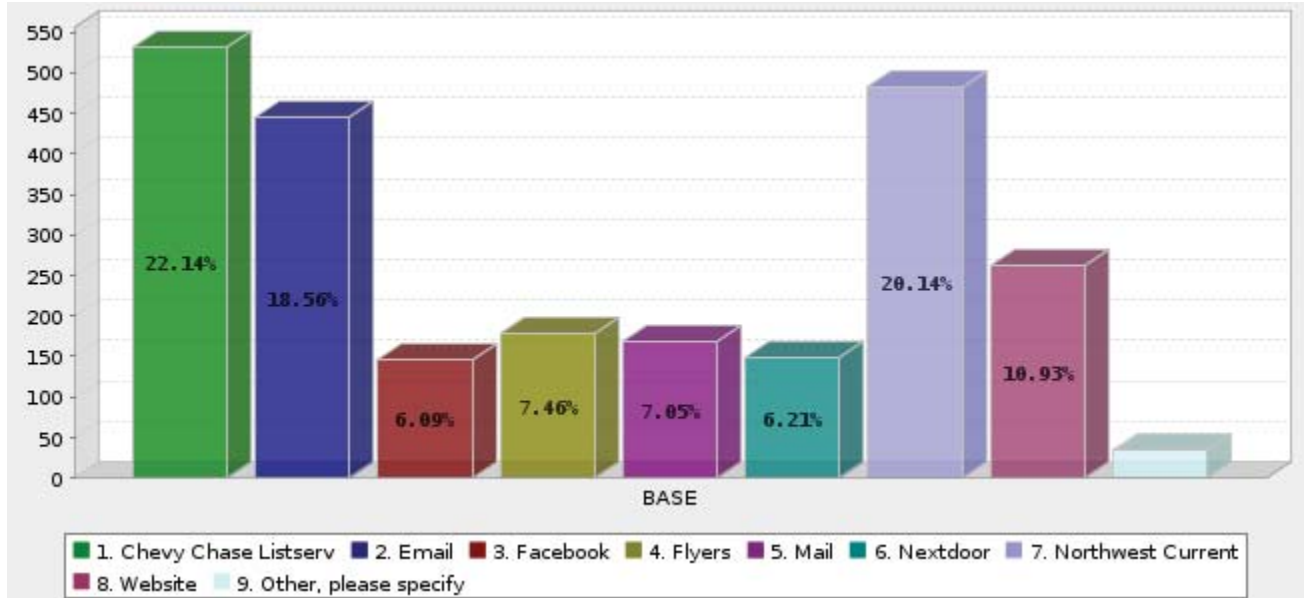
### Evening

# **ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018**



	Answer	Count	Percent
1.	Monday	284	19.32%
2.	Tuesday	287	19.52%
3.	Wednesday	298	20.27%
4.	Thursday	285	19.39%
5.	Friday	157	10.68%
6.	Saturday	74	5.03%
7.	Sunday	85	5.78%
	Total	1470	100%

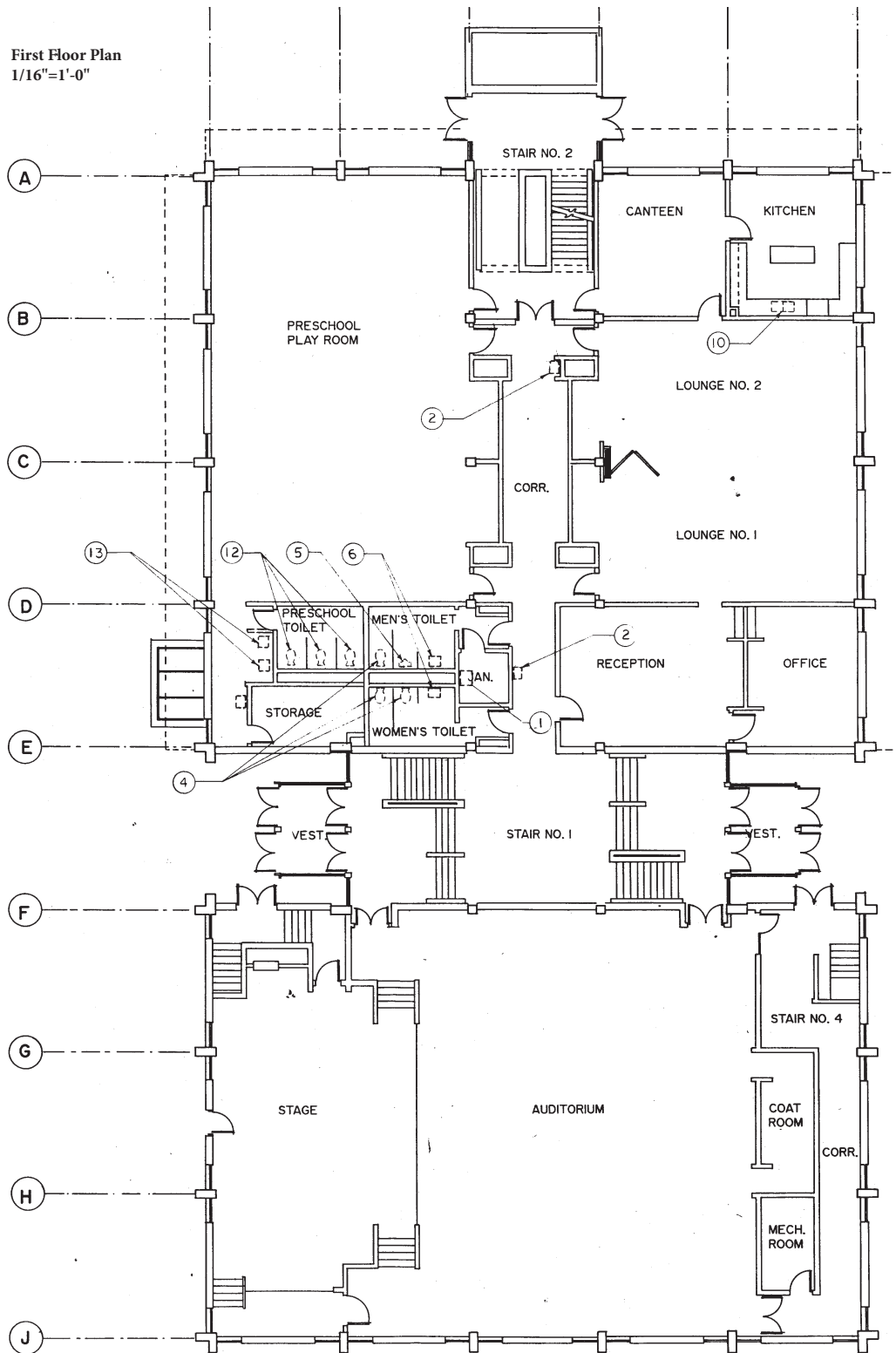
## Q21. How should we notify the community about future public meetings regarding the CCCC redevelopment (check all that apply)?



	Answer	Count	Percent
1.	Chevy Chase Listserv	531	22.14%
2.	Email	445	18.56%
3.	Facebook	146	6.09%
4.	Flyers	179	7.46%
5.	Mail	169	7.05%
6.	Nextdoor	149	6.21%
7.	Northwest Current	483	20.14%
8.	Website	262	10.93%
9.	Other, please specify	34	1.42%
	Total	2398	100%

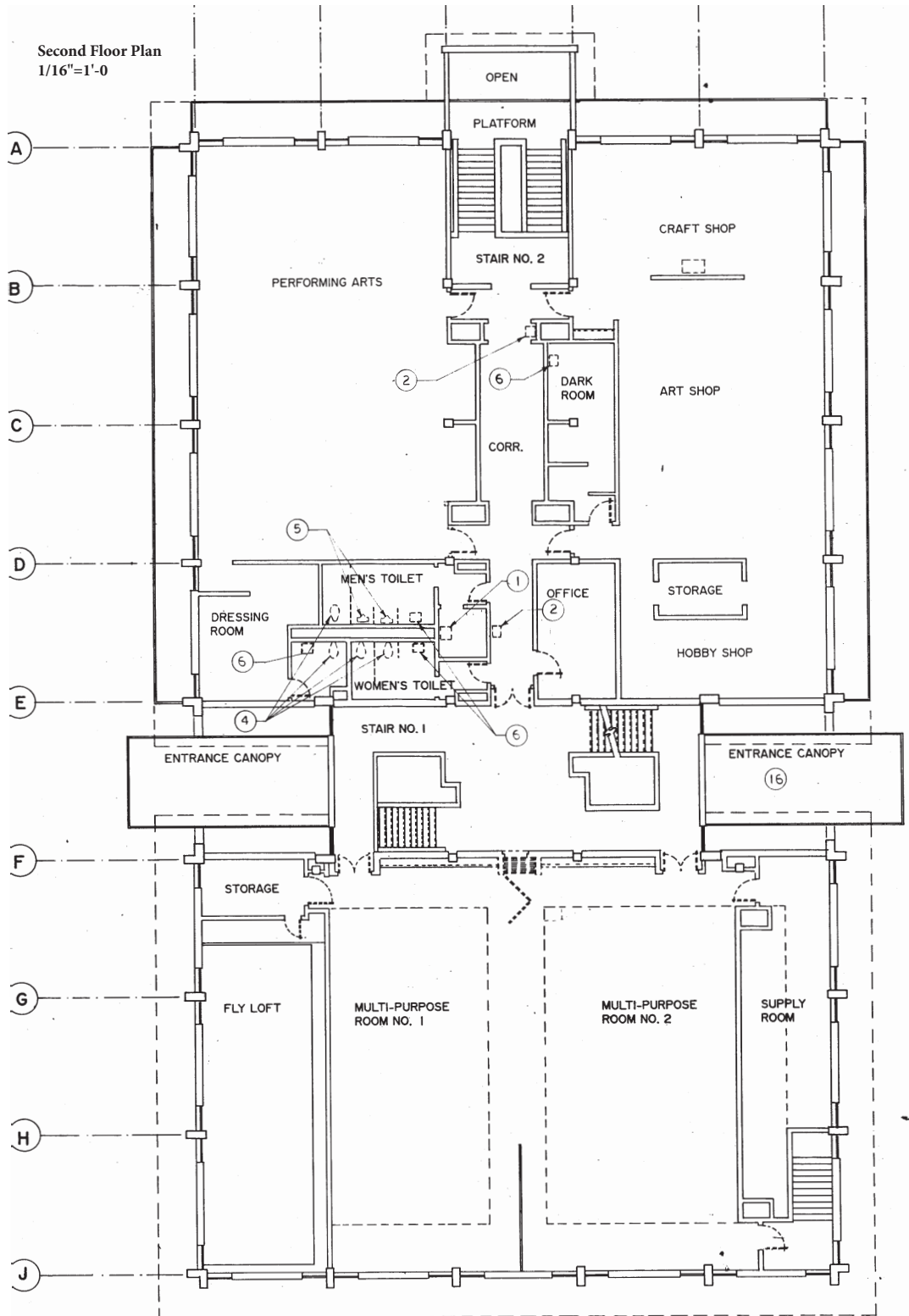
ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018

Appendix E: Floor Plans for the Existing Community Center

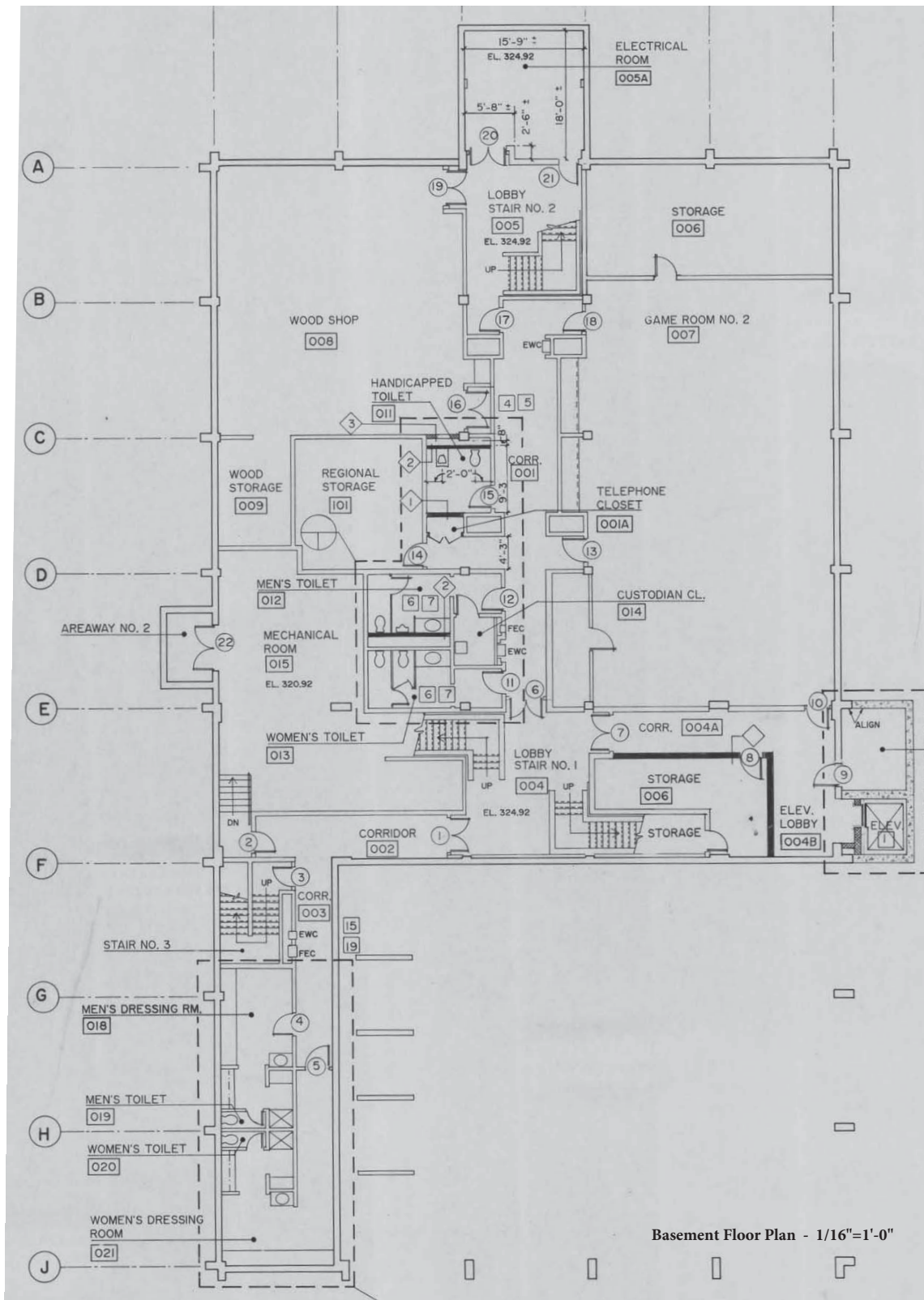


**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---



# ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018



**ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase  
Community Center - January 22, 2018**

---

**Appendix F: Preliminary Estimates of Space Requirements and Costs**

<b>Program Area</b>	<b>Net Square Footage</b>	<b>Notes</b>
<b>Administration / Common</b>		
Entry Lobby / Atrium / Auditorium Prefunction	1,000	Security station, stair, elevator
CCCC Office Area	450	Includes office, lounge and storage
ANC Office/Workroom	180	Same size as existing facility
Café (Rooftop)	600	
<b>Administration Subtotal</b>	<b>2,230</b>	
<b>Auditorium</b>		
Auditorium / Lecture Hall / Meeting Room	2,300	Same size as existing facility. About 125 seats
Stage	600	
Projection & Control Room	200	
2 Dressing Rooms	400	
Storage	400	
Coat Room	100	
<b>Auditorium Subtotal</b>	<b>4,000</b>	
<b>Classrooms / Meeting Rooms</b>		
2 Meeting Rooms (dividable into 2 rooms)	1,500	Can also be used as classrooms
Community Room (Active Lounge)	1,000	Can be used as a teen room or for parties
Senior Lounge (Quiet Lounge)	1,000	Over 3 x size of existing facility
Game Room	1,000	Table tennis, foosball, billiards, etc.
Preschool area	2,500	Includes small restroom and kids play area
Tech Room	500	
Arts & Crafts (2 rooms)	2,000	Two rooms at 1,000 sf each, one for ceramics
Performing Arts (dividable into 2 rooms)	2,000	Same size as existing facility
Multi-Purpose Room (dividable into 2 rooms)	3,000	Fencing, other physical activities
Fitness Center	2,500	With exercise equipment
Kitchen	400	
<b>Classrooms / Meeting Rooms Subtotal</b>	<b>17,400</b>	

## ANC 3/4G's Report & Recommendations for the Future of the Chevy Chase Community Center - January 22, 2018

---

Program Area	Net Square Footage	Notes
<b>Gymnasium</b>		
Gymnasium/Multipurpose	6,000	Volleyball/Pickleball/half court Basketball
Locker/toilet rooms	600	
Storage	600	
<b>Gymnasium Subtotal</b>	<b>7,200</b>	
<b>Support Facilities</b>		
Restroom - Men	600	1 per floor at 200sf
Restroom - Women	600	1 per floor at 200sf
3 Janitor's Closets	120	1 per floor at 40sf
General Building Storage	400	Same size as existing facility
<b>Support Facilities Subtotal</b>	<b>1,720</b>	
<b>TOTALS</b>		
Administration / Common	<b>2,230</b>	
Auditorium	<b>4,000</b>	
Gymnasium	<b>7,200</b>	
Classrooms / Meeting Rooms	<b>17,400</b>	
Support Facilities	<b>1,720</b>	
<b>Total Net Square Footage</b>	<b>32,550</b>	
Gross Up Factor	1.4	
<b>Total Gross Square Footage</b>	<b>45,570</b>	
Estimated Construction Cost Per Square Foot	\$435	
<b>Estimated Building Construction Cost</b>	<b>\$19,822,950</b>	
10% Design and Construction Contingency	\$1,982,295	
Allowance for sitework	\$2,000,000	
Total Estimated Cost of Construction	\$23,805,245	
<b>Construction Cost Rounded</b>	<b>\$24,000,000</b>	

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES**



**EXHIBIT 4**

**RESPONSES TO OFFEROR REQUEST FOR INFORMATION**

**[ATTACHMENT WILL APPEAR ON THE FOLLOWING PAGE]**

**Questions & Answers**  
**Chevy Chase Recreation Center - RFP**

<b><u>NO.</u></b>	<b><u>QUESTIONS</u></b>	<b><u>RESPONSE</u></b>
<b>01</b>	What is the budget of the project?	\$19 million. This includes ALL hard and soft costs for the project.
<b>02</b>	What is the approximate square-footage projected for the Modernization?	This is TBD. The AE will have to develop what square-footage is needed to incorporate the programming outlined in the RFP.
<b>03</b>	DSLBD Requirements - Page 16 of 38: C.2 LSDBE Participation, states the following: At least 35% of the contract work must be awarded to entities that are certified as Small Business Enterprises by DSLBD and 20% of the contract work to entities that are certified as Disadvantaged Business Enterprises. Can DGS confirm if the second half of that sentence applies and 20% DBE participation is required?	Refer to Addendum No. 4, Item No. 4.
<b>04</b>	Non - Responsive Language - Page 7 of 38: B.2 Design Phase, states the following: A proposal that identifies or describes changes or exceptions to the Standard Contract Provisions or the Form of Contract may be deemed non-responsive. This statement conflicts with A.2 Form of Contract, which states: A Proposal that fails to specifically identify and describe requested changes shall be deemed non responsive. Can DGS confirm if responders will be deemed non-responsive for requesting changes to the Standard Contract Provisions?	Refer to Addendum No. 4, Item No. 3.
<b>05</b>	Pg 2 of 38: The RFP states that the building shall serve as an emergency refuge. Does the scope of work include a generator as part of this requirement?	Yes. The new facility should be fully backed up by a natural gas generator but the facility will not be identified or classified as an emergency shelter.
<b>06</b>	Community Engagement is listed a requested service in several sections of the RFP. Please confirm the minimum number of meetings responders shall include in their proposals for each phase the project?	There will be a minimum of 6 community meetings required for the project. Please provide a unit cost for additional meetings.
<b>07</b>	Community Workshops are listed a requested service in several sections of the RFP. Please confirm the minimum number of meetings responders shall include in their proposals for each phase the project?	There will be a minimum of 2 community workshops required for the project. Please provide a unit cost for additional meetings.
<b>08</b>	DPR Stakeholder meetings are listed a requested service in several sections of the RFP. Please confirm the minimum number of workshops responders shall include in their proposals for each phase the project?	There will be a minimum of 4 DPR Stakeholder meetings required for the project. Please provide a unit cost for additional meetings.
<b>09</b>	Coordination with DCPL is listed a requested service in several sections of the RFP. Please confirm the minimum number of meetings responders shall include in their proposals for each phase the project?	There will be a minimum of 2 meetings with DCPL required for the project. Please provide a unit cost for additional meetings.
<b>10</b>	B.2.3 Design Development Phase lists FF&E coordination. Please confirm is DPR will be responsible for FF&E design or are the A E responders?	A/E is responsible for FF&E design/coordination.

NO.	QUESTIONS	RESPONSE
11	<p>Timeframe and Design Phase of the CM@R GMP: Can DGS confirm the desired delivery of the GMP and selection of the CM@R? There are several mentions of this critical step in the design process and there are a couple of inconsistencies in the timing: Pg 3 or 38: A.1 Project Delivery Method - The Department envisions that a set of Design Development documents will be completed, at which point the CMAR Contractor will provide a Guaranteed Maximum Price ("GMP") based upon the approved Design Development documents. Pg 4 or 38: A.3 Design Fee Incentives - The design approval and the GMP package will be based on the Permit Set. Pg 12 or 38: B2.5.1 Bidding - the A/E shall issue the approved concept design, schematic design and design development documents for bidding (i.e. the 60% design submission). Pg 5 or 38: A.5 Project Schedule – the schedule contradicts the statements above and has a 14 week variance on the schedule Submit 100% Design Development 38 weeks after NTP Permit Set to DCA 52 weeks after NTP Submit 100% CD 56 weeks after NTP Trade Bidding 52 to 58 weeks after NTP</p>	<p>Refer to the schedule outlined in Section A.5 of the RFP. The Department anticipates the A/E issuing a target GMP at 100% DDs (not listed in outline) with a final GMP issued at permit set.</p>
12	<p>The scope of work for the A/E includes all FF&amp;E design and specifications. In other words, the A/E team will be responsible for selecting and specifying all furniture, fixtures, and equipment ("FF&amp;E") for the project. Procurement, receipt, and installation of FF&amp;E will be "by others."</p>	<p>Correct. Offeror will be responsible for all FF&amp;E coordination. The CMAR Contractor will be responsible for purchasing / install.</p>
13	<p>No outdoor playground area or equipment selection/specification/installation is part of the scope of work.</p>	<p>Correct. Nothing outside the facility is intended to be included in this project. If any outside areas are disturbed, A/E needs to restore it to its preconstruction condition.</p>
14	<p>Are there any copies of the original construction documents available other than those included in Attachment "A" of the RFP?</p>	<p>The only drawings we have were included with Attachment A of the RFP. There are no original drawings available.</p>
15	<p>The total project costs are fixed at the \$19 million dollars currently approved for the project (\$3.5 million in fiscal year 2019, \$4.5 million in fiscal year 2020, and \$11 million in fiscal year 2021. This is a total project cost budget consists of both soft and hard costs. Hard cost, therefore will be substantially less, correct?</p>	<p>Refer to the response of Question No.1. The Department does not currently know what the hard costs will be.</p>
16	<p>A list of all attendees will be provided to those who attended the pre-proposal meeting.</p>	<p>Refer to Addendum No. 1.</p>
17	<p>A/E must include in their fixed fee proposal all meetings for regulatory approval as well as meetings with the community and any other hearings as necessary to complete the project. In other words, an A/E fee proposal that qualifies or limits the number of meetings in their proposal to a certain number will be deemed to be "not responsive," correct?</p>	<p>No.</p>
18	<p>Is it expected that the landscape space between the Community Center building and the Library (the pedestrian walk that connects Connecticut Ave to the parking behind the building, where the flag pole and seating area are) will be demolished during construction and replaced with a redesigned outdoor space?</p>	<p>No.</p>

<u>NO.</u>	<u>QUESTIONS</u>	<u>RESPONSE</u>
19	Can more detail be given about the extent of landscaped space on the roof?	This is up to the Offeror to present options of what we can do based on the requested items in the RFP.
20	What is the line of scope work? What should we consider part of the landscape?	Refer to the response of question No. 18.
21	Is the streetscape included in the modernization? If so, which streets would be considered?	No.
22	Where is the staging area?	This will be determined by the CMAR Contractor.
23	Is GAR required as part of the scope?	Yes, if required to obtain LEED.
24	Please clarify the DC-resident requirement	Refer to the First Source Employment Agreement (Attachment J) of the RFP.
25	The ROB resident-owned-business requirement (15% of subcontract) is mandatory or preferred?	Refer to Section C.2.1.8 of the RFP.
26	Please confirm which section of the RFP proposal response should contain organizational chart and key personnel resumes – this information is referenced under E.4.1.2.C.2/3 and D.3.2.B.2/3 as well.	Within Section E.4.1.2.C.2/3 of the RFP.
27	Is it expected that all cost estimating will be done by CMAR contractor or is a cost estimator required to be provided by the A/E team?	The Offeror will be providing estimates based on concepts, SD drawings, and DD drawings, although bidders will have to break out their fee for estimate at DD drawings. The Department's plan is to have a CMAR Contractor on board for the DD estimate, although if we don't, The Department will have the estimate included in the AE's scope. For the remaining estimates, the CMAR Contractor will provide.
28	Are the basketball courts included in the scope of the project?	No. Nothing outside the facility is intended to be included in this project. If any outside areas are disturbed, please restore it to its preconstruction condition.

NO.	QUESTIONS	RESPONSE
29	<p>Page 8 of the RFP, Scope of Work Paragraph .8 Provide the following reports:</p> <ul style="list-style-type: none"> <li>a. Topographic Survey</li> <li>b. Geotechnical Survey</li> <li>c. Hazardous Materials Survey</li> <li>d. Phase 1 Environmental Assessment</li> <li>e. Environmental Impact Screening Form ("EISF")</li> </ul> <p><b>Question:</b> Since the scope of work does not include any of the outside of area of the building, are geotechnical and topographic surveys necessary?</p>	<p>Yes, they are still required. The scope of work notes that there is additional space between the rear of the building and the parking lot, for expansion if feasible.</p>
30	<p>Page 24 of the RFP, D.3.2 Specialized Experience and Technical Competence and in the type of work required under this RFP– A/E and its sub-consultants Key Personnel (30 points) Paragraph A (page 24 of the RFP), "Detailed descriptions of no more than eight (8) projects that best illustrate the Offeror A/E and its sub-consultants' technical competence and specialized experience relevant to this Project, including at least three (3) projects where the Offeror served as the architect on a design-build team."</p> <p><b>Question:</b> Since the delivery method of this project is NOT design build, are offerors still required to include design build projects as examples?</p> <p><b>Question:</b> If the offeror doesn't have design build project examples that were community centers, will DGS accept other project examples that are Design Build?</p>	<p>Design build experience is not required, although that can be submitted to show experience working with general contractors under the same contract. The Offeror is to provide the most relevant experience possible.</p>
31	<p>Page 28 of the RFP, E.4.1.1 Executive Summary Each Offeror shall provide a summary of no more than three pages of the information contained in the following sections.</p> <p>C. Description of the team organization and personal qualifications of key staff, including:</p> <ul style="list-style-type: none"> <li>1. Identification of the single point of contact for the A/E</li> <li>2. Organizational chart illustrating reporting lines and names and titles for key participants proposed by the team.</li> <li>3. Resumes for each key participant on the team, including definition of that person's role, relevant project experience, and current workload over the next two years.</li> </ul> <p><b>Question:</b> Regarding Paragraph C, are resumes included in the 3 page limit?</p> <p><b>Question:</b> Regarding the 3 page limit, is it three sheets of paper (printed double sided), or 3 single sided pages?</p>	<p>Resumes are not included in the 3 page limit.</p>
32	<p>The design fee in Form of Offer Letter states, "The Offeror acknowledges and understands that the Design Fee is a fixed fee and covers all of the Offeror's costs associated with the preparation of (i) a preliminary assessment and refinement (if necessary) of the concept design; (ii) schematic design; (iii) design development documents; (iv) a permit set of construction documents; (v) a complete, coordinated set of construction documents; and (vi) construction administration services." There is no line item for Construction Administration services in the fee breakdown in A. Design Fee. Will a revised form be issued?</p>	<p>Refer to Addendum No. 4, Item No. 1</p>

NO.	QUESTIONS	RESPONSE
33	In Specialized Experience (currently the second D.3.2) item (ii) design of school facilities in an urban setting. Is this correct? Or is it design of public facilities in an urban setting?	It should be public facilities.
34	RFP Page 4 of 38, Section A.2, states, "Offerors responding to this RFP should carefully review the Form of Contract, Attachment F (to be issued via addendum to this RFP), before submitting their Proposals." As of 01/28/2019, this attachment has not been issued. When might we anticipate receiving an amendment to incorporate Attachment F?	The Form of Contract will be issued via an Addendum.
35	RFP page 21 of 38, Section D.2.1.2, Item a, states that the Evaluation Board will "Review the Department's current data files on eligible A/E firms." Will the Department make this data file available for review by the Offeror in advance of proposal submission?	The Department does not currently possess any data files on pre-qualified firms.
36	RFP page 22 of 38, Section D.3.1, Paragraph A, states that Offerors should submit a "list of all projects that the Offeror A/E and its sub-consultants have worked on in the last 5 years that are similar to this project." However, the same paragraph also defines similar as a project where "the Offeror has served as the lead design consultant." Please confirm that a project for a sub-consultant will be considered similar where they served in the same role and capacity as proposed (e.g., the sub-consultant served as a sub-consultant for design in the same discipline as proposed on a similar public facility design project within the last 5 years).	Confirmed.
37	RFP page 24 of 38, Section D.3.2 includes a paragraph which starts "If the Offeror is a team or joint venture of multiple companies..." This paragraph includes five items that will be evaluated, (i) through (v). Please clarify if these specific items (i) through (v) will only be evaluated for an Offeror that is a team or joint venture of multiple companies?	Yes.
38	RFP page 28 of 38, Section E.4.1.2, states that the Offeror shall provide Items A through C, which includes Item C.2 – Organizational Chart. This is then followed by Section E.4.1.3 which directs Offerors to submit the information described in D.3. RFP page 24 of 38, Section D.3.2, Paragraph B, Item 2, also directs Offerors to submit an organizational chart. We are unsure of how to organize our response, given that the organizational chart appears to be requested in two separate locations (once under E.4.1.2 and again under D.3.2). Please confirm that we should submit the organizational chart once, and that it can be submitted as part of our response to Section D.3.2.	Refer to the response of Question no. 26.

<u>NO.</u>	<u>QUESTIONS</u>	<u>RESPONSE</u>
39	RFP page 28 of 38, Section E.4.1.2, states that the Offeror shall provide Items A through C, which includes Item C.3 – Resumes for key personnel. This is then followed by Section E.4.1.3 which directs Offerors to submit the information described in D.3. RFP page 24 of 38, Section D.3.2, Paragraph B, Item 3, also directs Offerors to submit key personnel resumes. We are unsure of how to organize our response, given that the resumes appear to be requested in two separate locations (once under E.4.1.2 and again under D.3.2). Please confirm that we should submit the resumes once, and that they can be submitted as part of our response to Section D.3.2.	Refer to the response of Question No. 26.
40	Please confirm Bid Bond Forms and Certification Letter for Cashier's Check are not required for AE's, and that these forms shall be omitted from the proposal response.	Refer to Addendum No. 4, Item No. 2.
41	Will there be a set allowance for permit fees DGS will issue to the AE, or, will DGS pay all permits fees as required through a MOU?	Please provide an allowance of \$300K.
42	Are fees to be structured include construction documents and construction administration?	A separate cost is to be provided for construction administration.
43	Does the 19 million dollar budget provided on the DGS website include hard and soft cost? Will a hard cost budget be released as an addendum? Will the budget change as more funding becomes available?	Refer to the response of Question No.1.
44	Can images/drawings of the Kenilworth Recreation Center Teaching Kitchen be made available as part of an Addendum?	Yes, see attached drawing / photo from Kenilworth (Exhibit 2), Item No. 6 of Addendum No. 4. This is to be used as a guideline. The final product might differ.
45	Please confirm that section D.3.2 Specialized Experience is meant to be D.3.3 and so on for the other sub section of section D.	Confirmed.
46	Please confirm that FF&E is part of the construction budget and design proposal?	Refer to the response of Question No. 12.
47	Will this project be delivered through the CMAR Method as noted in A.1?	Yes.
48	Please elaborate the character/function of the activity/tech lounge.	All of the information the Department has at this moment was provided within the RFP. Further detail will have to be discussed with the community / DPR after award.
49	Within the envelope of zoning regulation, could the building foot print be larger than existing?	Yes. The scope of work notes that there is additional space between the rear of the building and the parking lot, for expansion if feasible.
50	Are there structural drawings of the existing building available?	No.
51	Is there an up to the date survey and/or property plat available?	No.
52	Are CAD drawings available?	No.

NO.	QUESTIONS	RESPONSE
53	<p>Please elaborate the type/magnitude of performing arts desired for the 125-seat lecture/performance hall;</p> <ul style="list-style-type: none"> <li>o -Chamber music (natural acoustics)?</li> <li>o -Vocal music?</li> <li>o -Amplified music band?</li> <li>o -Type of theatrical performance?</li> <li>o -Dance?</li> <li>o -etc..</li> </ul>	<p>All of the information the Department has at this moment was provided within the RFP. Further detail will have to be discussed with the community / DPR after award.</p>
54	<p>Confirm if AE scope includes Cost Estimating (during design phases).</p>	<p>Refer to response of Question No. 27.</p>
55	<p>Clarify minority business requirements.</p>	<p>Refer to Section C of the RFP (Economic Inclusion). Any questions related to Small, Local and Disadvantaged Business Enterprises should be directed to DSLBD. Refer to Section C.1.1.2 of the RFP for contact information.</p>
56	<p>Is the proposed 125-seat lecture hall the largest gathering space planned/ needed?</p>	<p>Every space planned is outlined in the RFP. If anything changes it will come from a meeting with the community and DPR.</p>
57	<p>Confirm desired size of fencing room (is existing room too big, too small, ok?).</p>	<p>It would be desired to make the fencing room larger, although this will be discussed with the community / DPR after award.</p>
58	<p>What is the boundary of the exterior site modifications?</p>	<p>Refer to the response of Question No. 13.</p>
59	<p>Please confirm that firms bidding as Prime, must use example projects that their DC office (or the specific office that is pursuing this contract) have completed. This prevents national firms from using project experience that has not been completed by the DC team, and also prevents relevant project experience from being diluted by jurisdictions with differing code and permitting compliance pathways.</p>	<p>This is ideal if the Offeror has the local experience to provide detail on.</p>
60	<p>Was an Amendment issued after the pre-proposal meeting of 1/22/19 indicating the attendees at that meeting?</p>	<p>Refer to Addendum No. 1.</p>
61	<p>Regarding article D.3.2 para. A on page 24 of the RFP requesting “...including at least three (3) projects where the Offeror served as the architect on a design-build team...”. The response at the pre-proposal meeting was that this was a mistake, given that the anticipated project delivery method is Construction Manager at Risk. Please confirm that the article D.3.2 para. A on page 24 requirement is voided.</p>	<p>Refer to the response of Question No. 30. It should be a minimum reflect experience from a CMAR.</p>

<b><u>NO.</u></b>	<b><u>QUESTIONS</u></b>	<b><u>RESPONSE</u></b>
<b>62</b>	Is there been any evidence of hazardous materials or asbestos found in the existing community center building and/or has there been any previous abatement undertaken on the facility? If so has a report been issued and is it available to the A/E bidders for the project?	No reports are available.
<b>63</b>	Is it required that the A/E submission include a Bid Bond for architectural and engineer services? We typically on see this requirement for contractors providing construction services.	Refer to Addendum No. 4, Item No. 2.
<b>64</b>	Reference Item D3.1.B of the RFP: is it the intent of this RFP to require the A/E team to submit "Past Performance Evaluation Forms" for all disciplines of the A/E team? I.e. if a A/E team includes a lighting consultant on their team, this sub consultant would be required to submit at least 2 "Past Performance Forms?"	Yes.
<b>65</b>	The scope of work for the A/E includes all FF&E design and specifications. In other words, the A/E team will be responsible for selecting and specifying all furniture, fixtures, and equipment ("FF&E") for the project. Procurement, receipt, and installation of FF&E will be "by others."	Refer to the response of Question No. 12.
<b>66</b>	No outdoor playground area or equipment selection/specification/installation is part of the scope of work.	Refer to the response of Question No. 13.
<b>67</b>	Are there any copies of the original construction documents available other than those included in Attachment "A" of the RFP?	No.
<b>68</b>	The total project costs are fixed at the \$19 million dollars currently approved for the project (\$3.5 million in fiscal year 2019, \$4.5 million in fiscal year 2020, and \$11 million in fiscal year 2021. This is a total project cost budget consists of both soft and hard costs. Hard cost, therefore will be substantially less, correct?	Refer to the response of Question No. 1.
<b>69</b>	A list of all attendees will be provided to those who attended the pre-proposal meeting.	Refer to Addendum No. 1 (Exhibit 1).
<b>70</b>	A/E must include in their fixed fee proposal all meetings for regulatory approval as well as meetings with the community and any other hearings as necessary to complete the project. In other words, an A/E fee proposal that qualifies or limits the number of meetings in their proposal to a certain number will be deemed to be "not responsive," correct?	Refer to the response of Questions Nos.6, 7, 8, and 9.
<b>71</b>	What is the line of scope work? What should we consider part of the landscape?	Refer to the response of Question No. 13.
<b>72</b>	Is the streetscape included in the modernization? If so, which streets would be considered?	No, Refer to the response of Question No.21.

NO.	QUESTIONS	RESPONSE
73	<p>The ANC asked if we could include their “report” as an addendum to the RFP rather than directing everyone to the ANC website to find it. We used this report to develop the scope of work, so I don’t have any issue with it as long as people (bidders a&amp; the ANC) understand it’s a guiding document and not the gospel with final decisions for the project.</p> <p>Are you guys okay with adding this as an addendum? (This question came from Brent Sisco (DPR))</p>	<p>Refer to Addendum No. 4, Item No. 7. It has now been incorporated into the RFP as Attachment P.</p>
74	<p>Is it expected that the landscape space between the Community Center building and the Library (the pedestrian walk that connects Connecticut Ave to the parking behind the building, where the flag pole and seating area are) will be demolished during construction and replaced with a redesigned outdoor space?</p>	<p>Refer to the response of Question No. 13.</p>
75	<p>Can more detail be given about the extent of landscaped space on the roof?</p>	<p>No.</p>