



DGS WEB POSTING REQUEST TEMPLATE

Solicitation

Use this template to prepare and organize landing page content for the DGS Agency Solicitations page on DC.Gov. Doing so will make content change requests to dgs.dc.gov as easy as "copy and paste".

Instructions

1. Create a "DGS Web Content" folder in your Documents folder for all DGS web templates. Create a shortcut of this folder and place on your desktop.
2. Save this "Solicitation" template as "DGS Web Posting Request Template (Solicitation)".
3. Enter the appropriate content in the fields, below to expedite creation of the Drupal-based "Event" (content type: Solicitation) page.
4. Proofread and double-check all dates in the Solicitation before OCRing.
5. OCR all PDF documents before sending (RFP, IFB, Attachment, Addendum, etc).
6. Email the completed template to your contact in the DGS IT Team.

Fields marked with an asterisk (*) are required. Please review all fields; just because a field is not required does not mean it should not be filled out.

Agency Name*

District of Columbia Department of General Services

Contact Info (Solicitation Contact's Name, Title, Agency or Business, Street Address, Email Address, and Phone Number)*

Andrei G. Howze
Department of General Services
2000 14th St NW 8th Floor
Contracts and Procurement Division
Washington, D.C. 20009



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Phone: (202) 698-1026

Title of Solicitation*

RFP for Construction Services for Madison Shelter Renovation – Phases II and III

Solicitation ID*

DCAM-15-CS-0139

Image (Optional)

List images here:

Save the image as a PNG file type. Make sure you only use lowercase letters. Do not use spaces between characters; instead use underscores. Please choose high-res images. Image file sizes must be below 10MB or they will not upload to Drupal.

Opening Date*/Issued Date

June 19, 2015

Deadline for Submission* (Bid Due Date)

July 20, 2015



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Extension Date (If Applicable)

Full Description of Solicitation*

(One to three paragraphs) Enter the information to for the full description. Please use spell check. Also note the following web spelling rules: Dates need to be spelled out in full (ex: January 30, 2014). Times must be formatted as follows: 9 am, 12 pm (not noon), 8:30 pm, 8 am to 2:30 pm. Days of the week must be formatted as follows: Monday to Wednesday, Friday, and Sunday). Email addresses must be all lowercase. The proper way to abbreviate The District of Columbia is the same as for US State abbreviations: MD, VA, DC. Whenever NW, SW, NE, SE is used in an address, always separate the street address by a comma (ex: 200 I Street, SE, 5th Floor).

The D.C. Department of General Services (DGS) has issued this Request for Proposals (RFP) to engage a contractor to provide construction and construction related services required for the renovation of historic Madison Shelter (former Madison School) located at 651 10th Street, NE, Washington, D.C. The General Contractor shall provide all labor, services, transportation, tools, equipment, materials, testing and inspections and all other work necessary to perform the required services as described in the Drawings and Specifications for Madison Shelter Renovation – Phases I and II dated May 2, 2014 as amended with the revised sheets dated January 9, 2015.

This is a Sheltered Market Procurement and only Certified Small Business Enterprises (CSBEs) certified by the District’s Department of Small and Local Business Development (DSLBD) at the time of submission are eligible to participate. The Contractor must maintain the aforementioned certification throughout the term of any resulting contract. The Offeror shall submit with its proposal its CBE certification letter issued by DSLBD (See Section C). The general contractor shall have experience with historic preservation projects.

CBE Preference/Market Type/Etc. (Y/N/and Type)*

Yes and Sheltered Market (CSBEs)

Solicitation, Attachment(s) and/or Addendum(s)* (List all to be posted today, here)



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Attach any documents (solicitation, attachments and addendums) as a PDF file. File titles should follow the examples below. When sending this template via email, please attach PDFs as separate files (not in zip files). We only will upload PDF files that have been OCRd and are less than 10MB in size. PDF files that have not been OCRd do not comply with the ADA Section 508 compliance (accessibility standards). Any files not OCRd cannot be posted.

Amendment 4

Ward (If applicable) (Select all that apply by placing an "X" in front of each Ward.)

Ward 1	Ward 3	Ward 5	Ward 7
Ward 2	Ward 4	X Ward 6	Ward 8

Topic(s)*

Select all that apply by placing an "X" in front of each topic.

Arts and culture	Budget and finance	Children and youth services
Community relations	Consumer protection	X Contracts and procurement
Data, demographics and maps	X Doing business in DC	Economic development and planning
Education and schools	Emergency preparedness	Environment and sustainability
Feedback, complaints and appeals	Government	Grants and funding



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X	Health and human services		History and tourism	X	Housing and property
	Jobs and employment		Laws, regulations and courts		Media and communications
	Official documents and records		Permits, licenses and certifications		Public safety
	Public works, sanitation and utilities		Science, technology and innovation		Social services
	Sports, parks and recreation		Streets, public places and traffic		Taxes and payments
	Tickets and fines		Training and professional certification		Transportation and motor vehicles

DGS Authorizer*

Print Full Name of Authorizer: Jon H. Alcaraz

Signed Initials: JA

Date Authorized: 8-26-15 (DD-MM-YYYY)

Special Comments or Instructions:
