

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts and Procurement

August 7, 2019

spg@alphatecpc.com



Washington, DC 20036

Re: Request for Quotation (RFQ) –DCAM-19-CS-RFQ-0045
A/E Services Department of Aging and Community Living



The Department of General Services (DGS) is seeking to engage an Architect/ Engineer to design the partial renovation of the Department of Aging and Community Living (DACL) Floors 1-3 at 500 K Street NE, Washington, DC 20002 as described in Attachment 1, Scope of Work and Exhibits 1 -5 to the Scope.

A pre-proposal conference and site visit will be held Friday, **August 9, 2019 at 2:00PM** at DACL. Questions regarding the RFQ must be submitted to the attention of James H. Marshall, Contract Specialist at james.marshall@dc.gov by **2:00pm on Tuesday, August 13, 2019.**

Responses to this RFQ shall be submitted electronically to my attention no later than **2:00PM August 20, 2019.** Responses shall state "Response to RFQ DCAM-19-CS-RFQ-0045 A/E Services DACL" in the subject line and include the following:

1. Completed Price Schedule (Attachment 2)
2. Completed Tax Certification (Attachment 6)

The Department intends to make an award to the responsive and responsible contractor with the lowest lump sum price with consideration given to other factors. The Department intends to enter into a Purchase Order Agreement with the Contractor. The resulting Purchase Order Agreement will be subject to the US Department of Labor Service Contract Act wage determination (Attachment 4) and the District's Living Wage (Attachment 5).

Please direct all inquiries regarding this RFQ to Jim Marshall at the e-mail address listed above.

Sincerely,

James H. Marshall
Senior Contract Specialist

Enclosure(s):

Attachment 1 – Scope of Work and Exhibits 1 - 5
Attachment 2 – Price Schedule
Attachment 3 – DGS Standard Contract Provisions AE Services
Attachment 4 – U.S. DOL Wage Determination Schedule
Attachment 5 – Living Wage Act Information
Attachment 6 - Tax Affidavit