

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES**



**ATTACHMENT B**

**BID FORM**

**[ATTACHMENT WILL APPEAR ON THE FOLLOWING PAGE]**

Attachment J.2 – Form of Offer Letter and Price Schedule/Bid Form

[Contractor's Letterhead]

[Insert Date]

Ms. Kianna Shepherd  
Contracting Officer  
District of Columbia Department of General Services  
3924 Minnesota Avenue, NE  
Washington, DC 20019

Reference: Invitation for  
Construction Services for DC FEMS Engine Houses – Various Generator  
Replacement Projects

Dear Ms. Shepherd:

On behalf of [INSERT NAME OF BIDDER] (the “Bidder”), I am pleased to submit this bid in response to the Department of General Services’ (the “Department” or “DGS”) Invitation for Bid (the “IFB”) for the construction services for DC FEMS Engine Houses – Various Generator Replacement Projects.

The Bidder has reviewed the IFB and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the “Bid Documents” or “Contract Documents”) and has conducted such due diligence and analysis as the Bidder, in its sole judgment, has deemed necessary in order to submit its bid in response to the IFB.

The Bidder’s Bid is as follows:

Attachment J.2 – Form of Offer Letter and Bid Form

CLIN	Generator Replacement for <u>Engine 2</u> as described in the Scope of Work:	BID Price
0001	<u>Standard Work Requirement</u> (to provide all supervision, labor, materials, equipment, bonds, insurance and other services, including design services, that may be required to obtain the necessary permits, and construct the work and complete the Project in accordance with Section C – including but not limited to concrete pad adjustments, FACP integration)	\$ _____
0001a	Generator replacement with <u>Natural Gas Fired Generator</u>	\$ _____
	TOTAL BID PRICE (CLINs 0001-0001a)	\$ _____
DGS Controlled ALLOWANCE	ALLOWANCE CONTINGENCY	\$ <u>10,000.00</u>
	TOTAL BID PRICE PLUS ALLOWANCE:	\$ _____

TOTAL CONSTRUCTION FOR DCFEMS ENGINE 2 TOTAL BID PRICE IN WORDS:

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CLIN	Generator Replacement for <u>Engine 4</u> as described in the Scope of Work:	BID Price
0002	<u>Standard Work Requirement</u> (to provide all supervision, labor, materials, equipment, bonds, insurance and other services, including design services, that may be required to obtain the necessary permits, and construct the work and complete the Project in accordance with Section C – including but not limited to concrete pad adjustments, FACP integration)	\$ _____
0002a	Generator replacement with <u>Natural Gas Fired Generator</u>	\$ _____
	TOTAL BID PRICE (CLINs 0002-0002a)	\$ _____
DGS Controlled ALLOWANCE	ALLOWANCE CONTINGENCY	\$ <u>10,000.00</u>
	TOTAL BID PRICE PLUS ALLOWANCE:	\$ _____

TOTAL CONSTRUCTION FOR DCFEMS ENGINE 4 TOTAL BID PRICE IN WORDS:

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Attachment J.2 – Form of Offer Letter and Bid Form

CLIN	Generator Replacement for <u>Engine 12</u> as described in the Scope of Work:	BID Price
0003	<u>Standard Work Requirement</u> (to provide all supervision, labor, materials, equipment, bonds, insurance and other services, including design services, that may be required to obtain the necessary permits, and construct the work and complete the Project in accordance with Section C – including but not limited to concrete pad adjustments, FACP integration)	\$ _____
0003a	Generator replacement with <u>Natural Gas Fired Generator</u>	\$ _____
	TOTAL BID PRICE (CLINs 0003-0003a)	\$ _____
DGS Controlled ALLOWANCE	ALLOWANCE CONTINGENCY	\$ <u>10,000.00</u>
	TOTAL BID PRICE PLUS ALLOWANCE:	\$ _____

TOTAL CONSTRUCTION FOR DCFEMS ENGINE 12 TOTAL BID PRICE IN WORDS:

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CLIN	Generator Replacement for <u>Engine 16</u> as described in the Scope of Work:	BID Price
0004	<u>Standard Work Requirement</u> (to provide all supervision, labor, materials, equipment, bonds, insurance and other services, including design services, that may be required to obtain the necessary permits, and construct the work and complete the Project in accordance with Section C – including but not limited to concrete pad adjustments, FACP integration)	\$ _____
0004a	Generator replacement with <u>Natural Gas Fired Generator</u>	\$ _____
	TOTAL BID PRICE (CLINs 0004-0004a)	\$ _____
DGS Controlled ALLOWANCE	ALLOWANCE CONTINGENCY	\$ <u>10,000.00</u>
	TOTAL BID PRICE PLUS ALLOWANCE:	\$ _____

TOTAL CONSTRUCTION FOR DCFEMS ENGINE 16 TOTAL BID PRICE IN WORDS:

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Attachment J.2 – Form of Offer Letter and Bid Form

CLIN	Generator Replacement for <u>Engine 18</u> as described in the Scope of Work:	BID Price
0005	<u>Standard Work Requirement</u> (to provide all supervision, labor, materials, equipment, bonds, insurance and other services, including design services, that may be required to obtain the necessary permits, and construct the work and complete the Project in accordance with Section C – including but not limited to concrete pad adjustments, FACP integration)	\$ _____
0005a	Generator replacement with <u>Natural Gas Fired</u> Generator	\$ _____
	TOTAL BID PRICE (CLINs 0005-0005a)	\$ _____
DGS Controlled ALLOWANCE	ALLOWANCE CONTINGENCY	\$ <u>10,000.00</u>
	TOTAL BID PRICE PLUS ALLOWANCE:	\$ _____

TOTAL CONSTRUCTION FOR DCFEMS ENGINE 18 TOTAL BID PRICE IN WORDS:

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CLIN	Generator Replacement for <u>Engine 92</u> as described in the Scope of Work:	BID Price
0006	<u>Standard Work Requirement</u> (to provide all supervision, labor, materials, equipment, bonds, insurance and other services, including design services, that may be required to obtain the necessary permits, and construct the work and complete the Project in accordance with Section C – including but not limited to concrete pad adjustments, FACP integration)	\$ _____
0006a	Generator replacement with <u>Natural Gas Fired</u> Generator	\$ _____
	TOTAL BID PRICE (CLINs 0006-0006a)	\$ _____
DGS Controlled ALLOWANCE	ALLOWANCE CONTINGENCY	\$ <u>10,000.00</u>
	TOTAL BID PRICE PLUS ALLOWANCE:	\$ _____

TOTAL CONSTRUCTION FOR DCFEMS ENGINE 19 TOTAL BID PRICE IN WORDS:

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Attachment J.2 – Form of Offer Letter and Bid Form

CLIN	Generator Replacement for <u>Engine 26</u> as described in the Scope of Work:	BID Price
0007	<u>Standard Work Requirement</u> (to provide all supervision, labor, materials, equipment, bonds, insurance and other services, including design services, that may be required to obtain the necessary permits, and construct the work and complete the Project in accordance with Section C – including but not limited to concrete pad adjustments, FACP integration)	\$ _____
0007a	Generator replacement with <u>Natural Gas Fired Generator</u>	\$ _____
	TOTAL BID PRICE (CLINs 0007-0007a)	\$ _____
DGS Controlled ALLOWANCE	ALLOWANCE CONTINGENCY	\$ <u>10,000.00</u>
	TOTAL BID PRICE PLUS ALLOWANCE:	\$ _____

TOTAL CONSTRUCTION FOR DCFEMS ENGINE 26 TOTAL BID PRICE IN WORDS:

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CLIN	Generator Replacement for <u>Engine 33</u> as described in the Scope of Work:	BID Price
0008	<u>Standard Work Requirement</u> (to provide all supervision, labor, materials, equipment, bonds, insurance and other services, including design services, that may be required to obtain the necessary permits, and construct the work and complete the Project in accordance with Section C – including but not limited to concrete pad adjustments, FACP integration)	\$ _____
0008a	Generator replacement with <u>Natural Gas Fired Generator</u>	\$ _____
	TOTAL BID PRICE (CLINs 0008-0008a)	\$ _____
DGS Controlled ALLOWANCE	ALLOWANCE CONTINGENCY	\$ <u>10,000.00</u>
	TOTAL BID PRICE PLUS ALLOWANCE:	\$ _____

TOTAL CONSTRUCTION FOR DCFEMS ENGINE 33 TOTAL BID PRICE IN WORDS:

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The Bidder's Bid is based on and subject to the following conditions:

1. The Bidder agrees to hold its bid open for a period of at least one hundred twenty (120) days after the IFB closing date.
2. Assuming the Bidder is selected by the Department, the Bidder agrees to enter into a contract with the Department on the terms and conditions described in the Bid Documents within ten (10) days of the notice of the award.
3. Both the Bidder and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Bidder to the terms of the Bidder's bid. The Bidder further represents and warrants that no further action or approval must be obtained by the Bidder in order to authorize the terms of the Bidder's bid.
4. The Bidder and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a bid in response to the IFB in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a bid in response to the IFB; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.
5. The Bidder hereby certifies that neither it nor any of its team members have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or subconsultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, "LSDBE Certified Companies") from participating in the work if another company is awarded the contract.
6. The Bidder shall provide detailed pricing for the natural gas fired in accordance with the scope of work Section C of the IFB. The Lowest Evaluated bid will be determined based on the combined pricing for the standard work requirements, natural gas fired. Bidders are required to clearly outline the pricing for each in its bid. Failure to provide detailed pricing for each component may result in the bid being deemed non-responsive. By submitting a bid, the bidder acknowledges and agrees to the terms outlined in this provision and the IFB.
7. This Form of Offer Letter and Bid Form are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE BIDDER].

Sincerely,

Company: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

**Exhibit 1 - Price Schedule Bid Form**

<b>CLIN 0001a – Engine 2 Generator replacement with Natural Gas-fired generator</b>		
<b>DIVISION NO.</b>	<b>DESCRIPTION</b>	<b>DIVISION COST</b>
Div. 01	General Requirements	
Div. 02	Existing Conditions (incl. abatement/demo)	
Div. 03	Concrete	
Div. 04	Masonry	
Div. 05	Metals	
Div. 06	Woods and Plastics	
Div. 07	Thermal and Moisture Protection	
Div. 08	Openings	
Div. 09	Finishes	
Div. 10	Specialties	
Div. 11	Equipment	
Div. 12	Furnishings	
Div. 13	Special Construction	
Div. 14	Conveying Systems	
Div. 21	Fire Suppressions	
Div. 22	Plumbing	
Div. 23	Heating, Ventilation and Air Conditioning	
Div. 26	Electrical	
Div. 27	Communications	
Div. 28	Electronic Safety and Security	
Div. 31	Earthwork	
Div. 32	Exterior Improvements	
Div. 33	Utilities	
	<b>Lump Sum Price:</b>	\$ _____



**Exhibit 2 - Price Schedule Bid Form**

<b>CLIN 0002a – Engine 4 Generator replacement with Natural Gas-fired generator</b>		
<b>DIVISION NO.</b>	<b>DESCRIPTION</b>	<b>DIVISION COST</b>
Div. 01	General Requirements	
Div. 02	Existing Conditions (incl. abatement/demo)	
Div. 03	Concrete	
Div. 04	Masonry	
Div. 05	Metals	
Div. 06	Woods and Plastics	
Div. 07	Thermal and Moisture Protection	
Div. 08	Openings	
Div. 09	Finishes	
Div. 10	Specialties	
Div. 11	Equipment	
Div. 12	Furnishings	
Div. 13	Special Construction	
Div. 14	Conveying Systems	
Div. 21	Fire Suppressions	
Div. 22	Plumbing	
Div. 23	Heating, Ventilation and Air Conditioning	
Div. 26	Electrical	
Div. 27	Communications	
Div. 28	Electronic Safety and Security	
Div. 31	Earthwork	
Div. 32	Exterior Improvements	
Div. 33	Utilities	
	<b>Lump Sum Price:</b>	\$ _____

**Exhibit 3 - Price Schedule Bid Form**

<b>CLIN 0003a – Engine 12 Generator replacement with Natural Gas-fired generator</b>		
<b>DIVISION NO.</b>	<b>DESCRIPTION</b>	<b>DIVISION COST</b>
Div. 01	General Requirements	
Div. 02	Existing Conditions (incl. abatement/demo)	
Div. 03	Concrete	
Div. 04	Masonry	
Div. 05	Metals	
Div. 06	Woods and Plastics	
Div. 07	Thermal and Moisture Protection	
Div. 08	Openings	
Div. 09	Finishes	
Div. 10	Specialties	
Div. 11	Equipment	
Div. 12	Furnishings	
Div. 13	Special Construction	
Div. 14	Conveying Systems	
Div. 21	Fire Suppressions	
Div. 22	Plumbing	
Div. 23	Heating, Ventilation and Air Conditioning	
Div. 26	Electrical	
Div. 27	Communications	
Div. 28	Electronic Safety and Security	
Div. 31	Earthwork	
Div. 32	Exterior Improvements	
Div. 33	Utilities	
	<b>Lump Sum Price:</b>	\$ _____

**Exhibit 4 - Price Schedule Bid Form**

<b>CLIN 0004a – Engine 16 Generator replacement with Natural Gas-fired generator</b>		
<b>DIVISION NO.</b>	<b>DESCRIPTION</b>	<b>DIVISION COST</b>
Div. 01	General Requirements	
Div. 02	Existing Conditions (incl. abatement/demo)	
Div. 03	Concrete	
Div. 04	Masonry	
Div. 05	Metals	
Div. 06	Woods and Plastics	
Div. 07	Thermal and Moisture Protection	
Div. 08	Openings	
Div. 09	Finishes	
Div. 10	Specialties	
Div. 11	Equipment	
Div. 12	Furnishings	
Div. 13	Special Construction	
Div. 14	Conveying Systems	
Div. 21	Fire Suppressions	
Div. 22	Plumbing	
Div. 23	Heating, Ventilation and Air Conditioning	
Div. 26	Electrical	
Div. 27	Communications	
Div. 28	Electronic Safety and Security	
Div. 31	Earthwork	
Div. 32	Exterior Improvements	
Div. 33	Utilities	
	<b>Lump Sum Price:</b>	\$ _____

**Exhibit 5 - Price Schedule Bid Form**

<b>CLIN 0005a – Engine 18 Generator replacement with Natural Gas-fired generator</b>		
<b>DIVISION NO.</b>	<b>DESCRIPTION</b>	<b>DIVISION COST</b>
Div. 01	General Requirements	
Div. 02	Existing Conditions (incl. abatement/demo)	
Div. 03	Concrete	
Div. 04	Masonry	
Div. 05	Metals	
Div. 06	Woods and Plastics	
Div. 07	Thermal and Moisture Protection	
Div. 08	Openings	
Div. 09	Finishes	
Div. 10	Specialties	
Div. 11	Equipment	
Div. 12	Furnishings	
Div. 13	Special Construction	
Div. 14	Conveying Systems	
Div. 21	Fire Suppressions	
Div. 22	Plumbing	
Div. 23	Heating, Ventilation and Air Conditioning	
Div. 26	Electrical	
Div. 27	Communications	
Div. 28	Electronic Safety and Security	
Div. 31	Earthwork	
Div. 32	Exterior Improvements	
Div. 33	Utilities	
	<b>Lump Sum Price:</b>	\$ _____

**Exhibit 6 - Price Schedule Bid Form**

<b>CLIN 0006a – Engine 19 Generator replacement with Natural Gas-fired generator</b>		
<b>DIVISION NO.</b>	<b>DESCRIPTION</b>	<b>DIVISION COST</b>
Div. 01	General Requirements	
Div. 02	Existing Conditions (incl. abatement/demo)	
Div. 03	Concrete	
Div. 04	Masonry	
Div. 05	Metals	
Div. 06	Woods and Plastics	
Div. 07	Thermal and Moisture Protection	
Div. 08	Openings	
Div. 09	Finishes	
Div. 10	Specialties	
Div. 11	Equipment	
Div. 12	Furnishings	
Div. 13	Special Construction	
Div. 14	Conveying Systems	
Div. 21	Fire Suppressions	
Div. 22	Plumbing	
Div. 23	Heating, Ventilation and Air Conditioning	
Div. 26	Electrical	
Div. 27	Communications	
Div. 28	Electronic Safety and Security	
Div. 31	Earthwork	
Div. 32	Exterior Improvements	
Div. 33	Utilities	
	<b>Lump Sum Price:</b>	\$ _____

**Exhibit 7 - Price Schedule Bid Form**

<b>CLIN 0007a – Engine 26 Generator replacement with Natural Gas-fired generator</b>		
<b>DIVISION NO.</b>	<b>DESCRIPTION</b>	<b>DIVISION COST</b>
Div. 01	General Requirements	
Div. 02	Existing Conditions (incl. abatement/demo)	
Div. 03	Concrete	
Div. 04	Masonry	
Div. 05	Metals	
Div. 06	Woods and Plastics	
Div. 07	Thermal and Moisture Protection	
Div. 08	Openings	
Div. 09	Finishes	
Div. 10	Specialties	
Div. 11	Equipment	
Div. 12	Furnishings	
Div. 13	Special Construction	
Div. 14	Conveying Systems	
Div. 21	Fire Suppressions	
Div. 22	Plumbing	
Div. 23	Heating, Ventilation and Air Conditioning	
Div. 26	Electrical	
Div. 27	Communications	
Div. 28	Electronic Safety and Security	
Div. 31	Earthwork	
Div. 32	Exterior Improvements	
Div. 33	Utilities	
	<b>Lump Sum Price:</b>	\$ _____

**Exhibit 8 - Price Schedule Bid Form**

<b>CLIN 0008a – Engine 33 Generator replacement with Natural Gas-fired generator</b>		
<b>DIVISION NO.</b>	<b>DESCRIPTION</b>	<b>DIVISION COST</b>
Div. 01	General Requirements	
Div. 02	Existing Conditions (incl. abatement/demo)	
Div. 03	Concrete	
Div. 04	Masonry	
Div. 05	Metals	
Div. 06	Woods and Plastics	
Div. 07	Thermal and Moisture Protection	
Div. 08	Openings	
Div. 09	Finishes	
Div. 10	Specialties	
Div. 11	Equipment	
Div. 12	Furnishings	
Div. 13	Special Construction	
Div. 14	Conveying Systems	
Div. 21	FireSuppressions	
Div. 22	Plumbing	
Div. 23	Heating, Ventilation and Air Conditioning	
Div. 26	Electrical	
Div. 27	Communications	
Div. 28	Electronic Safety and Security	
Div. 31	Earthwork	
Div. 32	Exterior Improvements	
Div. 33	Utilities	
	<b>Lump Sum Price:</b>	\$ _____