

Summary of the document “Federal Requirements and Contract Provisions for Work Under the Federal Water Pollution Control Act, As Amended,” (“Federal Insert”)

Below is a summary of the document titled, which requires specific activities to be performed for any Clean Water Construction (CWC) project. This summary is provided to assist the bidder or contractor during review of the Federal Insert. The selected contractor should reference the CWC website for detailed compliance guidance:

<https://doee.dc.gov/service/clean-water-construction-grant-program>.

What must be submitted with the Bid/Application?

- *Certification Regarding Lobbying* form (provided in solicitation)
- The Bidder/Prime Contractor/Grant Applicant must submit documentation that it has performed outreach to Disadvantaged Business Enterprises (DBEs) for subcontracting hiring process that occur in preparation for the application and during the Work. Documentation of DBE outreach efforts can consist of a phone log, emails, and/or internet postings, sent to certified DBEs, along with an explanation of the responses from the DBE contractors.

What documents must be submitted during the project?

- Proof of procurement of Performance and Payment Bonds
- Documentation of DBE outreach efforts to any subcontractors added during the course of the project
- Weekly certified payroll
- Two-week look-ahead schedules that detail what tasks will be performed each day in the upcoming two week period, noting which subcontractors, if any, will be on-site those days
- Invoices detailing time & materials, description of work performed, and documentation of all expenditures.
- The Bidder/Prime Contractor/Grant Applicant must submit documentation that it has performed outreach to Disadvantaged Business Enterprises (DBE) for procurement of construction, equipment, services and supplies. Documentation of DBE outreach efforts can consist of a phone log, emails, and/or internet postings, sent to certified DBEs, along with an explanation of the responses from the DBE contractors.

What documents must be submitted at the end of each fiscal year?

- MBE and WBE participation must be reported annually by mid-October. This will include the name of the DBE subcontractor; status as either a MBE or a WBE; and the total amount paid to that subcontractor for work on the project in the previous fiscal year (October 1 – September 30).

What postings/documents are required to be posted at the construction site during the period of work?

- Permits, as applicable
- Davis Bacon Wage Rate Determination
- Project sign that identifies the project as a CWC project, and lists the funding sources. DOEE will provide funding information and funder’s logos

- Equal Opportunity Posting (<http://www1.eeoc.gov/employers/poster.cfm>)
- Approved construction plans and specifications, as applicable (present, not posted)

Will EPA or DOEE inspect the site to verify all requirements have been met?

Yes. DOEE will generally perform the inspections for EPA, photo-documenting site compliance. DOEE will interview workers to verify Davis Bacon Wage compliance if applicable. For this reason, it is imperative that the DOEE CWC representative be included in scheduling of site visits throughout the project period.