

ATTACHMENT K

GOVERNMENT OF THE DISTRICT OF COLUMBIA DEPARTMENT OF GENERAL SERVICES



Contracts and Procurement Division

FORM OF TASK ORDER [NUMBER]

Date: [DATE]

ID/IQ Contract Number: DCAM-17-CS-0033[_]

THIS TASK ORDER [NUMBER] is issued pursuant to that certain Basic Ordering Agreement dated [DATE] by and between the Government of the District of Columbia, acting by and through its **DEPARTMENT OF GENERAL SERVICES** (the “Department” or “DGS”) and [**SELECTED CONTRACTOR**] (the “Contractor”). The terms of this Task Order are as follow:

Part A – Project Information

Project Name: [Insert Name]

Lump Sum Amount: [Insert Amount]

General Description of Work: Attached hereto as **Exhibit A.**

Required Design Services: Attached hereto as **Exhibit B.**

Completion Date: [Insert Date]

Project Manager: [Insert Name, phone number & e-mail address]

Liquidated Damages: [Insert Amount in Words] Dollars (\$[Insert #]) per calendar day not to exceed [Insert Amount in Words] Dollars (\$[Insert #]) in the aggregate.

Part B - Attachments

Exhibit A: Narrative Scope of Work and Clarifications

Exhibit B: Description of Design Services

Exhibit C: Schedule of Values

Exhibit D: List of allowances

Exhibit E: Key Personnel

Exhibit F: LSDBE Utilization Plan

Exhibit G: Davis-Bacon Act Wage Determinations

Part C – Contractual Provisions

- 1. Incorporated Provisions.** Except as expressly set forth herein, all of the provisions of Articles 3 through 14 of the Basic Ordering Agreement shall apply to the work covered by this Task Order.
- 2. Scope of Work.** The scope shall perform the scope of work identified in **Exhibit A** and shall provide the design services outlined on **Exhibit B** (the “Project”). In general, the Contractor’s scope of work includes [Basic Description of Scope].
- 3. Lump Sum Price/Not-to-Exceed Amount.** The Contractor shall be paid the lump sum amount set forth in Part A (the “Lump Sum Price”) to deliver a Fully Complete and fully functioning Project. In

no event shall the Contractor be paid more than the Lump Sum Price unless the Contractor is authorized to exceed this limit in advance and in writing by the Department's contracting officer.

4. **LSDBE Utilization.** The Contractor shall comply with the LSDBE Utilization Plan attached hereto as **Exhibit XF**.
5. **Key Personnel.** The Contractor shall provide the personnel listed on **Exhibit E** in completing the Project.
6. **Davis-Bacon Wages.** The Davis Bacon Act wage determination applicable to this Project is attached hereto as **Exhibit G**.
7. **Special Provisions.** This Task Order shall prevail over any inconsistent terms in the Contractor's proposal. Additional requirements are as follow: [Insert additional provisions or "None" as appropriate.]

ISSUED BY:

ACCEPTED BY:

By: _____
Name: Contracting Officer
Title: Chief Contracting Officer

By: _____
Name: _____
Title: _____
Date: _____