

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



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**RELEASE OF LIENS AND CLAIMS**

**Project Name: Contract No.:**

**Task Order No.:**

**Contract Date:**

**Contract Amount:**

**Date:**

**Final Release of Liens and Claims:**

The undersigned (Company Name), in consideration of payments received and upon receipt of the amount of payment of \$ \_\_\_\_\_ hereby indemnifies, waives, releases, and holds the District of Columbia harmless for the above referenced project, including all claims, right to liens, terminations, and stop notices upon said premises or the improvements thereon under the statutes of the jurisdiction in which the project is located.

The undersigned further represents and warrants, as of this date, that he/she is duly authorized to sign and execute this Release of Liens and Claims on behalf of (Company Name); that (Company Name) has properly performed all work and furnished all materials of the specified quality in accordance with all contract documents in an acceptable workmanlike manner to the Department of General Services/Construction Division, District of Columbia and that (Company Name) has paid for all labor, including fringe benefits and workers compensation, all materials, equipment, services, taxes, insurance premiums, and bonds (if required) and that any materials supplied to or incorporated in this project have been paid.

(Company Name) is executing this Release of Liens and Claims for the express purpose of inducing the District to make disbursement and payment to (Company Name) of \$\_\_\_\_\_.

**This letter must be signed and notarized below by authorized individuals.**

Insert Consultants /Contractors name: (Company Name)

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

I, a Notary Public in and for the District of Columbia, hereby certify that, on this \_\_\_\_ day of  
, 20 \_\_\_\_\_, personally appeared before me, known to me (or satisfactorily proven) to be the  
person who executed the foregoing Release of Liens and Claims, as of (Company Name) who acknowledged  
having done so for the purposes therein contained.

IN WITNESS WHEREOF, I have set my hand and official seal.

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Notary Public, D.C.

My commission expires: \_\_\_\_\_

[NOTARIAL SEAL]