

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



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**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**CAPTION:** Door Maintenance, Repair, and Replacement for FEMS  
**AGENCY:** District of Columbia Department Fire and Emergency Medical Services  
**CONTRACTOR:** Metropolitan Rolling Door, Inc. (Metropolitan)

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04 and 27 DCMR 4718.

**2. MINIMUM NEED:**

Fire and Emergency Medical Services (FEMS), has a minimum need for a contractor to provide all labor, materials, equipment and supervision to maintain, repair, and replace Hydraulic Four Fold Doors at Engine Companies throughout the District.

**3. ESTIMATED REASONABLE PRICE:**

The estimated reasonable price is \$250,000.00.

**4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:**

Per the attached letter from the manufacturer Electric Power Door (Attachment A), Metropolitan is the only trained and certified company authorized to do installations of Electric Power Door products in the Washington DC area.

**5. CERTIFICATION BY THE AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Facility Manager

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**6. CERTIFICATION BY THE CONTRACTS AND PROCUREMENT ASSOCIATE DIRECTOR/CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Department of General Services, Chief Contracting Officer approve the use of the sole source procurement method for this requirement.

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Date

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Associate Director/ Contracting Officer