

DCAM-18-NC-0028
On-Call Janitorial Services
ADDENDUM NO. 1 - EXHIBIT A

NO.	QUESTIONS	ANSWER
1	Section F.5 - Attachments, to whom are we to submit all the attachments?	As per Section F.5 Attachments, the Bidder shall complete and include <u>all</u> attachments listed with its hand-delivered bid.
2	Are we required to submit a subcontracting plan even though we are CBE whether the System Administrator is required to be on-site only 3 days per week?	Yes, per C.9 "Subcontracting Requirements" a subcontracting plan is required for all contracts estimated to be greater than \$250,000.00. The Bidder shall indicate in the Block labeled "Beneficiary" of the Subcontracting Plan Form if they intend to self-perform or subcontract.
3	Who do we sent the tax affidavit to?	As per Section F.5 Attachments, the tax affidavit shall be included with the Bidder's hand-delivered submission.
4	Can you explain the cost reimbursement ceiling if you already have the total bid \$100,000.00? Do we buy the supplies first and then we get reimburse from DGS	The awarded Contractor(s) will be reimbursed for the cost of supplies quoted for each individual Task Order project in accordance with Section B.4 of the IFB.
5	It says that the site visit is reserved. Do you have a day, time and location for a site visit? Can you please let me know?	A site visit was not scheduled for this IFB. This is an Indefinite Quantity, Indefinite Delivery (IDIQ) Contract. All work subject of the forthcoming award(s) will be Task Order driven by project as per Section A.3 of the IFB. Individual site-visits per project may be scheduled at the discretion of the Government prior to the issuance of any given task order.
6	Can you provide the location of the buildings and will provide parking at the locations?	Services will be requested and provided to various District Government owned and/or operated facilities as per Section B.1. Parking would be addressed prior to issuance of any given task order.
7	Will you provide a limited storage place at the locations?	No, storage of the Contractor's supplies and equipment will not be provided.
8	Can you explain the contractors mark-up on supply cost. Are we not to put this in our Labor burden rate?	No, cost of janitorial related supplies shall not be included in the fully loaded labor rates. As per Item No. 4 of this Q&A the cost of supplies will be reimbursed to the Contractor through Cost Reimbursement per Section B.4 of the IFB. A specific cost for reimbursable supplies will be included in any given task order.
9	How do you calculate the total Labor cost when you said the total bid is \$100,000?	The total Bid is <u>not</u> \$100,000.00; this value is included on the Bid Form as a representation of the TOTAL Cost Reimbursement threshold only, and not intended to represent the total allowable Contractor Bid. All Labor Rates <u>MUST</u> be entered for CLINs 0001 and 0002. The Bidder must also include its intended mark-up of supply cost for CLIN 0004. Bidders shall provide rates for <u>ALL</u> CLINS and <u>ALL</u> Option Periods without exception.

NO.	QUESTIONS	ANSWER
10	Are Health and Welfare benefits of \$4.27 applicable here?	Health and welfare benefit are <u>always</u> applicable to all contracts with the District Government.
11	Are we required to pay the Living wage rate or the DOL wage determination rate?	The prevailing wage shall be whichever of the two is highest, US DOL Wage Determination or the D.C. Living Wage Act in addition to the Health and Welfare benefit required by the Service Contract Act.
12	Per the CLIN 004 on the BID FORM. The contactors usually apply the mark-up supply with loaded fix rate/overhead. Why are contractors required to provide supply mark-up % separately?	As a result of the District's market research the cost of supplies will be reimbursed to the Contractor on a Cost Reimbursement basis, with no more than a 10% mark-up.