Contracts & Procurement

Invitation for Bids
Program Management Software
DCAM-19-NC-IFB-0008
Addendum No. 2
Issued: September 6, 2019

This Addendum No. 2 is issued by DGS on September 6, 2019. Except as modified herein, the Invitation for Bid (IFB) remains unmodified and is hereby published on the DGS website.

ITEM NO. 1   Questions and Answers, Exhibit A.

All other terms and conditions remain unchanged.

Kimberly Gray
Supervisory Contract Specialist
Goods & Services

9/6/19
Date

- End of Addendum No. 2 -

NO.	QUESTIONS	ANSWER
1	Whether companies from Outside USA can apply for this (like from India or Canada)?	No
2	Whether we need to come over there for meetings?	Meetings will be held at designated DGS offices located in Washington, DC.
3	Can we perform the tasks (related to RFP) outside USA? (Like, from India or Canada)	No
4	Can we submit the proposals via email?	Yes, the Contractor's response may be emailed to the Contract Specialist. Please refer to box 9 (keith.giles@dc.gov).
5	If the Contractor anticipates providing all of the required services, would the Contractor still need to employ a SBE if the Contract is in access of $250,000.00?	Yes, please refer to Section H.9.1 Mandatory Subcontract Requirements.
6	If we decide to source implementation and training through one of our partners, can they wait to certify as a SBE in DC until the contract is awarded, then become an SBE in DC if we are awarded the contract? Just trying to understand what the significance of the $250,000 SBE mandate is and how it relates to a software company that provides solutions that are already made.	The SBE must be certified at time of bid submission.
7	Please confirm that there is not an Attachment J.12.	There is no Attachment J.12 to IFB DCAM-19-NC-IFB-0008.
8	With regards to the solicitation document, section C.5.1.8.1 Systems Integration, could you provide a general description what's intended for the system integrations: a. Salesforce – no additional information required b. Archibus – i. What types of data shall flow between Archibus and the new PMIS? ii. Is the flow one-way or bi-directional? iii. What should the frequency of the flow be (real-time, scheduled time (every minute, hour, day, month, etc.) c. Primavera P6 i. Shall the data flow be "on-demand" or in-real time? The current integration between Prolog and P6 is "on-demand". d. Microstrategy i. Is our assumption that the integration to Microstrategy will be a one-way flow of information from the PMIS –> to Microstrategy correct? We imagine this integration is for Business Intelligence reporting and dashboard purposes, is that a correct assumption? Is it correct to assume data will not need to flow from Microstrategy to the new PMIS system?	b. Archibus – i. What types of data shall flow between Archibus and the new PMIS? Archibus is the system of record for the DGS Portfolio Division and asset data pertaining to the DC Government owned buildings (assets) is stored in Archibus. Project data from project documentation/project records generated within the PMIS and selected project record files including, but not limited to, project drawings, O+M Manuals, Warranties, etc. may need to push from the PMIS to Archibus. Building data such as Building Name, Unique Building Identifier (building number), building address, etc. should be accessible in the new PMIS from Archibus specifically for the purpose of using this data to populate the corresponding PMIS fields when creating new projects so that the data is consistent. ii. Is the flow one-way or bi-directional? Bi-directional iii. What should the frequency of the flow be (real-time, scheduled time (every minute, hour, day, month, etc.) The PMIS should push the selected data and/or files to Archibus as-needed via a workflow trigger or manual trigger such as a checkbox or button once the applicable records/files are reviewed and approved. Data from Archibus would be a manual pull into the PMIS when new projects are created. c. Primavera P6 i. Shall the data flow be "on-demand" or in-real time? The current integration between Prolog and P6 is "on-demand". A scheduled on-demand flow from P6 to the PMIS. d. Microstrategy
9	We cannot turn around an IFB in 2 business days. We typically see 3-4 week timeframes for turning around a professional response to a public solicitation. We respectfully request an extension to Sep 17th to provide us time to submit questions for clarification and finalize a response.	The IFB was extened until 11:00am, September 11, 2019.

10	To provide a proposal for an Invitation for Bid (IFB) of this size, scope and importance, a qualified vendor needs a minimum of three weeks. Please extend the due date to 9/18/2019.	Not a Program question.
11	Will DGS consider removing or revising the mandatory requirement H.9.1.1: "For all contracts in excess of $250,000, at least 35% of the dollar volume of the contract shall be subcontracted to qualified small business enterprises (SBEs)."	No, the District will not consider removing Section H.9.1.1 from the IFB.
12	If H.9.1.1 is not removed or revised, please clarify if the 35% is for the total amount over the term of the contract, or is it 35% of the services provided for the implementation.	The 35% would be calculated against the total amount of your bid submission.
13	Will DGS allow exceptions to IFB provisions, contract clauses and Standard Contract Provisions? If so, please explain how vendors should provide these exceptions in IFB responses.	No, DGS shall not allow exeptions to provisions or clauses to this IFB.
14	Please provide the format, page limits, and a list or order of items expected in the IFB response.	Please refer to section L.2 Preperation and Submission of Bids.
15	Regarding item J.13 – DGS mentions VPN tunnel access and SaaS. Which is the preference of the DGS; a SaaS with internet access or an on premise hosted solution with VPN tunnel access?	PMIS is to be provided via SaaS as required in C.5.1.2 and defined in C.3.1 of the IFB. Item 1 in J.13 requires proposing vendors to clarify that their system does not require a VPN to meet eligibility requirements for the IFB.
16	Regarding item J.13 – DGS mentions integration capabilities for bi-directional integrations. Could DGS identify which of all integration objects mentioned in sections 3 and 4 are bi-directional versus one-way?	Section C.5.8.1 of the IFB requires bi-directional systems integration with the listed systems and Section C.3.5 defines it. Specific use of this capability for each system will be determined during the Needs Assessment Study and Implementation.
17	Regarding item J.13 – For all scope mentioned in section 4, which objects would require (BPM) business processes management workflow versus roles who can create and/or approve?	This will be determined during Needs Assessment Study and Implementation.
18	Regarding item J.13, 6.3 – Is DGS interested in the vendor's custom Business Intelligence (BI) report offerings or does DGS prefer to use their own BI tool and allow the vendor to serve up the data for these own reporting purposes?	Section C.5.1.4.o requires reporting to be a function of the proposed PMIS and C.5.1.6.c requires custom report writing services as part of the Professional Services Agreement.
19	Regarding item J.13, 6.4 – Would user guide and business process training guide materials suffice other than video training tutorials? If not, please specify the details and areas of the system for which training videos need to be created. Or, is it acceptable to video tape each training session conducted onsite or online?	Section C.5.6.4 requires training videos to be provided along with training materials. All system functions require training materials and videos. Acceptability of recorded training sessions would be determined by DGS upon review or submitted videos and based on video quality and content.
20	Regarding item J.13, 7 – Is data migration a requirement or answer is yes having the capability to train DGS how to migrate the data? If it is required for the vendor to migrate the data, the 1200 construction projects need to be broken down into the average number of components listed to migrate per project (i.e. 100 RFIs, 5 Contracts, 20 Change Orders, etc.). Additionally, are documents a requirement for data migration? If so, what is the average MB of document per project? Would the DGS be acceptable to a data migration workshop as the initial effort in order to determine the level of effort followed by the work order to perform the migration services?	Migration of all current Prolog project data, including documents (files), to the PMIS by the vendor is required by Section C.5.5.2 and defined in Section C.3.10 of the IFB. Database size and number of projects is provided in Section C.5.1.7 and further itemized quantities or file sizes will not be provided as part of the IFB.
21	The IFB DCAM document and Attachment J.11 both have pricing schedules. Please confirm these are the same and that vendors only need to submit one price schedule.	Section B.3 Price Schedule is the same as Attachment J.11 Project Management Bid Sheet.