

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



Contracts & Procurement

Request for Proposal
Elevator, Escalator, Wheel-Chair Lifts and Conveyances System Operation, Maintenance
and Repair Services

DCAM-19-NC-RFP-0007

Addendum No. 02

Issued: August 27, 2019

This Addendum No. 02 is issued by the Department of General Services on August 27, 2019.
Except as modified herein, the Request for Proposals (“RFP”) remains unmodified.

Item No. 1

Cost Reimbursement Compensation

Delete in Its Entirety

Section B.2.4 Cost Reimbursement Compensation

Replace with:

B.2.5 Cost Reimbursement Compensation

The Contractor will be reimbursed for costs incurred to perform reimbursable repair services as defined in Section [C.7] on a time and material basis. The Contractor shall obtain prior written authorization from the Department prior to commencement of any services it deems to be Reimbursable Repair Service. Upon the COTR’s written determination that the extent of the work is a Reimbursable Repair Service, the Contractor may complete work immediately with advance written authorization from the COTR with a total cost up to \$500.00 and with a Purchase Order Number in place. Reimbursable Repair Services which cost over \$500.00 will require the CO’s approval in advance of services performed through a written directive (email is sufficient and/or the issuance of a Task Order), and with a Purchase Order Number in place. The Contractor shall use the rates established in the Cost Reimbursement Component under Section [B.2.3] Group A CLINS 0158 thru 0161 and SECTION [B.2.4] Group B CLINS 0084 thru 0087 (under the Base Year each applicable Option Year) and in accordance with 27 DCMR Section 2420.6, all materials, parts and/or supplies shall be furnished to the District at Contractor cost; the District will not accept any mark-up.

Item No. 2

Delete in Its Entirety

Section B.2.4.1 Cost Reimbursement Ceilings

Replace with:

B.2.5.1 Cost Reimbursement Ceilings

ITEM DESCRIPTION	BASE PERIOD	OPTION YEAR ONE	OPTION YEAR TWO	OPTION YEAR THREE	OPTION YEAR FOUR
	NOT-TO-EXCEED CEILING	NOT-TO-EXCEED CEILING	NOT-TO-EXCEED CEILING	NOT-TO-EXCEED CEILING	NOT-TO-EXCEED CEILING
REIMBURSABLE SERVICES SECTION (C.7)	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00

Item No. 3

DSLBD Sub-Contracting Requirement

Delete in Its Entirety

Section B.5 DSLBD Sub-Contracting Requirement

Replace with:

Section B.3 DSLBD Sub-Contracting Requirement

An Offeror responding to this solicitation that is required to subcontract shall be required to submit with its proposal, any subcontracting plan required by law. Proposals responding to this RFP may be rejected if the Offeror fails to submit a subcontracting plan that is required by law.

B.3.1 *For contracts in excess of \$250,000, at least 35% of the dollar volume of the contract shall be subcontracted in accordance with Section [H.9].*

B.3.2 *A Subcontracting Plan form is incorporated at Attachment J.7.*

Item No. 4

Explanation to Prospective Offerors

Add/Incorporate:

The Districts response to Prospective Offerors request for clarification is hereby incorporated by this Addenda No. 02 as Exhibit A.

All other terms and conditions remain unchanged.

Domonique L. Banks
 Domonique L. Banks
 Contract Specialist | Contracting Officer
 Goods & Services

August 27, 2019
 Date

Domonique L. Banks
Digitally signed by Domonique L. Banks
 DN: cn=Domonique L. Banks,
 o=Department of General Services
 Contracts and Procurement, ou=District
 of Columbia Government,
 email=domonique.banks@dc.gov, c=US
 Date: 2019.08.27 17:18:17 -0400'

- End of Addendum No. 02 -

DCAM-19-NC-RFP-0007

**Elevator, Escalator, Wheel-Chair Lifts and Conveyances System Operation, Maintenance and Repair Services
ADDENDUM NO. 2 - EXHIBIT A**

NO.	QUESTIONS	ANSWER
1	Will the District remove/strike the Cyber Liability, Pollution Liability, Sexual/Physical Abuse & Molestation, and Professional Liability insurance requirements or at least reduce the level of coverage?	No, Section [I.14] contains mandatory requirements mandated and regulated by the District’s Office of Risk Management (ORM).
2	Can responses to this RFP be submitted electronically or can the number of copies be reduced as an alternate to submitted copies and a flash drive?	No, The Department of General Services does not accepted electronic bid/proposal submissions. Offerors must provide response to this RFP in accordance with Sections [L.2] and [L.7.1] Furthermore, any material deviations to the submission requirements perscribed by the RFP may deem an offerors submission non-responsive and excluded from evaluation.
3	In Section C.5.1 it states that DGS wants 2 dedicated mechanics and 1 helper per group. This then lends itself to being a labor based contract with specific dedicated required hours and reimbursable repairs. For this reason the bid tabulations (Attachment J.11A and J.11B Cost Schedule) with a breakdown of schools is not really necessary. The monthly maintenance price would not be broken down by school but by the overall labor requirement for each of the groups. Would it be possible to submit and overall / lump sum monthly price for group A and then for group B along with the associated reimbursement hours for the additional labor? To explain this in a little more detail the overall price seems to be the way to go because if you deleted any schools or added any schools to the existing contract there would not be a change to the monthly cost because you have dedicated labor already associated with the overall project?	No, in accordance with Section [B.2] , Type of Contract the District intends to award multiple, firm, fixed price contracts with a cost reimbursement componet paid on a time and material basis. The awarded Contracts will contain the following price and cost structure: (a) Firm, fixed and fully-loaded monthly maintenance service rates per CLIN. (b) Firm, fixed and fully-loaded hourly labor rates for on-call repair services to be paid on a time and material bases.