GOVERNMENT OF THE DISTRICT OF COLUMBIA DEPARTMENT OF GENERAL SERVICES







Request for Proposal ("RFP")

Comprehensive City-wide Landscaping Maintenance and Supplemental Landscaping Services DCAM-20-NC-RFP-0001

Addendum No. 02 Issued: October 28, 2019

This Addendum No. 02 is issued by DGS on October 28, 2019. Except as modified herein, the Request for Proposal ("RFP") remains unmodified and is hereby published on the DGS website.

Item No. 1

Pre-Proposal Meeting

Add/Incorporate:

(i) Pre-Proposal Meeting Agenda, (ii) Sign-in Sheet(s) and (iii)

Business Cards as Exhibit A by this Addenda No. 02.

Item No. 2

Attachment J.12 Price & Cost Schedules/Compensation &

Property List

Add/Incorporate:

Attachment J.12 Exhibit B by this Addenda No. 02

Item No. 3

Section B.1.1

Delete in its Entirety:

Section B.1.1

Replace with:

Section B.1.1 and B.1.1.1

The Department intends to award five (5) Contracts (one Contractor for each Aggregate Award Group and one (1) Aggregate Award Group per Contractor); however, the Department reserves the right to award more than one (1) Contract to a single Contractor if it is most advantageous to the District. Interested Offerors are permitted to submit proposals to perform services for one (1), all or any other combination of the Aggregate Award Groups as it sees fit. Offerors shall bid on all Contract Line Items (CLINSs) including such CLINs identified for the Base Period and all Option Periods under each Aggregate Award Group of which they submit a proposal(s). Offeror's failure to complete the price schedule(s) for all CLINs (as prescribe herein), covering all option

periods shall be sufficient to render a proposal non-responsive and subject to exclusion from further evaluation in consideration of award. For the complete submission and evaluation criteria please refer to **Sections** [L] and [M] of this solicitation.

B.1.1.1 The awarded Contractor(s) shall provide all supervision, labor, materials, tools, supplies, lifts, equipment, vehicles, transportation to and from all worksites, home office overhead and all other services necessary to successfully perform as prescribed herein for a Base Period ("Base Period") and up to four (4) additional one (1) year Option Periods (each an "Option Year").

Item No. 4 Applicable Documents and Required Licensures

Delete in its Entirety: Section [C.2] 2.

Replace with: Performance Standards for Grounds Maintenance & Landscaping

Services (NIGP Code(s): 9883600; 9885200)

Item No. 5 Option to Extend

Delete in its Entirety: Section [F.2.4]

Replace with: F.2.4 The total duration of this Contract, including the exercise

of any options under this clause, shall not exceed five (5) years unless prior to the expiration of a contract, the Chief Procurement Officer determines in writing that it is in the best interest of the District to extend the term beyond the total term specified and provides justification for using a sole source modification in

accordance with Chapter 47 of Title 27 of the DCMR.

F.2.4.1 The continuation of services through the exercise of an option period is subject to the availability of appropriated funds at

the time of the exercise of the option.

Item No. 6 Last Day for Questions - Explanation to Prospective Offerors

Delete in its Entirety: All reference to the Last Day for Questions listed on the Cover

page and in Section [L.6].

Replace with:

If a prospective offeror has any questions relating to this solicitation, the prospective offeror shall submit the question by email to the Contract Specialist, Domonique L. Banks at domonique.banks@dc.gov. The prospective offeror should submit

questions no later than close of business on Wednesday, November 6, 2019, eleven (11) business days prior to the closing date and time indicated for this solicitation in Section [L.7]. The District may not consider any questions received less than twenty (20) days before the date set for submission of proposals. The District will furnish responses via addenda issued to the solicitation and posted to the Department's Solicitation Web page found at https://dgs.dc.gov/page/dgs-solicitations. An amendment to the solicitation will be issued only if the CO decides that information is necessary in submitting offers, or if the lack of it would be prejudicial to any prospective offeror. Oral explanations or instructions given by District officials before the award of the Contract will not be binding.

It is each potential Offeror's responsibility to frequently visit DGS' Contracts & Procurement website at: http://dgs.dc.gov/page/dgs-solicitations to obtain any and all addenda issued once they have received a copy or downloaded a copy of the solicitation.

Item No. 7

Proposal Submission Date and Time

Delete in its Entirety:

All reference to the Proposal Submission Deadline listed on the Cover page and in **Section [L.7**].

Replace with:

Proposals must be hand-delivered to the *Department of General Services* no later than 2:00 p.m. EST on Tuesday, December 3, 2019 to the 8th Floor Receptionist of the Frank D. Reeves Municipal Building located at 2000 14th Street, N.W. Washington, D.C. 20009.

All other terms and conditions remain unchanged.

George G. Lewis, CPPO

Chief Procurement Officer

Chief of Contracts and Procurement

October 28, 2019

Date

~End of Addendum No. 02~