

**Contracts & Procurement** 

## Request for Proposal ("RFP") Comprehensive Janitorial and Related Services for the Department of Youth Rehabilitation Services ("DYRS") New Beginnings ("NB") Center DCAM-21-NC-RFP-0001

Addendum No. 02 Issued: October 21, 2020

This Addendum No. 02 is issued by DGS on October 21, 2020, 2020. Except as modified herein, the Request for Proposal ("RFP") remains unmodified and is hereby published on the DGS website.

Item No. 1	Extension of Proposal Submission Date and Time
Delete in its entirety:	All reference to the Proposal Submission Date and Time in Section [A] Block 16 and Section [L.7] – 2:00 P.M. EST on Wednesday November 2, 2020
Replace with:	Complete proposals shall be submitted no later than 2:00 P.M. EST on Monday November 23, 2020.
Item No. 2	Extension of Explanation to Prospective Offerors
Delete in its entirety:	All reference to the Last Day for Questions in <b>Section</b> [A] Block 16 and <b>Section</b> [L.6] – <i>Close of Business Thursday October 15, 2020</i>
Replace with:	Prospective Offerors shall submit any and all questions no later than close of business on Thursday, October 29, 2020 – seventeen (17) business days prior to the closing date and time indicated for this solicitation in Section [L.7] and as amended.
Item No. 3	Revised Request for Proposal ("RFP") Document
Delete in its entirety:	DCAM-21-NC-RFP-0001 document original advertised on Monday September 14, 2020.
Replace with:	DCAM-21-NC-RFP-0001 Revised October 13, 2020

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Item No. 4	<b>Revised Attachment J.10 Offeror's Past Performance</b> <b>Evaluation Form(s)</b>
Delete in its entirety:	Attachment J.10 Offeror's Past Performance Evaluation Form(s) document original published on Monday September 14, 2020.
Replace with:	Revised Attachment J.10 Offeror's Past Performance Evaluation Form(s)
Item No. 5	Removal of requirements under Section B.5.1.1 Special Provisions Related to the COVID-19 Emergency
Delete in its entirety:	<b>Section [B.5.1.1]</b> in its entirety; this requires is <u><i>not</i></u> applicable to this set-aside sonication or the potential contract award.
Item No. 6	<b>Revise Section H.9 Subcontracting Requirements</b>
Delete in its entirety:	All references to 50% subcontracting requirement.
Replace with:	the subcontracting requirements applicable to this solicitation and the potential award is 35%.
Item No. 7	<b>Revise Section H.11 District Responsibilities</b>
Add/Incorporate	Sections H.11.1 through H.11.3:
	H.11.1 District Furnished Property
	District property shall remain the property of the District in all respects. The COTR may require Contractor personnel to sign for receipt and custody of District furnished property, at the discretion of the COTR. The Contractor shall take all reasonable precautions to safeguard and protect District property. District property shall be used only in direct Operations for providing contract services

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and shall not be used in any manner for any personal advantage, business gain, or other personal endeavor by the Contractor or the Contractor's employees.

## H.11.2 Office, Workshop, Storage Space, and Machine Rooms

The District will provide the Contractor with limited space for storage of tools and supplies, office space, and spare parts (as applicable). The Contractor is responsible for accountability and security of all property and facilities furnished for Contractor use or otherwise entrusted to it; and for maintaining it in a clean, neat, and serviceable condition. If not already present in the space, the Contractor shall also be responsible for providing furniture, shelving/storage system(s), office equipment, office telephones, and all costs associated with recurring utility services (phone, internet). All spaces made available to the Contractor shall not be used to store illegal materials of any kind.

## H.11.3 Furniture and Furnishings

The District may have the option to furnish workshop, office, and storage space within the building to support the Contractor's operational requirements (where and when applicable). This space may be (but is not guaranteed) provided to Contractor with furnishings. The Contractor must keep all existing furnishings neat and clean and be returned to the District at the expiration of the contract in reasonably the same condition as at the time of entering into the contract, less fair wear and tear. The Contractor is responsible for securing supplies and valuables belonging to the Contractor.

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## Item No. 8Clarification regarding New Beginnings facility square footageAdd/IncorporateNB is comprised of a total 91,853 square feet as highlighted below:Administrative Areato include the offices, main lobby, intake, control, medical, culinary, auditorium and school = 46,960 sq. ft.

**Gymnasium, Warehouse and Maintenance Shops** = 24,079 sq. ft.

**<u>Housing</u>** consisting of three (3) Units total = 20,814 sq. ft.

All other terms and conditions remain unchanged.

Kimberly Gray

Kimberly Gray / // Supervisory, Contract Specialist/Contracting Officer Goods & Services

~End of Addendum No. 02~

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