



# WELCOME

## Pre-Bid Conference

Invitation for Bid (“IFB”)

### Fire Alarm Systems Upgrades for (6) Fire Emergency Medical Service Facilities & (1) Metropolitan Police Department Facility

Solicitation No.: [DCAM-23-NC-IFB-0003](#)

Wednesday, February 22, 2023 – 2:00 PM EST

# DISCLAIMER



- The information contained in this presentation is for informational purposes only.
- In the event of a discrepancy between the information contained herein and the IFB documents, the IFB documents will take precedence.
- Remarks and explanations during this conference do not qualify or amend the terms of the solicitation.
- Nothing stated at the pre-bid conference shall change the solicitation unless the change is made by way of a written addendum.

# HOUSEKEEPING



- ✓ You may enable or disable your video feed based on your own preference.
- ✓ Please reserve questions until the end of the presentation.
- ✓ Feel free to chat with participants using the in-meeting chat function.
- ✓ During the Q&A please utilize and submit all questions via the in-meeting chat function.
- ✓ This Pre-bid slide-deck will be made available to the public via Addenda to the solicitation and posted to the Departments Solicitation landing page.
- ✓ As a reminder **ALL** verbal questions should be submitted to Contracts and Procurement for consideration and a formal response via the Vendor Submission Portal.

# MEETING AGENDA



- I. Introductions
- II. Procurement Schedule
- III. Project Description and Key Elements
  - Overview of SOW
  - Type of Contract
- IV. General Requirements
- V. Project Bidding
- VI. Descriptive Literature
- VII. Explanation to Prospective Bidders
- VIII. Preparation and Submission of Bids
- IX. Bid Submission Date, Time and Method
- X. Public Bid Opening
- XI. Q&A

# INTRODUCTIONS



## ➤ **Contracts and Procurement (“C&P”)**

- **Eric Njonjo** Deputy Chief Procurement Officer
- **Domonique L. Banks** Contracting Officer  
Supervisory, Contract Specialist
- **Keith Giles** Contract Specialist

## ➤ **Capital Construction Division – Public Safety & Justice (“CCD-PSJ”)**

- **Quinn Osborne** Project Manager (COTR)
- **Agyei Hargrove** Executive Program Manager

# PROCUREMENT SCHEDULE



- **Issue Date:** Thursday, February 16, 2023
- **Pre-Bid Conference:** Wednesday, February 22, 2023, at 2:00PM EST
- **Facility Site Visit/Walk-Thru** 11 a.m. Wednesday March 1, 2023 | [Starting at Engine Company No. 5 | 3412 Dent Place N.W., Washington D.C. 20007](#)
- **Last day for Questions:** [Friday, March 3, 2023](#)  
Questions shall be submitted via the Vendor Bid/Proposal Submission Portal.

## **Vendor Bid/Proposal Submission Portal:**

<https://octo.quickbase.com/db/bq7rujdk2?a=dbpage&pageID=2>

**Subject:** DCAM-23-NC-IFB-0003 Fire Alarm Systems Upgrades for (6) Fire Emergency Medical Service Facilities & (1) Metropolitan Police Department Facility

- **Bid Submission Date:** Section [L.13] [Thursday, March 23, 2023, at 10:00 A.M.](#)
- **Public Bid Opening:** Section [L.17] [Thursday, March 23, 2023, at 2:00 P.M.](#)

# PROJECT DESCRIPTION AND KEY ELEMENTS



## ➤ Overview

- The Government of the District of Columbia, acting by and through its Department of General Services (“DGS” or the “Department”), Division of Contracts and Procurement, collectively the “District”, seeks to engage a single Contractor to provide fire alarm system upgrades for (6) Fire Emergency Medical Service facilities (“FEMS”) & (1) Metropolitan Police Department facility (“MPD”). All services shall be conducted in accordance with the Scope of Work Section [C] of this Invitation for Bids (“IFB”), the District of Columbia’s Department of General Services Standard Contract Provisions (“SCP”) for Supplies and Services Contracts, January 2016 Exhibit E.1, and other associated Solicitation Attachments and Contract Exhibits in Section [J] of this IFB.

## ➤ Type of Contract

- The Department contemplates the award of a single Fixed-Price type contract in accordance with Title 27 DCMR Chapter 47, Section 4712 and Title 27 DCMR Section 2402 FIXED-PRICE CONTRACT based on lump-sum pricing for each of the identified project sites.

# GENERAL REQUIREMENTS



## ➤ GENERAL CONTRACT REQUIREMENTS

### Conditions of Performance

1. All labor to complete each individual project during business hours
2. Programming and installation of all equipment
3. New pipe, mc cable and wire as required
4. 100% testing and annual fire alarm inspections with FEMS at the completion of each individual project
5. Fire alarm equipment training
6. All permits required to start and complete each individual project
7. Equipment submittals
8. No less than a 3-year warranty on the Contractor's workmanship
9. Manufacture warranty on equipment



# GENERAL REQUIREMENTS



## ➤ PROJECT SCHEDULING

1. Five (5)-days post award the Contractor shall provide the DGS PM with a Project Schedule clearly delineating at a minimum, the sequential scheduling of each Project for the individual sites. *For the avoidance of confusion and notwithstanding anything to the contrary, the Contractor shall prepare a complete project timeline with individual start, substantial and final completion dates for each individual site and no two site project schedules shall overlap.*
2. The Contractor shall utilize the Departments' ProjectTeam system to submit any, and all documentation required.
3. The Contractor shall be required to provide Performance and Payment Bonds **Attachment A.9** each having a penal value equal to 100% of the Contract amount.
4. If the individual project scopes are not substantially complete by the approved substantial completion dates, the Contractor shall be subject to liquidated damages in the amount of \$1,500 per day.

# GENERAL REQUIREMENTS Cont...



- *Time is of the essence with respect to the contract. As such, it is the District's expectation that the contractor dedicate such personnel and other resources as are necessary to ensure that the required services are completed on time and in a diligent, skilled, and professional manner to be completed by the contract end date.*
- *Before submitting its bid in response to the proposed Contract, the Bidder(s) acknowledges that it reviewed the proposed contract and all exhibits/attachments and is required to bring all such inconsistencies and or questions to the attention of the Department so that the Department can address any inconsistencies and or questions by addendum to this solicitation. The Contractor acknowledges that any inconsistencies and or questions it identifies after submitting its bid shall not be the basis for a change to the Contract terms and conditions.*

*Bidders should take care to review the **ENTIRE** IFB solicitation document, assuring its full understanding of the District's expectations and terms & conditions. Contractors will **not** be relieved from assuming all responsibility for properly estimating the difficulties and the cost of performing the services required herein due to their failure to investigate the conditions, or to become fully acquainted with all information, schedules and liability concerning the services to be performed as provided by the District.*

# PROJECT BIDDING



- *The lump-sum, fixed cost per location for services contemplated herein shall be the Contractor's sole method of compensation and as such, shall be sufficient to cover all service requirements and expenses necessary to complete the projects in full, including, but not limited to, all labor, supplies, tools, equipment cost, shipping, handling, delivery, installation, testing, permitting, vehicles, transportation, travel to and from work sites, per diem, subcontractor cost, overhead, profit, insurance coverage and provisions as required in Section [I.14] and all else necessary to perform all work in accordance with the deliverables to provide the District with safe and proper provision of required services describe herein and as otherwise reasonably inferred. NOTE: The Department will not accept any mark-up to subcontracted services provided pursuant to this Contract. Further, the Department will accept no more than a 5% mark-up of the contractor's actual cost of all contemplated fire alarm equipment furnished to the District under this contract.*

CONTRACT LINE ITEM NO. (CLIN)	LOCATION	PRICE PER UNIT	ESTIMATED QUANTITY	TOTAL ESTIMATED PRICE
0001	FEMS ENGINE COMPANY 2		1	\$ -
0002	FEMS ENGINE COMPANY 3		1	\$ -
0003	FEMS ENGINE COMPANY 4		1	\$ -
0004	FEMS ENGINE COMPANY 5		1	\$ -
0005	FEMS ENGINE COMPANY 6		1	\$ -
0006	FEMS ENGINE COMPANY 15		1	\$ -
0007	MPD SUBSTATION 5D		1	\$ -
<b>GRAND TOTAL</b>				<b>\$ -</b>

<b>OWNER DIRECTED ALLOWANCE [MAXIMUM NON-GUARANTEED \$50K PER SITE]</b>	<b>\$350,000.00</b>
	<b>\$ 350,000.00</b>

# DESCRIPTIVE LITERATURE PACKAGE



- ✓ Descriptive literature must be furnished as a part of a bid and must be received before the time set for opening bids.
- ✓ Failure of descriptive literature to show that the product offered conforms to the specifications and other requirements of this invitation for bids may require rejection of the bid.
  - A. Bidder states in the bid that the product being offered is the same as a product previously or currently being furnished to the District; or
  - B. The CO, on advice of technical personnel determines that the product offered by the bidder complies with the specification requirements of the current invitation for bids.

*The Descriptive Literature documents shall **not** include any markings or representations of the Bidder's name or firm or otherwise identifiable information for the purpose of anonymous review by the Departments technical representative.*

# EXPLANATION TO PROSPECTIVE BIDDERS



- All questions and answers discussed during this WebX Conference are for discussion purposes only and all questions ***must be*** formally submitted to the Department for an official response.
- **Questions shall be submitted via the Vendor Submission Portal and labeled accordingly:**

## **Vendor Submission Portal:**

<https://octo.quickbase.com/db/bq7rujdk2?a=dbpage&pageID=2>

**Contract Specialist: Keith Giles**

**Subject:** DCAM-23-NC-IFB-0003 | Fire Alarm Systems Upgrades for (6) Fire Emergency Medical Service Facilities & (1) Metropolitan Police Department Facility (Attention: Keith Giles)

If a prospective Bidder has any questions relating to this solicitation, the prospective Bidder shall submit the question via the Vendor Submission Portal to the attention of Contract Specialist, Keith Giles. The prospective Bidder should submit questions no later than **Friday, March 3, 2023**. The Department will furnish responses via addenda issued to the solicitation and posted to the Department's Solicitation Web page found at <https://dgs.dc.gov/page/dgs-solicitations>. An addenda to the solicitation will be issued only if the CO decides that information is necessary in submitting offers, or if the lack of it would be prejudicial to any prospective Bidder. Oral explanations or instructions given by Department officials before the award of the Contract will not be binding.

# BID SUBMISSION DATE, TIME & METHOD



## ➤ Electronic Bid Submission:

- L.4 Bids must be submitted into the Departments' Vendor Submission Portal – **Section [L.4.1**
- L.4.1.1 Bids must be submitted [no later than 10:00 a.m. on Thursday March 23, 2023.](#)

### **Vendor Bid/Proposal Submission Portal:**

<https://octo.quickbase.com/db/bq7rujdk2?a=dbpage&pageID=2>

### **Solicitation ID:**

DCAM-23-NC-IFB-0003

### **Project Name:**

Fire Alarm Systems Upgrades for (6) Fire Emergency Medical Service Facilities & (1) Metropolitan Police Department Facility (Attention: Keith Giles)

### **Designated Contract Specialist:**

Keith Giles

**NOTE:** Bidders may group multiple required exhibits/attachments into a single pdf and submit to (1) of the (3) file uploads (up to the maximum file sizes). Two of the uploads have a maximum file size of 100MB and the third upload has a maximum file size of 50MB. Additionally, for the avoidance of confusion and not to the contrary, there is no limit to the number of times a Bidder may access and submit documents through the Vendor Submission Portal but only documents received by the due date and time will be accepted by the Department.

# PUBLIC BID OPEING



## ➤ Public Bid Opening

The District shall make publicly available the name of each bidder, the bid price, and other information that is deemed appropriate. The Department will host a **Webinar** public bid opening at [2:00 p.m. on Thursday March 23, 2023](#)

### REGISTRATION LINK:

<https://dcnet.webex.com/weblink/register/r8b7e2f8c8a8d8b97d9610e06a0e694e2>

### EVENT LINK:

<https://dcnet.webex.com/dcnet/j.php?MTID=ma022c22e4e75087efd935aeeca443769>

**Event No.:** 2303 957 8280  
**Event Password:** Qk2TMJSpf73 *Case Sensitive*  
**Join by Phone:** +1-202-860-2110 United States Toll (Washington D.C.)  
1-650-479-3208 Call-in number (US/Canada)  
**Access Code:** 2303 957 8280



# QUESTIONS?





# Connect with DGS!



Contact: [DGS@dc.gov](mailto:DGS@dc.gov)



Facebook: [www.facebook.com/dcdg](http://www.facebook.com/dcdg)



Twitter: [www.twitter.com/dcdg](http://www.twitter.com/dcdg)



Instagram: [www.instagram.com/dcdg](http://www.instagram.com/dcdg)