

Contracts & Procurement

Request for Proposal ("RFP")

DCAM-23-NC-RFP-0002 | Routine & Supplemental Janitorial Services for Fire & Emergency Medical Services Department

Addendum No. 01 Issued: May 26, 2023

This Addendum No. 01 is issued by DGS on May 26, 2023. Except as modified herein, the Request for Proposal ("RFP") remains unmodified and is hereby published on the DGS website.

Item No. 01 Pre-Proposal Conference

Add/Incorporate: Pre-Proposal Presentation Deck is hereby incorporated - Exhibit A

Item No. 02 Pre-Proposal Registration List

Add/Incorporate: Registration List to Pre-proposal conference - Exhibit B

Item No. 03 Contract Specialist

Delete in its entirety: All reference to Contract Specialist Keith Giles

Replace with: Contract Specialist Ashley Willis

Item No. 04 Price/Labor Rate Schedule

Delete in its entirety: Section B.4

Replace with: Section B.4

The firm-fixed, fully loaded monthly services rates identified in **Section [B.4.1], CLIN** [0001 – 0041], and those firm-fixed per service type rates for Supplemental Services, **CLIN** [0042-0057] shall be the Contractor's sole method of compensation and as such, shall be sufficient to cover all of the costs necessary to provide services including, but not limited to: labor, tools, equipment (rentals and or owned), materials (DCFD will provide all consumable material and liquids), vehicles, transportation, travel to and from work sites, per diem, subcontractor costs, home office overhead, profit, insurance coverage and provisions as required in **Section [I.14]**, as well as the applicable year-over-year changes in wages directly attributed to market variables of the US Department

of Labor Wage Determination and the D.C. Living Wage increases (collectively, changes to the governed labor laws and wages), whichever Prevailing Wage is applicable under the award of the Contract and all subsequent Option Periods; all else necessary to perform the work as described hereunder, as is reasonably inferred, to perform all work in accordance with the deliverables to provide the District with safe and proper provision of required services described herein. *The Contractor agrees and acknowledges that it shall be in compliance with the most current wage requirements*.

Item No. 05 Requirements & Standards of Services

Delete in its entirety: Section C.5 Requirements & Standards of Services

Replace with: The Contractor shall provide janitorial and related supplemental

services for District owned, operated and or leased facilities utilized by the Fire and Emergency Medical Service (FEMS). DFCD will provide all consumable material and liquids. The Contractor shall provide all tools, management, supervision, labor, materials, and equipment necessary to successfully and effectively provide janitorial and related supplemental services to ensure clean, safe, and well-maintained facilities in accordance with the standards set forth in the Scope of Work. It is the goal of the Department to provide clean, comfortable facilities that promote a positive work environment, business service areas, and other areas that are not readily visible to the public on behalf of the Fire and Emergency

Medical Services Division.

Item No. 06 General Services Standards and Service Delivery Expectation

Delete in its entirety: Section C.5.1.5

Replace with: All costs associated with complying with the requirements

established herein are included in the firm, fixed fully loaded monthly service rate, firm-fixed per service rate and the firm-fixed direct hourly labor rate for both daily services and supplemental services. DCFD will provide all consumable material and liquids. The Contractor shall furnish all personnel, labor, equipment, materials, tools, supervision, management, and services (except as may be expressly set forth as District furnished), and otherwise do all things necessary to perform and provide the service standards as

described herein and as reasonably inferred.





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Item No. 07 Recycling Records

Delete in its entirety: Section C.6.11.2 Recycling Records

Item No. 08 Staffing and Work Schedules

Delete in its entirety: Section C.8.1.1

Replace with: Section C.8.1.1 The Contractor shall maintain the following service

level specifications for each facility based on the PSRN (Priority

Service Requirements Necessary) designations below.

1. PSRN-1

a. Facility to be cleaned one (1) time a week.

2. PSRN-2

a. Facility to be cleaned two (2) times a week.

b. The Contractor shall choose one additional service day in addition to the Battalion designated service day. There shall be no less than 1-

days between the services days (e.g., PSRN-2, Battalion 2 >

[Tuesday] and either Thursday or Friday).

3. PSRN-3

a. Facility to be cleaned three (3) times a week.

b. The Contractor shall choose two additional service days in addition to the Battalion designated service day (e.g., PSRN-3, Battalion 2 >

[Tuesday] and Monday, Wednesday, Thursday and or Friday).

4. PSRN-OC

a. The facilities shall be cleaned on an on-call basis; the District will provide 24-hour advance notice unless emergency cleanup is required and all services, will be compensated on a reimbursable basis in accordance with the rates established for the specified Contract period.

Item No. 09 Routine Janitorial Services

Delete in its entirety: Section C.6.9

Item No. 10 District Responsibilities

Add/Incorporate Section H.13.4 Consumable Supplies

DCFD will provide all consumable clean and related supplies, including disinfectants, moping solutions, cleaning liquids, handsoaps, hand-drying towels, toilet paper, trash bags and all else as

reasonably inferred.





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Item No. 11 Price Schedule/Compensation

Delete in its entirety: Bid Form

Replace with: Bid Form Revised 5.24.2023

Item No. 12 Explanation to prospective offerors

Add/Incorporate: Offeror questions and the Districts' responses - Exhibit C

Item No. 13 Electronic Submission Date

Delete in its entirety: All reference to the proposal submission due date and time listed in

the Request for Proposal

Replace with: The Bidders proposal shall be submitted electronically, no later than

Monday, June 5, 2023, at 2:00pm EST *SHARP* via the Vendor Submission

Portal:

https://octo.quickbase.com/db/bq7rujdk2?a=dbpage&pageID=2

All other terms and conditions remain unchanged.

~End of Addendum No. 01~

Domonique L. Banks

Domonique L. Banks

Contracting Officer

Supervisory, Contract Specialist

May 26, 2023

Date



