

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



**To:** DCPS Recycling Program Delegates, Business Managers, DSLs, MSLs & Maintenance Employees  
**From:** D.C. Department of General Services (DGS)  
**Date:** May 31, 2016  
**Re:** Purchase Clear Liners for Recycling for SY16-17

Attention DCPS Recyclers:

For SY16-17, in order to avoid the haulers refusing to empty your recycling dumpster and carts, make sure to follow the below protocol:

- **For recycling bins (blue),** save money by using NO liners if staff and students are sorting correctly. This also reduces issues at the recycling facility with plastic bags getting tangled in the machinery. However, **if liners are necessary, purchase and use ONLY clear liners for recycling bins (blue).** Schools are responsible for purchasing clear liners. DGS does NOT provide clear liners.
- **For organics bins (yellow),** use ONLY **compostable liners (green-tinted clear),** provided by DGS. DO NOT use compostable liners for trash, paper or mixed recycling. DGS provides compostable liners ONLY for those schools participating in organics recycling.
- **For trash bins (black or gray),** use black or clear liners. Schools are responsible for purchasing all black or clear liners. DGS does NOT provide clear or black liners.

Below please find purchasing guidance as well as an image reflecting the new guidance for liner use. If you have any questions, please let our team know.

Best,  
DCPS Recycles!

**Purchasing Guidance:**

- When purchasing clear liners, refer to [OCP's sustainable procurement guidelines](http://ocp.dc.gov/node/976932). (Copy & paste link: <http://ocp.dc.gov/node/976932>).
- An example of a clear liner that fits the 32 gallon brute style bins is General Merchandise Supplies, 43in x 48'in, CLEAR, 200/Case, Hope Can Liner, 56 Gallon, Coreless Roll, SKU: CSR434817N: <http://stores.gmsupplies.org/cs-43x48-clear-trash-bag-17mic-200-cs/>

## Guidelines for Liner Use DCPS Recycles! Program

### PAPER/CARDBOARD & MIXED RECYCLING

No liner or clear liner –  
purchased by school



#### Money-Saving Tip:

Minimize liner use  
to save money &  
resources. In many  
cases liners are not  
necessary or can  
be reused.

### TRASH

Clear liner or black liner –  
purchased by school



### ORGANICS RECYCLING

Compostable liner (green-  
tinted) – provided by DGS to  
schools participating in organics  
recycling program

