










**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES**



DCPS Waste Management Program for 2014-2015 SY – Provided by DGS

Support

- <http://dgs.dc.gov/page/healthy-schools>
- Schools Conservation Fellows (5) – To be introduced August 2014
- Connections with school gardens and green teams
- **CONTACT:** Beth.Gingold@dc.gov (202-727-3587)

Materials	Services	Supplies from DGS
<p>Paper Recyclables – Clean paper (White paper, colored paper, post-it notes, envelopes, magazines, spiral notebooks, soft-cover books, hard-cover books, newspaper, file folders) and Cardboard (broken down!) *No food or liquids</p>	 <p>8 cu yd 2x/week; Or compactor on call</p>	<p>CLASSROOMS and OFFICES Next to COPIERS or WORK ROOMS</p>   <p>*No liners necessary! (Clear acceptable)</p>
<p>Landfill trash - Plastic bags, wrappers, styrofoam, other non-recyclables and non-hazardous items</p>	 <p>8 cu yd 5x/week; Or compactor on call</p>	<p>*Trash bins and liners not provided.</p>
<p>Mixed Recyclables - EMPTY bottles, cans, and drink cartons; EMPTY food containers (e.g. yogurt cups); Aluminum cans, aluminum trays and foil (if clean); Plastic jugs</p>	<p>2- 96 gallon toters, 2x/week</p> 	<p>For TEACHERS LOUNGE or COMMON AREAS</p>   <p>For KITCHEN, CAFETERIA, and COLLECTION</p> <p>*Please use clear liners ! (not provided)</p>
<p>Organics (Compost) **NEW! All food waste (meat, dairy, fruit, vegetables, bread); Soiled paper products (napkins, cardboard containers, trays (if compostable))</p>	<p>2- 96 gallon toters, 3x/week</p> 	 <p>For KITCHEN and CAFETERIA</p> <p>*Compostable liners provided</p>




Other:

- Hazardous waste and lamps – SmartDGS <http://smartdgs.dc.gov/> or 202-576-7676
- Have questions? Contact Beth Gingold 202-727-3587

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Serviced Containers - Considerations

Types of Serviced Containers	Considerations
<p>FOR MOST SCHOOLS:</p> <p>8 cu yd dumpster (2) - One for recycling – paper/cardboard; one for landfill trash.</p> 	<ul style="list-style-type: none"> • The dimensions of a standard 8 cu yd side loaded dumpster are 71”x 80”x76” (length x width x height). • Service - 2-5 times/week by a front-loaded truck. Trucks need sufficient turning radius (usually 50 ft – confirm plan with Susan Riley susan.riley@dc.gov) • Security - Secure dumpster enclosure can prevent illegal dumping. Dumpster enclosure must be large enough to fit ALL serviced containers! • Access - What is the path to the dumpster - Custodians must be able to easily transport (by rolling) to and empty a 32- or 55- gallon Brute-style bin into BOTH dumpsters. • The recycling dumpster needs to be as easy to access as the trash dumpster.
<p>For schools with high occupancy (> 500) or special cases</p> <p>15 or 34 cu yd compactor (2)– replaces dumpsters: one for recycling – paper/cardboard; one for landfill trash.</p> 	<ul style="list-style-type: none"> • On-call service. • Confirm specs with Susan Riley susan.riley@dc.gov. Appropriate size depends on occupancy. • Must be equipped with pressure gauges and Pandora. • Placement should consider movement of other materials – these don’t move! If there is storage space created nearby there needs to be sufficient path around/between the compactors to allow things to be moved there • In special cases due to space restrictions a 6 or 8 cu yd VIP compactor may be appropriate.
<p>96 gallon toters (4+)</p>  <p>Minimum 2 for recycling- bottles/cans and 2 for organics (food waste and soiled paper)</p>	<ul style="list-style-type: none"> • Usually 36” depth x 29.75” width, 43.5” height • Serviced 2-3 times per week by back-end loaded truck. They need to be lifted from ground level (not off the top of a loading dock) • Access - What is the path to the pick up location – these are HEAVY and custodians will need to be able to roll them (loading docks without ramps cause problems) • Security – there should be a secure storage space for these, whether a locked dumpster enclosure or somewhere in the building near the loading dock that is easily accessible without lifting them.

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Indoor Recycling Supplies – Order at no cost <http://dgs.dc.gov/page/healthy-schools>

Supplies provided by DGS	Considerations
<p>7 gallon bins</p> 	<ul style="list-style-type: none"> • 15 x 10.25 x 14.4 inches (H x W x D) • Place in CLASSROOM and OFFICES • label for paper only
<p>23 gallon bins with slit lid</p> 	<ul style="list-style-type: none"> • 30 x 11 x 20 inches (H x W x D) • Place in areas that produce a lot of paper • COPIERS, MAIL ROOM, ART ROOM • Label for paper only • May be placed next to 23 gallon bins with holes lid and a trash bin to create sorting stations. However the best placement is near the source. Sorting stations in hallways are not recommended, unless they are in high traffic, high visibility areas where a lot of trash is generated. • Built in sorting stations are not usually necessary – if they are built they need to accommodate standard size containers.
<p>23 gallon bins with holes lid</p> 	<ul style="list-style-type: none"> • 30 x 11 x 20 inches (H x W x D) • Place in areas that produce a lot of bottles/cans. • COMMON AREAS, TEACHER’S LOUNGE. • Label for bottles/cans. • See above about sorting stations.
<p>32 gallon bin with wheels (blue and yellow) and dump bucket</p> 	<ul style="list-style-type: none"> • Diameter: 22”; Height 27.25”; Add additional 6.6” to height for wheels. • Dump bucket: Cambro PWB22 22 qt poly pail/bucket with handle • For COLLECTION - In large buildings it is useful to have a dedicated secure storage space on each floor and near the dumpsters that can accommodate several of these bins. This is more useful than a single “recycling room.” • For KITCHENS and CAFETERIAS –will be used to create sorting stations. • Sorting stations will consist of 1 blue bin for mixed recyclables (milk cartons, bottles/cans, plastic containers), a dump bucket for liquids, 1 yellow bin for organics (food and soiled paper), 1 gray bin for trash (not provided by DGS), and a tray return. • Well-designed built-in sorting stations may be beneficial – however, poorly designed sorting stations are worse than none. No casework allows for flexibility and is the recommended default. Consider a moveable station. • Distributing built single trash stations (e.g. the “thank you” throughout the cafeteria causes challenges.