

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



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Contracts and Procurement

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**AGENCY:** Department of General Services

**CAPTION:** Locksmith Materials

**1. AUTHORIZATION:**

Upon the basis of the following findings and determination which I hereby make pursuant to the authority of the District of Columbia Municipal Regulations, D.C. Code Section 2-354.04 and 27 DCMR Chapter 47, Section 4718.

**2. MINIMUM NEED:**

The DC Metropolitan Police Department (MPD) has a need for a locksmith provider that has sufficient staff to address issues at 30 plus sites as needed 24/7, has experience to install, repair and replace a wide variety of lock types (exterior door, office door, key, keypad, desk, workstation, turnstile, cell block, valuables safe, gun safe, etc.) and has experience with repairing and providing key blanks and cylinders for a variety of lock brands (many locks are decades old and are not “off the shelf”).

**3. ESTIMATED REASONABLE COST:**

\$50,000.00

**4. FACTS, WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

UPCO Lock and Safe is the only locksmith vendor, within the District, who exclusively provides specialty gun safe repair and installation, repairs and installation to various locking systems and specialty key blanks for District of Columbia Metropolitan Police Stations. The MPD is responsible for securing arrestees, government-owned property, arrestee personal property, evidentiary property (cash, valuables, guns, etc.) and munitions. The MPD facilities require specialized services, time sensitive response and the vendor’s ability to service unique key cylinder/blank restrictions.

**CERTIFICATION BY MPD FACILITIES MANAGER**

I HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE, THAT THE ABOVE  
FINDINGS ARE TRUE, CORRECT, AND COMPLETE.

\_\_\_\_\_  
Lawrence Williams  
Facilities Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contract Specialist

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement. The notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received.

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Yinka T. Alao  
Associate Director, Contracts & Procurement

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Date