

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

- Agency:** Department of General Services
- Caption:** Consolidated Maintenance Services for the Administrative Office of the District of Columbia's Department of Motor Vehicles (DMV)
- Contractor:** The Donohoe Companies, Inc.

FINDINGS

1. AUTHORIZATION:

D.C. Code Section 2-354.05 and 27 DCMR Chapter 47, Section 4719.

2. MINIMUM NEED:

The Department of General Services (DGS) has an immediate need for the incumbent Contractor to continue performance of Consolidated Maintenance Services at the Administrative Office of the District of Columbia's Department of Motor Vehicles (DMV) for a period up to 90 days.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price is \$162,369.00

4. FACTS WHICH JUSTIFY AN SOLE SOURCE PROCUREMENT:

In accordance with D.C. Code § 10-551.01(b)(4) (The Department of General Services Establishment Act of 2011), the Department of General Services is responsible for providing building services for facilities owned and occupied by the District government. These services include consolidated maintenance services for DC Public Schools and municipal facilities. The Facility Management Division (FMD) provides management, maintenance, engineering, and janitorial services for over three hundred (300) owned and leased properties. These include office buildings, warehouses, residential facilities, and vacant schools and properties.

A contract for consolidated maintenance services for the Administrative Office of the District of Columbia's Department of Motor Vehicles (DMV) located at 95 M Street was awarded to The Donohoe Companies, Inc. (Donohoe) in 2010. Services continued under consecutive option periods which end on September 16, 2015. A new Request for Proposals (RFP) is under development which DGS anticipates issuing a new RFP and awarding a new contract within the next 90 days. However, the process will not be completed before option year four expires on September 16, 2015.

Therefore, DGS requires that Donohoe continue to provide services under the existing contract for an additional 90 days. An interim competitive contract is not practicable under these circumstances because of the potential disruption to services and the expenses and time associated with start-up of a new contractor on a short term basis. Therefore, it is in the best interest of the District to extend Donohoe's contract beyond the initial term of one base year and four option years.

5. CERTIFICATION BY THE ASSOCIATE DIRECTOR OF PROCUREMENT:

I have reviewed the above findings and certify that they are sufficient to justify the extension of Donohoe's contract on a sole source basis.

8/14/15
Date

Kimberly Gray
Kimberly Gray
Supervisor, Goods and Services

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03) or the competitive solicitation process under the applicable Department of General Services Procurement Rules for Construction and Related Services (27 DCMR Chapter 47). Accordingly, I determine that it is in best the District to extend Donohoe's contract on a sole source basis.

8/17/15
Date

Jyk
Jonathan Kayne
Interim Chief Contracting Officer