

Questions & Answers
Solicitation No. DCAM-23-NC-RFP-0006
Strategic Management Consulting Services

NO.	SECTION NO./PAGE NO.	QUESTIONS	DGS RESPONSE
01		Is a list of current IDIQ Contract Holders for the Strategic Management Consulting Services available?	Offerors can submit a Freedom of Information Act (FOIA) request by submitting an email to foia.dgs@dc.gov.
02		Will an attendee list of the pre-proposal on 2-2-23 be available?	See Addendum No. 01, Item No. 2.
03	B.1	Is the intent to award to multiple vendors intended to provide DGS vendor diversity in the execution of the contract, or is it intended to ensure that DGS awards to vendors who collectively meet all functional areas of the RFP?	The intent to award up to four (4) contracts is to ensure there is sufficient capacity. The expectation is for each Prime Contractor to have the expertise for the requirements listed under Section C.5.
04	L.2.5.1, #4	Are the three (3) Past Performance Evaluation Forms required of clients of the prime only, or can past performance evaluation forms of prime and sub-contractor clients be submitted?	The minimum of three Past Performance Evaluation (PPE) forms shall be completed and submitted by the Prime's clients; however, offerors can submit additional PPE forms that are completed by their subcontractor's clients.
05	L.2.5.1, #4	Can vendors request Past Performance Evaluation forms from DGS personnel for completed and current DGS projects?	Yes, if the DGS personnel was the assigned COTR or Project Manager.
06	L.2.5.1, #4	Please confirm the Past Performance Evaluation Forms should be included with the Technical Proposal submission.	Yes, all past performance evaluation forms shall be submitted as part of the technical proposal.
07	C.5.10 / L.20	The RFP sets forth four (4) key personnel roles and corresponding position descriptions. The RFP further establishes seven (7) scope services areas in C.5.2 – C.5.8. How should key personnel experience and expertise relate to the scope service areas included in C.5.2-C.5.8?	Key personnel roles can have multiple individuals with expertise to fulfill the requirements. The expectation is for each Prime Contractor to be appropriately staffed and provide the experience and expertise when assigned a task order.
08	C.5	Are offerors required to have and demonstrate experience in all scope areas included as C.5.2 – C.5.9?	Yes
09	I.14	Will the District consider reducing the Cyber Liability Insurance requirement from \$3M to \$2M, and the Commercial Umbrella requirement from \$10M to \$5M?	DGS has taken this request under consideration. If there is a change to insurance requirements, the changes will be issued via addendum. For now, the insurance coverages remain the same.
10	C.5	Can the District share the name or title of task orders that are currently planned and envisioned in the base year?	Some of the tasks are included in the RFP; task orders issued during the base period will be based on division needs and funding.
11		Is there a template available or are there required inclusions for the DOES First Source Initial Employment Plan?	The DOES First Source Initial Employment Plan is not required at the time of the proposal due date. It is applicable once awarded offeror(s) is/are issued a task order with a total value above \$300,000. Please reference Attachment C, DOES First Source Initial Employment Plan.
12		What is the Department of General Services' expectation regarding annual rate increases with current inflation rates? Is the standard 3.5% increase each year or the current cost of living adjustment, 8.7%?	For clarification, the pricing submitted by offerors will be a firm-fixed rate for the base period and future options. Therefore, offerors shall include the year over year increase determined by the offeror with its price proposal. The increase percentage/escalation is a business decision made by the offeror. Please refer to section B.3 of the RFP.