

DCAM-21-NC-RFP-0004
ADDENDUM NO. 02 - EXHIBIT A

NO.	QUESTION	ANSWER
1	If a sub-contractor is utilized, are they required to pay DC's 6% sales tax on services provided on this contract?	Contractors and Subcontractors are required to pay sales tax and there is no exemption. However, any equipment is exempt.
2	If a CBE Prime Contractor utilizes a Sub-Contractor that is not a CBE but the Prime Contractor provides at least 51% of the work, is this acceptable?	Under this requirement Offerors must be certified by DSLBD at the time of submission as a Small Business Enterprise (SBE). Should the SBE prime decide to subcontract, the subcontractor regulations spelled-out in Section [H.9] are applicable. The SBE prime must self-perform at least 50% of the contract with its own resources. Of the remaining 50%, the first 35% must be subContracted with another fellow SBE firm. If there are no qualified SBE firms, the prime must select a CBE and if there are neither SBE or CBE qualified firms, the prime must submit a waiver request to DSLBD for approval to utilize a non SBE/CBE subcontractor. It is important to understand that no work may begin without the approved waiver from DSLBD. Additional questions regarding the DSLBD waiver request and process should be directed to the agency for more specifics.
3	If Question #2 is okay, is the Prime still eligible for up to 12 CBE points?	Please see the answer to Question No. 2 above. Yes, SBE Offerors are eligible to received up-to 12 CBE preference points based on their certification and the points assigned by DSLBD.
4	How do I find out who the incumbent is and their contract value?	This information can be found on the DGS's website under Contracts and Procurement, Awarded Contracts or a FOIA request can be submitted for any supplemental information.
5	Can DGS identify how many performance orders were issued for the existing security contract?	DGS does not understand the Offerors question. Any information regarding a incumbent's performance must be submitted as a formal FOIA request.
6	Could Additional Security Request (ASR) in excess of \$1,500.00 be performed without a Task order in the event of emergency/ AD HOC services?	In accordance with Sections [B.2.4], [C.6.4.24] and [C.12.1.1] ARS in excess of \$1,500.00 will require advanced written approval from the CO. The advance written approval may be in the form of an email and or a Task Order depending on timing and urgency.
7	What are the current or recommended vehicle specifications for Asset Class A and B?	The regulations governing security vehicles fall under the purview of the DC Department of Consumer and Regulatory Affairs and the Metropolitan Police Department's Security Officers Management Branch. Contractors must maintain compliance with any and all regulations promulgated by those entities.
8	Can the three recommended Past Performance Evaluations be from Federal and commercial contracts?	Yes

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9	What are the minimum/suggested discounts requirements for the Prompt Payment Discount?	There are no minimum/suggested discounts requirements or rates; this is up-to the Offeror to suggest.
10	Section C.7.2.4 indicates that Holiday dates would vary from year to year. What are the current holidays acknowledged by DGS?	The District recognizes and observes all Federal and Local holidays including DC Emancipation Day.
11	In reference to multiple awardees, how are the two awarded companies expected to cooperate in reference to providing security services?	For the avoidance of confusion and doubt. <u>No</u> two Contractors will be awarded under the same asset class group. Moreover, the Department intends to award up-to, two (2) Contractors (one (1) Contractor for each Asset Class Group, and one (1) Asset Class Group per Contractor). These individual asset class group contracts will operate independently.
12	In the event that a suspension of work is applied to one of multiple awardees, is the other awardee eligible to pick up the suspended services?	Any potential suspension of work will be reviewed and handled on a case-by-case basis, with final determination made by the Chief Procurement Officer.
13	Is the Fire Prevention Program offered to the awardee from an incumbent existing plan? Or is it up to the awardee to develop a new one?	In accordance with Section [H.12.1] , the Contractor shall be responsible for establishing and maintaining an effective fire prevention program for its employees and the District property being serviced on the job site.
14	What are the equipment requirements per position?	Special Police Officers and Security Officers shall be equipped as outlined in the requirements listed in DC Municipal Regulations, Title 6A, Chapter 11.
15	When is the anticipated award date of this contract?	The Department anticipates making award within Quarter 2, 2021.
16	In regards to the collective bargaining agreement, please provide us with the seniority roster of the incumbent personnel.	This is <u>not</u> within the purview of the DGS/Protective Services Division. The union representing Special Police Officers and Security Officers is independent of the DC Government. We suggest that you contact the Service Employees International Union, 1800 Massachusetts Avenue, NW, directly for any questions regarding the application of seniority.
17	Is this security program subject to the Service Contract Act?	Yes. Along with the wages set by the Collective Bargaining Agreement, both the U.S. Department of Labor Wage Determination Service Contract Act and the D.C. Living Wage Act are applicable under this contract (inclusive of fringe benefits and health and welfare). Which ever of the three represents the highest rate is the prevailing wage. Contractors are bound to compensate its employees based on the prevailing wage.
18	What is the current annual value of the incumbent service contract?	This information can be found on the DGS website under Contracts and Procurement, Awarded Contracts or a FOIA request can be submitted.
19	Will security personnel be authorized to carry intermediate levels of force tools such as handcuffs, pepper spray, etc.?	The responsibilities of Special Police and Security Officers, insofar as the Use of Force and the equipment they may or may not carry is concerned, are covered under DC Municipal Regulations, Title 6A, Chapter 11.

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20	What is the dollar worth of fines incurred by the incumbent for contract violations?	Any information regarding a incumbent's performance must be submitted as a formal FOIA request.
21	Will the security provider be required to provide a Radio Repeater for this contract?	Yes, all communications, and equipment for such, are the responsibility of the contractor.
22	Will DGS require a detailed listing of cost elements with detailed amounts by period of performance?	No.
23	What type of Safety and Personal Protective Equipment are required?	Please consult DC Municipal Regulations, Title 6A, Chapter 11, for the equipment requirements for Special Police Officers and Security Officers. In general, <i>no</i> safety or protective equipment is provided by the DC Government, with the exception of X-Ray Scanners and Metal Detector Arches. Additionally, all PPE required to protect contract employees from such illnesses as SARS-CoV-2 (COVID-19) are the responsibility of the contractor.
24	Does the client have a specifically approved firearms safe to be provided for this security program?	DGS/PSD does <i>not</i> provide storage for the Contractor's employees firearms. Additionally, the Contractor's employees are <i>prohibited</i> from exchanging weapons on DC Government property.
25	Will Armed Security Personnel be required to obtain a Public Trust or an additional level of internal vetting?	Each armed security personnel must be duly licensed to carry a firearm in the District and in full compliance with any associated regulations related to Armed Security Personnel. in accordance with Title 6A, Chapter 11.
26	What is the anticipated amount of notice to be given if additional security services are required?	In accordance with Section [C.12.1] , the solicitation requires additional personnel be provided by the Contractor on demand within as few as a four (4) hour notice.
27	If incumbent or new hire personnel suitability are under investigation can they work with an interim?	No. Guards cannot work under the awarded contract until they are cleared to do so by DCRA and MPD's Special Officers Management Branch.
28	Will the Govt provide a list of incumbent seniority dates and suitability status?	This is <i>not</i> within the purview of the DGS/Protective Services Division. The union representing Special Police Officers and Security Officers is independent of the DC Government. We suggest that you contact the Service Employees International Union, 1800 Massachusetts Avenue, NW, directly for any questions regarding the application of seniority.

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29	How soon after contract award can we submit candidates for background check processing?	Background checks are the responsibility of the Contractor through the licensing process with the DC Department of Consumer and Regulatory Affairs (DCRA) and the Metropolitan Police Department's Special Officers Management Branch. The DGS/Protective Services Division is not the Regulating Authority for Special Police Officers and Security Officers, PSD only administers the security contract. However, all of the Contractor's personnel must be in compliance with all of the city's law and regulations regarding SPO/SO's to avoid violating the contractual agreement. Offerors may begin the candidate background check process through DCRA and SOMB at its discretion.
30	Will the client provide space onsite for onboarding, orientation and required training?	All training and orientation is the responsibility of the Contractor and the District will not provide facilities for onsite training. However, should a position with a particular DC Government client require additional or specialized training, the DGS/Protective Services Division will work with that client to provide the instructor(s), and a suitable venue for such training. The hourly cost for any such training; however, is the responsibility of the Contractor, and may not be billed to the District.
31	Section B.5.1 on page 7 of the solicitation states, "For Contracts in excess of \$250,000, at least 35% of the dollar volume of the Contract shall be subcontracted in accordance with Section H.9. " Section H.9.1.1 on page 67 of the solicitation requires that 50% of the dollar volume be subcontracted to qualified Certified Business Enterprises. Please clarify the conflict in subcontracting requirements.	Please see Addendum No. 2, Item No. 02.
32	Will DGS consider eliminating the requirement to submit Performance and Payment bonds as stipulated under Section H.12.8.2 on page 70 of the solicitation?	Please see Addendum No. 2, Item No. 02
33	The Safety Requirements delineated in Section [H.12.11] appear to be more appropriate for construction contracts rather a security service contract. Will DGS consider revising or deleting Section [H.12.11] in its entirety?	Please see Addendum No. 2, Item No. 02
34	The narrative in Section [H.12.14], Delivery of Services , on page 72 does not appear to be relevant to this solicitation. Will DGS explain how this section will apply to the resulting contract?	Please see Addendum No. 2, Item No. 02
35	The narrative in Section H.12.18, Suspension of Work , on page 73 of the solicitation does not appear to be relevant to this solicitation. Will DGS explain how this section will apply to the resulting contract?	Please see Addendum No. 2, Item No. 02

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36	The narrative in Section H.12.19, Contract Completion or Termination , on page 73 of the solicitation does not appear to be relevant to this solicitation. Will DGS explain how this section will apply to the resulting contract?	Please see Addendum No. 2, Item No. 02
37	Is there any consideration to removing the bid bond and performance bonding requirements?	Please see Addendum No. 2, Item No. 02
38	Section C.22 on page 43 of the solicitation is titled, SPECIFIC REQUIREMENTS FOR DEPARTMENT OF BEHAVIORAL HEALTH (DBH) FACILITIES. This Department does not appear to fall into either Asset Class Group A: Parks and Recreation or Asset Class Group B: Public Education. Should the Department of Behavioral Health be considered for security services as part of this solicitation. If so, under which Asset Class group should it be included?	Please see Addendum No. 2, Item No. 03
39	Will DGS modify the Deliverables delineated in Section [F.3] beginning on page 53 of the solicitation by deleting those referencing DBH if a determination is made that DBH was not intended to be included under this solicitation?	Please see Addendum No. 2, Item No. 03
40	When will the contact information for the COTR referenced in Section G.10.2 on page 59 of the solicitation be provided?	The COTR's information including name, phone number and email will be provided with award.
41	When will the List of Locations by Asset Class be provided to Offerors?	Please see Addendum No. 2, Item No. 05
42	Section C.9 on page 22 of the solicitation refers to Attachment J.20, Minimum Staffing for Applicable SPA. Attachment J.20 is not currently posted on the DGS website. When will this attachment be made available to potential Offerors?	Please see Addendum No. 2, Item No. 06
43	Can a SBE Prime Contractor partner with a non-SBE/CBE Sub-Contractor as long as the SBE performs the majority of the work?	Under this requirement Offerors must be certified by DSLBD at the time of submission as a Small Business Enterprise (SBE). Should the SBE prime decide to subcontract, the subcontractor regulations spelled-out in Section [H.9] are applicable. The SBE prime must self-perform at least 50% of the contract with its own resources. Of the remaining 50%, the first 35% must be subContracted with another fellow SBE firm. If there are no qualified SBE firms, the prime must select a CBE and if there are neither SBE or CBE qualified firms, the prime must submit a waiver request to DSLBD for approval to utilize a non SBE/CBE subcontractor. It is important to understand that no work may begin without the approved waiver from DSLBD. Additional questions regarding the DSLBD waiver request and process should be directed to the agency for more specifics.

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44	Will the Department consider removing Sections B.5.1, B.5.2, H.9.1.1 and H.9.1.2?	No, the District will not consider removing the subcontracting requirements pulmonated by D.C. Municipal Regulations and governed by DSLBD. If a Prime SBE Contractor chooses to subcontract, the SBE is subject to the mandatory subcontracting regulations.
45	Please provide post exhibits for the scope of work that details location, hours, and number of personnel needed	Please see Addendum No. 2, Item No. 06
46	Are there any specific requirements for the vehicles size, make and model?	Vehicles utilized must comply with all DC regulations regarding Security Services. Said regulations are the purview of the DC Department of Consumer and Regulatory Affairs, https://dcra.dc.gov/ and theMetropolitan Police Department's Security Officers Management Branch https://mpdc.dc.gov/page/security-officers-management-branch-somb .
47	Will the vehicles need to be equipped with any special marking and/or equipment?	Vehicles utilized must comply with all DC regulations regarding Security Services. Said regulations are the purview of the DC Department of Consumer and Regulatory Affairs, https://dcra.dc.gov/ and the Metropolitan Police Department's Security Officers Management Branch https://mpdc.dc.gov/page/security-officers-management-branch-somb .
48	Please clarify the rates from the CBA that would apply to these sites. The CBA list rates from multiple sectors.	Please see Addendum No. 2. Item No. 05. The applicable collective bargaining agreement per location is identified in column two (2) of the attached.
49	Is the proposed training requirements in this solicitation being met by the current incumbent staff?	The incumbent is in compliance with all required personnel training under its current Contract. However, though the Contract is of similar services to those being solicited under this RFP the Contracts are not the same. For the avoidance of doubt and to provide clarification, DC Department of Consumer and Regulatory Affairs and the Metropolitan Police Department's Special Officer Management Branch are charged with the oversight of security personnel throughout the city. All personnel servicing the contract must be in compliance with DC Municipal Regulations, Title 6A, Chapter 11, regarding Special Police and Security Officers, to maintain the required certifications. Contract security personnel found not to be in compliance may result in a fine being levied against the contractor.
50	As a prospective bidder, does the whole company have to be union or just the individuals working on the contract.	The awarded Contractor's organization will be expected to sign an agreement with SEIU 32BJ; however, only the Contractor's employees will become unionized.

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51	Does the current contractor's security personnel meet all of the required training, in the advertised RFP? If not, please state the areas that would require initial training?	<p>The incumbent is in compliance with all required personnel training under its current Contract. However, though the Contract is of similar services to those being solicited under this RFP the Contracts are not the same. For the avoidance of doubt and to provide clarification, DC Department of Consumer and Regulatory Affairs and the Metropolitan Police Department's Special Officer Management Branch are charged with the oversight of security personnel throughout the city. All personnel servicing the contract must be in compliance with DC Municipal Regulations, Title 6A, Chapter 11, regarding Special Police and Security Officers, to maintain the required certifications. Contract security personnel found not to be in compliance may result in a fine being levied against the contractor.</p>
52	On page 49, section C.29 Key Personnel, Would the Key Personnel (Project Manager, Asst. Project Manager and Field Supervisors) be required for each Asset Class?	<p>Yes. Per the RFP, key personnel are required to be designated for each Asset Class. Should your company wish to submit a proposal for both Asset Classes, and should you assert that the key personnel is/are capable of managing <i>both</i> Asset Classes, you will need to clearly establish their capabilities for doing so in your proposal.</p>
53	If an Offeror is intending to bid both Asset Classes, can one Project Manager and one Asst. Project Manager be responsible for both Asset Classes?	<p>Yes. Per the RFP, each asset class must have a Project Manager and Assistant Project Manager. Should your company wish to submit a proposal for both Asset Classes, and should you assert that one Project Manager/Assistant Project Manager is capable of managing <i>both</i> Asset Classes, you will need to clearly establish his/her/their capabilities for doing so in your proposal.</p>
54	Please identify how many field supervisors are required for each Asset Class?	<p>The District will not make recommendation in this area. Please carefully review the requirements set forth in the RFP for Field Supervisors and submit your proposal based upon your capacity and personnel availability, making sure that the proposed number field supervisors is adequate for the number of posts they will be servicing.</p>