

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



ATTACHMENT A

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FV2014	Sample Required	Estimated FFIE Quantities				Pricing	
		High schools	Elementary	if	if	UNIT PRICES	TOTAL PRICES
				QUANTITY			
				TOTAL			
SEATING							
(S1) Chair-Student							
- 13" (PreK - K)	**	0	10	558	568		
- 15" (1st - 3rd)		128	21	1351	1500		
- 18" (4th - 12th) - w/ Basket	**	1386	1562	929	3877		
- swivel options of the above	**						
(S2) Chair - Multipurpose w/o uphols.					0		
(S3) Chair- Teacher	**	63	39	114	216		
(S4) Chair-Visitor - Standard	**	13	30	208	251		
(S6) Chair Task and administrators	**	122	175	100	397		
(S6a) Chair - High Back (Principal's)		1	0		1		
(S7) Stool- Teacher		1	6	0	7		
(SS) Chair- Lounge		22	28	5	55		
(S9) Musical Posture Chairs		8	69	48	125		
(S11) Stool - Student		0	0	0	0		
(S12) Student alternative seating options	**	22	0	5	27		
(S13) Dollies for Chairs		0	0	0	0		
Subtotal		1766	1940	3318	7024		
CASEGOODS							
(C1) Bookshelf Adj. Height							
(C3) Cabinet-Tall		0	4	0	4		
(C5) Cart-Lockable		31	15	51	97		
(C6) Cart-Multimedia Teacher		2	32	7	41		
(C7) Desk - Admin		19	39	11	69		
(CS) Cabinet Fire Proof for records room and health suite		0	1	0	1		
(C9) Desk-student (include different shapes)		1117	904	2487	4508		
(C10) Desk- Teacher	**	64	36	119	219		
(C12) File Cabinet -4 Drw. Vert. Legal or Letter	**	45	88	124	257		
(C12a) File Cabinet -Lateral		1	0	1	2		
(C13) Wardrobe		52	64	105	221		
(C14) Rack-Drying		1	7	1	9		
(C16) Shelving-Green ware		0	3	0	3		
(C18) Small Safe		0	1	1	2		
(C19) Project Storage Lockers		1	0	0	1		
(C20) Sheet Music Cabinet		0	0	0	0		
(C22) Storage for Flat Files		0	2	1	3		
(C23) Metal Cabinet for Flammables		0	0	10	10		
(C24) Cubbies	**	0	80	1424	1504		
Subtotal		1388	1255	2975	5618		
TABLES							
(T1) Table - work (ex. 42" round and 36" X 72")	**	73	52	49	174		
(T2) Table- Computer / Printer		54	47	94	195		
(T3) Table- Conference		5	71	233	309		
TS Table- Side and End		3	13	65	81		
T9 Tables - Cafeteria with Bench - oval		0	0	6	6		

Offeror's Letterhead

Attachment A
Offer Letter

Date: February 19, 2014

District of Columbia Department of General Services
2000 14th Street, NW, 8th Floor
Washington, DC 20009

Attention: Mr. Brian J. Hanlon
Director

Reference: Request for Proposal DCAM-14-NC-0109
FF&E FOR SEVERAL DISTRICT OF COLUMBIA PUBLIC SCHOOLS

Dear Mr. Hanlon:

On behalf of **Insert Bidder's Legal Name** (the "Bidder"), I am pleased to submit this bid in response to the Department of General Services' (the "Department" or "DGS") Request for Proposal (RFP) to provide FF&E FOR SEVERAL DISTRICT OF COLUMBIA PUBLIC SCHOOLS . The Bidder has reviewed the RFP and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the "Bid Documents") and has conducted such due diligence and analysis as the Bidder, in its sole judgment, has deemed necessary in order to submit its bid in response to the RFP. The Bidder's submission and the Fixed Unit Prices are based on the Bid Documents as issued and assume no material alteration of the terms of the Bid Documents.

Insert Offeror's Legal Name bid is as follows:

See Unit Price Spreadsheet

The Offeror acknowledges and understands that the Fixed Unit Prices are firm, fixed prices and intended to be Offeror's sole compensation for the services required.

The Bidder's submission is based on and subject to the following conditions:

1. The Bidder agrees to hold its bid open for a period of at least one hundred twenty (120) days after the date of the bid.
2. Assuming the Bidder is selected by the Department and the Bidder agrees to enter into a contract with the Department on the terms and conditions described in the Bid Documents within one (1) day of the notice of the award.
3. Both the Bidder and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Bidder to the terms of the Offeror's Bid. The Bidder further represents and warrants that no further action or

approval must be obtained by the Bidder in order to authorize the terms of the Offeror's Proposal.

4. The Bidder hereby represents and warrants that they have not: (i) colluded with any other group or person that is submitting a bid in response to the RFP in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a bid in response to the RFP; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.
5. There are no requested changes to the Form of Contract:
6. The Bidder hereby certifies that neither it nor any of its subcontractors have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or subconsultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, "LSDBE Certified Companies") from participating in the work if another company is awarded the contract.
7. This Bidder's submission, including the Bidder's Fixed Unit Price's are being submitted on behalf of (Insert Offeror)

Sincerely,

By: _____

Name:

Its: _____