



## Call to Artists

### Opportunity

The Department of General Services (“Department” or “DGS”) is issuing this Request for Qualifications (RFQ) to engage individual artists and artistic teams (Artist) to respond to this Call to Artists with professional qualifications in addition to a proposal of site-specific artistic capital improvements for the renovation and additions to Coolidge High School located at 6315 Fifth Street, N.W, Washington, DC 20011 in Ward 4. The Artists shall develop a new original permanent work of art made specifically for the site.

### Project Goals, Themes, & Budget

This Call for Artists seeks works of art for 5 spaces throughout the school and school grounds. Please be very specific (referring to Artist number) as which piece(s) of art you are responding to.

**The total budget for each project is as follows:**

Plan Ref #	Location	Type	Commission
AP 2.1	High School Gym Main Lobby	Suspended	50000
AP 3.3 & 3.5	2 Interior Atrium Courtyards	Suspended	100000
APS 1.1	William Center Façade	Design ONLY for perforated aluminum panel façade	10000
APS 1.2	6th Street Entrance	3 Dimensional Exterior Sculpture	50000
AP 1.3	MS Entrance	3 Dimensional Exterior Sculpture	50000

The indicated budget must include ALL artists’ fees and costs associated with design, fabrication, travel, transportation of work to the site, insurance, permits, installation and documentation of the artwork.

There are two (2) selection processes:

Request for Qualifications (RFQ), whereby an Artist and/or Team submits images of prior work demonstrating a minimum of five years of site-specific public art experience.

**APPLICATION DEADLINE: February 22, 2019**

**SEMI-FINALISTS ANNOUNCED: March 4, 2019**

The finalist for each location will be determined through an Art Selection Committee selection process. This will be a commission for a new original permanent work of art made specifically for the site. Finalists site visits and community input session(s) will be conducted in concert with the Art Selection Committee prior to the submittal of a site-specific design proposal.

**SITE SPECIFIC DESIGN PROPOSAL DEADLINE: Week of April 8-12, 2019**

Site Specific Design Proposals shall include or consider the following:

- Fabricated from durable, low-maintenance material that can withstand the elements and requires minimal maintenance. This work will be permanently installed in a school and must be able to withstand a school environment with very active children.
- The work commissioned is for permanent installation and therefore should last for at least 50 years.
- Incorporate context of the local community, with sensitivity to the history, traditions and iconography that uplift the pride of the community.
- Adhere to requisite ADA and safety regulations.
- Engaging and enjoyable to individuals of all ages and backgrounds.
- DGS will prepare the site for installation, which could include blocking walls for reinforcement, concrete pads for exterior works and lighting. HOWEVER, it is important for the artist to remember that installation is included in the artist's budget – including lifts, cabling, bolting, etc. The artist will work with DGS to confirm installation arrangements.
- We do have a list of local museum installers, rental companies and printers that can be of assistance if needed.
- Since our installations are located in very active environments (schools, shelters, recreation centers, etc.), it is crucial that your proposal consists of materials and/or coatings that are durable. For instance, for paintings and other flat surfaces, we require two coats of UV/graffiti protection. For paintings, we typically have them pasted onto the surface with a simple wood frame built around it – so that if the work needs to be removed in the future, it can be saved and carefully removed from the original location. If the artwork is installed at human height level, your work should be able to withstand touching and be extremely durable and easily cleaned. These details can be fleshed out in final design but should be accounted for in your budget.
- **Three (3) References from recent projects**

## Resources

**Design Documents: See Attachment A.**

## **Eligibility**

The competition is open to professional artists with a minimum of five years of site-specific and/or public art experience. Some categories are restricted to artists from Washington, D.C. or represented by a D.C. gallery. Artists should have demonstrated experience working with community representatives, youth, businesses and government entities. It is also important that if the artist(s) selected for the project actively engage and collaborate with local residents.

## **Selection Criteria & Process**

The selection committee, representing diverse interests and expertise, will review images submitted by artists and recommend (3) three to (5) five Finalists for each project. Each Finalist will be awarded a \$500 honorarium to create a site-specific design proposal that would include a scale model or rendering, an itemized budget, a project timeline, and a project narrative. An additional \$500 is allocated for artists who've been selected as finalists and reside outside of Maryland, DC or Virginia for travel to present models. Note the schedule. Finalists will be notified by email. We will do everything humanly possible to get your design and travel checks prior to the presentation – but in all likelihood it will not arrive in time for you to book your flight. We will also schedule the panel meeting so that you can arrive the morning of and fly out the evening of – to help save on hotel costs. The easiest airport to use is Reagan National "DCA".

Finalists should attend the site visit (but we will share pictures to everyone via email) and definitely attend the panel presentation to the selection committee. If your presentation is via Skype (which we do NOT encourage – the travel honoraria must be waived.)

The selection committee will review the designs, references will be checked and then (1) one finalist/team for the project will be recommended.

The Committee will make its Round 1 selection of 3-5 artists per commission based on portfolio and capacity.

The following Public Art Evaluation Criteria will be used for Finalists in Round 2:

### Artistic Content

80 %

The applicant's work sample and support materials (brochures, articles, letters of support, etc.) demonstrate high standards of artistic excellence within the chosen discipline(s);  
Artist(s) and/or applicant's written concept exhibits high quality, innovation and creativity  
Applicant has experience with site specific public art projects and uses personnel with demonstrated arts expertise (such as arts administrator, professional artists) to plan and implement artistic content;  
The described project, goals and schedule of planned activities are feasible;  
The applicant demonstrates a commitment to hiring DC-based artists, where applicable, to deliver artistic content (such as arts administrators, professional artists); and  
Artist(s) and/or applicant demonstrate the ability to translate artistic discipline to project participants.  
The Artist's portfolio of work is feasible for this particular project.

### Community Engagement and Impact

10 %

Project provides shared learning opportunities in the District that facilitate a greater participation in the arts, relative to the artistic discipline  
Applicant demonstrates sensitivity to the cultural, ethnic and economic background of the participants and the residents of the District of Columbia  
Project addresses significant diversity of expression;  
Project addresses needs of the community;  
Project location(s) and presentation(s) are accessible to persons with disabilities; and  
Applicant has substantive experience working with community representatives, landscape architects, business and government entities  
***If the applicant is a resident of the District of Columbia or has a studio located in the District of Columbia or is represented by a gallery located in the District of Columbia, the applicant automatically receives the full 10% credit for the this category.***

### Capacity and Sustainability

10 %

The applicant is sufficiently stable, in terms of arts expertise, organizational capacity, and financial status to implement the proposed project;  
The applicant demonstrates the internal capacity to administer the project and has appropriate financial monitoring systems in place to track expenditures  
The applicant's budget information is detailed, accurate, feasible, and directly related to the project. All items are eligible expenses;  
The applicant has experience in producing similar public art projects;  
The work of art is designed to last for at least 50 years;  
and  
The design proposal and the selection committee's recommendations will be forwarded to the DGS for review and final approval. The artist whose design is approved will then enter into an agreement with DGS for final design, fabrication and installation of the artwork.

The final selection is conditioned upon a positive reference check.

## Calendar and Timeline

Project Timeline	
Call/RFQ Released:	<b>February 1, 2019</b>
Submission Deadline for RFQ:	<b>February 22, 2019</b>
First Round Panel Review & Announcement	<b>February 26-March 1, 2019</b>
Semi-finalists Notified and Announced:	<b>March 4-8, 2019</b>
Site Visit Tour with Semi-Finalists: Note – artists from outside of the DC area are not expected to attend due to the modest travel stipend meant primarily for the panel presentation of your proposal – but we will email you photographs and a list of questions and answers during the site visit.	<b>March 11-15, 2019</b>
Site-Specific Proposal Presentation: <u>Bring your models with you to avoid damage during shipping and to save shipping costs. You will take your models back with you. Hand in your jump drive, distribute your printed materials at the beginning of your presentation.</u>	<b>Week of April 8-12, 2019</b>
Finalists Announced	<b>Week of April 15-19, 2019</b>
Final Design Meeting, Contracts Issued, 1 <sup>st</sup> Payment	<b>Week of April 22-26, 2019</b>
Final Design & Fabrication (3 months)	<b>Between April 26-July 26, 2019</b>
Installation Complete deadline:	<b>By August 2, 2019</b>

## RFQ SUBMISSION REQUIREMENTS

### 1. Round One – COMPLETE THE ON-LINE FORM LOCATED AT:

<https://dgs.dc.gov/page/dgs-solicitations> - then choose which school(s) you wish to apply for (there are 4 this year: Coolidge High School, Hyde-Addison Elementary, Kimball Elementary and Maury Elementary. There is one on-line application this year, on which you can apply to all schools at the same time. However, you will need to download each Call to Artists to print the pdf that has the floor plans and elevations for each school.

### 2. Round Two – Submit Model and Design Proposals

TO SUBMIT MODELS FOR ROUND 2:

-BRING YOUR MODELS (AND FLASH DRIVES ALONG WITH 10 COPIES PRINTED HARD COPIES OF YOUR PROPOSAL) WITH YOU TO PREVENT THEM FROM BEING DAMAGED DURING SHIPPING AND TO SAVE YOU SHIPPING COSTS. WHEN IT IS YOUR TURN TO SUBMIT, YOU WILL BE ASKED FOR YOUR FLASH DRIVE AND HARD COPIES. BE PREPARED TO TAKE YOUR MODELS BACK WITH YOU AFTER YOUR PRESENTATION SO KEEP YOUR BOX AND PACKING MATERIALS ORGANIZED.

-THE PRESENTATION WILL BE HELD AT:

D.C. Department of General Services  
4<sup>th</sup> Floor Conference Room  
1250 U Street, N.W., Suite 300  
Washington, D.C. 20020  
Attn: Sandy Bellamy

-NOTE: PLEASE CAREFULLY PACK YOUR MODEL FOR EXTRA PROTECTION. SHIPPERS/AIRLINES ARE KNOWN TO THROW PACKAGES BREAKING MODELS AND WE DON'T WANT TO HAVE YOU GO THROUGH THE FRUSTRATION OF TRYING TO REPAIR YOUR MODEL BEFORE YOUR PRESENTATION. IT IS SAFER TO BRING YOUR MODEL WITH YOU.

1. **QUESTIONS** – E-mail to [sandy.bellamy@dc.gov](mailto:sandy.bellamy@dc.gov). Do NOT leave questions on voice mail. Questions and answers will be shared with all participants.

## About DGS and the Percent for Art program

The Department of General Services (DGS) began its percent for art program in 2013 as a way to support our local creative economy and complement our award-winning architecture with diverse and inspiring permanent works of art. Since inception, DGS has commissioned nearly 400 works of art for nearly 20 properties – about 75 new works of art per year for the city. Our portfolio includes schools, shelters, parks and recreation and office buildings. Note: our sister agencies – the DC Commission on Arts and Humanities has a very robust public art program, as does DC Libraries and DC Department of Transportation. In addition, in D.C., the GSA and Metro who also have very robust public art programs. Thus, we are honored to do our part in a vibrant network of cultural resources in Washington, D.C. to support artists and elevate our built environment.

Our commissions range from large scale exterior sculptures, installations, suspended works of art, mixed media, paintings, illustrations, graphics, photography, furniture and even poetry. The program always reserves at least 50% of its commissions to DC artists or artists represented by DC galleries to ensure that our tax dollars are reinvested back into our local community. Even artists from outside of D.C. typically contribute to our local creative economy by working with local fabricators, printers, equipment rental outfits and installers – some of whom have even taken on emerging artists as assistants for installation and as mentees. All in all, we have a profound and deep gratitude for the artists, architects, construction teams and community who contribute to each commission.

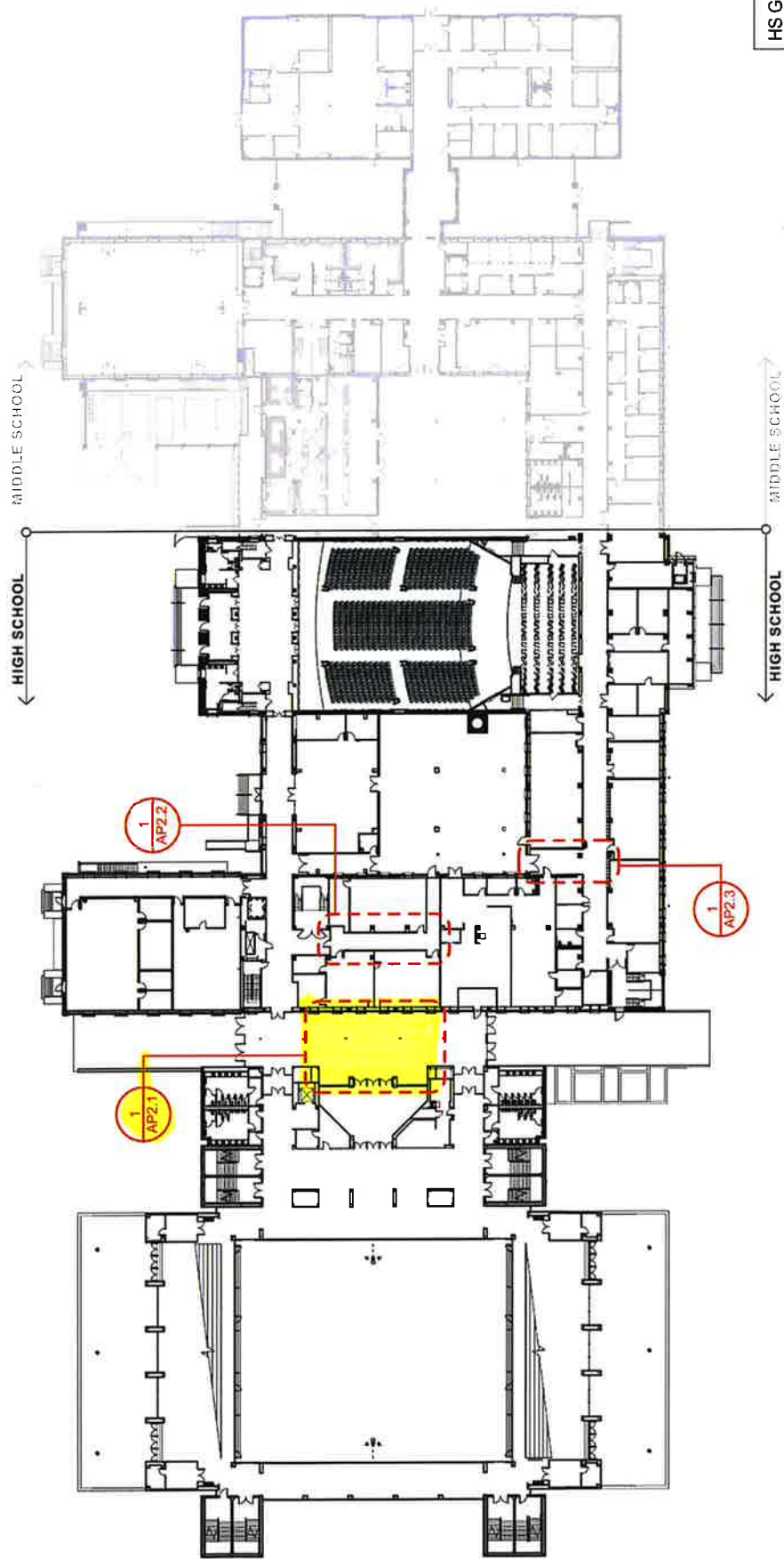
The Department of General Services (DGS) has a mission to elevate the quality of life for the District with superior construction, first-rate maintenance and expert real estate management. By building and maintaining safe and green state-of-the-art facilities which foster economic growth and elevate educational environments, our trusted and skillful employees create modern and vibrant communities across all of the District of Columbia.

The Department of General Services (DGS), a newly established District agency, provides cost-effective, centralized facility management services. In October of 2011, the agency assumed the functions and responsibilities of the Department of Real Estate Services (DRES), Office of Public Education Facilities Modernization (OPEFM), Municipal Facilities: Non-Capital agency, and the capital construction and real property management functions of several other District agencies.

DGS improves the efficiencies of basic services, while removing redundancies, to provide the most cost-effective management and ensure the best value of the District's property acquisition, construction and maintenance resources.

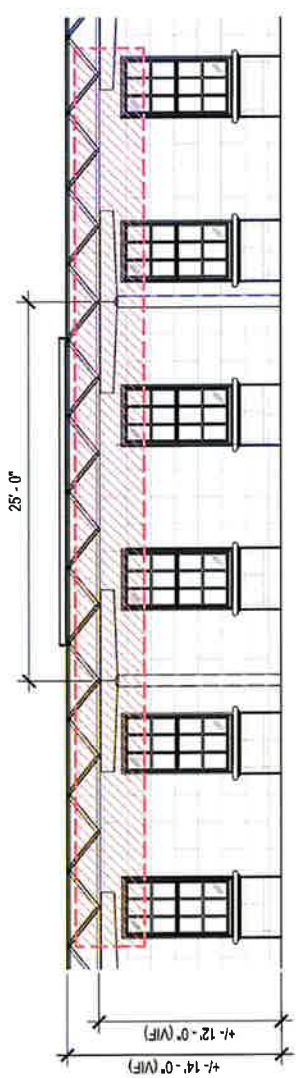




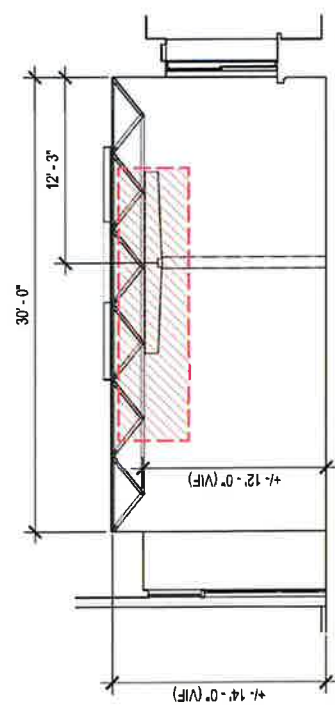


<b>HS GROUND LEVEL - OVERALL PLAN</b>	
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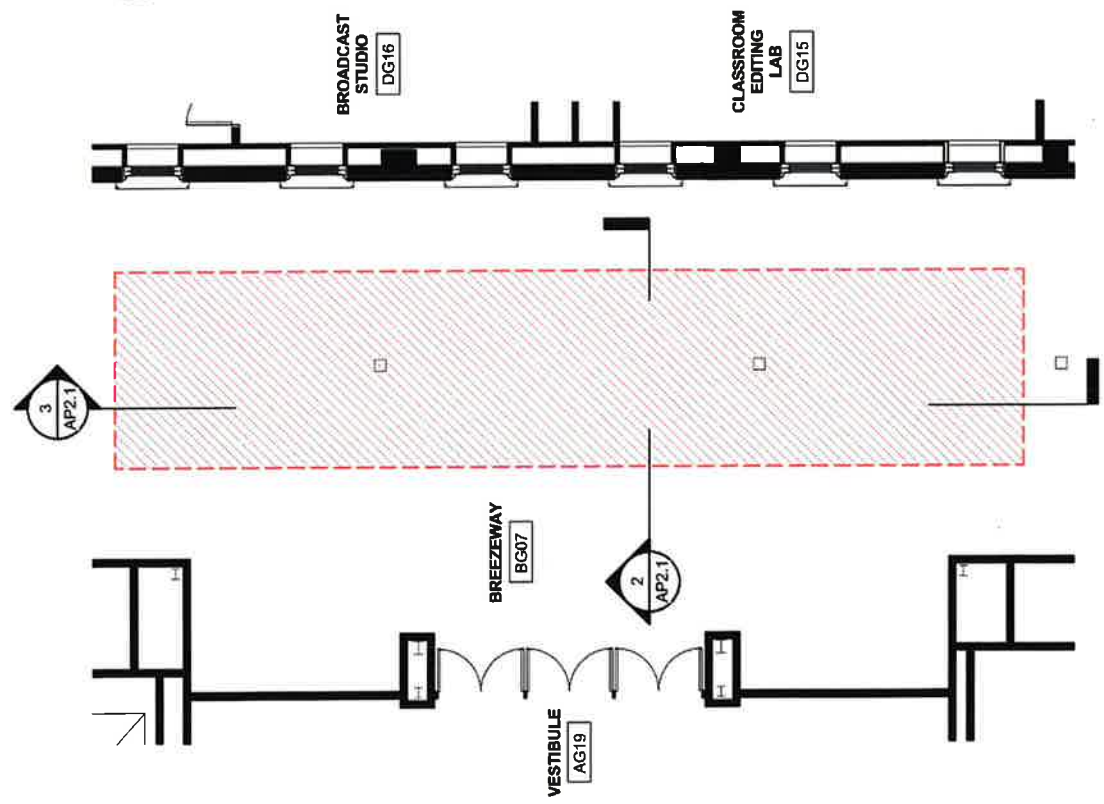
**2** HS GROUND LEVEL - FLOOR PLAN  
1" = 50'-0"



**3** SECTION  
1/8" = 1'-0"



**2** SECTION  
1/8" = 1'-0"



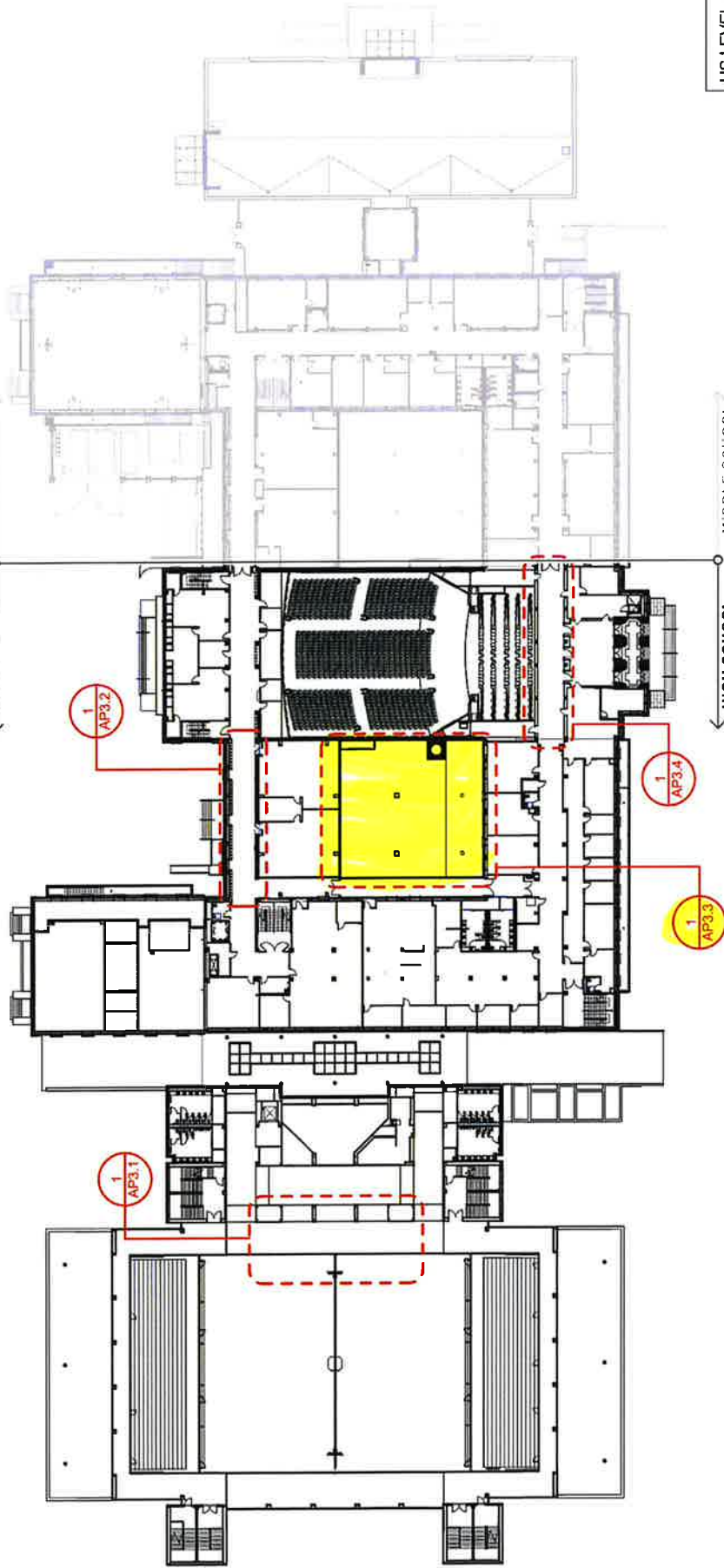
**1** ENLARGED PLAN  
1/8" = 1'-0"



Inspiration Image

HS GROUND LEVEL - BREEZEWAY BG07	
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Client	City of Chicago
Architect	BBGM
Date	11/10/18
Sheet	AP2.1
From Sheet	

← HIGH SCHOOL → MIDDLE SCHOOL

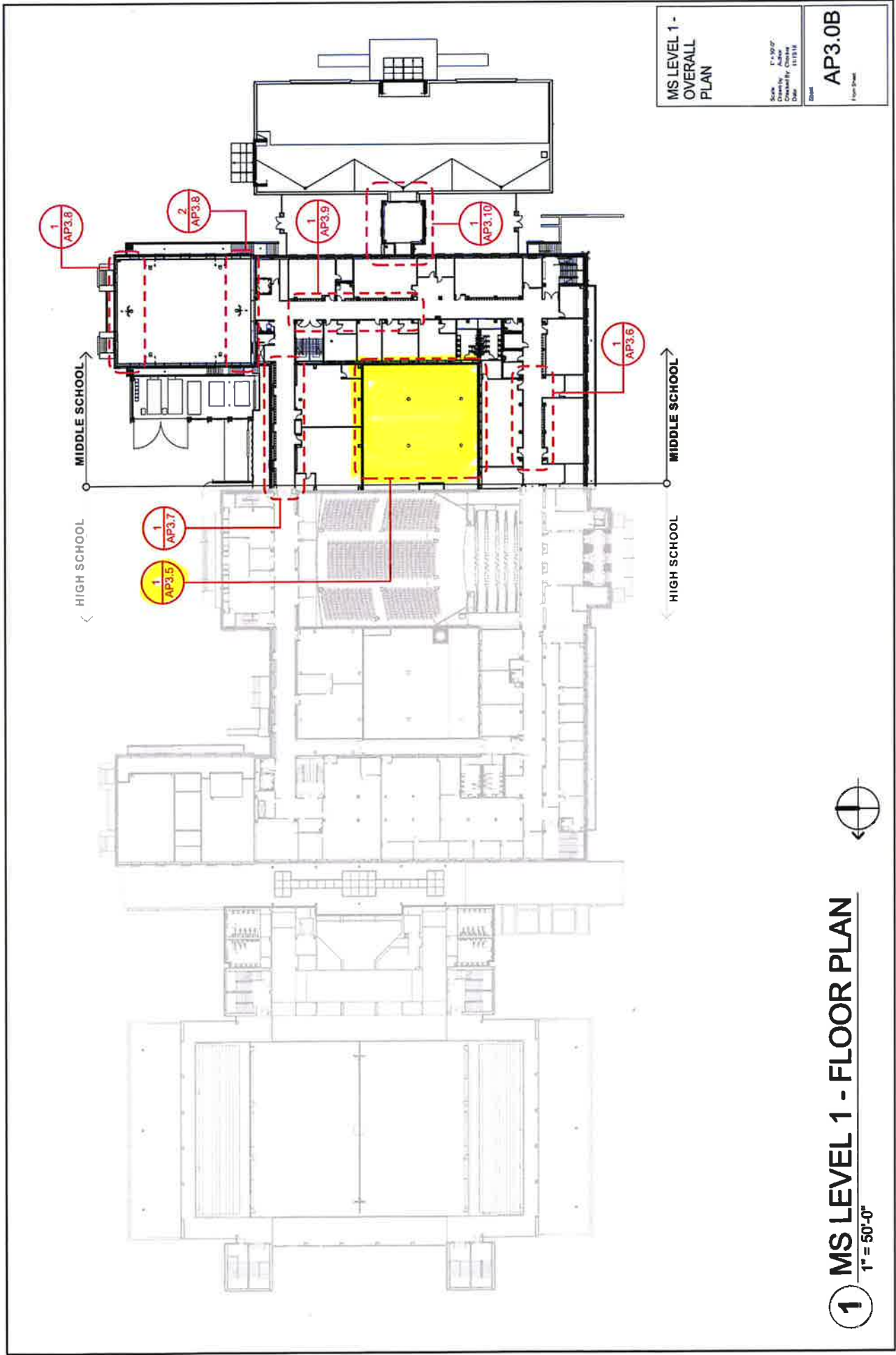


HS LEVEL 1 -  
OVERALL  
PLAN

Scale 1" = 50'-0"  
Drawn By BG  
Checked By C  
Date 1/17/18

Sheet  
**AP3.0A**  
From Book

**1** HS LEVEL 1 - FLOOR PLAN  
1" = 50'-0"



MS LEVEL 1 - OVERALL PLAN	
Scale	1" = 50'-0"
Drawn by	Author
Checked by	Quantity Surveyor
Date	11/13/18
Sheet	
AP3.0B	
Floor Plan	

1 MS LEVEL 1 - FLOOR PLAN  
1" = 50'-0"

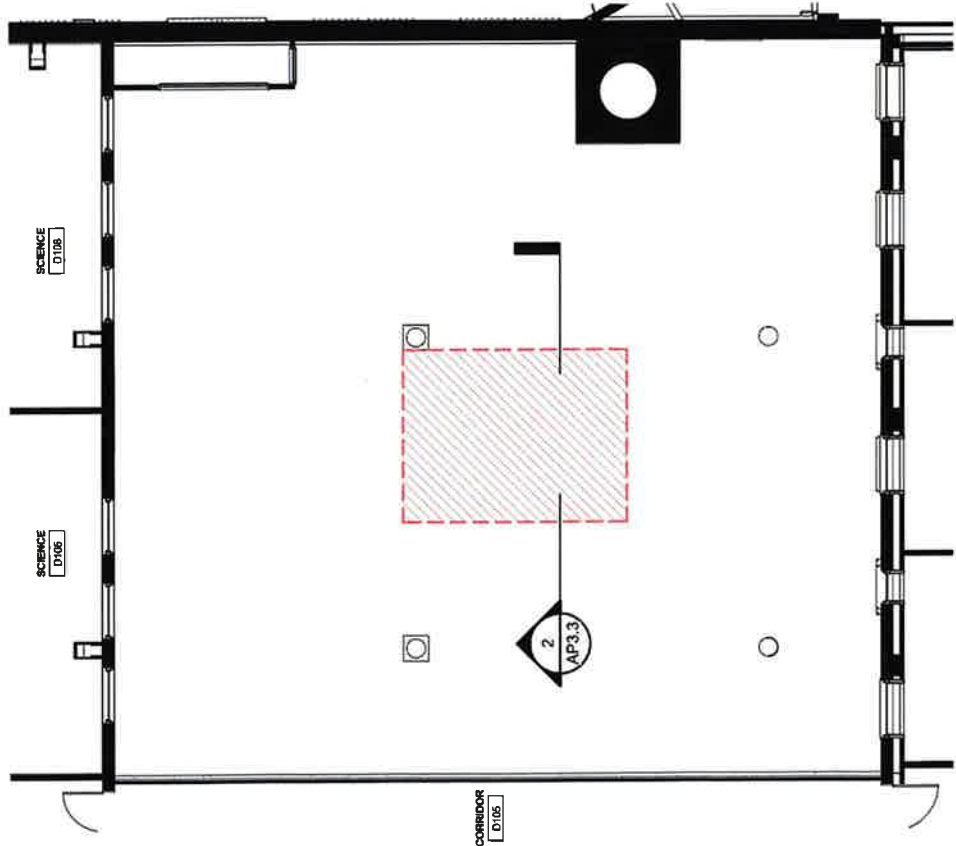


# SUSPENDED ART

27' - 6"



4'-55" - 3" (VIF)



HS LEVEL 1 -  
ART  
COMMONS  
DG25

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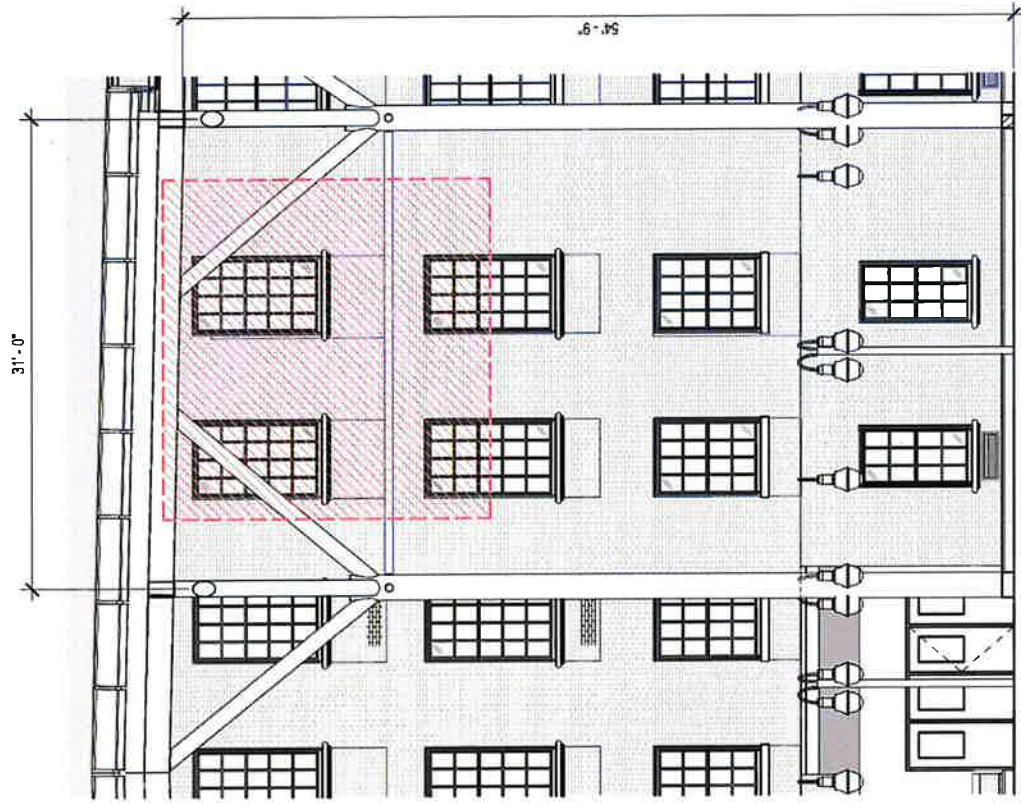
Sheet  
**AP3.3**  
From Sheet

## 2 SECTION

1/8" = 1'-0"

## 1 ENLARGED PLAN

3/32" = 1'-0"

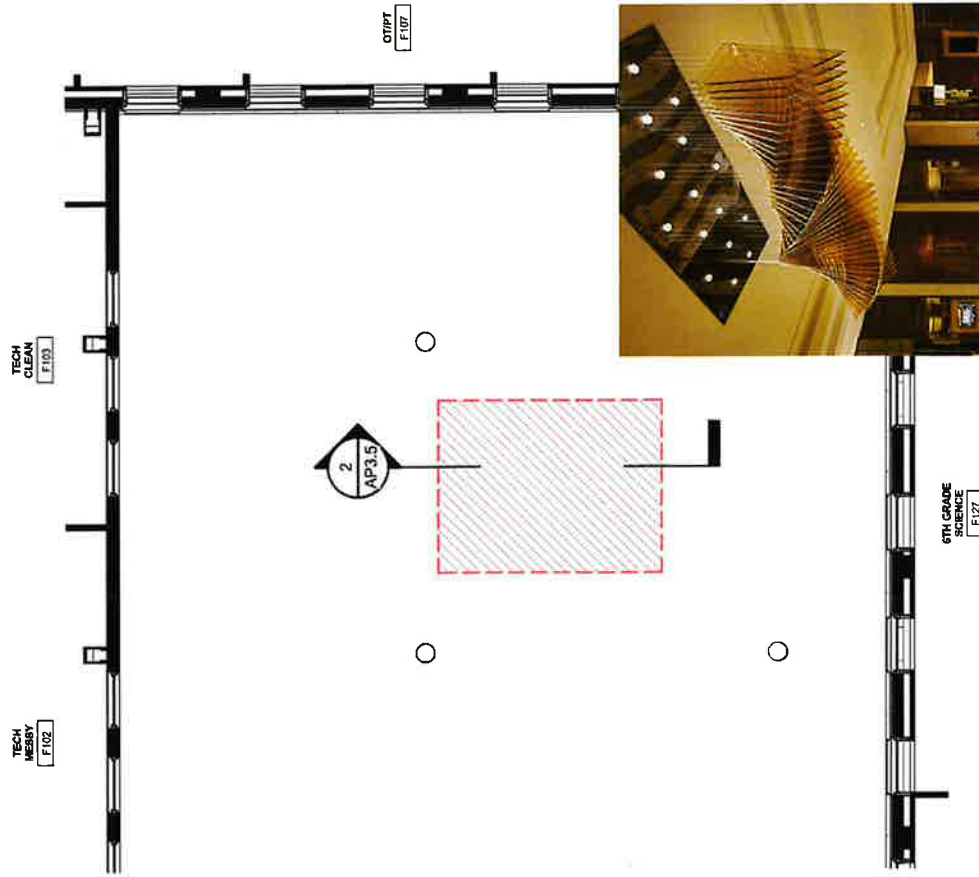


MS LEVEL 1 -  
SHARED  
DINING  
FG01

Scale: As indicated  
Drawn by: BGS  
Checked by: BGS  
Date: 11/15/18

AP3.5  
From Sheet

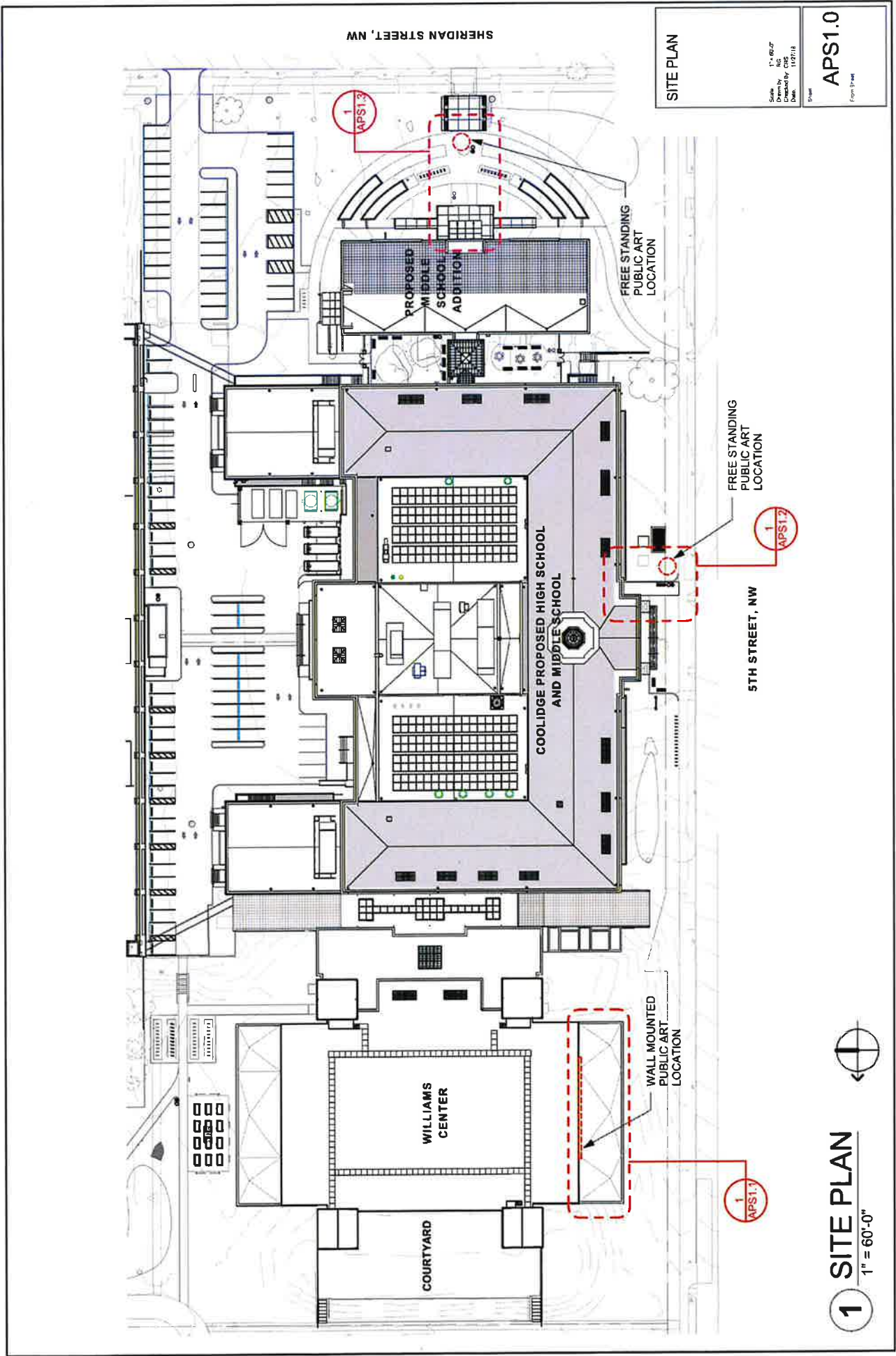
**2** SECTION  
1/8" = 1'-0"



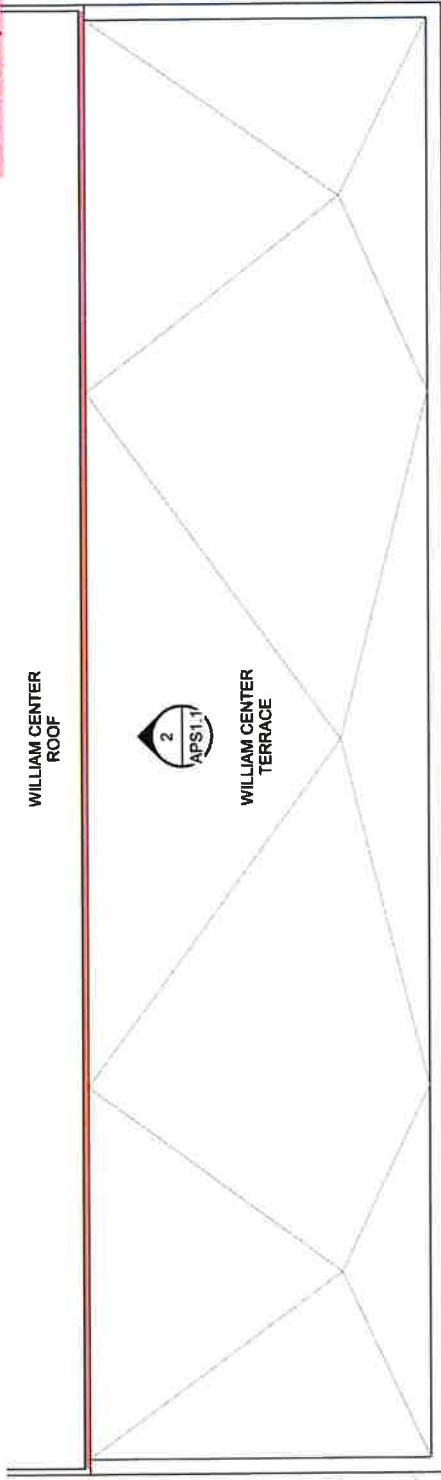
Suspended Art

**1** ENLARGED PLAN  
3/32" = 1'-0"

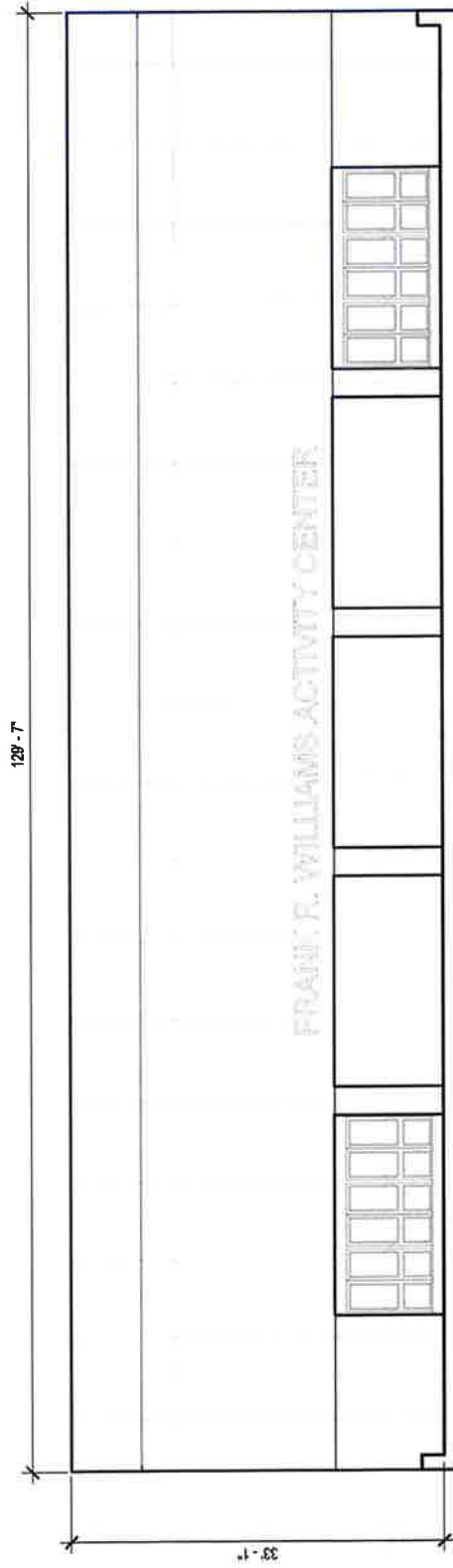




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1 ENLARGED PLAN  
 $\frac{3}{32}'' = 1'-0''$



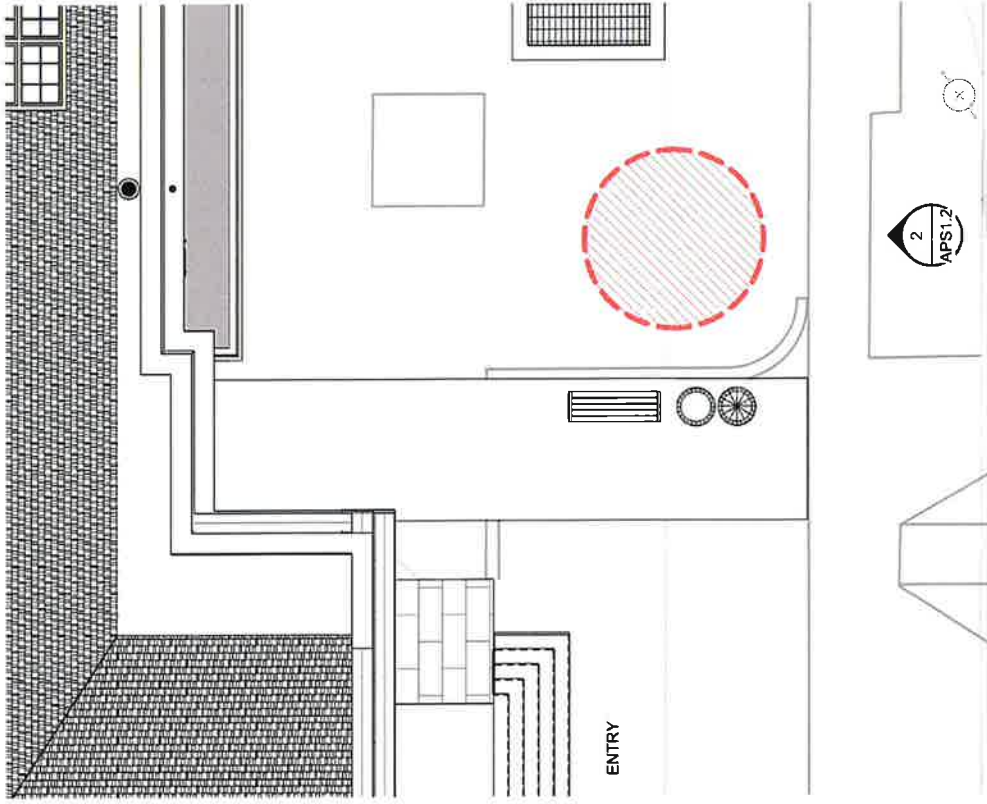
2 EXTERIOR ELEVATION  
 $\frac{3}{32}'' = 1'-0''$

WILLIAM CENTER	
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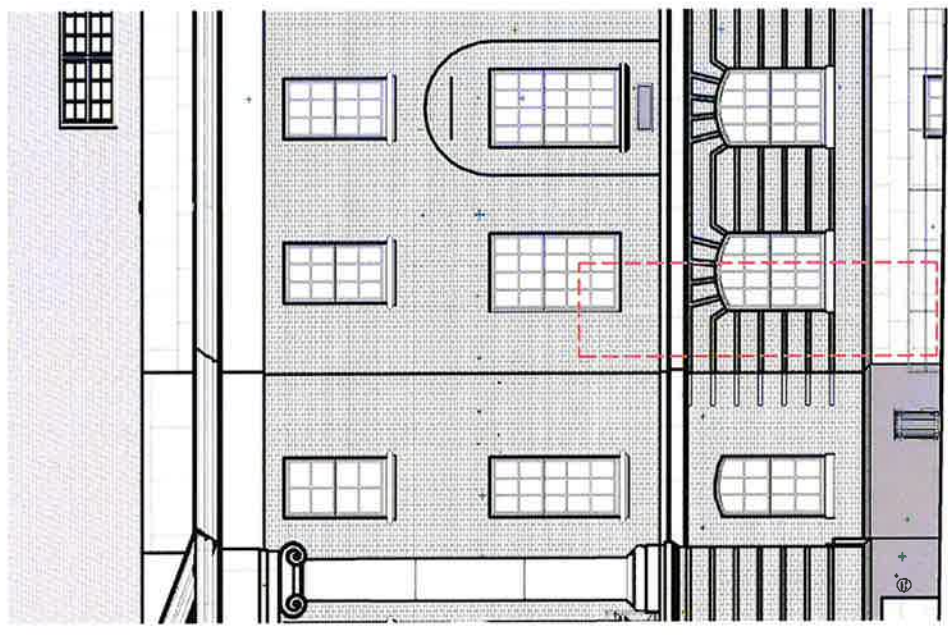




PERFORATED METAL



**1** ENLARGED PLAN  
1/8" = 1'-0"



**2** EXTERIOR ELEVATION  
1/8" = 1'-0"

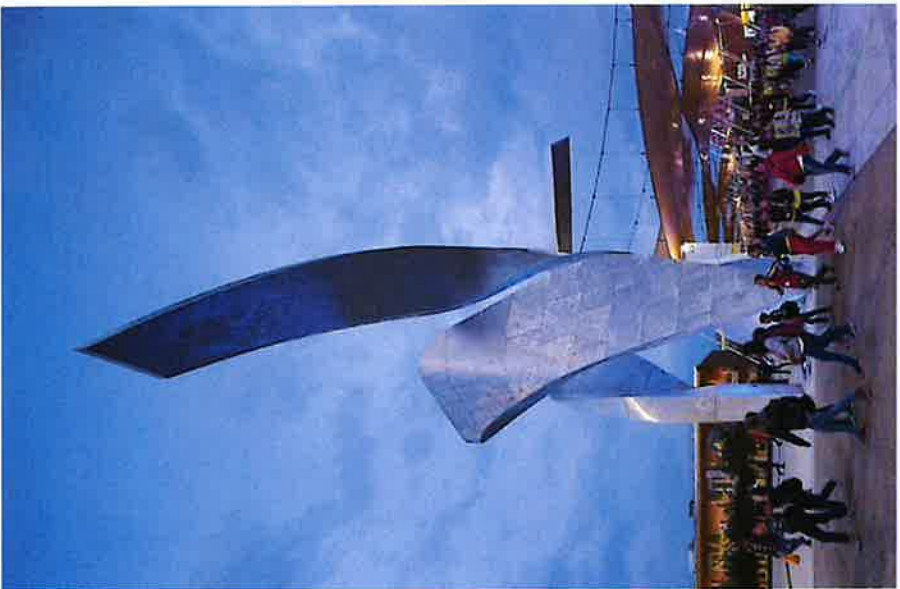
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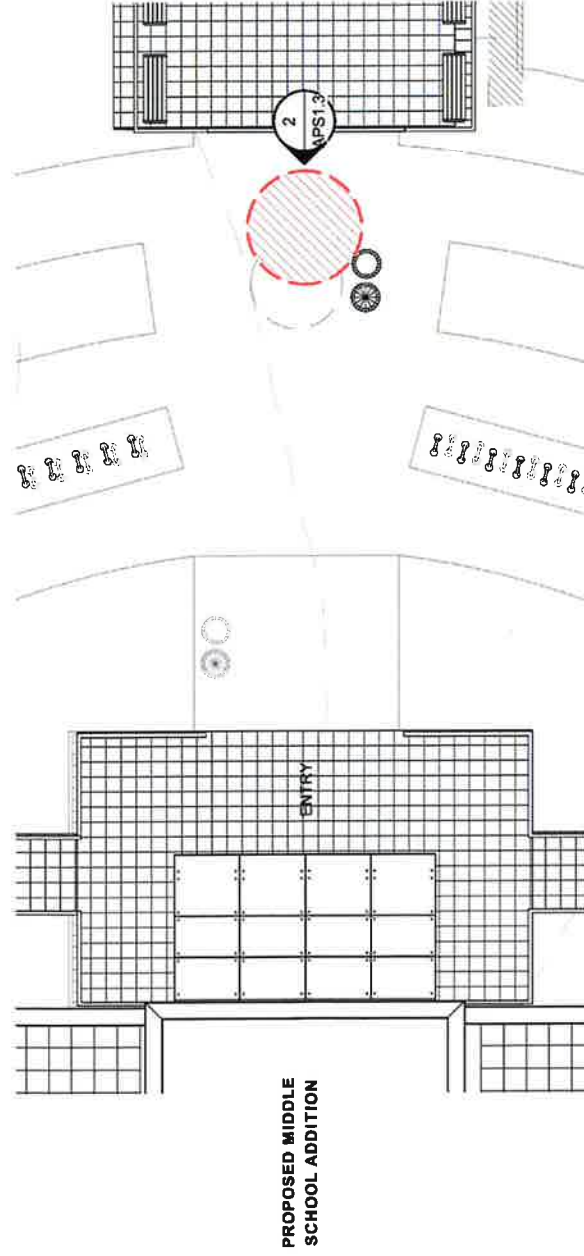
5TH STREET  
ENTRANCE

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Checked by: [blank]  
Date: 11/2/18

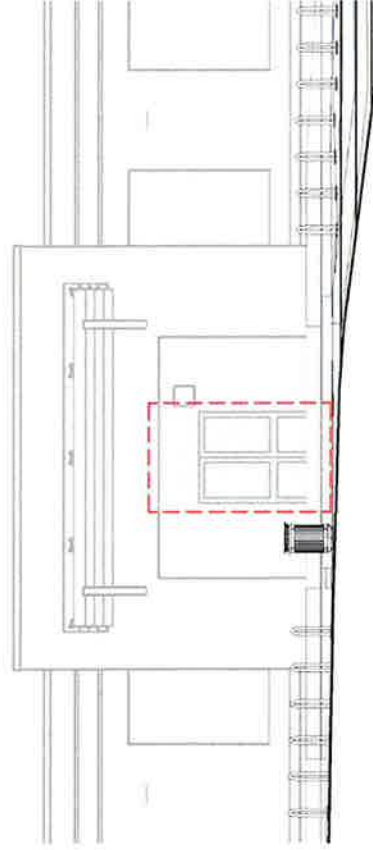
Sheet  
**APS1.2**  
From Sheet



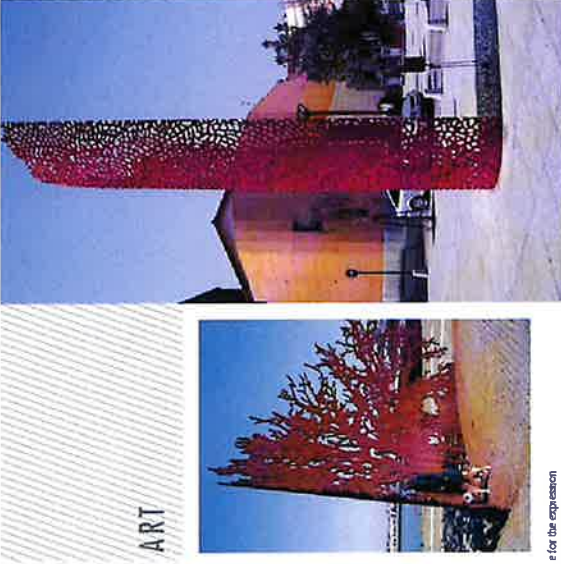




**1** ENLARGED PLAN  
3/32" = 1'-0"



**2** EXTERIOR ELEVATION  
1/8" = 1'-0"



**Metal Sculpture**

MIDDLE  
SCHOOL  
ADDITION  
ENTRANCE

Scale As indicated  
Drawn by AG  
Checked by AG  
Date 11/2/18

Sheet

APS1.3

From Sheet