



# FY24 Mentor-Protégé Pilot Program

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Cassidy Mullen - Executive Program Manager, Capital Construction

Wednesday, October 25  
10:00am – 11:30am

# AGENDA



- Overview on the Mentor Protégé Pilot (MPP) Program
- Programmatic goals
  - **THE WHO:** Mentor and Protégé Eligibility Requirements
  - **THE WHAT:** Solicitation Process and Featured Projects
  - **THE WHEN:** Solicitation Release Dates and Program Timelines
  - **THE HOW:** The MPP Agreement Process
- Questions and Answers
- Networking

# Overview of MPP Program



The Mentor-Protégé Pilot (MPP) Program is designed to build capacity of small businesses by offering mentorship with established construction companies to support the growth and development of small businesses.

## MPP BENEFITS:

- Encourage seasoned Mentors to provide developmental assistance to less experienced CBE Proteges;
- Enhance the core capabilities of CBE Proteges working on DGS projects at the prime and subcontractor level for the short- and long-term;
- Build a pipeline for CBE Proteges to gain expertise to learn what is necessary to successfully deliver projects as prime contractors;
- Increase and enhance the capacity of CBE Proteges to successfully deliver larger District projects as prime contractors; and
- Foster long-term business relationships.

# Programmatic Goals



## THE WHO?

### Mentor Eligibility:

- Must have “clean hands” and be in “good standing” with the District;
- Must be eligible for award of government contracts;
- Must be able to provide developmental assistance that will enhance the ability of Protégés to perform as prime contractors or subcontractors;
- Must have a history of prompt payment to subcontractors as defined by DC Code §27-134;
- Must not be under a debarment or suspension action pursuant to DC Code § 2– 359.07; and
- Must provide their 3 largest contracts over the past 3 years.



# Programmatic Goals



## THE WHO?

### Protégé Eligibility:

- Must be a CBE certified by DSLBD with the Small Business Enterprise (SBE) designation;
- Must have “clean hands” and be in “good standing” with the District;
- Must be eligible for contract awards;
- Preferable that Protégé has performed on a contract award within the past three years, but is not required;
- Must not be under a debarment or suspension action as described in DC Code § 2– 359.07;
- Must be selected by the Mentor; and
- Must be able to provide **three (3) years of business tax returns.**





## THE WHAT?

**SOLICITATION PROCESS FOR MPP** - Mentors and proteges are responsible for selecting each other and submitting completed agreements with proposals for featured MPP projects.

The content of the agreements are between the mentor and protégé and is not evaluated as part of the award process. *However, the agreement must be completed and signed by both parties or MP evaluation points will not be awarded.*

Awards will be based on the combination of a completed agreement (5 evaluation points awarded) + the regular evaluation process for all RFP solicitations.

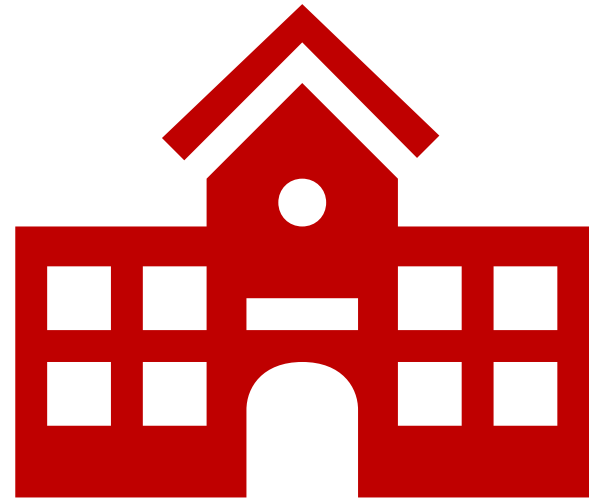
# MPP Program Featured Projects



**WHITTIER EDUCATION CAMPUS** (*Ward 4*)  
6201 5th St NW, Washington, DC 20011

**Estimated Budget:** *\$65 Million*  
**Construction Start Date:** *Fall 2025*  
**Project Completion:** *Summer 2027*  
**Solicitation Date:** *November 2023*

**Project Description:** Whittier will receive a full modernization of their facility and property. The work will build from the previous “Phase 1” modernization project to ensure the facility and property support the educational program.



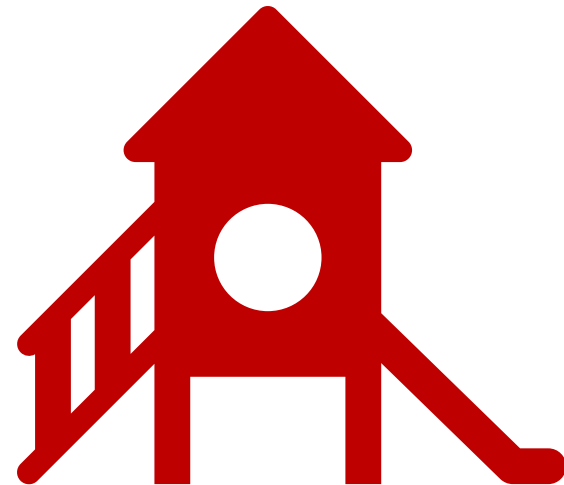
# MPP Program Featured Projects



**PARK VIEW RECREATION CENTER** (*Ward 1*)  
693 Otis Street NW, Washington, DC 20010

**Estimated Budget:** *\$14 Million*  
**Construction Start Date:** *Winter 2024*  
**Project Completion:** *Winter 2025*  
**Solicitation Date:** *November 2023*

**Project Description:** The funds will be used to demolish the old community center, remove the pool, pool house, and rebuild a combined community center on the site with a new splash pad. The site will feature large multipurpose room administrative spaces, classrooms, kitchen, lockers, and fitness center.



# MPP Program Featured Projects



## BURROUGHS ELEMENTARY SCHOOL (*Ward 5*)

1820 Monroe St NE, Washington, DC 20018

**Estimated Budget:** *\$60 Million*  
**Construction Start Date:** *Fall 2025*  
**Project Completion:** *Summer 2027*  
**Solicitation Date:** *November 2023*

**Project Description:** Burroughs will receive a full modernization of their facility and property. The work will build from the previous “Phase 1” modernization project to ensure the facility and property support the educational program. Burroughs will also receive funding to construct space for a Child Development Center that will serve a limited number of infants and toddlers standards.



# Programmatic Goals



## THE HOW?

### How to Participate:

1. Complete the MPP Agreement, including signatures from both the mentor and protégé, and provide any requested supporting documentation. This should be submitted with the response to any featured MPP project solicitation.
2. Respond to the featured MMP solicitation as with any construction solicitation.
3. Once notified of contract award, the mentor and protégé must fully participate in the pilot program as stipulated in the MPP agreement AND complete all aspects of construction as stipulated in the executed contract.



# Programmatic Goals



## THE HOW?

### Completing the MPP Agreement:

- ✓ Protégé Development Goals
- ✓ Mentor Training and Supervision Goals
- ✓ High-Level Milestone Plan



Develop the MPP Agreement through a Needs Assessment

- ❑ **Management and Technical assistance** (e.g., HR and accounting systems, manufacturing assistance, and technology transfers)
- ❑ **Financial Assistance** (e.g., equity investments, bonding, and loans)
- ❑ **Contracting Assistance** (e.g., contract performance and joint venture agreements)
- ❑ **Business Development Assistance** (e.g., business planning, marketing, networking, and relationship building)
- ❑ **General and administrative Assistance** (e.g., daily operations, drafting proposals, and bonding)

# Programmatic Goals



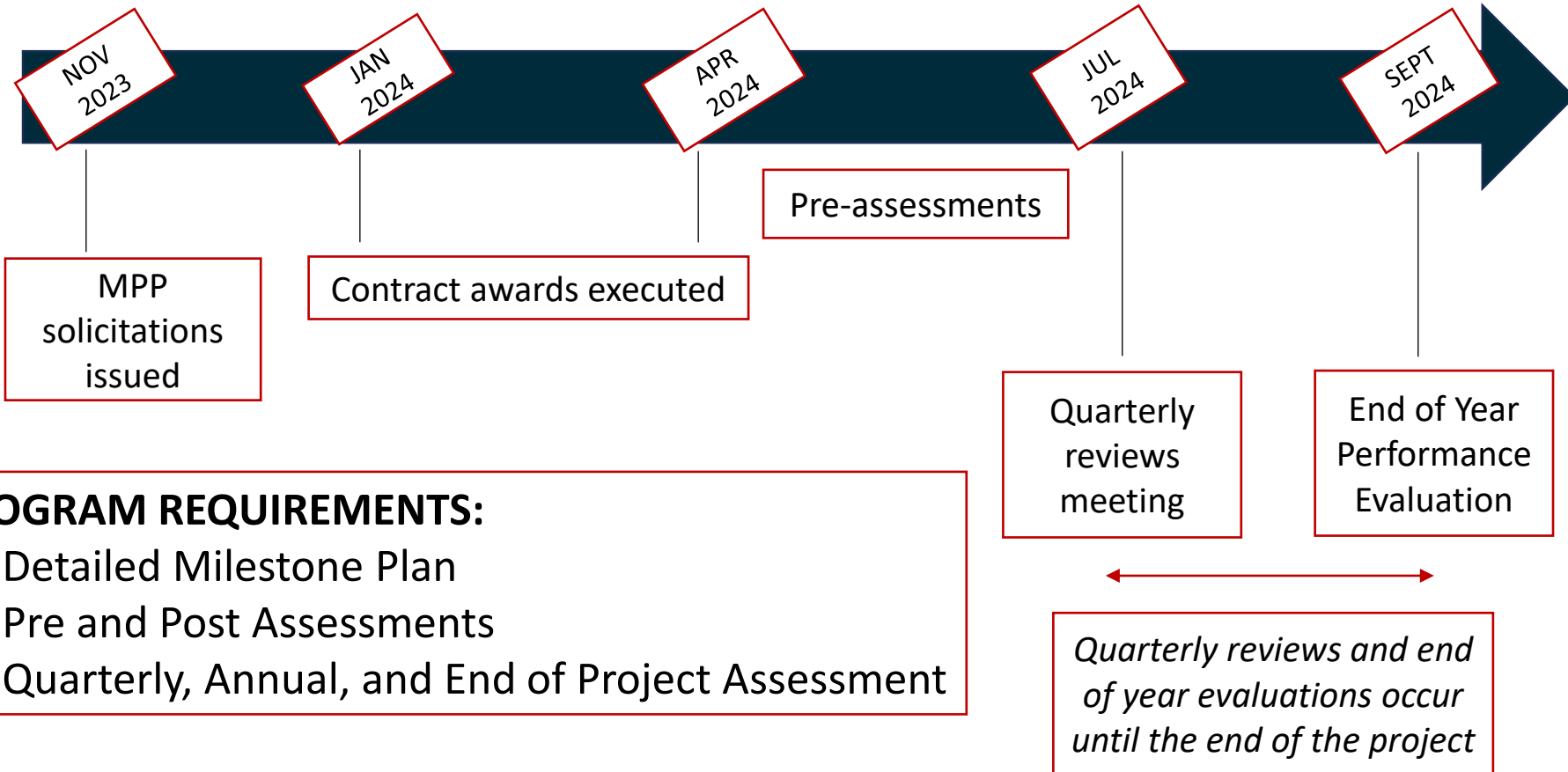
## Completing the MPP Agreement: High-Level Milestone Plan

Planned Task	Description of Technical Assistance	Measure of Success
Management And Technical Assistance (e.g., HR and accounting systems, manufacturing assistance and technology transfers)		
Financial Assistance (e.g., equity investments, bonding, and loans)		
Contracting Assistance (e.g., contract performance and joint venture agreements)		
Business Development Assistance (e.g., business planning, marketing, networking, and relationship building)		
General And Administrative Assistance (e.g., daily operations, capacity building, and bonding)		
Additional Assistance Provided		

# THE WHEN: Timelines



**TENTATIVE TIMELINE** (*quarterly reviews and end of year evaluations continue through completion of the project*)



## PROGRAM REQUIREMENTS:

- Detailed Milestone Plan
- Pre and Post Assessments
- Quarterly, Annual, and End of Project Assessment

# FOR MORE INFORMATION



**Website:** [dgs.dc.gov/page/mentor-protégé-program](https://dgs.dc.gov/page/mentor-protégé-program)

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- DC Vendor Portal

DC Vendor Portal Tutorial  
Delegation of Authority  
Emergency Procurement  
Excluded Parties List  
Filing a Complaint  
Frequently Asked Questions  
Mentor-Protégé Program  
Notice of Intent to Award Sole Source Contracts  
Payment of Goods & Services Provided Without a Written Contract (Ratification)  
Prime Contract Payments  
Procurement Planning and Forecasting  
Requirements to Do Business with DGS  
Standard Forms

SHRE

tor-Protégé Program (MPP) launching in (CBE) Program by providing an additional training through mentoring relationships

erts in the District to develop an innovative istrict contracting. This program not only nity to build capacity, further contributing

ortunities for CBEs, specifically small

business enterprises (SBEs) and equity impact enterprises (EIEs). The variety of projects managed by DGS provides small businesses with both prime contracting and subcontracting opportunities. This program will allow for small or inexperienced CBE protégés to be mentored by more experienced vendors, thus improving the CBE protégés' skillsets.

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# QUESTIONS?

