

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



Grounds Maintenance Services  
DCAM-15-NC-0085

Addendum No. 3

Issued: March 13, 2015

This Addendum No. 3 is issued and hereby published on the DGS website on March 13, 2015. Except as modified hereby, the Request for Proposal (RFP) remains unmodified.

**Item # 1** Questions and Answers

**Question No. 1**

Can DGS provide the serviceable square footage of each location in all wards? If the serviceable square footage is not available, can DGS provide the total square footage of each location in all wards?

**Answer**

DGS does not have serviceable square footage of each location in all wards. However, we have revised the pricing form to include total square footage for: 107 locations of 108 in **Group 1**; 181 locations of 182 in **Group 2**; 220 locations of 221 in **Group 3**; 139 locations of 157 in **Group 4**; and all of **Group 5**. See the attached revised pricing form.

**Question No. 2**

Can you provide any information on the past bids for FY14 Grounds Maintenance services for District of Columbia public facilities? I specifically want information on groups 1 and 5 in this year's RFP.

**Answer**

As part of its commitment to transparency, the protocol for providing information in the custody of the Department is through a Freedom of Information Act request. Please submit your request for specific contract information at <http://dc.gov/page/freedom-information-act-foia>.

**Question No. 3**

In reviewing the pricing page, I am unclear as to how we are to provide pricing for the leaf removal – is it to be the equivalent of one cut? There is not a separate line item for leaf removal. Also are we to perform 1 leaf removal each in the months of November, December, and January?

**Answer**

As delineated in Sections B.1.1, B.1.5 and B.1.7.2 leaf removal is considered a part of the routine and scheduled grounds maintenance. The proposed Price per Maintenance Session is inclusive of all services listed in B.1.1 and B.1.7.2.

**Question No. 4**

Will this contract be governed by the Living Wage or Wage Determination?

**Answer**

Contractors are required to pay the highest wage rate that is in effect at the time of contract solicitation.

**Question No. 5**

Ward 1 – 3149 16th Street, N.W., mow behind tennis court. Does that include the field (Baseball)? Also the property 3rd District is repeated.

**Answer**

No, it does not include baseball field. We have eliminated the duplicate listing for the Third District Sub Station as reflected on the revised pricing form.

**Question No. 6**

Ward 2 – New Endeavors Shelter address not found (611 North Street, N.W.)

**Answer**

The correct address for the New Endeavors Shelter is 611 "N" Street, N.W. as reflected on the revised pricing form.

**Question No. 7**

Ward 5 – Hamilton Center, if under construction will the grass acreage be the same?

**Answer**

This location is being deleted as reflected in the revised pricing form.

**Question No. 8**

Ward 5 – The property Young School located at 820 26th Street, N.E. is listed in Ward 5 twice, which is the correct location?

**Answer**

The correct address for Young School is 820 26<sup>th</sup> Street, N.E. as reflected in the revised pricing form. We have eliminated the duplicate listing for Young School.

**Question No. 9**

Ward 5 – If properties have locked gates at the time of cutting how do we gain entry? Will keys be given?

**Answer**

Keys to gates will not be provided. DGS will provide the Contractor a point of contact to assist in accessing any locked gates.

**Question No. 10**

Ward 6 – RFK, will that include all grass surrounding parking lots? DC General, is that the entire campus?

**Answer**

Contractor will be responsible for grass-cutting at surrounding parking lots of RFK Stadium and the entire DC General Hospital Campus.

**Question No. 11**

Ward 7 – Property located at 1500 Mississippi Ave, S.E. shows in Ward 7 as Turner ES and in Ward 8 as Green, please clarify.

**Answer**

The correct address for Turner Elementary School is 3264 Stanton Road, S.E. in Ward 8; Green Elementary School has been removed as reflected in the revised pricing form.

**Question No. 12**

Ward 8 – Martin Luther King is listed 2 times (1) 600 Alabama Ave, S.E. and (2) 3200 6th Street, S.E., please clarify.

**Answer**

The correct address for Martin Luther King is 3200 6<sup>th</sup> Street, S.E. as reflected in the revised pricing form.

**Question No. 13**

In the bid form for each group you are requesting a price per maintenance session. Are you looking for an average price from the 27 annual visits that take into account the varying degrees of work performed for each of the 27 visits?

For example:

In January it may cost \$500 to pick up leaves but in May it costs \$2,500 to mow and trim.

Overall, the average of the 27 visits comes out to \$1,750. Should we bid \$1,750 per site visit?

**Answer**

No, provide a total price per maintenance session as defined in Sections B.1.1 through B.1.5; 27 sessions are not guaranteed.

**Item # 2** Form of Contract

See the attached Form of Contract, Attachment I

**Item # 3** The proposal due date is amended as follows:

**Delete:** All references to proposal due date or submission date on the cover page; Section A.4 Procurement Schedule, Section E.3, Addendum No. 1, Addendum No. 2.

**Replace with:** March 18, 2015 at 2:00 pm



JW Lanum  
Associate Director/Contracting Officer

3/13/15  
Date

- End of Addendum No. 3 -