

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF GENERAL SERVICES



Architectural – Engineering Services  
DCAM-16-AE-0045

Addendum No. 2

Issued: November 19, 2015

This Addendum No. 2 is issued and hereby published on the DGS website on November 19, 2015. Except as modified hereby, the Request for Qualification Statement remains unmodified.

**Item # 1** Question and Answer

**Question No. 1**

Can you confirm that you'd only like to see the qualifications of the prime firm?

**Answer**

Confirmed.

**Question No. 2**

How many awards do you intend to award per category?

**Answer**

This Request for Qualification will pre-qualify multiple firms to receive consideration and contracts for future DGS projects.

**Question No. 3**

Do you prefer a full-serviced team (with specialty consultants) to provide all the categories as described in the RFP or do you want to only see the qualifications of the prime firm?

**Answer**

Provide qualifications of the prime firm only, please see Section E.4.

**Question No. 4**

As a certified LSDBE by the DSLBD, please confirm that we do not need to adhere to the subcontracting goal of 50% as stated in section C.2.1.1

**Answer**

Confirmed.

**Question No. 5**

Attachment E, referred in section C.2.1.2 does not appear to be included in this RFP.

**Answer**

Please see Addendum No. 1 dated November 5, 2015.

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**Question No. 6**

When submitting electronically, does the DC DGS accept box.net types of file sharing applications?

**Answer**

Submissions shall be sent electronically to Jerusalem Belai at [jerusalem.belai@dc.gov](mailto:jerusalem.belai@dc.gov) in a format that is easy to access (ex. PDF). Firms may hand-deliver a flash drive along with their electronic submission.

**Question No. 7**

As a full service firm, it is our intention to submit a single response that includes our capabilities in all eight categories/Profile Codes listed in Section A.2 on page 2 of the 11-05-2015 Amendment. Does this satisfy the agency's submission requirements?

**Answer**

Please see Section A.2.1 and Section E.4.

**Question No. 8**

I am interested in applying to the solicitation DCAM-16-AE-0044/45 as an Environmental Planner - Architectural (Code E11) (See section A.2.b). However, I cannot find the section where this discipline will be highlighted in the application. Please let me know if this information should be included in any particular section.

**Answer**

Provide the Profile Code in the Standard Form 330 to indicate your area of expertise and supplemental information as described in Section E.4.

**Question No. 9**

What types of projects and value will fall under the Buildings – Architectural Design contract?

**Answer**

Pre-qualified firms will be considered as services are required for specific projects. The type and value cannot be predicted.

**Question No. 10**

What types of project and value will fall under the Interior Design – Space Planning contract?

**Answer**

See Answer No. 9.

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**Question No. 11**

Can you please describe Land Development and Planning and what types of projects will appear under this contract?

**Answer**

See Answer No. 9.

**Question No. 12**

Please confirm that we need to submit a SF330 Part II and 50 additional pages for each category?

**Answer**

No, please see Section E.4.

**Question No. 13**

Will Attachment B – Disclosure Form count as one of the 50 additional pages in addition to the SF330 Part II?

**Answer**

No.

**Question No. 14**

If we have questions or concerns regarding the Form of Contract, should we include those in our proposal submissions?

**Answer**

Yes.

**Question No. 15**

How will answers to the questions be distributed?

**Answer**

Posted by addendum to the DGS website.

**Question No. 16**

Has DGS capped the number of firms to be selected under these RFQs? Or, will all qualified firms be admitted to the pool?

**Answer**

There is no cap, qualified firms will be admitted.

**Question No. 17**

In order to be considered for non-sheltered market projects, should SBE firms submit a response to either solicitations, or will firms selected for the sheltered market RFQ (DCAM-16-AE-0044)

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also automatically have access to projects solicited under the open market process, pursuant to DCAM-16-AE-0045?

**Answer**

SBE firms should respond exclusively to DCAM-16-AE-0044 dedicated to the set aside sheltered market. Once pre-qualified, firms will be eligible to provide fixed fee proposals with emphasis on highest qualification considered for both open and set aside projects.

**Question No. 18**

Can you please quantify the anticipated volume of business DGS plans to solicit via each of these RFQs? Number of projects, total dollar value of contracts, or other similar metrics would be a good guide.

**Answer**

DGS-Capital Construction Services Division has an annual Construction Budget of over \$750M with over 10% dedicated for AE Design Services under this solicitation in varying scopes and amounts.

**Question No. 19**

Please confirm DGS' intentions as regards periodic re-qualification of selected firms. Will firms be requested to re-compete for selection on a regular basis?


**Answer**

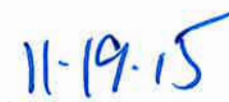
The Department intends to establish a list of qualified A/E Firms at least in categories listed in Section A.2. At a minimum, the Department will review the list of pre-qualified Firms annually and provide an opportunity for Firms to be added or for information to be updated. However, the Department reserves the right to add or delete A/E Firms at any time.

**Item # 1 Clarification**

**Delete:** All references to submission due date in the Request for Qualification Statement solicitation.

**Replace with:** Submission Due Date: December 1, 2015 by 2:00 pm

  
\_\_\_\_\_  
James Marshall  
Manager, Construction

  
\_\_\_\_\_  
Date

- End of Addendum No. 2 -