## **Prolog Project Contract and Invoice Workflow**



PMO reviews the invoice for

PMO routes the invoice packet to the

PMO attaches a copy of the fully

OCFO reviews the invoice. If rejected, PM

compliance with established guidelines. Incorrect invoices are rejected in Prolog. If invoice is correct, PMO receives the invoice in PASS Deputy Director of Construction, and/or the Contracting Officer if the invoice exceeds \$1 Mil, for review and approval. Once signed, the invoice is routed it back to PMO approved invoice packet in PASS and submits a report with receipt numbers to OCFO for processing must resubmit (see green asterix for resubmit step)



PMO enters the detailed payment information into the invoice record in Prolog Vendor receives payment