

Questions & Answers
Solicitation No. DCAM-24-NC-RFP-0003
Citywide Waste Collection and Disposal Services

NO.	SECTION NO./PAGE NO	QUESTIONS	DGS RESPONSE
01	Insurance, Section I.14, Paragraph B7, Page 85	Requirement for Commercial Umbrella or Excess Liability is listed as \$10,000,000. In the past, the Department of General Services (DGS) has accepted \$5,000,000. In order to provide the most savings and best value to DGS, will you consider reducing this requirement to the current levels.	Insurance coverages and limits are not decided by DGS. The Office of Risk Management (ORM) is responsible for providing insurance coverages and limits based on the scope of work provided by each district agency. ORM strives to be as consistent as possible across the board for all DC contractors, grantees, and vendors that partner with the District. \$10MM is ORM's standard Umbrella requirement for Trash and Recycling services within the District. Because of the high risks associated with this type of service and to ensure that the District, contractors, and members of the community are protected, ORM must ensure that there is sufficient insurance coverage in place to respond to mishaps, accidents, or even just allegations. ORM would consider a \$5MM Umbrella limit if the primary underlying General Liability limits are higher; e.g., \$5M per/\$5M Aggregate.
02	Pricing (Section B.3.1.1)	The solicitation states that the "Contractor's price for the base period and all subsequent option periods shall be in compliance with the applicable labor categories...as well as all applicable year-over-year wage increases due to market variables..." Will DGS allow for a price increase above and beyond the prices scheduled in the contract for subsequent option years if the published wage rate determination increases from the Base Period rates. Or, is the Contractor responsible to project the wage rate increases that will be published and to include the projected increased costs in the scheduled pricing for all subsequent Option Years (one through four).	These services are solicited as a firm-fixed price contract. The proposed pricing of the awarded Contract will be fixed for the base period and all option periods exercised by the District based on the proposed pricing for each period. It is the Offerors responsibility to take into consideration all of its cost necessary to effectively provide services for each period which would include consideration of wage increases year over year . Government funded Contracts require the employer to pay its employees based on the prevailing wage for the applicable periods as incorporated under the Contract.
03	Cost Proposal, CLIN 0021	This CLIN refers to 35 GA (assuming Gallon) containers. Are liners required to be replaced each at each service for these types of containers?	No. Rigid plastic liners for the 35 Gallon containers in Section E.4 Price-Cost Schedule CLIN 0021 are provided by DGS. Use of single-use plastic liners (bags) is discouraged.
04	Exhibit 6 (Service Facility Locations)	Please specify if the containers sized from 2 cubic yards through 6 cubic yards are front end load or rear load containers.	Exhibit E.6 Service Facility Locations & Schedules, Column S shows the type of front, rear, or trailer service.
05	H.12.8.2 (Bond Requirements)	Please confirm that the total value of the Bond is equal to the current contract year, and excludes the value of subsequent option years not yet exercised. Is the 35% value determined by the firm fixed costs, or must it also include the supplemental value?	Refer to Addendum No. 02, Item Nos. 2 and 3, which removes the payment and performance bond language and attachment.
06	F.3 Deliverables	Are any of the deliverables listed in this section due with the proposal submittal?	No. Section F.3 Deliverables includes a quick reference table that includes "Due Dates" for the various CLINs. These deliverables shall be the responsibility of the awarded contractor.
07	C.E.43 (Salesforce)	The solicitation indicates that the contractor is required to update the system. Can you provide a description of what is required to update the system? Will Salesforce be required to be utilized on the mobile tablets in each truck, or will the District work with the Contractor's established ERP software platform if it provides the same service confirmation, GPS tracking and record retention.	Salesforce is a cloud-based CRM (Customer Relationship Management) software system. Salesforce provides a platform for work order management, enabling DGS to track work, oversee and manage city-wide facilities work order requests as well as monitor Contractor costs and performance. Contractors will be required to work within the DGS Salesforce system as work orders are generated to address any issues linked to routine and supplemental services. The Contractor will be expected to utilize Salesforce to electronically request and record service-related issues/deficiencies and respond in a real-time manner. The Contractor is required to implement and utilize Salesforce throughout the life of the Contract. DGS will use the data as a Contractor work performance indicator in annual and quarterly reviews. As a result, the Contractor shall submit photographic evidence of all completed work orders; save the digital photographs indicating the date taken and the location; GPS/Geo point evidence; and routing sheet evidence of completed work orders. The Contractor shall facilitate service verification records collection and GPS monitoring of contractor vehicles via the Salesforce platform. Training and implementation assistance will be provided to the contractor. Therefore, yes, the use of Salesforce is required on the mobile tablets in each truck.

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08	Section C.5.5.2.2 (Preventative Maintenance)	Is the contractor required to submit a preventative maintenance schedule with the proposal?	No. Section C.5.5.2.1 Maintenance, Repair and Replacement speaks of the requirement of conducting a complete building assessment and unit inventory during the transition phase. DGS views this assessment as the basis for the development of the prescribed preventive maintenance schedule described in Section 5.2.2.2 Preventive Maintenance.
09	Section C.5.1.1.1	Is the contractor required to begin a collections route at 3 PM each day? Will DGS provide a list of locations that are required to be serviced after 3 PM each day. Will DGS waive this requirement if the Contractor can demonstrate that collections will occur regularly and without consistent obstructions delaying service.	Yes, per Section C.5.1.1.1, the second shift should start at 3:00 p.m. Section C.5.1.1.2 under Service Standards is to provide the District with a collection route for those hard-service locations. It is the District intention to reduce the number of recovery services resulting from limited access at schools, firehouses and other. DGS will work with Contractor to develop route(s) as applicable. DGS has no plans to waive this requirement at this time.
10	Section C.5.1.1.2	The solicitation indicates that each contractor vehicle is limited to 35 stops per day. The capacity of each truck is much greater than 35 stops. Will the District waive this restriction. If this restriction is upheld, will the same truck be permitted to collect additional stops if an additional route is created for the same truck? Is the 35 stop limit based on an average, or is this a limit for any given service day?	Refer to Addendum No. 02, Item. No. 4.
11	Section C.5.5.4.4(f)	A locking mechanism is required for all containers, including front load, rear load, compactors, and open top containers. Locking mechanism are typically not employed for 96-gallon containers, open tops or compactors. Will DGS waive this requirement for all but Front load and rear load containers at least 2-cubic yards in size.	No. However, we can reexamine the requirement on a case-by-case basis contingent on the results of the complete building assessment and unit inventory during the transition phase linked to Section C.5.5.2.1 Maintenance, Repair and Replacement.
12	Section C.5.6.3.3	Onboard scale technology is required for all front load and rear load containers, including carts. These scales are not available for rear load trucks, therefore will the District waive this requirement for rear load containers and carts? Front load scales are available but not sufficiently accurate to be utilized for billing purposes.	The onboard scale technology is a requirement for any vehicle servicing this contract. DGS intends to use this data to track weights per site, not billing.
13	C.5.8.2 (Key Personnel)	Is a separate, distinct person required to fulfill each of the positions listed (with multiple drivers), or may one person fulfill multiple roles?	Contractor shall secure adequate staff, management, and supervision to successfully provide the required services pursuant Sub-Section C.5.8.2.1. It is for the Contractor to determine how tasks/requirements are going to be fulfilled by proposed staff in accordance with RFP requirements.
14	L.3 (Redacted Proposals)	Is the proposer responsible for redacting the proposal to be made available to the public, and is it the proposers discretion what to redact.	Yes, the offeror (proposer) is responsible for redacting its own proposal.
15	Section L.2.1	Please provide clear instructions on how to submit the proposal package? Attachment A.8 does not provide a website address where to upload the proposal package, nor how to access QBSP portal. Can you please provide the portal URL?	Please review Section L.4.1.4 where it provides a link to the Department's QBSP portal. Refer to Addendum No. 02 , Item No. 05 for the updated Attachment A.8.
16		Can you please provide list of company's who attended the pre-bid meeting and site visit on July 17th?	Please review Exhibit A (Site Visit Attendance Roster) to Addendum No. 01 posted on the DGS website.
17		Statement: SOW C.5 The Contractor shall secure temporary container inventory to warrant continuity of services after the contract award. Question: Can the government clarify how many of each type of container is required to meet this requirement?	The District owns 221 trash dumpsters (various sizes) in the NW and NE quadrants. Contractor is expected to secure the container balance of 300 trash and 571 recycling containers. See enclosed container breakdown per size/quadrant.
18		Statement: SOW C.5.1.8 The Contractor shall adopt the DGS service verification platform (Salesforce) and its web- based asset tracking GPS software with integrated collection data management software within thirty (30) days of contract award. We currently use a different GPS/Telematics platform that has the same capabilities as Salesforce. Question: Would the government consider a different GPS/Telematics platform if it was proven to provide the same functionality as Salesforce? Is integration possible?	No. Salesforce does allow for integration via API. The Contractor shall facilitate the installation of DGS GPS modules into contractor owned vehicles that are servicing DGS locations.

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19	Section C.5.5.2.	<p>Statement: SOW C5.5.4.4. (f) Include a locking mechanism. The locking mechanism shall be a bar secured gravity-controlled unit that can accommodate government furnished padlocks.</p> <p>Question 1: Is the locking mechanism only required on front and rear loading containers?</p> <p>Question 2: Is the locking mechanism required on ALL front and rear loading containers not matter the container size?</p> <p>Question 3: Are there any other containers besides front and rear loading containers the require a locking mechanism?</p>	<p>No. However, we can reexamine the requirement on a case-by-case basis contingent on the results of the complete building assessment and unit inventory during the transition phase linked to Section C.5.5.2.1 Maintenance, Repair and Replacement.</p>
20		<p>Statement: SOW C.5.5.7 (b) Roll-off be open top with ability to utilize some form of lid or covering as needed.</p> <p>Question 1: Will there be any need for roll-offs with lids at the start of the contract?</p> <p>Question 2: Historically, how often have lids need requested of roll-offs?</p>	<p>Question 1: No, we do not anticipate the need of roll off lids at the start of the contract.</p> <p>Question 2: There is no record of DGS requesting lids in the past.</p>
21		<p>Is the current SOW provided in the solicitation similar to the incumbent's current requirement? If not, what new changes (in general) are been made by the agency on the new solicitation?</p>	<p>Offerors are directed to review DCAM-24-NC-RFP-0003. The District will not do a procurement comparison.</p>
22		<p>The solicitation section C.5.10 states the phase-in period for the new contractor will be 90 days from the date of the award which is durable in terms of the size of this contract. There is also a statement in that states the performance period is 1 October, 2023. Which is correct? Please highly consider providing the minimum 90-120 days.</p>	<p>The period of performance will begin on October 1, 2023.</p>
23		<p>Insurance Requirements. Based on the scope of this contract, I don't foresee a contractor accessing agency's network. Can the agency waive the requirement for Cyber Liability Insurance for this contract?</p>	<p>No, the agency will not waive the cyber liability insurance. Cyber Liability Insurance is required for all vendors partnering with the District.</p>
24		<p>Insurance Requirements. Can the government consider reducing the Umbrella Liability to \$5,000,000.00?</p>	<p>The Office of Risk Management (ORM) would consider a \$5MM Umbrella limit if the primary underlying General Liability limits are higher; e.g., \$5M per/\$5M Aggregate.</p>
25	Section L.4.1.4	<p>Based on the size of this requirement can the agency consider extending the due date of the proposal submission?</p>	<p>No, the agency will not consider extending the proposal due date.</p>
26	Section L.20.2 Section C.5.8.2	<p>Please confirm under Key Personnel that resumes of all Drivers and Fleet Manager, Container Manager, Senior Accountant, Administrator and Dispatcher is required? Key Personnel resumes usually includes the Project Manager and Route Manager.</p>	<p>Correct. Section L.20.2 states the Offeror "shall set forth in its proposal the names and reporting relationships of the key personnel the Offeror will use to perform the work under the proposed contract. Their resumes shall be included. The hours that each will devote to the contract shall be provided in total and broken down by task." Section C.5.8.2 Sub-sections (a) thru (h) - Key Personnel Minimum Qualifications and Experience identifies each position and minimum qualifications.</p>
27	Section M.3.1.3c	<p>Is the agency looking for certain number of back-up vehicles to be available for this contract? If so, what type and are there any age limits on the backup vehicles?</p>	<p>The District is looking for a Contractor with access to a reliable fleet of collection vehicles, and an inventory of waste containers, in order to provide both trash and recycling hauling collections and disposal services to meet the specified RFP requirements. Please review Section C.5 Requirements for detailed information.</p>
28	Section M.6.1	<p>Are WBE (women-owned business) given any preference for this contract?</p>	<p>No. Please refer to Section M.6 Preferences for Certified Business Enterprises for the allowable preferences under the DC Small and Certified Business Enterprise Development and Assistance Act of 2014.</p>
29	Subcontracting Requirement	<p>What is the requirement to request a waiver to meet the DSLBD SBE Subcontracting Plan? We do not use any subcontractors in performance of our work. Additionally, in reviewing the statement of work and your database of certified CBE firms there is nothing under our services that can be subcontracted out to an CBE.</p>	<p>Please refer to the link below or contact DSLBD directly for guidance. https://dslbd.dc.gov/page/district-cbe-waiver-portal-powered-district-enterprise-system</p>

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30		Does the Government own all trash and recycle compactors on site at schools, rear load, frontload, and roll offs compactors?	No. Exhibit E.6 (Service Facility Locations & Schedule) of the RFP includes breakdown on column U.
31	Section B.4.1	B.4.1 Base year Trailer service. What is the address to the location? Also does the contractor provide all trash and recycle containers for this service?	Comprehensive list of locations can be found on Exhibit E.6 - Service Facility Locations & Schedules. Unless otherwise indicated in column U, Contractor is expected to provide.
32		Trailer service: What type of trailers are these office trailers or resident trailers?	None. Trailer service refers to the type refuse vehicle used to service compactors and large capacity roll off containers.
33	Section C.5.3.1.1	Does this contract require the contractor to dispose of all trash and recycle at Fort Totten and Benning Road stations only?	No. Section C.5.3.1.1 indicates Offeror can use any local or regional transfer stations. This shall include, but not be limited to, the DC Fort Totten and Benning Road Transfer stations, WM Northeast, Federal IPC/W Street, Recycle One, Georgetown Paperstock, Smith & Sons, or others within a reasonable distance.
34		Does this contract require the contractor to provide all new trash and recycling containers?	No. However, Contractor shall provide evidence of pre-existing inventory or evidence of new container(s) orders, as needed, to meet inventory/unit configuration requirements in Section C.5.1. Service Standards.
35	Section C.3.50	Supplement Service- Does this mean that the Contractor must provide an extra pick up on existing containers on site or an additional container when needed? Please explain?	Yes. Section C.3.50 Supplemental Services, refers to services that are above standard, and are not covered in the firm-fixed price of the Contract. A supplemental services will be charged against the Owner-Directed Allowance.
36	Section C.5.12	Please explain how disincentive fees are applied?	Refer to Section C.5.12 for information on disincentive fees, and Addendum No. 02, Item No. 6.